**MINUTES OF THE PLANNING AND PLACE COMMITTEE**

**THURSDAY 15th DECEMBER 2016 AT THE GUILDHALL TOTNES**

Present: Councillors R Adams (Chair), Hodgson, Paine and Vint

In Attendance: Laura Shearer  
Apologies: Cllrs Whitty and Hendriksen

The meeting commenced at 4.55pm due to the late arrival of 2 committee members.

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| No | Subject | Comments |
| 1 | To receive apologies and to confirm that any absence has the approval of the Council. | It was RESOLVED to accept the apologies. |
|  | *The Committee will adjourn for the following items:* |  |
|  | A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes. | There were no members of the public in attendance. |
|  | *The Committee will convene to consider the following items:* |  |
| 2 | To approve the minutes of the meeting of 24th November. | There were no matters arising. |
| 3 | To make recommendations on the following planning applications:    3.1) 3474/16/FUL & 3475/16/LBC – Listed building consent for alterations and improvements to customer facilities (part retrospective). Watermans Arms, Victoria Street, Totnes, TQ9 5EF. Applicant: Mr B Wheeler. (Planning Officer: Rachel Head RG)  3.2) 3642/16/LBC – Retrospective listed building consent to convert newsagents shop into professional services shop/office unit. 56 High Street, Totnes, TQ9 5SQ. Applicant: Mr I Thomas. (Planning Officer: Charmaine Smith RG)  3.3) 3303/16/FUL & 3304/16/LBC – Listed building consent for proposed alterations to replace existing artificial slate roof with natural slate and existing dormer windows with conservation rooflights. 35 Fore Street, Totnes, TQ9 5HN. Applicant: Andrew Wakeman. (Planning Officer: Michelle Bennett RG)  3.4) 3665/16/HHO – Householder application for proposed extension to side of dwelling and addition of entrance porch. 5 Manor Way, Totnes, TQ9 5HP. Applicant: Mr & Mrs Harris. (Planning Officer: Sara de Barros)  3.5) 3808/16/HHO – Householder application for a single storey extension to side of existing detached house to create dining room, bedroom & ensuite and replace utility. Greeba, Bridgetown Hill, Totnes, TQ9 5BN. Applicant: Mr & Mrs S Gardner. (Planning Officer: Chris Mitchell)  3.6) 3764/16/HHO – Householder application for proposed single storey bedroom and ensuite extension. 11 Collapark, Totnes, TQ9 5LN. Applicant: Mr K Thorn. (Planning Officer: Chris Mitchell) | No objections.  No objections.  No objections.  No objections.  No objections.  No objections.  NOTE: Cllrs JH and RV observed and did not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC. |
| 4 | To note or make recommendations on tree works decisions and orders:  **Works to Trees in a Conservation Area:**  4a) 3737/16/TCA. T1-T6 Leylandii – crown reduction to 2m; T7-T19 Leylandii – fell and remove. Fernleigh, Pomeroy Villas, Totnes, TQ9 5BE. Applicant: Mr James Cadoux-Hudson.   4b) 3895/16/TCA. T1 Cherry – Crown reduction by 2-3 metres. 61 Fore Street, Totnes, TQ9 5NJ. Applicant: Mrs Anthea Holmes.  **Works to Tree Preservation Order Trees:** 4c) 3722/16/TPO - X4 semi-mature London Plane to be crown lifted over the road up to a height of 5.2 metres in accordance with The Highways Act 1980. Crown thin throughout the entire canopy by 20% not removing any branches larger than 40mm in diameter. Remove any deadwood over 40mm in diameter. 1 Heath Way, Totnes. Applicant: Mr Giles Shaw.  4d) 3706/16/TPO. T1 Silver Birch – Dismantle and fell. 4 Bank Lane, Totnes. Applicant: Mrs Sharp.  4e) 3703/16/TPO. T1 Cherry – crown reduce eastern lateral canopy only by 2-3m, cutting back to appropriate pruning points. Russell Court, Victoria Street, Totnes, TQ9 5EG. Applicant: Mr Rob Scholefield DCH. | No objections.  No objections.    No objections.  Cllrs support the tree warden’s comments and agree this tree only needs reducing. They cannot see any reason for this to be felled.  No objections. |
| 5 | To note the Grant of Conditional Planning Permission from Devon County Council for the demolition of existing single temporary classroom and construction of new permanent two storey building, hall and staff room extension including provision of new raised deck and MUGA at St Johns C of E Primary School, Pathfields, Totnes, TQ9 5TZ. Application number 2632/16/DCC. | This was noted. |
| 6 | To note the withdrawal of the Traffic and Transport Forum minutes provided for the last agenda. The October minutes were not finalised and the November minutes were from 2015. | This was noted. |
| 7 | To note or discuss SHDC DMC decisions since the last meeting. | Cllr Hodgson confirmed that SHDC have agreed to a site visit at the Christina Park proposed development. |
| 8 | To note minutes of community groups:   * Traffic and Transport Forum * Neighbourhood Plan | These were noted. None were provided. |
| 9 | To note the date of the next meeting – **12th January 2016 at 4pm** in the Guildhall. This has been moved back one week due to the Christmas and New Year break. | This was noted. |

ENDED at 5.25pm

MAYOR