


**AGENDA FOR THE PLANNING AND PLACE COMMITTEE
THURSDAY 11TH JANUARY 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Planning and Place Meeting, which is to be held in the Guildhall, Totnes on **Thursday 11th January 2018 at 5pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	
	<i>The Committee will convene to consider the following items:</i>	
2	To approve the minutes of the meeting of 14 th December 2017.	Minutes enclosed.
3	<p>To note or make recommendations on the following tree works orders:</p> <p>Works to Trees in a Conservation Area:</p> <p>3.1) 4098/17/TCA – T1: Leylandii – dismantle and remove and T2: Leylandii – Dismantle and remove due to excessive shading, overbearing and low amenity value. Glebe House, Manor Way, Totnes, TQ9 5HP.</p> <p>3.2) Tree Preservation Order 949 – Cedar. The Cedars, Jubilee Road, Totnes, TQ9 5YR.</p>	<p>Applications available on the SHDC website – www.southhams.gov.uk</p> <p>Document enclosed</p> <p>Document enclosed</p>
4	<p>To make recommendations on the following planning applications:</p> <p>4.1) 4165/17/FUL – Application for creation of a 68-bed Care Home (use Class C2) with associated car parking, refuse and extended landscaping. Development site at SX809597, Steamer Quay Road, Totnes.</p> <p>4.2) 4104/17/FUL – Extension to existing petrol filling station kiosk. Morrisons Service Station, Station Road, Totnes, TQ9 5JR.</p> <p>4.3) 3884/17/HHO – Householder application for proposed side extension and garage replacement. Craig Goch, Jubilee Road, Totnes, TQ9 5BP.</p> <p>4.4) 4153/17/HHO – Householder application for glass canopy over existing deck, a 2.4m high pergoda over front gate, 1.8m high fence along common path on eastern boundary and retrospective permission for 1.8m high fence on northern boundary between nos 5 and 6. Tree Tops, 6 Cherry Cross, Totnes Down Hill, Totnes, TQ9 5EU.</p>	<p>Applications available on the SHDC website – www.southhams.gov.uk</p>

	4.5) 3491/17/COU – Readvertisement (revised description) Change of use of industrial unit to children’s play centre (Use Class D1) and ancillary cafe. 10 Babbage Road, Totnes, TQ9 5JA.	
<u>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</u>		
5	To consider the minutes of the Totnes Neighbourhood Plan Task and Finish Group meeting held on 18 th December.	Document enclosed.
6	To note the minutes of the November Totnes Traffic and Transport Forum and 2016 AGM, and the agendas for the January meeting and AGM.	Documents enclosed.
7	To note the proposed date of the next meeting – 1st February 2018 at 5pm in the Guildhall.	



Sara Halliday
Administrator

**MINUTES OF THE PLANNING AND PLACE COMMITTEE
THURSDAY 14TH DECEMBER 2017 AT THE GUILDHALL TOTNES**

Present: Councillors R Hendriksen (Chair), J Hodgson, P Paine, and K Sermon.

In Attendance: Sara Halliday (Administrator).

Apologies: Councillor A Simms.

Not Present: Cllrs N Hart-Williams and R Vint.

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	It was RESOLVED to accept the apologies.
<i>The Committee will adjourn for the following items:</i>		
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	A member of the public spoke about the proposed development of the skate park. They outlined the ongoing dialogue with SHDC (including on planning matters), that three tenders for design and build are expected, and the setup of a community interest company to take forward fundraising and grant applications. They asked for formal recognition of TTC support for the project which could assist them in grant applications and dealing with SHDC. To RECOMMEND to Full Council that a letter of support is sent to the Skate Park Community Interest Company to demonstrate TTC and community support for this project, based on the Community Budgeting public consultation responses.
<i>The Committee will convene to consider the following items:</i>		
2	To approve the minutes of the meeting of 5 th October 2017.	Agreed. There were no matters arising.
3	<p>To make recommendations on the following planning applications:</p> <p>3.1) 3804/17/HHO & 3805/17/LBC – Householder application and listed building consent for internal alterations to walls and doorways, repair and replacement of roof, change in colour to external wall, modification to downpipe, replacement of roof light (retrospective). 7 Moorashes, Totnes, TQ9 5TN.</p> <p>3.2) 3902/17/LBC – Listed building application for repairing, renovating and improving the interior of existing property, repairing and enhancing part of the exterior. 6 Castle Street, Totnes, TQ9 5NU.</p> <p>3.3) 3773/17/OPA – Online application with all matters reserved for a dwellinghouse. Land adj. Kennicott Lodge, Ashburton Road, Totnes.</p>	<p>Applications available on the SHDC website – www.southhams.gov.uk</p> <p>No objections.</p> <p>No objections.</p> <p>No objections.</p>
<p>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</p>		

<p>4</p>	<p>To note the following tree works orders (the date for comments has now closed):</p> <p>Works to Trees in a Conservation Area:</p> <p>4.1) 3149/17/TCA T1: Magnolia Grandiflora evergreen – Crown height reduction by approximately 1.2m, lateral crown reduction by approximately 2.4m to prevent overwhelming adjacent apple tree, damaging terrace railings and to allow more light into lower rooms at back of house; T2: Apple – crown height reduction by approximately 1.2m to remove recent top growth to promote health of tree, all advised by AJ Paine and Sons. Northgate Lodge, Castle Street, Totnes, TQ9 5NX.</p> <p>4.2) 3326/17/TCA T1: Damson – Fell, remove, rotten, threat to adjacent properties. 49a High Street, Totnes, TQ9 5NP.</p> <p>4.3) 3512/17/TPO T1: Ash – Crown thin by 20% to reduce excessive shading to property and garden. Burgage House, Victoria Street, Totnes, TQ9 5EG.</p> <p>4.4) 3342/17/TPO T1: Silver Birch – Dismantle, fell, previously neglected, threatening property foundations, lifting roots, damaging retaining garden wall, felling will also reduce threat of potential drainage issues due to proximity to water main. 4 Bank Lane, Totnes, TQ9 5EH.</p> <p>4.5) 3115/17/TPO T1: Horse Chestnut – reduce whole crown by up to 2 metres. Pomeroy Coach House, Pomeroy House, 19 Bridgetown, Totnes, TQ9 5BA.</p> <p>4.6) 3501/17/TCA T1: Hornbeam – fell, too tall for small space, impacting on old wall, drains garden of moisture, causes excessive shading to properties in proximity. Mount Radford, Plymouth Road, Totnes, TQ9 5LH.</p> <p>4.7) 3771/17/TCA T1: Ash – Fell, 6 phone cables running through mid-height of tree, interferes with cable access to properties, vigorous annual growth, leans to one side following heavy winds. 10 Baring Cottages, Weston Lane, Totnes, TQ9 5AP.</p>	<p>Applications available on the SHDC website – www.southhams.gov.uk</p> <p>Cllr Paine declared a pecuniary interest as the company is owned by his brother.</p> <p>Noted.</p> <p>Noted. Cllrs request that a more appropriately sized tree is planted to replace the felled tree.</p> <p>Noted.</p> <p>Noted. Cllrs request that a more appropriately sized tree is planted to replace the felled tree.</p> <p>Noted. Cllrs suggest pollarding the tree as an alternative to crown reduction.</p> <p>Noted. Cllrs request that a more appropriately sized tree is planted to replace the felled tree.</p> <p>Noted. Cllrs suggest pollarding the tree as an alternative to felling.</p>
<p>5</p>	<p>To note the following planning applications (the date for comments has now closed):</p> <p>5.1) 3359/17/HHO – Householder application for single storey bedroom extension to replace existing porch. 8 Weston Lane, Totnes, TQ9 5UN.</p>	<p>Applications available on the SHDC website – www.southhams.gov.uk</p> <p>Noted.</p>

	<p>5.2) 3469/17/LBC – Listed building consent for replacement windows and guttering, repair roof, pointing on stone wall, render on wall and renewal of render to chimney. 6 Castle Street, Totnes, TQ9 5NU.</p> <p>5.3) 2936/17/FUL – Installation of additional doors and windows to existing unit, formation of first floor show room and ground floor offices. Southfield Windows, Babbage Road, Totnes, TQ9 5JA.</p> <p>5.4) 3491/17/COU – Change of use of industrial unit to play cafe (use Class A3). 10 Babbage Road, Totnes, TW9 5JA.</p> <p>5.5) 3590/17/FUL and 3591/17/LBC – Listed building consent for interior alterations including the removal of c20th partitions, extension of Waterside Bistro into the adjacent property, external redecoration and window replacement. Waterside Bistro, The Plains, Totnes, TQ9 5YS.</p> <p>5.6) 3617/17/FUL – Change of use of studios to two Almshouses (resubmission of 3388/16/FUL). The Old Stables, Station Road, Totnes, TQ9 5HW.</p> <p>5.7) 3712/17/HHO – Householder application for demolition of existing conservatory and garage and construction of new single storey rear extension and new dormer windows. 3 Priory Avenue, Totnes, TQ9 5HR.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>
6	To consider the minutes of the Totnes Neighbourhood Plan Steering Group meetings held on 20 th September, 10 th and 18 th October.	The minutes were considered and noted.
7	To note planning application 3895/17/POD – notification for prior approval for proposed change of use of building from Office use (Class B1(a)) to 30 flats (class C3). Parkers Barn, Parkers Way, Totnes TQ9 5UF.	Noted. TTC will contact the developer to understand more about the plans and to discuss the requirement for an access route for cars from Chamomile Lawns into Parkers Way.
8	To note the location for a 'Totnes' sign on Kingsbridge Hill.	It was agreed at Full Council to site the signs at options 1 (Swallowfields) and 4 (Kingsbridge Hill, opposite the layby). Cllr Hodgson is pursuing this with Devon County Council.
9	To note the minutes of the October Totnes Traffic and Transport Forum and 2016 AGM, and the agenda for the November meeting.	Noted. A question was raised on whether the proposed roundabout plans have been sent to TTC – to date no such plans have been received in the Council Offices directly asking for TTC comment.
10	To note the following event requests received by SHDC.	
	10.1) Breast Screening Unit, Steamer Quay Car Park, 2 nd January 2018 for 6 weeks.	Noted. It was suggested that a more accessible and convenient location would be the Morrisons car park.

11	To note the Parish and Town Council Conferences presentations and agendas for information.	Noted.
12	To note the proposed date of the next meeting – 11th January 2018 at 4pm in the Guildhall.	It was agreed that future Planning and Place Committee's will start at 5pm .

CHAIR

DRAFT

Please reply to:

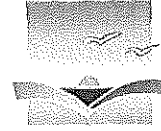
Case Management Team (DM) trees@swdevon.gov

South Hams -

Follaton House, Plymouth Road, Totnes. TQ9 5NE

West Devon -

Kilworthy Park, Tavistock, PL19 0BZ



**South Hams
District Council**



**West Devon
Borough
Council**

Working together

Totnes Town Council
The Guildhall Offices
5 Ramparts Walk
Totnes
Devon
TQ9 5QH

Our ref: 4098/17/TCA
Date: 6 December 2017

Dear Sir/Madam

Works to Trees in a Conservation Area

Reference: 4098/17/TCA Received: 30 November 2017
Proposal: T1: Leylandii - Dismantle and remove and T2: Leylandii - Dismantle and remove due to excessive shading, overbearing and low amenity value
Location: Glebe House, Manor Way, Totnes, TQ9 5HP

A copy of the Application Form will be available for viewing on our website after 48 hours to the date stated on this letter.

The choice open to the District Council is to allow the work or to serve a Tree Preservation Order within a six week period. If you have not received a copy of a Tree Preservation Order covering this site by 11 January 2018 then the applicant is free to carry out the works in accordance with their notice as long as they do so within 2 years from the date the notice was received.

Please return your comments on the attached form, within 21 days of this notification.

If your town has a Tree Warden then they will have also received a copy of the Notice and will be asked to make a detailed response. You may wish to liaise with your Tree Warden to submit a joint response.

Yours faithfully

**Case Management Team
Development Management**

To : DM Case Management South Hams District Council
South Hams District Council
Follaton House
Plymouth Road
Totnes
TQ9 5NE

Recommendations of TotnesTown/Parish Council

On Conservation Area Tree Notification

Reference: 4098/17/TCA

Proposal: T1: Leylandii - Dismantle and remove and T2: Leylandii - Dismantle and remove due to excessive shading, overbearing and low amenity value

Location: Glebe House, Manor Way, Totnes, TQ9 5HP

Please delete as appropriate

SUPPORT

NO OBJECTION

NO OBJECTION but the following comments are made

OBJECTION because:

SUGGESTED POSSIBLE CONDITIONS/REASONS FOR REFUSAL

NO COMMENTS

NAME :DATE:

**TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS
2012**

**The South Hams District Council
Parish of Totnes No: 949
Tree Preservation Order 2017
Site: The Cedars, Jubilee Road, Totnes, TQ9 5YR**

The South Hams District Council, in exercise of the powers conferred on them by sections 198, of the Town and Country Planning Act 1990 hereby make the following Order

Citation

1. This Order may be cited as the South Hams District Council Parish of Totnes No:949 Tree Preservation Order 2017

Interpretation

2. (1) In this Order "the authority" means the South Hams District Council.
(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

Effect

3. (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.
(2) Without prejudice to subsection (7) of section 198 (power to make tree preservation Orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall -

- (a) cut down, top, lop, uproot, wilfully damage or wilfully destroy; or
- (b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,

any tree specified in Schedule 1 to this Order, except with the consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

Dated this 7 day of December 2017

The common seal of the)
SOUTH HAMS DISTRICT COUNCIL)
was affixed to this Order in the presence of)



SH/278

Authorised by the Council to sign in that behalf

[Handwritten signature]
.....

SCHEDULE 1

SPECIFICATION OF TREES

Trees specified individually
(encircled in black on the map)

Reference on map	Description	Situation
T1	Cedar	Within grounds of The Cedars, Jubilee Road Totnes adjacent to western elevation, as indicated on TPO plan 949

Trees specified by reference to an area
(within a dotted black line on the map)

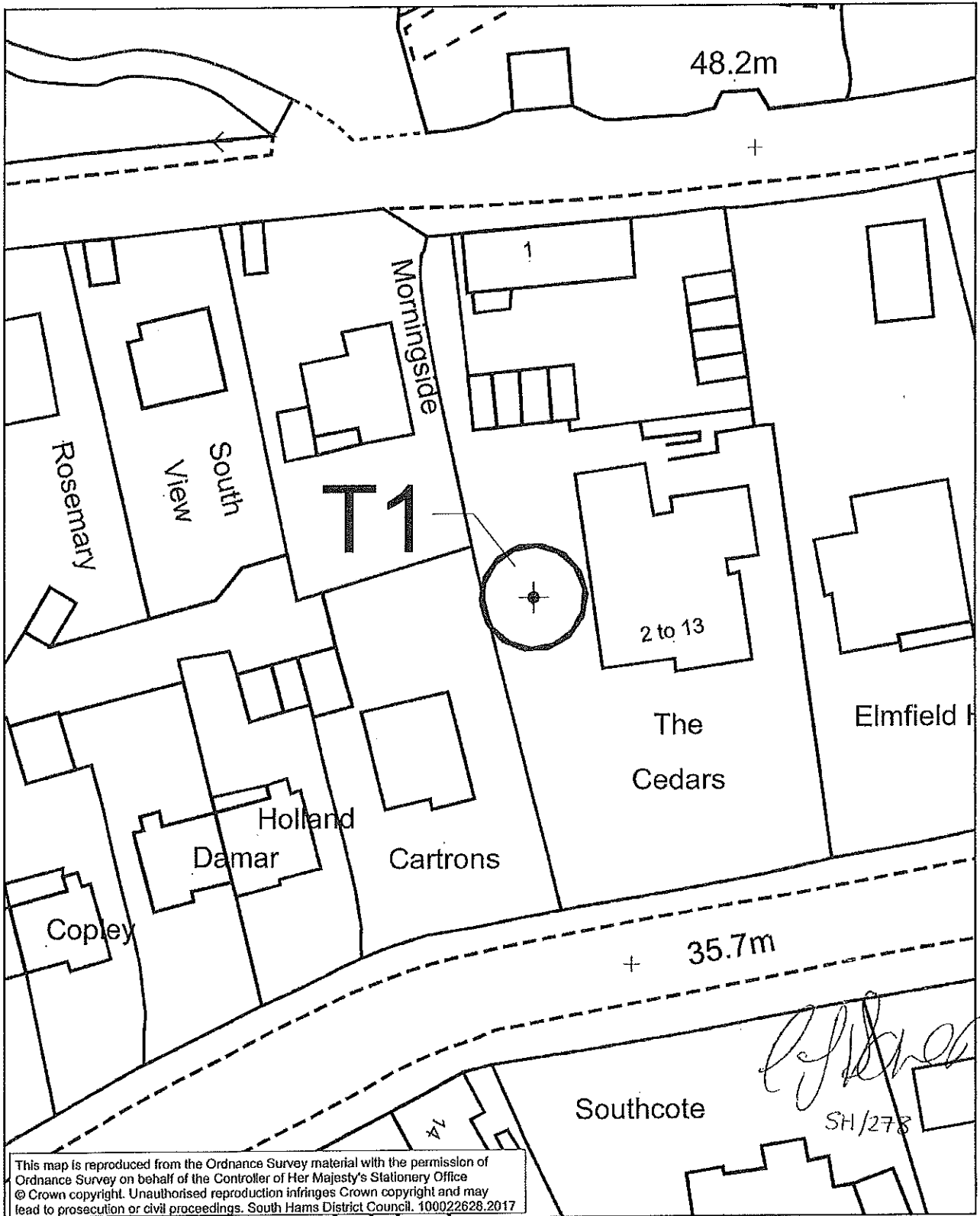
Reference on map	Description	Situation
None		

Groups of trees
(within a broken black line on the map)


Reference on map	Description	Situation
None		

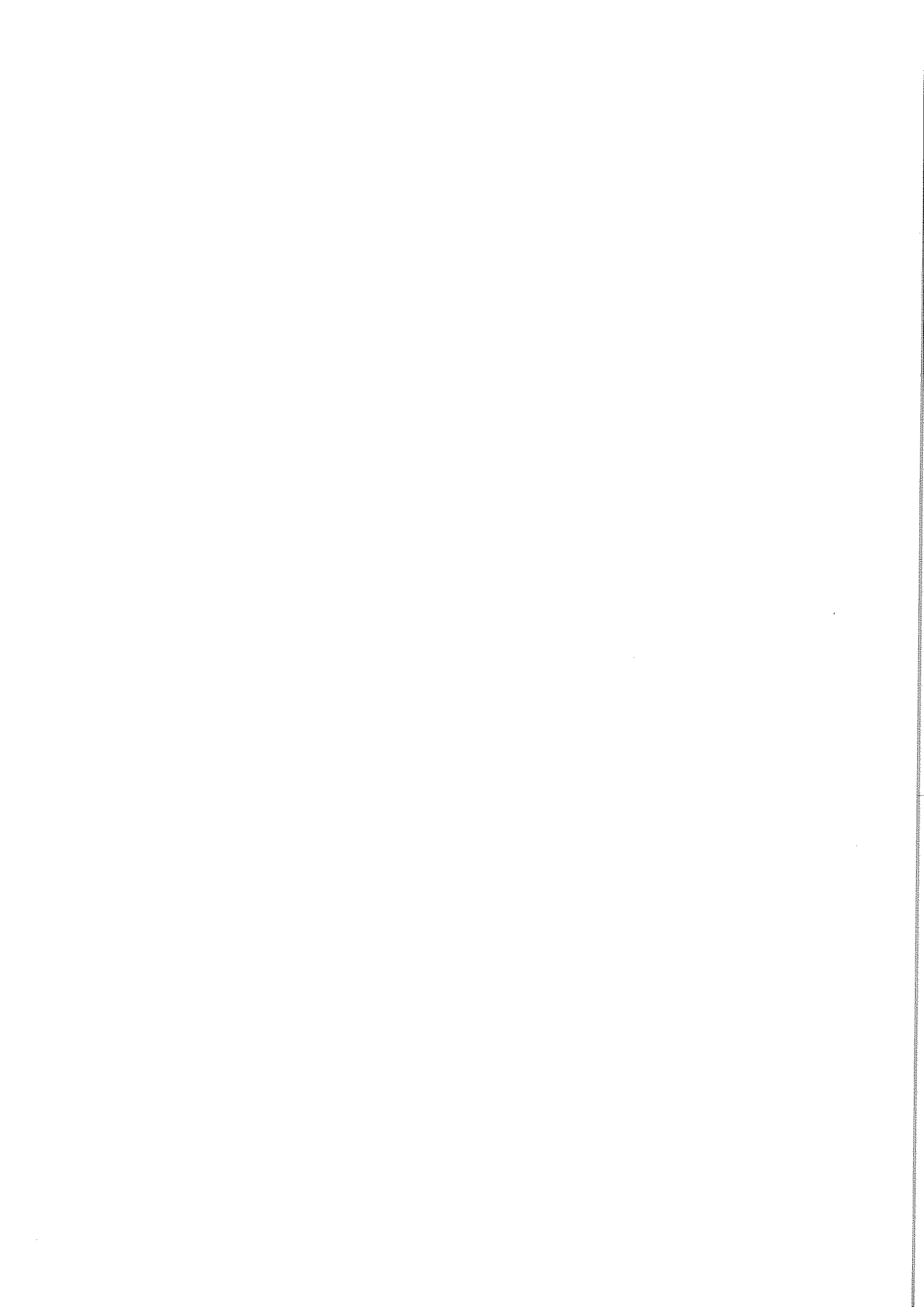
Woodlands
(within a continuous black line on the map)

Reference on map	Description	Situation
None		



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Tree Preservation Order		This is a new Tree Preservation Order	 South Hams District Council
Tree within grounds of The Cedars Jubilee Road Totnes TQ9 5YR Grid ref. SX 811605			
Parish: Totnes	TPO Ref: 949		
Date: 7th December 2017	Scale: 1:500		



**MINUTES OF THE TOTNES NEIGHBOURHOOD PLAN TASK AND FINISH GROUP
MONDAY 18TH DECEMBER 2017 AT THE GUILDHALL TOTNES**

Present: Councillors R Adams (Chair), M Adams, M Barker, P Paine, J Sweett and J Westacott MBE.

In Attendance: Cllr R Hendriksen, Cllr J Hodgson, Cllr M Parker, Cllr A Sims, Cllr T Whitty, Cllr John Birch, Sara Halliday (Administrator), Mary Coughlan-Clarke (Neighbourhood Plan Coordinator), Press and Public.

Apologies: None.

No	Subject	Comments
1	To discuss the proposed membership of the Totnes Neighbourhood Plan (TNP) Task and Finish Group. [A copy of the proposed membership list is at Annex A].	<p>The Chair circulated a list of names for the proposed membership of the TNP Task and Finish Group for discussion, which drew together members of the Operations Committee, Totnes Town Council Committee Chairs, and individuals from within the community.</p> <p>Cllrs Barker and Sweett both said that they would do any tasks asked of them but did not wish to be members of the Group. Both felt that they did not have the necessary time or skills required to devote to the Group. Cllr M Adams would be part of the membership and due to a pecuniary interest would absent herself from any discussions or work involving the Steamer Quay.</p> <p>Cllr Paine expressed concern that the wider membership of the Group should only be considered once the tasks are identified. Cllr R Adams set out that she saw the proposed membership as an initial list and agreed that co-opting people with the skills necessary to carry out specific tasks as work progresses would be required, and all such inclusions would go to Full Council for approval.</p> <p>All members would need to complete a declaration of interests to ensure transparency.</p> <p>The RECOMMENDATION to Full Council was for the proposed membership (minus Cllr Barker) to be approved. Voting: 4 (four) votes in favour (Cllrs R Adams, M Adams, Paine and Westacott MBE) and 2 (two) abstentions (Cllrs Barker and Sweett).</p>
2	Administration and running of the TNP Task and Finish Group.	<p>The Group will meet after the Operations Committee is held (usually the third Monday of each month). All meetings will be open to the public and recorded. The meetings will be clerked by the TTC Administrator.</p> <p>Cllr Westacott MBE sought assurance that the work carried out to date on the draft TNP would not be wasted, and that the Task and Finish Group would concentrate its efforts in reviewing the comments received from the public consultation in order to revise the draft policies as required. Cllr R Adams confirmed this to be the role of the Task and Finish Group.</p> <p>Devon Communities have been approached to run a training session on Neighbourhood Planning which will cover aspects such as policy writing, policy planning, community engagement and meeting the inspection criteria. The potential dates (22nd, 23rd or 24th January 2018) for delivery</p>

		will be circulated to all members of the Task and Finish Group and all TTC Councillors to identify a date that will be best attended.
3	The proposed date of the next meeting – 22nd January 2018 at 7pm in the Guildhall.	It was agreed to have an interim meeting on 11th January at 7pm in the Guildhall in addition to the planned meeting on 22nd January at 7pm in the Guildhall.

ANNEX A

TOTNES NEIGHBOURHOOD PLAN TASK AND FINISH GROUP – PROPOSED MEMBERSHIP

Cllr Rosie Adams (Chair)
~~Cllr Barker (Operations Committee)~~
 Cllr Marion Adams (Operations Committee Chair)
 Cllr Paine (Operations Committee)
 Cllr Westacott MBE (Personnel Committee Chair and Operations Committee)
 Cllr Simms (People Committee Chair)
 Cllr Hendriksen (Planning and Place Committee Chair)
 Lindsay Garner
 Andy Garner
 Rev Steve Jones
 Claire Allford
 Georgina Allen
 Cllr John Birch
 Chris Watson
 Stu Lambert
 Carmen Luscombe
 Lindsay Cowling

TOTNES AND DISTRICT TRAFFIC AND TRANSPORT FORUM

Advisory Body to Totnes Town Council

Co-Chairs: Peter Rees pvrees@fiscali.co.uk & John Birch jpb1@hotmail.co.uk

Vice-Chair: Alan Langmaid alanlangmaid@hotmail.com

AGENDA for Annual General Meeting to be held at 18.00 on **Wednesday 10 January 2018** at the **REconomy Centre, The Lamb, Totnes**

1. Apologies.
2. Minutes of the AGM held on 11 November 2016 and matters arising
3. Election of officers
4. Amendments to Constitution
5. Representatives from other bodies
6. AOB

Totnes and District Traffic and Transport Forum

An Advisory Body to TOTNES TOWN COUNCIL (TTC)

Co-Chairs: Peter Rees 07970 267547 pvrees@tiscali.co.uk and Jack Paterson patersonjack@hotmail.com

Vice Chair: Alan Langmaid, 01803 863296 alanlangmaid@hotmail.com

Draft Minutes of the AGM

held in the Guildhall, Totnes on Wed 11 November 2016 at 1900

Present:

Jack Paterson (Chair) (JP), Peter Rees (PR), Alan Langmaid (AL), James Bellchambers (JBe), Sandi Whale (SW), Cllr Robert Vint (RV), Cllr John Green (JG), Cllr John Birch (JBi) left at 2000, Simon Harrington (SH), Cllr Tony Whitty (TW), Caroline Hall (CH) left 2000.

Prior to the Meeting JP announced that he would not be standing as co-chair and that this would be his last meeting in the chair. AL proposed a vote of thanks to JP for his work particularly during the difficult period of the ETO and RTO in Fore Street and High Street. PR seconded the motion which was agreed.

1. Secretary. RV agreed to take notes and JP to produce minutes.
2. Apologies: Helen Kummer, Julian Burn, Julian Hall
3. Annual General Meeting
4. Minutes of the AGM of 14 November 2015 were approved. Matters arising:
5. Constitution. JP said that the constitution was materially the same as the previous year. A small paragraph had been added to 'Current Structure' to reflect and clarify the relationship with Totnes Town Council. This paragraph read: 'The Forum is recognised by Totnes Town Council as an advisory body and as such is allowed to hold meetings in the Guildhall, Totnes under the Council's Standing Orders. The Forum acknowledges this and thanks the Council for this facility.' It was agreed to rewrite the Forum's relationship with Totnes on the Move which is now known as the Transport Task Group of the Neighbourhood Plan Team. Jack Paterson would be replaced by Cllr John Birch.
6. Election of Officials: Chair, Vice-Chair and Secretary. PR and Cllr John Birch (JBi) were proposed as Co-chairs by JP, seconded by AL, approved. AL proposed as Vice-chair by JP, seconded by SW, approved. No-one was willing to act as Secretary.
7. Representatives to and from other bodies: The representatives had been updated for 2016 but further updating was required for the next year. The Forum agreed the following: Representatives to statutory and other bodies: District Council: Cllr John Birch, TTT Core Group: to check if this is still in existence, Public Space

Forum: to be deleted, Voting representatives from community and advisory organisations: Totnes & District Trust to be renamed Totnes Trust, represented by Louis Victory, Totnes Chamber of Commerce: Sandi Whale (by Andy Garner, David Tinker), others as recorded. Helen Kummer to continue to represent Stoke Gabriel.

8. AOB – None.

TOTNES AND DISTRICT TRAFFIC AND TRANSPORT FORUM

Advisory Body to Totnes Town Council

Co-Chairs: Peter Rees pvrees@tiscali.co.uk & John Birch jpb1@hotmail.co.uk

Vice-Chair: Alan Langmaid alanlangmaid@hotmail.com

AGENDA for meeting on **Wednesday 10 January 2018** at the **REconomy Centre, The Lamb, Totnes** to follow AGM.

1. Apologies.
2. Minutes of the meeting of 29 November 2017 and matters arising not on agenda
3. EV Charge Points.
4. Baltic Wharf S106 Agreement – Transport provision
5. Parking Group Progress Report
6. Bob the Bus report
7. Redworth Junction proposal
8. Air Quality Management
9. Town, District and County Councillors' reports
10. AOB
11. Dates for future meetings in 2018

Totnes and District Traffic and Transport Forum

Advisory Body to Totnes Town Council

Co-Chairs: Peter Rees (pvrees@fiscali.co.uk) and John Birch (jpb1@hotmail.co.uk)

Vice-Chair: Alan Langmaid (alanlangmaid@hotmail.com)

Draft Minutes of Meeting held in the REconomy Centre, The Lamb, Totnes on Wednesday 29 November 2017.

Present: John Birch (Chair), Peter Rees, James Bellchambers, Alan Langmaid, Simon Harrington, Julian Burn, Jacqi Hodgson, Mary Popham, Jack Patterson

1. Apologies: Helen Kummer, Robert Vint, Tracy Cheesman
2. Minutes of 25 October 2017 and matters arising:

Minutes approved.

Matters arising not on the agenda:

Plymouth Rd.; Follaton proposed pedestrian crossing/refuge – TC and MP met with Neil Oxten (DCC) who was not prepared to progress the scheme due to expense. TC and MP to discuss with JH

Emergency Sevices; JB reported follow-up letter sent to Fire Station Chief offering co-operation to raise awareness of road traffic obstructions at some sites within Totnes. A tour around the “pinch-points” had been organised and the press had been invited.

Members report; Remedial work required to Nursery Car Park – JB to follow up

3. EV Charging Points: JB proposing a motion to next Full Council meeting of SHDC calling for a report leading to the introduction of EV points in SHDC public car parks. JB to report back.
4. JLP: JB reported on current position concerning the examination of the draft JLP which was due to take place early in the new year.
5. Parking Group progress report: JH to organise the holding of a public meeting to consider on-street issues and charging policy. JH to discuss with DCC. Particular issues in Jubilee Road and Plymouth Road where there are no current parking restrictions.
6. Bob the Bus report: SH reported that matters were progressing slowly with SHDC in respect of the new HQ for BtB on the Industrial Estate.

SH reported on the Govt consultation on ‘unfair competition’ for school contracts and call for ‘trained and licensed drivers’ at a cost of £1000/driver

likely to particularly hurt smaller CT operators. The matter had been raised in Parliament and the Govt was surprised by adverse response.

The barrier recently erected by SHDC at Follaton had resulted in difficulties and these had been partially resolved following a site meeting. Members of the Forum agreed that SHDC's Follaton car park should be classified as a public car park and be regulated.

SH reported on preparations for the Christmas shopping park and ride, including better signage and increased usage. SH will report on numbers at the next meeting.

7. Redworth Junction proposal:

JBrn proposal for a new roundabout layout favouring pedestrians and cyclists went before the recent HATOC meeting and was introduced and proposed by JH. The proposal received support and was referred to DCC's corporate scrutiny for further consideration. JH and JBrn were thanked for progressing this matter.

8. Reports were provided by Town, District and County Councillors

9. Any Other Business:

JB is to circulate a copy of the Baltic Wharf S106 Agreement to those attending and in particular that part dealing with the transport provision. This matter is to be the subject of discussion at the next meeting.

SH raised the matter of parking on pavements and there being no relevant Traffic Regulation Order in the centre of Totnes. He said there was a need for a controlled parking order in the town centre. JH is to discuss with Mike Jones of DCC and report back.

Date of next meeting: **Wednesday 10 January 2018 at 6.00pm at Reconomy Centre, The Lamb, Totnes. Proposed dates for 2018 meetings as follows:**

28-Feb, 6:30pm
28-Mar, 6:30pm
25-Apr, 6:30pm
23-May, 6:30pm
27-June, 6:30pm
25-July, 6:30pm
22-Aug, 6:30pm
26-Sep, 6:30pm
24-Oct, 6:30pm
28-Nov, 6:30pm
19-Dec, 6:30pm