



**AGENDA FOR THE TOWN MATTERS COMMITTEE
THURSDAY 24TH JANUARY 2019 AT THE MASONIC HALL, TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Masonic Hall, South Street, Totnes on **Thursday 24th January 2019 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.	Apologies from Cllrs Sermon.	2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To discuss any matters arising from the minutes of 20 th December 2018. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To consider the requirement for additional signage to tackle anti-social behaviour issues around Totnes (e.g. no alcohol zones, aggressive begging, unattended baggage, obstruction of pavements and bus shelters).	Document attached. Cllr Sweett	10 mins
4	To note an update on the Borough Park Skate Park project.	Cllr Sweett	5 mins
5	To note or make recommendations on the following tree works orders: Works to Trees in a Conservation Area: 5a) 4056/18/TCA – T1: Yew – Crown raise by 2.5m to clear road and car park; reduce height and spread by 2m. 31-33 Fore Street, Totnes, TQ9 5HH.	Applications available on the SHDC website – www.southham.s.gov.uk	5 mins
6	To make recommendations on the following planning applications: 6a) 4109/18/LBC & 4113/18/FUL – Listed building consent for installation of 2no. new external A/C condensers to rear wall and internal alterations and modifications, including new opening and relocation of toilet and installation of new fascia and side elevation signage. Ground and Basement, 57 High Street, Totnes, TQ9 5NS. 4114/18/ADV – Advertising consent for letters fixed to 2no. fascias and 1no. board with hand painted logo to the side of the building. Ground and Basement, 57 High Street, Totnes, TQ9 5NS. 6b) 4068/18/VAR – Application for variation of condition 6 (acoustic assessment and attenuation) following grant of planning permission 4165/17/FUL. Development site at SX809597, Steamer Quay Road, Totnes. 6c) 4010/18/LBC – Conservation work to Courtyard area – oak beams, oak column, oak lintel, new slate cladding, new external door (not historic), new sash window, new external spiral stair (secondary means of escape), new oak louvred screen, repairs to lath and lime plaster, lead detailing. 43 High Street, Totnes, TQ9 5NP.	Applications available on the SHDC website – www.southham.s.gov.uk	30 mins

	<p>6d) 4140/18/HHO & 4141/18/LBC – Householder and listed building consent applications for replacement garage, new vehicular and pedestrian gates. 4 Seymour Villas, Pathfields, Totnes, TQ9 5QR.</p> <p>6e) 4207/18/HHO – Householder application for proposed first floor extension over footprint of existing ground floor extension to the rear of the existing private residence, and other minor internal alterations to the existing house. 27 Bridgetown, Totnes, TQ9 5AD.</p> <p>6f) 4016/18/HHO – Householder application for first floor extension to garage to create studio/workshop and alterations to ground floor windows to dwelling house. Quarry House, Maudlin Road, Totnes, TQ9 5EX.</p> <p>6g) 4160/18/HHO – Householder application for construction of dormer window and erection of timber garden shed. 5 Cherry Cross, Totnes Down Hill, Totnes, TQ9 5EU.</p> <p>6h) 3869/18/HHO & 3871/18/LBC – Householder and listed building consent applications for ground floor rear extension to existing rear C20 extension of dwelling within listed C17 terrace of cottages. 4 Moorashes, Totnes, TQ9 5TN.</p> <p>6i) 4139/18/HHO – Householder application for demolition of existing extensions, low energy refurbishment of existing, reconfigure roof to gable type and new living kitchen extension. 40 Denys Road, Totnes, TQ9 5TL.</p> <p>6j) 0086/19/HHO - Householder application for conversion of garage to habitable room. 10 Jordons Brook, Totnes, TQ9 5FR.</p> <p>6k) 3947/18/LBC & 3948/18/ADV – <i>REVISED</i> Advertisement and listed building consent for external shopfront (2 x fascia Coffee 1 and 1 x projecting sign [<i>removal of illumination from the signage</i>]) and internal alterations at 14-16 High Street. 14 High Street, Totnes, TQ9 5RY.</p>		
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NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.

7	To note updates from the Heritage Link Councillors.	Document enclosed	10 mins
8	To consider a draft policy for the conduct of Totnes Town Council business on the death of a senior national figure.	Document enclosed	15 mins
9	To note an update on the Totnes Travel Plan Partnership, including cycle routes.	Document enclosed.	10 mins
10	To note the timeline for considering the Totnes Town Council Transport Policy and Strategy.	Document enclosed.	10 mins
11	To consider whether Totnes Town Council should continue to send birthday cards to those turning 18.	Document enclosed.	5 mins
12	To note the date of the next meetings of the Town Matters Committee – Thursday 21st February 2019 at 7.00pm in the Masonic Hall.		2 mins



Sara Halliday
Committee and Cemetery Administrator