



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL

MONDAY 5TH OCTOBER 2020 – HELD REMOTELY USING ZOOM

MEETING LINK: <https://zoom.us/j/91769544343?pwd=YlJLZWVhQThoeGF5TWWE5Y0xMb0NMZz09>

MEETING ID: 917 6954 4343

PASSWORD: 862147

Please note that public question time will be held prior to Full Council from 6.30pm

PLEASE NOTE THAT MEMBERS OF THE PUBLIC WILL BE KEPT IN THE WAITING ROOM FACILITY IN ZOOM UNTIL THE MEETING COMMENCES.

You are hereby **SUMMONED** to attend a Meeting of the Council, which is to be held using remote meeting service Zoom on **Monday 5th October 2020 at 7pm** for the purpose of transacting the following business:

1. **WELCOME TO ALL ATTENDING AND OBSERVING**

2. **APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS**

To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.

The Committee will adjourn for the following items:

Reports from County and District Councillors.

- a. County Cllr Hodgson – no documents.
- b. District Cllr Birch – document enclosed.
- c. District Cllr Rose – no documents.
- d. District Cllr Sweett – no documents.

The Council will convene to consider the following items:

3. **CONFIRMATION OF MINUTES**

To approve and sign the minutes of the following Meetings:

(Please note confidential minutes can be agreed but any discussion must be held in Part 2)

- a. Full Council 7th September 2020 – document enclosed.
- b. Council Matters Committee 17th September 2020 – document enclosed.
- c. Planning Committee 21st September 2020 – document enclosed.
- d. Town Matters Committee 21st September 2020 – document enclosed.

4. **CONSIDERATION OF ANY MATTERS ARISING REQUIRING A DECISION**

To consider any matters arising from the Minutes and to approve any recommendations from Committees:

(Please note confidential minutes can be agreed but any discussion must be held in Part 2)

- a. Full Council 7th September 2020 – document enclosed.
- b. Council Matters Committee 17th September 2020 – document enclosed.
- c. Planning Committee 21st September 2020 – document enclosed.
- d. Town Matters Committee 21st September 2020 – document enclosed.

5. **STANDING ORDERS AND COMMITTEE STRUCTURE**

To consider a revision to Standing Orders and a revised Committee structure for implementation from 1st January 2021. Document enclosed.

6. CORONAVIRUS

To note the update from Devon County Council regarding recent local case increases.

<https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

7. ROAD CLOSURE

To consider the decision of Devon County Council for a four-week temporary road closure on Saturday mornings until 10th October 2020. Verbal update Town Clerk.

8. SOCIAL DISTANCING IN TOTNES

To note the concerns raised about social distancing enforcement in the town centre. Verbal update Town Clerk.

9. LICENSE APPLICATION APPEAL BY MORRISONS

To note the appeal by Morrisons in relation to alcohol sales at the supermarket and petrol station and nominate a representative of the Town Council to attend. Document enclosed.

10. ELECTION OF MAYOR AND COMMITTEE CHAIRS

To note that the election of the Mayor, Deputy and Chairs of Committee will be held during the December Full Council meeting on Zoom. No document.

11. NEXT MEETING

To note the next meeting date of Monday 2nd November 2020, 6.30pm public session, 7.00pm formal meeting. No document.

The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960. Councillors will be asked to log out of the Zoom meeting and back into a separate secure meeting link.

12. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing item)

To consider any recommendations or matters arising that are considered confidential in nature (staffing/legal/commercial sensitivity) from the Council Matters Committee.

No document.

Agenda produced by:

Catherine Marlton

Town Clerk

30th September 2020

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.