**AGENDA FOR THE OPERATIONS COMMITTEE**

**WEDNESDAY 26TH APRIL 2017 AT THE GUILDHALL TOTNES**

You are hereby summoned to attend the Operations Committee Meeting, which is to be held in the Guildhall, Totnes on **Wednesday 26TH April 2017 at 6pm** for the purpose of transacting the following business:

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| No | Subject | Comments |
| 1 | To receive apologies and to confirm that any absence has the approval of the Council. |  |
|  | *The Committee will adjourn for the following item:* |  |
|  | Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes. |  |
|  | *The Committee will convene to consider the following items:* |  |
| 2 | To discuss any matters arising from the minutes of the last meeting.  | Enclosure |
| 3 | To confirm an amendment to the budget line names and organisation for future reference | Verbal update from the Clerk |
| 4 | To consider possible amendments to the Mayoral Allowance and Civic Budget Policy | Enclosure |
| 5 | To consider approval for the attached list of free places to be provided at the Mayoral Choosing ceremony which will cost £698.25 | Enclosure |
| 6 | To receive an update on the Museum repairs | Verbal update from the Clerk |
| 7 | To consider future usages of the Chapel, Follaton Cemetery | Verbal update from the Clerk |
| 8 | To receive an update regarding Share Shop usage of the Totnes Town Council garage | Verbal update from the Clerk |
| 9 | To consider late applications for the 16/17 financial year Councillor Allowances | Verbal update from the Clerk |
| 10 | To note the date of the next meeting on **Monday 22nd May 2017** at 5pm.   |  |

Catherine Marlton

Town Clerk