



**DRAFT MINUTES FOR THE MEETING OF TOTNES TOWN COUNCIL**  
**MONDAY 4<sup>TH</sup> FEBRUARY 2019 AT THE MASONIC HALL TOTNES**

Present: Councillors Westacott MBE (Chair), Paine, Piper, Hodgson, Vint, Allen, Simms, Hendriksen, Whitty, Sweett, Webberley, R Adams, M Adams.

Apologies: Councillors Parker, Sermon and Price

In Attendance: Catherine Marlton (Town Clerk), Christina Bewley (minutes), Peter Bethel (Town Sergeant), District Councillor Green, Soundart Radio x 1, Press x 1, and 4 members of the public.

The Mayor extended the Council’s sincere thanks to Mark Hatch for all his hard work with the local homeless shelter and presented him with an award.

No	Subject	Comments
1	To receive apologies.	<p>Apologies were given by Councillors Parker, Sermon, Price and District Councillor J Birch.</p> <p>It was <b>RESOLVED</b> to accept the apologies.</p>
2	The Mayor will request confirmation that all Members have made any amendments necessary to their Declaration of Interests, if appropriate.	None.
3	<p><i>The Council will adjourn for the following items:</i></p> <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Totnes.</p> <p><u>Reports from County and District Councillors</u></p> <p><i>The Council will convene.</i></p>	<p>A member of the public raised concerns about the operation of the Totnes Museum by the Trust. It was agreed by trustees present to discuss it at the next meeting.</p> <p>A member of the public asked for the town signage to be reviewed, particularly at the main roundabout by Morrisons petrol station – a Welcome to Totnes sign should be considered. It was agreed that the Clerk would liaise with the person on the ongoing public realm works.</p> <p>A member of the public expressed concern about the closure of another bank in the town and said there is a real need for a cashpoint at the top of town available 24 hours.</p> <p>A member of the public expressed concern about the timetable for public transport to Follaton House and the lack of anywhere for passengers to wait at that end of the link.</p> <p>District Councillors were asked to circulate any reports to all Councillors by email.</p>

4	<p>To approve and sign the Minutes of the following Meetings:  <i>(Please note confidential minutes can be agreed but any discussion must be held in Part 2):</i></p> <ul style="list-style-type: none"> <li>a. Full Council 7<sup>th</sup> January 2019</li> <li>b. Council Matters 14<sup>th</sup> January 2019</li> <li>c. Town Matters 24<sup>th</sup> January 2019</li> </ul>	<p>It was <b>RESOLVED</b> to approve and sign the Minutes of the following meetings :</p> <ul style="list-style-type: none"> <li>a. Full Council 7<sup>th</sup> January 2019</li> <li>b. Council Matters 14<sup>th</sup> January 2019</li> <li>c. Town Matters 24<sup>th</sup> January 2019</li> </ul>
5	<p>To consider any matters arising from the Minutes <u>and to approve any recommendations</u> from Committees  <i>(Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</i></p> <ul style="list-style-type: none"> <li>a. Full Council 7<sup>th</sup> January 2019</li> <li>b. Council Matters 14<sup>th</sup> January 2019</li> <li>c. Town Matters 24<sup>th</sup> January 2019</li> </ul>	<p>The following matters arose:</p> <ul style="list-style-type: none"> <li>a. <u>Full Council 7<sup>th</sup> January 2019</u></li> </ul> <p>None.</p> <ul style="list-style-type: none"> <li>b. <u>Council Matters 14<sup>th</sup> January 2019</u></li> </ul> <p>Item 6 – It was <b>RESOLVED</b> to accept the recommendation.</p> <ul style="list-style-type: none"> <li>c. <u>Town Matters 24<sup>th</sup> January 2019</u></li> </ul> <p>Item 5 – Concerns were raised about the condition of the building. It was agreed to add in the HSE and SHDC Conservation Officer and District Councillors as recipients of the proposed letter. With this amendment it was <b>RESOLVED</b> to accept the recommendation.</p> <p>Item 6 – it was agreed that Councillors should review the policy and let the Clerk have any amendments before bringing back to the next Full Council for ratification. The Clerk pointed out the policy was mainly for office use and Councillors could interpret at their discretion.</p> <p>Item 9 – The delay to the May Full Council was deleted and with this amendment it was <b>RESOLVED</b> to accept the recommendation.</p>
6	<p>To consider the Town Council financially contributing to South Hams District Council (SHDC) as an alternative to the currently proposed Pay on Entry installation in the public toilets of Totnes.</p>	<p>There was a lot of discussion around the pros and cons of Pay On Entry and the alternatives which may have cost implications for the Town Council.</p> <p>Cllr Simms left the meeting.</p> <p>The following points were <b>RESOLVED</b>:</p> <p>That the Town Council is, in principle, supportive of a proposal to prevent Pay on Entry being installed into the 3 Totnes toilet sites. This was a recorded vote with 7 Councillors for it and 4 against. One Councillor had already left the meeting by that stage.</p>

		<p>Cllr M and R Adams left the meeting</p> <p>2. That the Clerk be given delegated responsibility to meet and negotiate with South Hams District Council regarding the terms of a financial settlement which delays the installation of PoE until the new Council is appointed in May 2019 and a public consultation is held at the Annual Town Meeting on 23rd May 2019.</p> <p>This was supported by majority.</p>
7	To note SHDC stance on second home owners Council Tax	This was commended. The Clerk will write a letter of support to SHDC and Sarah Wollaston MP.
8	To note the recruitment day SHDC have run for prospective new Councillors, District and Town/Parish level	Noted.
9	To consider the NP minutes from 28 <sup>th</sup> January 2019 and any actions required	An update was not available from the Chair Cllr Allen verbally updated. Concerns were raised that meeting date had not been set and that a meeting should be set to look at what professional and administrative support is required. There is a standing item on the next Council Matters agenda for further discussion.
10	<p>To consider future dates</p> <ul style="list-style-type: none"> <li>• Civic Mayoral dinner – Friday 22<sup>nd</sup> March 2019 at the Seven Stars</li> <li>• Mayoral Choosing – 16<sup>th</sup> May 2019</li> <li>• Annual Town meeting – 23<sup>rd</sup> May 2019</li> </ul>	It was <b>RESOLVED</b> to agree the proposed dates.
11	<p>To note the date of the next meeting: <b>Monday 4<sup>th</sup> March 2019 at 7pm in The Guildhall.</b></p> <p>Councillors please note that a Paige Adams Trust meeting will be held beforehand at 6.00pm</p>	Noted.

Catherine Marlton  
Town Clerk