



**AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL**  
**MONDAY 9<sup>th</sup> APRIL 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Meeting of the Council, which is to be held in the Guildhall, Totnes on  
**Monday 9<sup>th</sup> April 2017 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies.	Apologies have been received from Cllr J Green in advance of the agenda going out.
2	Following the elections on 29 <sup>th</sup> March 2018 to welcome the new Councillor (Louise Webberley) onto the Town Council team.	
3	The Mayor will request confirmation that all Members have made any amendments necessary to their Declaration of Interests, if appropriate.	
4	<p><i>The Council will adjourn for the following items:</i></p> <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Totnes.</p> <p><u>Reports from County and District Councillors</u></p> <p><i>The Council will convene.</i></p>	<p>a) Cllr Green  b) Cllr Birch  c) Cllr Vint</p>
5	To receive a nomination for the Deputy Mayor from May 2018.	Cllr J Westacott
6	To nominate councillors to Committees and Link Councillors positions from May 2018.	Enclosure
7	To note that any potential move of the War Memorial is no longer being considered.	Verbal update.
8	<p>To approve and sign the Minutes of the following Meetings :  <i>(Please note confidential minutes can be agreed but any discussion must be held in Part 2):</i></p> <p>a. Full Council 5<sup>th</sup> March 2018  b. Personnel Committee 12<sup>th</sup> March 2018 - CONFIDENTIAL  c. Place Committee 15<sup>th</sup> March 2018  d. Operations Committee 26<sup>th</sup> March 2018  e. Personnel Committee 28<sup>th</sup> March 2018 - CONFIDENTIAL</p>	Enclosures
9	<p>To consider any matters arising from the Minutes and to approve any recommendations from Committees  <i>(Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</i></p> <p>a. Full Council 5<sup>th</sup> March 2018  b. Personnel Committee 12<sup>th</sup> March 2018 - CONFIDENTIAL  c. Place Committee 15<sup>th</sup> March 2018  d. Operations Committee 26<sup>th</sup> March 2018  e. Personnel Committee 28<sup>th</sup> March 2018 - CONFIDENTIAL</p>	Enclosures

10	To note the Minutes of the Neighbourhood Plan Task and Finish Group	Enclosure
11	To consider how to vote in the Voluntary Voice Representatives elections (one vote allowed per organisation)	Enclosure
12	To note an update on the Market Square Consultation	Enclosure and Verbal update
13	To note the date of the next meeting: <b>Monday 14<sup>th</sup> May 2018 at 7pm.</b>  <b>Future dates for noting:</b> Mayoral Choosing 24 <sup>th</sup> May 2018 Annual Town Meeting 6pm 31 <sup>st</sup> May 2018	
13A	To consider the use of the Town Seal	Cllr Ben Piper
<i>The Council will be asked to <b>RESOLVE</b> to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>		
14	To approve and sign the Minutes of the following Meetings (staffing implications and commercial sensitivity). <b>ONLY REQUIRED IF NOT AGREED IN OPEN SESSION.</b> <i>a. Personnel Committee 12<sup>th</sup> March 2018 – CONFIDENTIAL</i> <i>b. Personnel Committee 28<sup>th</sup> March 2018 - CONFIDENTIAL</i>	Confidential Enclosures
15	To receive an update on the Civic Hall Caretaking contract (staffing implications and commercial sensitivity)	Verbal update from the Town Clerk
16	To consider the appointments of Civic Hall Administrator, Town Ranger and Caretaker.	Verbal update from the Town Clerk and enclosures



Catherine Marlton  
Town Clerk