

Notes from the Meeting of the Town Team Wednesday 21st May 2014 in the Guildhall

Present: Helen Nathanson, Jay Tompt, Alan Gorman, Mike Craddock, Robin Lacey, Frances Northrop, Bob Tildesly, Barrington Weekes, David Martin, Ian Franklin, Chris Balch, Peter Rees, Amanda Richards, Helen Kummer, Robert Vint and Julian Burn

1. Key points from the meeting:

Car Park Maps – it was agreed that a quick but temporary solution was to have laminated versions of the Totnes Guide Map in the following car parks: Longmarsh, Steamer Quay, Victoria Street, Heath's Nursery, Old Market (Lamb), Pavilion and North Street. Funding is available from DCC via the Local Sustainable Transport Fund. ACTION Helen Nathanson

The future plan is for Alan Gorman to meet with interested artists to discuss the possibility of commissioning something more permanent.

Station Signage – David Martin gave an update about the project, which now has funding from the LSTF. He will be arranging a meeting in the next couple of weeks to get started. His report will be placed on the Town Team page on the Town Council website.

Town Road Signs – DCC is willing to install improved signs and a meeting has been organised for 28th May to discuss this amongst town groups so that DCC can respond. This will be presented to the Town Council at the June meeting.

Market Square Presentation – It was agreed that the Totnes and District Preservation Trust will make a presentation to the Town Team at its next meeting.

Markets Strategy Meeting with SHDC – SHDC does not have a Markets Strategy for Totnes but is willing to consider one if we wish. The suggestion was that an adopted strategy could make it easier for the town to have a say in the physical appearance of the market. The Town Team will revisit this after the presentation (above).

Presentation from Barry Weekes – It was agreed that this will take place at the meeting after next and Barry was thanked for all his work.

Neighbourhood Plan – It was agreed that the group would be very happy to feed in to the Neighbourhood Plan.

Date of next meeting: Wednesday 18th June 2014 at 7pm in the Guildhall

Outstanding Actions from last meeting:

Action	By whom	By When
1.1.1 Scope existing bodies and organisations within Totnes relevant to tourism and visitor economy	Bob Tildesley, Richard O'Connell and Carol Trant Lindsay Garner will co-ordinate the information	Next Meeting
3.1.5 Review opportunities to improve transport and car park provision in the longer term	Alan Gorman	Ongoing
Check Job Description for CEOs re litter etc	Alan Gorman	Next Meeting

3.1.3 Audit signage throughout Totnes to improve visitor orientation	David Martin	Ongoing - Update next meeting
3.2.1 Actively pursue opportunities to improve approach to town from Station	David Martin/Peter Rees	Ongoing
2.4.2 Maintain the Totnes events calendar on the main website.	Amanda Richards	Ongoing
2.1.2 Scope the hidden history. Engage local experts to bring the undiscovered stories to light.	Barrington Weekes	To be presented at meeting after next
3.1.4 Investigate new services and businesses required in the town. Specific focus on pop-up camp site.	Hal Gillmore	Next Meeting
Investigate funding for visitor surveys, car parking	Carol Trant	
Markets Strategy	Helen/David	Talks initiated with SHDC and presentation from TDPT at June meeting
Community Event/exhibition	Frances/Jay	
Investigate website virtual tour of High St	Andy Sims	
1.2.7 Consider usage of social media Create Town Team Twitter account Set up Facebook links	Helen Jacqi	Facebook page set up but needs attention
Media – Totnes Times article Initial story is the workshop and Town Team, positive message about the Mystery Visit Survey; future ideas; community involvement; photos from David!	Helen	
Facebook links	Jacqi	
Write to MP for info	Helen	
Email/newsletter function on TC website	Helen	