



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL
MONDAY 3rd DECEMBER 2018 AT THE GUILDHALL TOTNES

You are hereby SUMMONED to attend the Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 3rd December at 7pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies.	
2	The Mayor will request confirmation that all Members have made any amendments necessary to their Declaration of Interests, if appropriate.	
3	<p><i>The Council will adjourn for the following items:</i></p> <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Totnes.</p> <p><u>Reports from County and District Councillors</u></p> <p><i>The Council will convene.</i></p>	<p>a) Cllr Green b) Cllr Vint c) Cllr Hodgson</p>
4	<p>To approve and sign the Minutes of the following Meetings: <i>(Please note confidential minutes can be agreed but any discussion must be held in Part 2):</i></p> <p>a. Full Council 5th November 2018 b. Council Matters 12th November 2018 c. Town Matters 22nd November 2018</p>	Enclosures
5	<p>To consider any matters arising from the Minutes <u>and to approve any recommendations</u> from Committees <i>(Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</i></p> <p>a. Full Council 5th November 2018 b. Council Matters 12th November 2018 c. Town Matters 22nd November 2018</p>	Enclosures
6	To consider the draft designs for the Market Square and the 18/19 budget allocation for expenditure	Displayed at the meeting and budget enclosure
7	To ratify the appointment of the Civic Hall Caretaker	Verbal update Town Clerk

8	<p>To make a recommendation on the following planning application:</p> <p>1891/18/FUL - READVERTISEMENT (Revised Plans) External alterations to existing building including new cladding, windows and doors, new stairwell extension to the rear, new walkways and balconies. Parkers Barn, Parkers Way, Totnes, TQ9 5UF.</p> <p>The original application went to Town Matters on 19 Jul and the TTC recommendations was: Support. The Committee would seek assurances that the timber cladding meets building and fire regulation requirements.</p>	Documents are available to view online:
9	<p>To consider a motion from Cllr J Hodgson:</p> <p>I propose Totnes Town Council declares a Climate Emergency.</p>	Enclosure
10	<p>To consider an updated project plan and 18/19 budget allocation for the Neighbourhood Plan. 2019/20 expenditure will be discussed through the precept setting process.</p>	Cllr A Simms and enclosure
11	<p>To consider the decision of the SHDC Executive to install pay on entry in all three Town toilets – Market Square, Coronation Road and Steamer Quay</p>	Enclosure
12	<p>To note the date of the next meeting: Monday 7th January 2019 at 7pm in The Masonic Hall</p>	

Catherine Marlton



Town Clerk