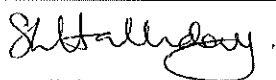


**AGENDA FOR THE TOWN MATTERS COMMITTEE  
THURSDAY 22<sup>ND</sup> NOVEMBER 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Guildhall, Totnes on **Thursday 22<sup>nd</sup> November 2018 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.		2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To discuss any matters arising from the minutes of 18 <sup>th</sup> October 2018. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To receive an update from the organisers of the Friday evening Totnes Youth sessions.	Representatives from Fusion and Genesis.	15 mins
4	To note or make recommendations on the following tree works orders:  <b>Works to Trees in a Conservation Area:</b>  4a) 3540/18/TPO – T1: Beech – crown height reduction by 8 metres, lateral reduction by up to 3 metres on all sides, heavy die back in crown; T2: Ash – Fell, leaning heavily over lane and adjacent residential dwellings, heavy die back in crown; T3, T4: Ash – crown height reduction by 5 metres, lateral reduction on all sides by 2 metres, heavy die back in crown. Trees End Yard, Harpers Hill to Tristford Cross, Totnes, TQ9 7RY.  4b) 3603/18/TCA – T1: Greengage – Fell, post mature, poor form, too close to wall, replanted with new fruit tree. 51 Fore Street, Totnes, TQ9 5NJ.	Applications available on the SHDC website – <a href="http://www.southham.s.gov.uk">www.southham.s.gov.uk</a>	5 mins
5	To make recommendations on the following planning applications:  5a) 3687/18/FUL & 3688/18/LBC – Listed building application for 2 storey rear extension to existing listed building. Bull Inn, High Street, Totnes, TQ9 5SN.  5b) 3672/18/FUL – Erection of dwelling (previous consent now lapsed – 56/0506/08/F). Proposed dwelling 47 Westonfields, Totnes, TQ9 5QX.  5c) 3671/18/FUL – Installation of a single 10m column with two LED lights to illuminate an area of land for Devon Air Ambulance to use during the hours of darkness. Borough Park, Borough Park Road, Totnes, TQ9 5XW.  5d) 3636/18/LBC – Listed Building Consent for alterations to include replacement of existing lean-to to side to form boot room, laundry, storage, work to existing walls. Enlargement of basement window to provide French doors to lounge area, reduce door opening to form window, replacement of basement windows and doors, new railings to	Applications available on the SHDC website – <a href="http://www.southham.s.gov.uk">www.southham.s.gov.uk</a>	20 mins

	rear elevation. New door between basement kitchen and lounge. 4 Seymour Villas, Pathfields, Totnes, TQ9 5QR.  5e) 3108/18/FUL – Application for change of use of building to operate a dog day care and dog walking business. Unit 4, Burke Road, Totnes, TQ9 5XL.  5f) 3364/18/LBC – Listed building consent for general works to external rainwater pipework. The Sail Loft, St Peter’s Quay, Totnes, TQ9 5EW.		
<b>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</b>			
6	To receive updates from the Elderly and Vulnerable People Link Councillors.	Document enclosed.	10 mins
7	To review the draft Emergency Plan.	Document enclosed.	15 mins
8	To make a recommendation for Full Council on the formal consultation for the Baltic Wharf Public Path Varying Order 2018, Footpath No. 2 Totnes.	Documents enclosed.	5 mins
9	To consider the South Hams District Council consultation options for the Council Tax Reduction Scheme.	Documents enclosed.	10 mins
10	To note planning application 3511/18/CLE – lawful development certificate for existing use of mobile home and bathroom extension as a residential dwelling with residential curtilage. Hideaway, Harpers Hill, Totnes, TQ9 5GG.	Document enclosed.	5 mins
11	To note the Devon Local Flood Risk Management Strategy Update October Newsletter.	Document enclosed.	2 mins
12	To note the Devon Highways Winter Maintenance and Snow Warden updates.	Documents enclosed.	2 mins
13	To note the Devon County Council Disabled Parking and Control of Waiting (No. 15) Amendment Order in relation to a proposed mandatory disabled bay in Broomborough Drive, Totnes. [Note: the deadline for comments was 15 <sup>th</sup> November 2018]	Document enclosed.	5 mins
14	To update on the precept setting timetable.	Verbal update.	5 mins
15	To note the date of the next meetings of the Town Matters Committee – <b>Thursday 22<sup>nd</sup> December 2018 at 7.00pm</b>		



Sara Halliday  
Committee and Cemetery Administrator

Future meetings agenda items:

- Link Councillor Updates:
  - Dec – Young People/Youth
  - Jan – Heritage
  - Feb – Open Space, Sports Provision, Leisure
  - Mar – Traffic & Transport, and Environment & Sustainability
- Review of the amended Totnes Transport Policy and Strategy (Dec 18)
- Suitable electric car charging points in the town.
- Car parking charges (Jan 19)
- How Totnes Town Council can help make Totnes a disability friendly town.

Committee Members – quorum is 5 members

- Cllr Hendriksen (Chair)
- Cllr Allen
- Cllr Hodgson
- Cllr Paine
- Cllr Parker
- Cllr Piper
- Cllr Sermon
- Cllr Sweett (Deputy Chair)
- Cllr Vint
- Cllr Webberley