

**AGENDA FOR THE PLANNING AND PLACE COMMITTEE  
THURSDAY 15<sup>TH</sup> MARCH 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Planning and Place Meeting, which is to be held in the Guildhall, Totnes on **Thursday 15<sup>th</sup> March 2018 at 5pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	
	<i>The Committee will convene to consider the following items:</i>	
2	To approve the minutes of the meeting of 22 <sup>nd</sup> February 2018.	Minutes enclosed.
3	To discuss with the Environment Agency how to develop an Emergency and/or Flood Plan for Totnes	Jane Fletcher-Peters, Environment Agency to attend.
4	<p>To note or make recommendations on the following tree works orders:</p> <p><b>Works to Trees in a Conservation Area:</b></p> <p>4.1) 0555/18/TPO – T1: Mature Cedrus Deodara – crown thin by 15% to allow light to adjacent apartments. The Cedars, Jubilee Road, Totnes, TQ9 5YR.</p> <p>4.2) 0707/18/TCA – G1: Thuja or Cupressocyparis: group of 11 trees, fell, remove, macerate roots, no longer useful as screen, replace with beech hedge. 2 Seymour Villas, Pathfields, Totnes, TQ9 5QR.</p>	Applications available on the SHDC website – <a href="http://www.southhams.gov.uk">www.southhams.gov.uk</a>
5	<p>To make recommendations on the following planning applications:</p> <p>5.1) Reconsider 4165/17/FUL – Application for creation of a 68-bed Care Home (use Class C2) with associated car parking, refuse and extended landscaping. Development site at SX809597, Steamer Quay Road, Totnes.</p> <p>5.2) 0271/18/FUL – Replacement family home. Flat 5 Quarrenden, Weirfields, Totnes, TQ9 5JS.</p> <p>5.3) 0386/18/OPA – Outline planning application with all matters reserved for new dwelling in front garden of 4 Argyle Terrace. 4 Argyle Terrace, Totnes, TQ9 5JJ.</p> <p>5.4) 0281/18/HHO – Householder application for creation of new kitchen extension in place of existing lean-to, demolition of existing garage and creation of 2 parking spaces. 10 Alexandra</p>	<p>Applications available on the SHDC website – <a href="http://www.southhams.gov.uk">www.southhams.gov.uk</a></p> <p>The response to questions raised by Planning Committee on 11<sup>th</sup> January 2018 about this application are enclosed.</p>

	<p>Terrace, Totnes, TQ9 5QF.</p> <p>5.5) 0624/18/LBC – Listed Building Consent for repositioning of rainwater pipe on Ramparts Walk frontage. 1-3 Ramparts Walk, Fore Street, Totnes.</p> <p>5.6) 4113/17/ADV – (Revised Plan Received) Advertisement consent to display a free-standing advertisement board. The Plains, Totnes, TQ9 5YS.</p>	
<p><b>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</b></p>		
6	To consider the minutes of the Totnes Neighbourhood Plan Task and Finish Group meeting held on 19 <sup>th</sup> February 2018.	Document enclosed.
7	To note the minutes of the January Totnes and District Traffic and Transport Forum and the agenda for the February meeting.	Documents enclosed.
8	<p>To note the following event request received by SHDC:</p> <p>9.1) Head of the Dart race and paddleboard event, 0900-1900hrs on 14-15<sup>th</sup> April 2018, Longmarsh Car Park, Totnes.</p>	Document enclosed.
9	To note the proposed date of the next meeting – 5 <sup>th</sup> April 2018 at 5pm in the Guildhall.	



Sara Halliday  
Administrator

**MINUTES OF THE PLANNING AND PLACE COMMITTEE  
THURSDAY 22<sup>ND</sup> FEBRUARY 2018 AT THE GUILDHALL TOTNES**

Present: Councillors R Hendriksen (Chair), J Hodgson, P Paine, K Sermon and A Simms.

In Attendance: Sara Halliday (Administrator).

Apologies: None.

Not Present: Councillor R Vint.

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	No apologies had been received.
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	There were no members of the public present.
	<i>The Committee will convene to consider the following items:</i>	
2	To approve the minutes of the meeting of 1 <sup>st</sup> February 2018.	The minutes were agreed. Matters arising:  Cllr Simms asked if the Parker's Barn development company had replied to the Chair's letter. Whilst no reply has been received, the developers are holding a site meeting in March with Cllr Hendriksen (as Chair of the Planning and Place Committee), District and County Councillors.
3	To note or make recommendations on the following tree works orders:  <b>Works to Trees in a Conservation Area:</b>  3.1) 0283/18/TCA – T1: London Plane – crown reduction by up to 3 meters, particularly on West and South sides and ensure balance of crown, growing close to balcony and roof. Waterside House, The Plains, Totnes, TQ9 5DW.  3.2) 0493/18/TCA – T1: Eucalyptus – prune branches on West side by maximum 2 metres to correct pruning points, encroaching house; T2: Cherry Laurel – coppice to approx 1 metre from ground level, outgrown surroundings; G3: area of cherry laurel – crown thinning by approx 30% to tidy space behind outbuilding. Ashbrook House, Newton Road, Totnes, TQ9 5BB.  3.3) 0310/18/TPO – T1: Ash – complete crown reduction by up to 2 metres, crown lift up to 5 metres from ground level, crown thinning by approx 20%, larger branches beginning to show signs of stress, also to ensure more light gets to property. 1 Southcote Orchard, Totnes, TQ9 5PA.	Applications available on the SHDC website – <a href="http://www.southhams.gov.uk">www.southhams.gov.uk</a>  No objection.  No objection.  No objection.
4	To make recommendations on the following planning	Applications available on the SHDC website –

	<p>applications:</p> <p>4.1) 4058/17/FUL – Demolition of garage, provision of gym and accommodation in place of the garage in the rear garden. 24 Denys Road, Totnes, TQ9 5TJ.</p> <p>4.2) 4423/17/HHO – Householder application to enlarge existing single-storey house with loft to two storeys plus loft, forming turning area for cars and erecting new double garage. 7 Cherry Cross, Totnes Down Hill, Totnes, TQ9 5EU.</p> <p>4.3) 0373/18/LBC – Listed building consent for partial internal refit and new secure ATM room. 31-33 Fore Street, Totnes, TQ9 5HH.</p> <p>4.4) 0292/18/HHO – Householder application for replacement of white UPVC windows with white UPVC windows and door to back elevation. 76 The Carrions, Totnes, TQ9 5XX.</p>	<p><a href="http://www.southhams.gov.uk">www.southhams.gov.uk</a></p> <p>Objection, based on insufficient information and detail about the elevation heights of the new building. Cllrs also raised concern about future access permissions that might be requested from the back of the property.</p> <p>Support with the following conditions: that any external lighting (none is shown on the plans) is limited to preserve the bat corridor; and that sufficient soakaway is installed to deal with rain water run-off.</p> <p>No objection.</p> <p>No objection.</p>
<p><b><u>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</u></b></p>		
5	<p>To consider the minutes of the Totnes Neighbourhood Plan Task and Finish Group meeting held on 22<sup>nd</sup> January 2018.</p>	<p>The minutes of the 22<sup>nd</sup> January meeting were noted. Cllrs present who also who attend the Task and Finish Group observed little progress seems to have been made, but that sub-groups are working through issues.</p>
6	<p>To consider the following licensing application:</p> <p>6.1) New premises licence for The Town Mill, Coronation Road, Totnes, TQ9 5DF. The application is for the sale of alcohol for consumption on the premises, Monday to Sunday from 11:00 to 00:00 and until 00:30 on New Year's Eve.</p>	<p>No objection.</p>
7	<p>To consider the Devon County Council Traffic Sensitive Streets consultation for Totnes.</p>	<p>There were no proposed amendments to the roads already included in the DCC sensitive street.</p>
8	<p>To consider the Totnes Rail Users' Group comments in response to the Department for Transport 'Great Western Rail Franchise Public Consultation'.</p>	<p>Cllrs Hendriksen, Paine and Simms are attending the Regional Rail Users Group annual meeting on 3<sup>rd</sup> March 2018. To <b>RECOMMEND</b> to Full Council that TTC writes to the Department of Transport as part of the Great Western Rail Franchise public consultation to endorse the comments made by the Totnes Rail Users' Group.</p>
9	<p>To consider the South Devon Area of Outstanding Natural Beauty Management Plan Review and the request for five Councillors to complete a survey to help identify priorities.</p>	<p>It was <b>AGREED</b> that the AONB was important. The five Cllrs present volunteered to complete the survey (to be returned to the Administrator).</p>
10	<p>To consider a request by TADPOOL for TTC to approach SHDC to allow for the Pavilion Leisure</p>	<p>Cllrs will wait for more information from Cllr Whitty (as the TTC representative on the TADPOOL), but are</p>

	Centre long stay parking permits for to be used for up to two hours in the short stay car park.	supportive of the request to use Pavilion Leisure parking permits in the short term as well as long term car park at the Pavilion.
11	To note the following event request received by SHDC.  11.1) Outdoor Swimming Society River Dart 10K Swim, from 4.30pm on 14 <sup>th</sup> September until 2pm 16 <sup>th</sup> September 2018, Longmarsh green space and car park.	Noted.
12	To note the proposed date of the next meeting – 15 <sup>th</sup> March 2018 at 5pm in the Guildhall.	Noted.

CHAIR



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# news centre

Navigation

## Funding still available to improve a community's flood resilience

Posted on: 16 February 2018

**Devon's towns and villages are being invited to apply for a grant to help reduce the impact of flooding on their communities.**

There is still funding available for flood groups, community groups and town and parish councils to help increase a community's flood resilience.

Grants of up to £1,500 are available from The Devon Emergency Flood Resilience Fund which has been provided by Devon County Council and is being issued through the Devon Community Resilience Forum.



The money is for equipment like temporary flood barriers, sand bags, waterproof sheeting, road signs, emergency blankets and equipment for volunteers including tools, torches, high vis jackets and radios.

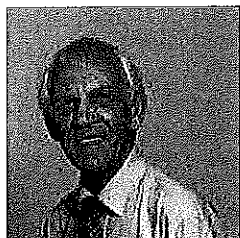
The fund is available to groups with a community emergency plan or flood plan in place but not individuals.

In some circumstances groups without a plan in place may still be eligible for a grant if a draft plan is being developed and it can show how the funding will support that plan.

And in exceptional circumstances the grant may be used as a contribution towards small scale, practical works that will immediately benefit the community.

Communities that have already benefited over the last year include Abbotskerswell, Ilfracombe, Kingsbridge and Lapford.

**Councillor Roger Croad, Devon County Council's Cabinet member with**



Cllr Roger Croad

**responsibility for Environmental Services, said:**

"We have made this fund available as part of the county council's commitment to help communities help themselves.

"We know that small resilience measures can significantly improve the speed householders and communities are able to respond to flooding and can reduce the impact of flooding."

To find out more about this fund and for an application form click [here](#).



**3 comments on "Funding still available to improve a community's flood resilience"**

6



Totnes Town Council Administrator <administrator@totnestowncouncil.gov.uk>

## 4165/17/FUL - Care Home at Steamer Quay

3 messages

**Wendy Ormsby** <Wendy.Ormsby@swdevon.gov.uk>  
 To: Totnes Town Clerk <administrator@totnestowncouncil.gov.uk>  
 Cc: Planning Auto <Planning.Auto@swdevon.gov.uk>

26 February 2018 at 15:36

Dear Town Clerk

Your consultation response to the above mentioned application stated that you could not provide a view until a number of questions had been answered.

Please see responses to your questions below – some of the responses are from the applicant and some from SHDC. I hope this now enables you to provide a response to this Council on this application:

- Is the development classed as employment or residential?

The proposal is for a C2 (Use Class as defined in the 1987 Use Classes Order) care home which is neither residential (C3) or employment (B1, B2 B8). This home will provide accommodation for 68 elderly people and generate approximately 68 full time equivalent jobs over three shift patterns. Further clarification can be obtained within the submitted Design & access statement and the supporting planning statement. Whilst not a traditional 'employment' use it will nevertheless provide employment over a range of skills.

- Has the installation of photovoltaic cells been considered as a source of renewable energy for the building (no mention was found in the supporting documentation)? PV's have been considered as has improved insulation to the building to obtain and improved energy efficiency along with a Combined Heat & Power unit. At this stage the proposal looks to take a fabric first approach to energy efficiency
- The Committee seek an assurance that the proposed car parking provision is sufficient, as the estimates seem low. Please refer to the transport statement submitted as part of the application. You will note that we have met the local authorities requirements and also know from the applicants other home in Exeter that this number works in reality. Visitor levels are sadly low to care homes and none of the residents will have cars. Staff will work over three shifts ensuring even at peak handover times adequate provision is available.
- Will the developer be required to make an S106 or CIL contribution? CIL not applicable for this type of use (C2). S106 contributions were covered in outline application for the wider site.
- If S106 money is anticipated, in what area would it be spent and can elected members and TTC be involved in the decision regarding its distribution? No 106 monies would be generated from this use (and nor would they from any B1, B2 or B8 use).
- What is the percentage of affordable housing across all Riverside developments (Quayside, Camomile Lawns and Luna Rock Care Home) against the DPD? 44% affordable housing was achieved for the whole Riverside site including Quayside Extra Car Home, the DPD target was 55%.

Yours sincerely

Wendy Ormsby | Senior Specialist – Development Management

South Hams District Council | West Devon Borough Council

Email: wendy.ormsby@swdevon.gov.uk

Tel: 01803 861234



Item 5.1

Totnes Town Council Administrator <administrator@totnestowncouncil.gov.uk>

**Fwd: Feedback form Dementia Skillshare for Totnes Neighbourhood Plan.**

Totnes Town Council Clerk <clerk@totnestowncouncil.gov.uk>  
To: Sara Halliday <administrator@totnestowncouncil.gov.uk>

7 March 2018 at 09:05

Could you forward on and acknowledge please

----- Forwarded message -----

From: **Mary Popham** <maryp@totnescaring.org.uk>

Date: Mon, Mar 5, 2018 at 3:31 PM

Subject: Feedback form Dementia Skillshare for Totnes Neighbourhood Plan.

To: "clerk@totnestowncouncil.gov.uk" <clerk@totnestowncouncil.gov.uk>

Hi Catherine,

The recent Caring Town skillshare on 'Understanding and Caring for Dementia' included sharing ideas on how to make the town more caring for those with dementia and their carers. Sheila Lamkin, The Catherine House surgery practice manager (I don't know how whether the Neighbourhood Plan has thus far linked in with the surgeries), and several of those present who had had experience of caring for loved ones with more advanced dementia highlighted the lack of residential care provision, able to take people with this condition, in or near Totnes.

We thought this should be highlighted with the Totnes Neighbourhood Plan Team.

Best wishes

Mary

Mary Popham

Tel:01803 865684 (usually in the office Tuesday, Wednesday & Thursday, 8.30am -5pm); Mob:07815 799996

Email: maryp@totnescaring.org.uk

Totnes Caring Ltd

The Loft, Totnes Community Hospital

Coronation Road

Totnes

TQ9 5GH



**The Queen's Award  
for Voluntary Service**

*The ABE for volunteer groups*



**MINUTES OF THE TOTNES NEIGHBOURHOOD PLAN TASK AND FINISH GROUP  
MONDAY 19<sup>TH</sup> FEBRUARY 2018 AT THE GUILDHALL TOTNES**

Present: Councillors R Adams (Chair), M Adams, R Hendriksen, P Paine, M Parker, J Westacott MBE; SHDC Cllr J Birch; G Allen, C Allford, L Cowling, A Garner, S Lambert and C Watson.

In Attendance: Public and Sara Halliday (Administrator).

Apologies: S Jones.

No	Subject	Comments
1	To receive any apologies.	Apologies were received from Steve Jones.
2	To address any actions arising from the meeting on 11 <sup>th</sup> January 2018.	<p>The minutes were agreed. Matters arising:</p> <p>Item 3 – point 1. An update from the sub-groups is Item 3 on the agenda.</p> <p>- Points 2 and 3. An email was sent on 26<sup>th</sup> January 2018 to all TNP Task and Finish Group members attaching: public consultation event analysis; Totnes conservation area information; and a map showing the parish boundary.</p>
3	<p>To receive an update from the sub-groups on policy review and an estimate of how long the task will take to complete:</p> <ul style="list-style-type: none"> <li>• Bridgetown</li> <li>• Green Spaces</li> <li>• Heritage</li> <li>• Transport and Car Parking</li> <li>• Health and Wellbeing</li> <li>• Adult Training and Education</li> <li>• Planning</li> </ul>	<p><b>Bridgetown Sub-Group:</b> The sub-group has reviewed the policies and narrative relating to Bridgetown and Steamer Quay, and has removed all references to: a pedestrian bridge; AECOM report; development; and the river park (with relevant aspects now incorporated in the River Dart section). At the next Bridgetown Alive meeting the work of the sub-group will be raised, as well as an idea for a future community event focussing on the Neighbourhood Plan.</p> <p><b>Green Spaces Sub-Group:</b> There was discussion of the green/open space above the Baltic Wharf development and whether this is protected from future development. Cllr Birch explained that an S106 agreement for this land exists which classifies the area as open space. <b>Action:</b> Cllr Birch to obtain a copy of the S106 deed and for it to be circulated to all (TTC Offices).</p> <p><b>Heritage Sub-Group:</b> More needs to be made in the Neighbourhood Plan of the buildings and heritage of the town. Case studies of similar towns are being looked at and advice from English Heritage sought on what can usefully be included to guide developers and planners.</p> <p><b>Transport and Car Parking Sub-Group:</b> The value of the town car parks as a community asset needs to be set out, as well as providing a revenue stream for SHDC. Transport options are being looked at, particularly in relation to air quality issue. The railway station and the railway rolling stock does not currently provide step-free access and this should be improved for disabled users. The Chair would like to attend the next meeting of the sub-group and suggested that Andy Garner also attends to provide economy and business input.</p> <p><b>Health and Wellbeing Sub-Group:</b> Volunteers are needed to join this group. Ideas of: getting planners to consider the impact on air quality of</p>

		<p>a new development proposal alongside those that have already been passed or are in contention, rather than in isolation; that any developments along the A385 and Western By-Pass would need to consider the effect on air quality; and the effect that developments in Paignton and Brixham have on through traffic volumes in Totnes.</p> <p><b>Planning Sub-Group:</b> A reminder that a Neighbourhood Plan's purpose is to give planning guidance to developers and that it will be checked by SHDC to ensure that it is legally compliant. Cllr Birch proposed obtaining a checklist from SHDC about what they expect the Neighbourhood Plan to contain, and is content to speak to SHDC about the various sections of the plan as they become formalised. There was discussion of including percentages for affordable homes and exploring eco or self-build options. To identify any housing beyond the numbers set out in the Joint Local Plan could draw criticism based on the public reaction in 2017 to version 6 of the draft Totnes Neighbourhood Plan which saw development proposals for Steamer Quay and increased housing numbers at KEVICC numbers - the Task and Finish Group should be mindful of this.</p> <p><b>Adult Training and Education Sub-Group:</b> This area is not a priority at the moment.</p>
4	To update on the grant funding available through Locality, and its applicability to any of the sub-groups' findings to date.	<p>The Chair asked the sub-groups to consider whether any grant funding from Locality could be used to provide a report to help strengthen a policy strand.</p> <p><b>Action:</b> all sub-groups to consider ideas and communicate their requirements to the Chair by Friday 2<sup>nd</sup> March 2018.</p>
5	To note that there has been no known legal challenge by Dartington to the Joint Local Plan to date.	<p>The Chair explained that rumours have been circulating about the Dartington Neighbourhood Plan bringing a legal challenge to the Joint Local Plan. There appears to be no evidence to support this claim, and whilst Dartington have provided written submissions as part of the Joint Local Plan evidence process, this does not amount to a legal challenge.</p>
6	To note the date of the next meeting – <b>Monday 19<sup>th</sup> March at 7pm.</b>	<p>The Chair asked when sub-groups felt that it would be an appropriate time to get a planning adviser to go through the draft Neighbourhood Plan and policies – April/May was thought to potentially be a suitable time frame.</p> <p>The Chair updated that a red folder is now in the Council Offices which contains hard copies of the Task and Finish Group: membership; Terms of Reference; Declarations of Interest; Agendas and Minutes.</p> <p>The date of the next meeting was noted.</p>

## TOTNES AND DISTRICT TRAFFIC AND TRANSPORT FORUM

Advisory Body to Totnes Town Council

Co-Chairs: Peter Rees [pvrees@tiscali.co.uk](mailto:pvrees@tiscali.co.uk) & Sandi Whale [sandi@rhythmandlight.co.uk](mailto:sandi@rhythmandlight.co.uk)

Vice-Chair: Alan Langmaid [alanlangmaid@hotmail.com](mailto:alanlangmaid@hotmail.com)

AGENDA for meeting at 6.30pm on Wednesday 28 February 2018 at the REconomy Centre,  
The Lamb, Totnes.

Apologies.

2. Minutes of the meeting of 10 January 2018 and matters arising not on agenda.
3. Travis Perkins delivery vehicles
4. North Street carpark.
5. Emergency Services.
6. Community involvement with TDTTF.
7. Baltic Wharf S106 Agreement - Transport provision.
8. Air Quality Management.
9. Bob the Bus report.
10. Parking Group Progress Report.
11. Great Western Franchise.
12. Town, District and County Councillors' reports.
13. AOB
14. Dates and future meetings in 2018.

# Totnes and District Traffic and Transport Forum

Advisory Body to Totnes Town Council

Co-Chairs: Peter Rees (pvrees@tiscali.co.uk) and Sandi Whale (sandi@rhythmandlight.co.uk)

Vice-Chair: Alan Langmaid (alanlangmaid@hotmail.com)

## Minutes of Meeting held in the REconomy Centre, The Lamb, Totnes on Wednesday 10<sup>th</sup> Jan 2018.

Present : P Rees (PR) (chair), J Paterson (JP) notes, (PR to produce), J Birch (JBi), Simon Harrington (SH), Tracy Cheesman (TC), Julian Burn (Ju), Sandi Whale (SW), Andy Simms (AS), Robert Vint (RV).

1. Apologies: Helen Kummer, Alan Langmaid (AL), Jacqi Hodgson (JH)
2. Minutes of 29 November 2017 and matters arising not on the Agenda:  
Minutes approved subject to following amendment: Minute 7 3<sup>rd</sup> line insert 'to be' after '...support was'. Amendment requested by JBu. *SW added to Apologies*  
Min 2 Plymouth Road: No funds available. Neil Oxtan to get back to TC. *SW felt the police could confirm that the road was dangerous. TC will continue to chase for possible refuge.*  
Min 2 Emergency Services: JBi gave a report on the tour of Totnes pinch points by Fire Engine. *JBi to go back to Fire Service to discuss solutions.*  
Members Report: Nursery Car Park: JBi took this up with Chris Brook at South Hams District Council (SHDC) who agreed that remedial work was required.
3. EV Charging Points: JBi made proposal for trial installation in Totnes CPs to SHDC Approved in principle. SHDC awaiting officers report.
4. Baltic Wharf S106 Agreement: JBi reported that £500k was earmarked split £300k for transport projects and £200k for Travel Plan. Noted that no proposal was forthcoming from Devon County Council (DCC) despite there being seven projects mooted, including Redworth Junction. AS suggested a Freedom of Information request to find out progress with Section 106 receipts and allocation.  
  
TC noted that there was substantial 106 and developer money earmarked for providing Travel Management at most of the large development sites in the town, a role she is already performing for Follaton Oak on a part time basis. PR said that, rather than have a piecemeal approach it would be better to have one Travel Manager and Supervision provided for all the sites as well as for the town as a whole. *JH to be asked to follow up with DCC.*
5. Parking Group: No report received.
6. Bob the Bus report: : SH reported ridership up by 20% on previous year. Over 2,000 passengers used P&R over the 3 Christmas Market evenings. Extra service to Bridgetown at 1615 was awaiting approval from DCC. No news regarding the hub at the Industrial Estate.

7. Redworth Junction proposal: JBu reported that discussion at HATOC revealed that the present design was too large for the space available but the concept to be investigated further for possible use elsewhere in Devon.
8. Air Quality Management: JBu to ask Cllr. Green (JG) for link to Joint Local Plan (JLP). JP advised members that BBC website was carrying a Post Code link to discover 'your air quality'. JG to be invited to address the Forum. *AS to circulate JLP report to Forum members.*
9. Reports by Town, District and County Councillors: as already discussed in the Agenda Items.
10. Any Other Business: No items.
11. Date of next meetings: **Wednesday 28th February 2018 at 6.30pm at Reconomy Centre, The Lamb, Totnes. Proposed dates for 2018 meetings as follows**  
28-Feb, 28-Mar, 25-Apr, 23-May, 27-June, 25-July, 22-Aug, 26-Sep, 24-Oct, 28-Nov, 19-Dec, All at 6:30pm

Community of Practice: Assets  
Please ask for: Jane Hoff  
E-Mail: jane.hoff@swdevon.gov.uk  
Telephone No: (01803) 861219 (Direct line)

Your Ref:  
Our Ref: Assets/CE/2018  
Date: 6<sup>th</sup> March 2018

Dear Councillor

Please note that permission has been sought by – **Head of the Dart**

to hold the following event - **Head of the Dart race and Paddleboard event**

activities proposed – **rowing race and paddleboard challenge starting in Dartmouth and finishing at Longmarsh, Totnes**

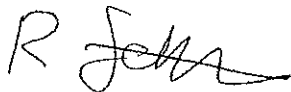
on – **14<sup>th</sup> and 15<sup>th</sup> April 2018 between 9am and 7pm**

at – **Coronation Park, Dartmouth and Longmarsh car park, Totnes**

If you have any objections, or know of anyone who may have objections to the above, would you please notify this office as soon as possible. In the first instance please contact Jane Hoff on 01803 861219 or at jane.hoff@swdevon.gov.uk

If we do not hear from you, we will assume you have no objections.

Yours sincerely



**Rob Sekula**  
**Specialist - Assets**

c. c Dartmouth Town Council  
Totnes Town Council  
Guy Pedrick - Estates  
Grounds Maintenance – Mark Capper