



AGENDA FOR THE MEETING OF COUNCIL MATTERS MONDAY 18TH JANUARY 2021 AT 6.30PM – HELD REMOTELY USING ZOOM

MEETING LINK: <https://zoom.us/j/92115695762>

Meeting ID: 921 1569 5762 Passcode: Not required

You are hereby SUMMONED to attend the **Council Matters Committee**, which is to be held using remote meeting service Zoom on **Monday 18th January 2021 at 6.30pm** for the purpose of transacting the following business:

Committee Members: Councillors E Price (Chair), M Adams, C Allford, J Hodgson, C Luker, P Paine, B Piper, V Trow.

1. APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has the approval of the Committee.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

The Committee will convene to consider the following items:

2. DEPUTY CHAIR

To elect a Deputy Chair (who will chair in Chair's absence). No document.

3. CONFIRMATION OF MINUTES

To update on any matters arising from the minutes of 14th December 2020. (Note: already agreed through Full Council.) Document enclosed.

4. 2021/2022 DRAFT BUDGET

To consider the draft annual budget for 2021/22 and make a recommendation to Full Council. Documents to follow.

5. TERMS OF REFERENCE FOR TOTNES FUTURE FORUM

To consider what is appropriate in terms of remit and structure for this new forum. The draft Traffic and Transport Forum terms of reference and Totnes Future Forum ideas from Cllr Luker are enclosed. Documents enclosed.

6. OUR PLACE

To consider expenditure of £585 from the Climate Change budget to provide the website similar to the following: <https://ourplaceourplanet.org/> at a cost of £585. No document.

7. DATE OF NEXT MEETING

To note the date of the next meeting of the Council Matters Committee – Monday 8th February 2021 at 6.30pm (please note the meeting time change). No document

*The Committee will be asked to **RESOLVE** to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960. (CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)*

8. RESIDENTIAL PROPERTIES

To consider an issue in relation to management of our tenanted properties and consider future property management options. No document, verbal update by Finance Manager.

9. ALARM SERVICE

To note a change in the alarm service and monitoring. No document, verbal update by Finance Manager.

10. LEGAL ISSUE

To note any actions or updates from a meeting with the legal advisors on Monday 18th January 2021. No document, verbal update Town Clerk.

11. STAFFING UPDATE (Standing Item)

For any general or urgent updates that required confidential sharing with Councillors. No document.

Catherine Marlton
Town Clerk

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.