



# PAYMENTS TO COUNCILLORS

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TOTNES TOWN COUNCIL

FEBRUARY 2015

REVIEW DATE: FEBRUARY 2017

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*This Policy outlines the occasions on which payments may be made to Town Councillors.*

## Background

The elected members of Totnes Town Council may receive an allowance in recognition of the time, work and costs involved in representing the people of Totnes. This allowance is not to be confused with expenses or with training and travel costs, all of which are defined below. Councillors must attend 75% of meetings in order to qualify for this allowance.

## Councillor Allowances

Councillors can claim a paid Basic Allowance each year. This relates to the work they do as local councillors in attending local and community meetings. The levels of allowance paid are agreed by South Hams District Council in accordance with national legislation.

The annual permitted allowance for members of Totnes Town Council is £326 and this is subject to taxation. The Mayor may be awarded twice that sum.

Town Councillors who are members of another local authority and who are entitled to an allowance from that authority should be guided by the Declaration of Interest Guidance in the Council's Code of Conduct.

## Councillors Expenses

Councillors can reclaim a limited range of travel and other expenses they have paid out of their own pocket when they have had to travel out of the town or when they are out of pocket for some other approved reason such as childcare expenses to attend a meeting.

## Councillor Training and Travel

Councillors can reclaim the cost of any approved training and the associated travel costs at the agreed rate per mile or fares paid.