



	<p><u>Report from Inspector Tomlinson, Devon and Cornwall Police</u></p>	<p>The design of the Riverside Care Home had been discussed between Councillors Hannaford and Westacott and they looked at the design. There were no objections from anyone living in the vicinity and the Planning Officer had no issues with the design. Based on this, they decided not to support the Town Council's request to move the decision to Committee. The concept of a Design Panel was discussed and how this could be utilised for future developments within the town, so as to avoid similar problems.</p> <p>This was noted.</p>
	<p><i>The Council will convene to conduct the following business:</i></p>	
<p>4</p>	<p>To approve and sign the Minutes of the following Meetings :</p> <ul style="list-style-type: none"> <li>a. Full Council 2<sup>nd</sup> March 2015</li> <li>b. Operations Committee 1<sup>st</sup> April 2015</li> <li>c. Place Committee 24<sup>th</sup> February, 17<sup>th</sup> March and 7<sup>th</sup> April 2015</li> <li>d. People Committee 30<sup>th</sup> March 2015</li> <li>e. Personnel Committee 16<sup>th</sup> March 2015 – Confidential</li> </ul>	<p>It was <b>RESOLVED</b> to approve and sign the Minutes.</p>
<p>5</p>	<p>To consider any matters arising from the Minutes.</p>	<p>The following matters arose:</p> <p><u>Full Council</u></p> <p>Item 3</p> <p>The matter of the post box at the top of town was mentioned. The Place Committee has been very busy but will consider the matter at its next meeting.</p> <p>The letter to the Government to challenge levels of affordable housing needs to be sent.</p> <p>Item 7</p> <p>The reception for the Mayor of Vire will be held in the Guildhall at 6.30pm on 1<sup>st</sup> May. All councillors are invited to attend.</p> <p><u>Operations Committee</u></p> <p>Item 4</p> <p>It was <b>RESOLVED</b> to approve the Town Council Risk Assessment Management Policy and Financial Regulations.</p> <p>Item 6</p> <p>It was <b>RESOLVED</b> to renew the grazing lease on Castle Meadow for another 2 years with an alteration to reflect that the tenant will have responsibility for wear and tear and animal-related damage to the fences.</p> <p>Item 9</p> <p>The follow-up questions from the car parking data should include data about when car parks are full and when they are below capacity.</p> <p><u>Place Committee 24<sup>th</sup> February</u></p> <p>Item 11</p> <p>The damaged wall in South Street is being repaired by DCC and the end of the wall will contain a steel girder to prevent further damage. Therefore the proposal from the Committee was no longer necessary.</p>

Item 13

The name of the Place Committee was discussed and it was **RESOLVED** to re-name the Committee the Planning and Place Committee.

Item 14

The NP process is moving along well and the new co-ordinator is working very well. A request was made for the NP Co-ordinator to meet the Council and be introduced.

Place Committee 17<sup>th</sup> March

Councillor Wellwood thanked the tenant of Great Court Farm for coming along to meetings and supporting the Town Council.

Place Committee 7<sup>th</sup> April

Item 3

The amended recommendation was discussed and it was **RESOLVED** to respond to the consultation with one amendment to read “public transport” instead of “green transport.”

Item 4

The limits on the number of retail outlets selling food was discussed and whether or not there were any. The Place Committee has previously asked SHDC to determine acceptable limits but has not been able to get any information.

Item 6

The leylandii tree in St Katherine’s Way – discussion was had about registering the land and about whether or not the tree is to be felled. It was **RESOLVED** to speak to the relevant officer at DCH and ask why they want to do this and then to investigate the possibilities of registering the land.

Item 9

It was noted that the Sec of State had not called in the Great Court Farm application. It was **RESOLVED** to write to the Duke of Somerset to reiterate the Council’s concerns over the development. Once the new Council and Government are in place, it was agreed that a letter should also be sent to the new Sec of State to express our concerns.

Item 11

The proposed Rainbow Crossing was discussed and it was **RESOLVED** to suspend Standing Orders to allow a representative from Proud2Be to talk to the Council about it. He thanked the councillors for their support for the Proud2Be community and explained how much it means to him to be the first town to have a Rainbow Crossing. A question was asked about the materials to be used and it was explained that the paints used would be road paint and permanent.

It was **RESOLVED** that this Council wholeheartedly support the installation of a Rainbow Crossing on the Plains subject to a detailed proposal.

Councillor Vint declared an interest as a member of HATOC and abstained from the vote.

People Committee

Item 2

Public Engagement

		<p>Councillor Whitty asked the Council to consider that all councillors should receive all papers electronically in future. This was discussed and it was <b>RESOLVED</b> that <i>all</i> councillors will receive a reminder of <i>all</i> committee papers via an email link to the website.</p> <p>Item 4 The letter to the MP about sales of alcohol will be delayed until we have a new MP, when a further meeting will also be set up.</p> <p>Item 5 It was noted that the Totnes Events Collective intends to become a CIC and the Group's proposal for a Minifesto event was supported.</p> <p>Item 6 It was <b>RESOLVED</b> to support the project work of Caring Town Totnes in relation to the initiative for a youth café to be incorporated in their work and to liaise with them to carry this forward. Councillors were all invited to an event at 9.30am on Thursday 16<sup>th</sup> April to discuss this further.</p> <p>Item 8 It was <b>RESOLVED</b> to work on the Community Engagement Action Plan in the next Council.</p> <p>Item 9 It was <b>RESOLVED</b> to approve the Link Councillor document.</p> <p>Item 15 It was noted that it should read "Gallipoli Day" rather than "ANZAC Day."</p>
6	To receive the 2015 Local Elections Nominations List and to discuss any matters arising.	This has been viewed by all councillors prior to the meeting. There were no matters arising.
7	To note the update from the Mansion Steering Group and the date of its next meeting on Thursday 23 <sup>rd</sup> April at 7pm. To note the revised date for the Annual Town Meeting on Wednesday 13 <sup>th</sup> May at 6pm in the Civic Hall. The subject will be the Mansion and an update on the Neighbourhood Plan.	These were noted and the time of the Town Meeting will be 7pm.
8	To note the Government Consultation "Strengthening Parish and Town Council Accountability" and to discuss a response.	This was noted. Councillors will give individual responses if they wish and may send their opinions to the Town Clerk for inclusion in a collective response.
9	To receive a proposal from the WWI Working Group.	This was received and discussed. The commissioning of the poem and the planting of the fig tree were approved and a request was made for the 100 planted trees to be fruit or nut trees. It was agreed that the proposal to extend the Group should come to the next People Committee Meeting to discuss further because the group was requesting to exceed its original remit substantially.
10	To note the letter from the Totnes Museum Trust and to discuss a response.	This was noted. The offer to discuss a potential relocation of the TIC into the Museum will be discussed in more detail by the Operations Committee. Councillors Westacott, Marion Adams, Boswell and Whitty declared an interest.

	Confidential discussion from Item 5	<p>Item 2 The Town Clerk's proposal to visit the TIC once a week was discussed. The TIC is one of the major components of the service provided by the Town Council and it is acknowledged that the TIC is under pressure. It is therefore important for the Town Clerk, as Manager, to understand how the pressures work and what they are.</p> <p>Item 4 The Project Officer post was discussed in detail and the need for it in the future. The Personnel Committee awaits a detailed request from the NP Steering Group explaining why it needs more staff support. It was <b>RESOLVED</b> that we await the response from the NP Steering Group about what they need from another TC post and this will be discussed at the next Personnel Committee Meeting.</p> <p>Item 5 Laura Shearer has been appointed as the Guildhall Seasonal Supervisor in accordance with the agreed procedure.</p>
11	<p>To note the date of the following meetings:  <b>Wednesday 13<sup>th</sup> May at 7pm – Annual Town Meeting</b>  <b>Monday 18<sup>th</sup> May 2015 at 7pm – Annual Meeting of the Council</b>  <b>Thursday 21<sup>st</sup> May 2015 at 11am – Mayor Choosing Ceremony</b></p>	<p>These were noted.</p> <p>The presentation of the Honorary Freeman Medal to Mr Tony Bowhay's widow will take place at 3pm on Sunday 19<sup>th</sup> April.</p> <p>The meeting ended at 2150.</p>

End

Mayor