

**AGENDA FOR THE PLANNING AND PLACE COMMITTEE
THURSDAY 25th MAY 2017 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Planning and Place Meeting, which is to be held in the Guildhall, Totnes on **Thursday 25th May 2017 at 4pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	
	<i>The Committee will convene to consider the following items:</i>	
2	To approve the minutes of the meeting of 27 th April 2017.	Minutes enclosed
3	<p>To note or make recommendations on tree works decisions and orders:</p> <p>Works to Trees in a Conservation Area:</p> <p>3.1) 1301/17/TCA – T1: Laurel – lateral crown reduction of approx 1.5m on garden side; T2: Eucalyptus – reduce lowest branches on house and boundary sides. 1 Seymour Villas, Pathfields, Totnes, TQ9 5QR.</p> <p>3.2) 1432/17/TCA – T1: Damson – removal of branch approx 3-4m long overhanging neighbours property and threatening greenhouse. 49a High Street, Totnes, TQ9 5NP.</p> <p>3.3) 1617/17/TCAQ – T1: Ash – remove x2 stems overhanging highway. The Manor House, Coronatio0n Road, Totnes, TQ9 5DF</p>	Application available on the SHDC website – www.southhams.gov.uk
4	<p>To make recommendations on the following planning applications:</p> <p>4.1) 1056/17/ADV and 1057/17/LBC – Advertisement and listed building consent for external non illuminated fascia and projecting sign, window vinyl graphics and associated works. 44 Fore Street, Totnes, TQ9 5RP.</p> <p>4.2) 1240/17/FUL – Erection of detached wooden classroom. Windmill House, Ashburton Road, Totnes, TQ9 5JT.</p> <p>4.3) 1453/17/PAD and 1483/17/POD – Prior notification of proposed demolition of single storey wing to South East of Parkers Barn and proposed change of use of a building from Office Use (Class B1a) to residential (C3) comprising 26 flats. Parkers Barn, Parkers Way, Totnes, TQ9 5UF.</p> <p>4.4) 1455/17/LBC – Listed building consent for details of compressible filler board and sealant to be installed at the Steam Packet Inn to ensure the continuation of a flood defence scheme throughout Totnes. The Warehouse (Graham Reeves), St Peter’s Quay, Totnes, TQ9 5EW.</p>	Applications available on the SHDC website – www.southhams.gov.uk

4.5) 1607/17/ARC and 1458/17/ARC – Application for approval of details reserved by conditions 9 (details of exterior finishes), 5 (wall finish) and 10 (landscape scheme) of planning consent 3282/16/FUL. River Dart (Railway Crossing North end) to Baltic Wharf (South end).

4.6) 1368/17/HHO – Householder application for proposed extension in place of the existing garage/store. Kimberley Collins Road, Totnes, TQ9 5PJ.

4.7) 1493/17/HHO and 1493/17/LBC – Householder application and listed building consent for extension in rear courtyard, remodelling of existing kitchen/utility area, reopening of original door onto Bank Lane, provision of additional en suite bathrooms, installation of conservation area roof lights, reinstatement of railings and gate to front. 4 Bank Lane, Totnes, TQ9 5EH.

4.8) 1234/17/HHO – Householder application for replacement and enlargement of existing doors, windows and porch, addition of roof dormer and additional balcony. 3 Hancocks Cottages, Fore Street, Totnes, TQ9 5TT.

4.9) 0332/17/HHO and 0333/17/LBC – Householder application and listed building consent to fix railings and a gate to the front boundary wall of the property.

4.10) 1603/17/HHO – Householder application for installation of a flue for a woodburner. Blue Island, Northgate, Totnes, TQ9 5NX.

4.11) 0201/17/LBC – Listed building consent for proposed alterations and replacement of windows to east (front) elevation. 4 Leechwell Lane, Totnes, TQ9 5EA.

4.12) 0649/17/HHO – Householder application for internal alterations and refurbishment of existing conservatory. 20 Jordons Brook, Totnes, TQ9 5FR.

4.13) 1642/17/LBC – Listed building consent for repairs and re-slating to include new felt and battens to rear roof.

4.14) 1423/17/NMM – Non-material minor amendment following granting of planning consent 3336/16/HHO – omission of lower level windows on south elevation of conservatory and change of roofing material from standing seam zinc to standing seam colourcoat steel. Little Orchard, Higher Westonfields, Totnes, TQ9 5QZ.

NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.

5	To consider the SHDC consultation on parking permit proposals.	Documents enclosed – sections 6 and 7 in the table relate to Totnes.
6	To note the latest DCC Devon local flood risk management strategy update.	Document enclosed.
7	To note the following event requests:	Documents enclosed.

	7.1) Totnes and Bridgetown Royal Rowing Regatta, 1-2 July 2017. 7.2) Follaton Travel Fun Day, 1 July 2017.	
8	To note the proposed date of the next meeting – 15th June 2017 at 4pm in the Guildhall.	



Sara Halliday
Administrator

**MINUTES OF THE PLANNING AND PLACE COMMITTEE
THURSDAY 27th APRIL 2017 AT THE GUILDHALL TOTNES**

Present: Councillors R Adams (Chair), Hendriksen, Hodgson, Paine, and Whitty

In Attendance: Sara Halliday (Administrator)

Apologies: Cllr Vint

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	It was RESOLVED to accept the apologies.
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	None.
	<i>The Committee will convene to consider the following items:</i>	
2	To approve the minutes of the meeting of 6 th April 2017.	Agreed.
3	To discuss the design of SHDC's new parking tariffs in Totnes with Cathy Aubertin (Operational Manager – Environmental Services, SHDC).	Ms Aubertin explained the background to the Pay and Display car parking tariff review and the options available for Committee consideration to meet the 2% SHDC target. It was AGREED that Ms Aubertin would: carry out some financial modelling which the Committee could discuss with Chamber of Commerce and Tourism representatives; and would investigate the selling of a special permit to regular traders at the Friday and Saturday markets.
4	To note or make recommendations on tree works decisions and orders: Works to Trees in a Conservation Area: 4.1) 1182/17/TCA – T1: Magnolia – fell. The Garden Cottage, 47 High Street, Totnes, TQ9 5NP	All councillors felt that if the magnolia is to be felled it should be replaced with a tree that will not overcome the garden with shade, such as a rowan or silver birch.
<u>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</u>		
5	To make recommendations on the following planning applications: 5.1) 1066/17/ARM – Outline application with all matters reserved for Change of use Class A1 (Shops) to Class A3 (Food & Drink). 5a The Plains, Totnes, TQ9 5DR.	Applications available on the SHDC website – www.southhams.gov.uk This was not agreed due to insufficient information on the proposed final use of the premises. Details on, for example, opening hours, how many covers it will seat, will an alcohol license be applied for are required for Cllrs to make an informed decision. Concerns were raised that change of use would be a

<p>5.2) 0922/17/LBC – Listed building consent for removal of footbridge and installation of stairs to provide access to Signal Box Café. Totnes Station, Station Approach From Station, Totnes, TQ9 5JR.</p> <p>5.3) 0708/17/ADV – Advertisement consent for rebranding of external sign work. Morrisons, Coronation Road, Totnes, TQ9 5GN.</p> <p>5.4) 0972/17/ADV - Advertisement consent for rebranding of external sign work. Morrison’s Petrol Station, Station Road, Totnes, TQ9 5JG.</p> <p>5.5) 0573/17/FUL and 0574/17/LBC – Readvertisement: Listed building consent for installation of new external A/C units, installation of small oven extractor to East elevation, new internal wall panelling, and associated shopfitting works. 44 Fore Street, Totnes, TQ9 5RP.</p> <p>5.6) 1027/17/FUL and 1028/17/LBC – Listed building consent for installation of 2 No A/C units. 28 Fore Street, Totnes, TQ9 5DX.</p> <p>5.7) 1071/17/ARC – Application for approval of details reserved by condition 3 of granted planning application 3282/16/FUL. River Dart (Railway Crossing North end) to Baltic Wharf (South end).</p> <p>5.8) 1013/17/ARC – Approval of details reserved by condition number 3 of planning consent 3293/16/LBC. Apple Wharf, The Plains, Totnes TQ9 5QL.</p> <p>5.9) 1014/17/ARC – Approval of details reserved by condition number 3 of planning consent 3281/16/LBC. The Malthouse, New Walk, Totnes, TQ9 5YY.</p> <p>5.10) 1163/17/LBC – Listed building consent for rebuilding and reprofiling of the existing boundary wall of the Chapel to aid in providing a passive flood defence on the Ashford Slipway, adjacent to the footings of The Chapel. The Chapel, The Plains, Totnes, TQ9 5DW.</p> <p>5.11) 1159/17/LBC – Listed building consent for the installation of exterior Individual Property protection (IPP) to three doors at the rear of the building, and one on the east elevation of the building. Seymour Court, Bridgetown, Totnes, TQ9 5AA.</p> <p>5.12) 1062/17/FUL - Creation of a new dwelling from the ancillary spaces on the ground floor beneath an</p>	<p>significant loss of retail space in the town.</p> <p>No objections.</p> <p>No objections.</p> <p>No objections.</p> <p>This was not agreed. No satisfactory alternative, such as routing the A/C units through the roof, has been submitted to address Committee concerns about the potential obstruction and visual impact on the historic alleyway. There were also concerns that a noise impact assessment has still not been provided.</p> <p>This was not agreed on conservation grounds for the visual impact on a listed building and the potential obstruction of a historic alleyway.</p> <p>No objections.</p> <p>No objections.</p> <p>No objections.</p> <p>No objections.</p> <p>No objections.</p> <p>No objections.</p>
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	<p>existing first floor apartment. 5A South Street, Totnes, TQ9 5DZ.</p> <p>5.13) 0956/17/CLE – Lawful Development Certificate for existing use as a separate dwellinghouse (Class C3). Mount Studio Totnes, Down Hill, Totnes, TQ9 5ES.</p> <p>5.14) 0986/17/HHO – Householder application to convert part of a garage into a studio space with a slide door, and bi-fold type patio doors on the rear elevation. 16 Little Batten Road, Totnes. TQ9 5GQ.</p> <p>5.15) 1124/17/NMM - Non-material minor amendment to planning consent 56/0586/13/F – change of garage to Studio Annex at Plot 31. Plot 31, Follaton Oak, Plymouth Road, Totnes.</p> <p>5.16) 1114/17/NMM – Application for non-material minor amendments following grant on permission 56/1792/15/RM to change from bi-fold doors to French doors on housetypes 34, 403, 405, D and P. Development Site at Sx 8102 5980 Weston Lane, Totnes.</p>	<p>Cllr Hodgson declared an interest due to possibly knowing the applicant. This was not agreed due to insufficient information - more detailed plans are required.</p> <p>No objections.</p> <p>This was not agreed due to insufficient information.</p> <p>No objections.</p>
6	To note the draft Order Section 247 for the proposed stopping up of Highway at 5A The Plains, Totnes TQ9 5DR.	Noted.
7	To note the minutes of the Totnes and District Traffic and Transport Forum meeting on 8 th March 2017 and the Agenda for the meeting on 12 th April 2017.	<p>Noted.</p> <p>Cllrs discussed the future use of the car park on Station Road near the former Budgens store. It was AGREED to try and determine ownership in order to approach the owners with potential options.</p>
8	To consider the Footpath Diversion Order informal consultation – Dartington Footpath 19, Puddavine, Totnes.	Noted.
9	To discuss the Revised Settlement Boundaries.	<p>All Cllrs agreed that circulating the document for comment without giving a clear deadline for responses was unhelpful. Concerns were raised about the methodology and assumptions used in drawing these boundaries, and that more information is required for TTC to give an informed view.</p> <p>It was AGREED that: additional time is required to take this issue to Full Council; SHDC would be requested to explain the background to this review to Cllrs prior to the next Full Council; and that the views of Dartington and Berry Pomeroy Parish Councils would be sought.</p>
10	To note the date of the next meeting -- TBC in the Guildhall.	

ENDED 3:35PM

CHAIR



Totnes Town Council Administrator <administrator@totnestowncouncil.gov.uk>

Fwd: Consultation to Begin on Parking Permit Proposals

1 message

Totnes Town Council Clerk <clerk@totnestowncouncil.gov.uk>

16 May 2017 at 14:44

To: Ruth Robinson <administrator@totnestowncouncil.gov.uk>, Andy Simms <andysimmstotnes@gmail.com>

For the People agenda I think?

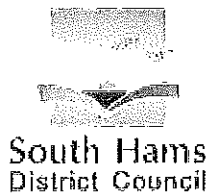
----- Forwarded message -----

From: <mail@shwd.vuelio.co.uk>

Date: Tue, May 16, 2017 at 11:00 AM

Subject: Consultation to Begin on Parking Permit Proposals

To: clerk@totnestowncouncil.gov.uk



News Release

Communications and Media Team

Tel: 01803 861368

Email: communications@swdevon.gov.uk

Consultation to Begin on Parking Permit Proposals

In a bid to simplify parking permits, South Hams District Council are proposing to introduce new town centre, peripheral and rural permits to replace full and commuter permits.

In order to make permits clearer for customers, the changes include:

- New town centre permits valid in certain town centres.
- Peripheral permits valid in car parks on the outskirts of a specific town.
- Rural permits valid in some South Hams car parks in rural locations.

To reflect these new changes, the costs of permits would be reduced. New permits would be paperless and limited to one vehicle registration number with permit holders able to change the registration number online, at any time.

Cathy Aubertin, operational manager for environment services, explains: "The parking permit system has become unwieldy to manage and the array of permits available can be confusing for customers.

"Recognising this, we considered these issues with a view to simplifying and streamlining the permits available, and improving the future management of them by introducing paperless permits.

"This move should reduce some of the parking issues customers experience and streamline the permit system in the process."

The consultation will begin on Friday 19 May 2017 and run until 9 June 2017. To view the proposals and have your say, visit: www.southhams.gov.uk/consultations

ENDS

Notes to editor

- To find out which car parks the new permits would be valid in, please find a link to the amendment schedule below.
- If significant representations are not made through the consultation, the changes would come into effect shortly after 16 June 2017. If representations are made, the proposals would be referred back to Executive for further consideration.
- Permits bought before this date would not be affected by the changes.
- Business permits also remain unaffected.
- The new arrangements would be reviewed in six months' time.

www.southhams.gov.uk

Please be aware that telephone calls to and from the Council may be recorded for training and monitoring purposes.

Attachments

- Amendment Schedule Amendment Schedule



[#RL-216:636305291311185043#]

—
Catherine Marlton
Town Clerk
Totnes Town Council

NOTICE OF PROPOSAL

SOUTH HAMS DISTRICT COUNCIL

AMENDMENT No. 4 TO OFF-STREET PARKING PLACES ORDER 2015

NOTICE is hereby given that SOUTH HAMS DISTRICT COUNCIL proposes to make an Amendment Order under section 35 of the Road Traffic Regulation Act 1984 (as amended), the effect of which is to implement an Amendment Order containing provisions as set out in the schedule to the order.

- (a) Full and Commuter Permits to be eliminated and replaced with Town Centre, Peripheral and Rural Permits which will be limited to specific towns/ villages. The cost of permits to be reduced to reflect the new restrictions.
- (b) Town Centre, Peripheral and Rural permits to become paperless and will be 'virtual' permits.
- (c) Town Centre, Peripheral and Rural permits to be limited to one vehicle registration number only.
- (d) South Hams District Council to undertake enforcement in The Ham and The Level car parks in Dittisham, where pay & display charges will apply, together with permits.

A copy of the proposed Order may be examined at the Council Offices at Follaton House, Plymouth Road, Totnes, TQ9 5NE, Mondays to Fridays from 9.00 a.m. to 4.30 p.m. or on the Council's web-site at www.southhams.gov.uk

If any person wishes to object or make representation in respect of the making of the Amendment Order they must do so in writing submitted to Ms C Aubertin, Operations Manager (Environment Services), South Hams District Council, Follaton House, Plymouth Road, Totnes, TQ9 5NE, or by email to Cathy.Aubertin@swdevon.gov.uk. All objections must specify the grounds on which they are made.

Any objections or representations must be submitted during the 21 day consultation period, which will close on Friday 9th June 2017.

Dated 19th May 2017

Catherine Bowen
Council Solicitor and Monitoring Officer
South Hams District Council
Follaton House
Plymouth Rd
TOTNES TQ9 5NE

South Hams amendment 4 to Off-Street Parking Places Order 2015 (May 2017)

(i) The proposed parking charges and conditions are set out below:

Name of parking Place	Position in which vehicle may wait	Class of vehicles	Days of operation of Parking Place	Hours of operation	Maximum period for which vehicles may wait	Scale of charges	Blue Badge Holders / Concessions*
<p>1. Full and Commuter permits to be eliminated and replaced with Town Centre, Peripheral and Rural permits limited to specific towns/ villages. Permits to be paperless. Permits to be limited to one vehicle registration number only.</p>							
<p>2. Dartmouth Town Centre permits Valid in Mayor's Avenue car park</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having a trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £365.00 6 months = £220.00</p>	<p>None</p>

<p>3. Kingsbridge Town Centre permits Valid in the following car parks: Quay Duncombe Park</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having A trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £365.00 6 months = £220.00</p>	<p>None</p>
<p>4. Kingsbridge Peripheral permits Valid in the following car parks: Cattle Market Lower Union Road</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having A trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £165.00 6 months = £100.00</p>	<p>None</p>
<p>5. Salcombe Town Centre permits Valid in the following car parks: Shadycombe (low season only) Creek North Sands</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having A trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £365.00 6 months = £220.00</p>	<p>None</p>

<p>6. Totnes Town Centre permits Valid in the following car parks: Old Market Heaths Way North Street The Nursery</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having A trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £365.00 6 months = £220.00</p>	<p>None</p>
<p>7. Totnes Peripheral permits Valid in the following car parks: Long Marsh Pavilions Steamer Quay</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having A trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £165.00 6 months = £100.00</p>	<p>None</p>
<p>8. Bigbury Rural permits Valid in Bigbury-on-Sea car park</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having A trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £140.00 6 months = £85.00</p>	<p>None</p>

<p>9. Ivybridge Rural permits Valid in Leonards Road car park</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having a trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £140.00 6 months = £85.00</p>	<p>None</p>
<p>10. Modbury Rural permits Valid in Poundwell Meadow car park</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having a trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £140.00 6 months = £85.00</p>	<p>None</p>
<p>11. Slapton & Torcross Rural permits Valid in the following car parks: Slapton Memorial Strete Gate Torcross Tank</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having a trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>12 months = £140.00 6 months = £85.00</p>	<p>None</p>

<p>12. Dittisham car parks South Hams to undertake enforcement on behalf of Dittisham Parish Council in the following car parks: The Ham The Level</p>	<p>Wholly within a single parking bay</p>	<p>Motor Cars, Motor cycles, (not having A trailer attached) Classes i, ii and iii</p>	<p>All year</p>	<p>24 hours</p>	<p>All day</p>	<p>1/2 hour (The Ham only) = £0.50 1 hour = £1.00 2 hours = £2.00 3 hours = £3.00 4 hours = £3.50 All day = £5.00 Weekly permit = £25.00 Residents' permits = free of charge</p>	<p>1 additional hour's free parking on the expiry of a valid parking session</p>
<p>Classes of vehicle i Motor cars as defined in Section 136(2)(a) of the Act of 1984 ii Motorcycles as defined in Section 136 (4) of the Act of 1984 iii Invalid carriages as defined in Section 136(5) of the Act of 1984</p>							

Devon Local Flood Risk Management Strategy Update

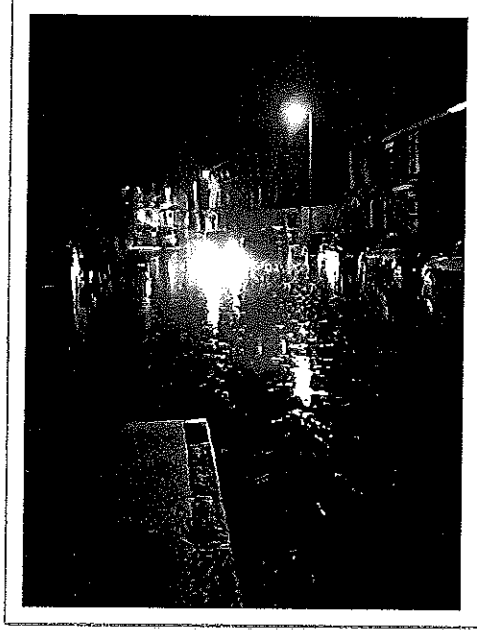
April 2017 Newsletter



Devon's Local Flood Risk Management Strategy was published in June 2014 and is supported by an annual Action Plan which prioritises improvements and investment for the relevant financial year. This newsletter update is intended to be issued twice a year to engage with and ensure that our Partners and local communities are fully aware of the work being undertaken in local flood risk management.

Flooding in November 2016, Storm Angus

In November 2016, Storm Angus resulted in the flooding of many roads and properties across Devon over a period of 3 days. In total, 93 properties were flooded. Internal property flooding was experienced in all districts except West Devon and Torridge. North Devon and East Devon had the greatest number of properties affected, with 40 and 27 respectively flooded internally. Further areas across Devon were also affected by external property flooding.

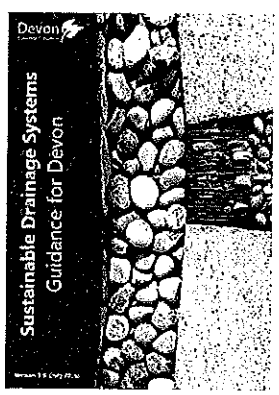


Exeter, November 2016

A flood investigation report under Section 19 of the Flood and Water Management Act 2010 is currently being produced for this flood event, and once finalised will be available on [our website](#). The report will detail the extent of flooding and include recommendations for the relevant Risk Management Authorities to take forward. Where possible, quick win solutions have been identified, which can be easily implemented at relatively low cost. Any further investigations or detailed studies will then need to be prioritised in line with Devon's Action Plan for future investment.

Devon's Sustainable Drainage (SuDS) Role

Since April 2015, the Flood and Coastal Risk Management Team has provided Local Planning Authorities across Devon with advice in relation to nearly 1430 planning consultations, with the aim of promoting the most sustainable solutions to managing surface water resulting from development. Aside from the desk-based work associated with this consultee role, the Team has also attended numerous site visits, meetings and Planning Committees across the county in order to provide advice to applicants, agents, engineers, Planning Case Officers and Members alike.



Devon's Sustainable Drainage Guidance is now available on our website [here](#), intended for use by the public, developers and Local Planning Authorities. This Guidance will place greater emphasis on the need for developers to provide truly sustainable means of surface water drainage, ensuring that above-ground SuDS features such as ponds are prioritised wherever possible, and that changes to industry best-practice are upheld.

Natural Flood Management

DCC Flood and Coastal Risk Management is committed to the delivery of flood improvement works throughout the county and will continue to endorse natural flood risk management measures as part of flood improvement schemes. As part of this, DCC is currently working in partnership with the Environment Agency (EA) to progress Natural Flood Management (NFM) pilot studies in a few selected locations across Devon.

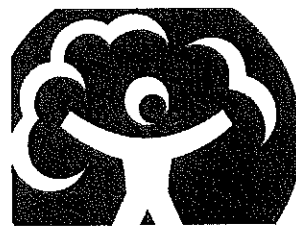
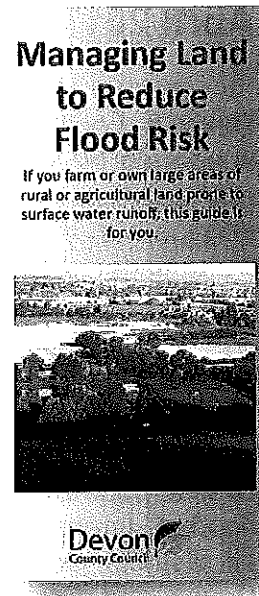
One such example is the Acland Stream catchment in Braunton, North Devon. DCC, North Devon Biosphere and the EA are currently working with landowners to plan the implementation of measures such as leaky dams, new hedges and constructed wetlands. The outcomes of this study will be assessed through an ongoing monitoring programme, and thereafter used as an evidence base towards progressing future NFM schemes. The Flood and Coastal Risk Management team would always welcome suggestions for any new areas which could potentially be good candidates for future natural flood management schemes.

Additionally, a report on the benefits of good soil and water management has been put together by the Farming and Wildlife Advisory Group (FWAG), in association with DCC and the Devon Local Nature Partnership (LNP). For more information on best practices to reduce the flood risk of your land and where to go for advice, please see our leaflet on land management, which can be found [here](#).

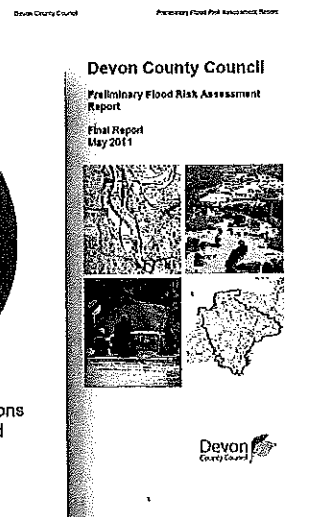
Preliminary Flood Risk Assessment (PFRA)

The initial PFRA was produced in 2011 shortly after DCC became the Lead Local Flood Authority (LLFA). This was the first review of flood risk in Devon from surface water, ordinary watercourses and ground water, which are the responsibility of DCC in an overview capacity. The original PFRA in 2011 provided LLFAs with much of the evidence base for LLFA Local Strategies. This review is therefore a logical point to reconsider how flood risk has been assessed within the Local Strategy and make sure that the quality of that assessment is also current and fit for purpose.

The PFRA must be reviewed after 6 years, so is due to be carried out in 2017. The review will consist of a self-assessment to be carried out by the LLFAs and an update in the form of an addendum to the original PFRA report and appendices.



Review of preliminary flood risk assessments (Flood Risk Regulations 2009): guidance for lead local flood authorities in England
25 January 2017



The first PFRA cycle was a very high level assessment and identified Indicative Flood Risk Areas where more than 30,000 people were at risk of flooding within a settlement area. This method resulted in no Indicative Flood Risk Areas being identified in Devon.

On this second cycle, the level of risk will be slightly lower to identify more Indicative Flood Risk Areas. As a result of this, Exeter is likely to be identified as an Indicative Flood Risk Area after the completion of the self-assessment and update of the PFRA report.

LLFAs must complete and submit their reviews to the Environment Agency by 22nd June 2017. The Environment Agency must then review LLFA submissions by December 2017.

Flood Studies

Following the completion of the Surface Water Management Plans and Drainage Assessments reported in previous newsletters, we are now, through the prioritising of high risk communities, considering flood studies for those areas. In accordance with the proposed 2017/18 Action Plan of the Local Strategy, a number of areas have been identified for detailed flood studies. Priority areas include Barnstaple, Beeson, Broadhempston, Buckfastleigh and Woodbury Salterton. These are to be progressed over the next 12 months, subject to available resources, as well as the ongoing investigations in Exmouth, Kingsbridge, Ottery St Mary, South Pool and Ugborough.

Partnership Working

To ensure a joined up approach is maintained it is essential for all Risk Management Authorities to share their programmes and consider opportunities for working together. The multi-agency benefits will improve scheme justification and by joining forces will achieve the much needed budgets to deliver the essential flood improvements

Flood Improvement Projects

Devon County Council's Flood & Coastal Risk Management Team has continued to develop a number of high priority flood improvement schemes, as well as the delivery of minor works and local resilience measures. These have been progressed in accordance with the Local Flood Risk Management Strategy and in line with the indicative funding allocations of the Defra 6 year programme. Where practical, a number of minor flood improvements and resilience measures have been delivered through local funding opportunities; however, the larger capital schemes have been included in Defra's 6 year programme to take advantage of national funding.

Ivybridge, Stibbs lane

A catchment study has been completed by DCC using JBA consultants in Exeter. The results of this show that a flood relief culvert could be installed to reduce flooding to 20 residential properties in the area. This will now be taken forward to detailed design and a business case developed to justify funding required to deliver the scheme in the 2017/18 financial year. In addition to the culvert, NFM is proposed in the upper catchment in the form of tree planting. Subject to land owner agreements, planning and funding these NFM improvements have been modelled to give a significant reduction in surface water run-off.

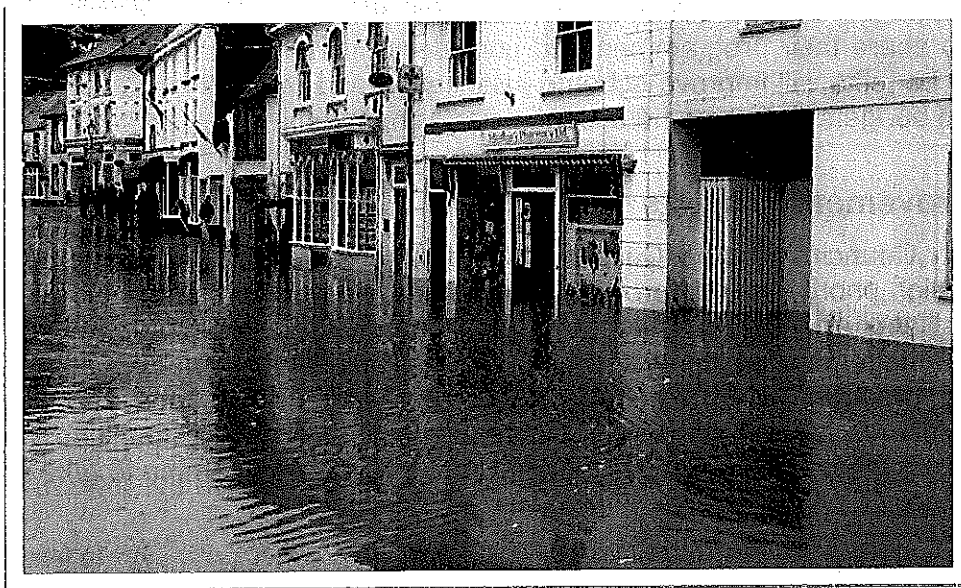
Axminster

Following a short delay in order to obtain additional funding and final Network Rail approvals, the phase 2 of the Axminster Millbrook Flood Improvement Scheme has started on site. The scheme, which involves enlarging and extending a culvert on the watercourse, will give over 160 residential properties a raised standard of protection up to the 100 year flood event. This will build on the already completed works consisting of a new flood wall, debris catcher and channel widening.

The works are due to be completed in September 2017.

Modbury

The final scheme design has now been completed, which includes three large earthwork bunds to contain flood water, interception ditches and local drainage improvements. It will look to raise the standard of protection for 50 residential and 32 commercial properties up to the 100 year flood event. The works have been priced at £900k inclusive of contingency. The planning application has been submitted with a decision date expected in June 2017 and the Business Case is currently being refined prior to submission. The Partnership Funding Calculator is indicating that £500k of FDGiA money can be released for the scheme; this will be supplement by Local Levy, and Partnership Funding contributions from South Hams District Council and Devon County Council. The opportunity for South West Water to also contribute to the scheme is currently being explored, given the potential benefit to the sewerage system as a result of the works. Subject to permissions and funding the scheme will look to start on site in January 2018 with completion targeted by July 2018.



Flooding in Modbury, July 2012

Uplyme

Minor works to improve culvert inlets and silt traps have been completed. Working with DCC highways and East Devon District Council, we hope that a proposal to upsize the existing watercourse culverts can be developed to be delivered in the 2017/18 financial year subject to a successful business case submission.

A separate proposal to install NFM measures in the form of woody debris dams on a second watercourse in Uplyme is also being developed in partnership with East Devon District Council (EDDC).

Braunton

Phase 1 of the Braunton Flood Improvements to upgrade the drainage within Caen Street, has now been completed. The works have been plagued with underground services, which caused a challenging design and further issues on site with new services emerging during excavations. However, despite this the works have been completed on time and on budget. This element of the scheme will raise the standard of flood protection to the 1 in 20 year flood event.

Phase 2 of the scheme, incorporating a new pumping station will start on site after the busy summer months and raise the standard of protection to the 1 in 50 year flood event.



Works to Braunton Flood Defence Scheme – February 2017

Legislation updates

1. The Preliminary Flood Risk Assessment is to be reviewed by the LLFA and an update provided to the EA by 22nd June 2017. Guidance has been provided by Defra and the EA to be followed for the review.
2. A Review of the Flood and Water Management Act 2010 has been undertaken by Defra and the results of this have been published in a report titled 'Post-legislative Scrutiny of the Flood and Water Management Act 2010', a copy of which can be found at the following link: <https://www.gov.uk/government/publications/flood-and-water-management-act-2010-post-legislative-scrutiny>

DCC Action Plan and Defra 6 year programme

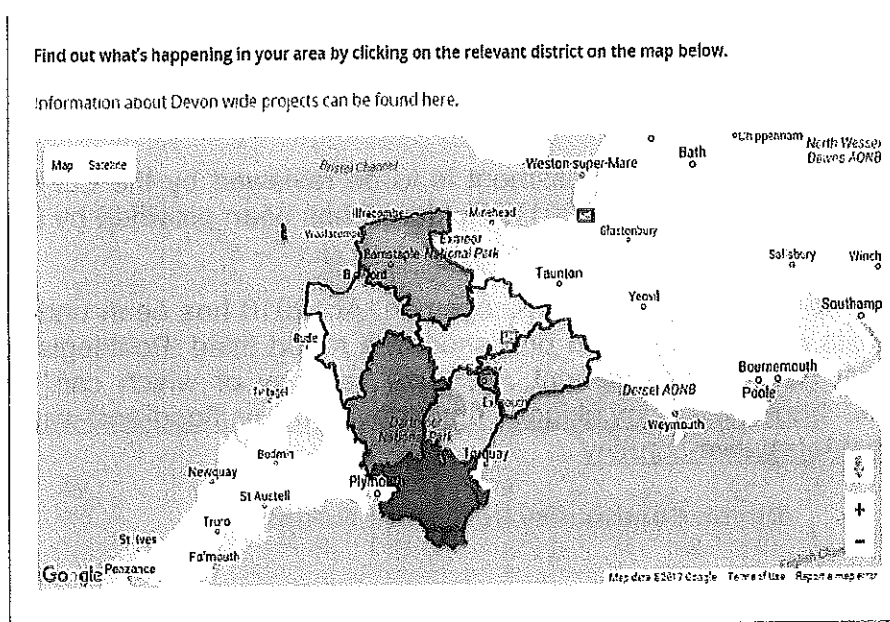
The Action Plan for 2016/17 was a significant programme of works targeted at some of the highest priority locations in need of flood improvements. These included major works requiring partnership funding from Defra, Local Levy and other Risk Management Authorities. A number of minor schemes or resilience measures have also been delivered and funded through the County Council's own flood risk management budgets. Once completed, these major schemes will provide protection to well over 250 properties. In addition, minor improvements at locations countywide will have reduced the risk of flooding to a further 30 properties.

The delivery of the major capital works at Braunton and Axminster has highlighted the practical challenges of implementing schemes of this type, such as justifying the capital investment in line with government funding criteria or gaining the necessary approvals for working on Network Rail property, as in Axminster. The management of public expectations is another key factor when delivering large flood improvement schemes and requires careful and ongoing communication with the Parish/Town Councils, Community Groups and representatives for the affected residents and businesses.

Over £1.6 million has been spent on the provision of flood risk management measures by DCC in its role as LLFA during 2016/17. This includes grants and contributions from Defra, Local Levy and other Risk Management Authorities.

The proposed Action Plan for 2017/18 includes the completion of existing major schemes started in 2016/17, as well as works at new locations requiring investment that have been prioritised through the criteria set out in the Devon Local Flood Risk Management Strategy. In line with the Local Strategy, there is also recognition that all new flood schemes should consider a catchment wide approach to include any Natural Flood Management measures that will have a lasting benefit and reduction in runoff to ease flood risk downstream.

This investment in 2017/18, along with that anticipated for the remainder of Defra's current 6 year programme, through to 2021, should provide a high level of flood protection for a further 300 properties.



Flood Risk Management Action Plan available on our website [here](#)

The Devon Community Resilience Forum

The Forum held their latest *Becoming Resilient* event, in November 2016. This event was an opportunity for local communities to become better prepared for incidents such as severe floods, and learn how to protect themselves and their properties. Held near Exeter, 63 delegates and 22 speakers/co-ordinators were present.

The event was opened by Assistant Chief Constable at Devon and Cornwall Constabulary, Paul Netherton and the morning programme included the role of Community Rest Centres and the role of the Emergency services. In the afternoon workshop sessions, delegates could get involved and discuss testing emergency plans, assessing risk and writing a robust emergency plan.



Opening the event: Assistant Chief Constable Paul Netherton addressing the Forum, Nov 9th 2016.



Environment Agency and Devon County Council displays at the Forum event, Nov 9th 2016.

The next Forum event is to take place on 7th June 2017 at Whitstone Parish Hall. For more information on this upcoming event, please visit: www.bit.ly/resilience-forum



Twitter: @DevComsTogether #devonresilience

Property Level Resilience (PLR) Grant Scheme

Devon County Council is committed to increasing community resilience in Devon and is supported by Defra to deliver property level resilience measures. Working closely with a number of partners, DCC aims to help individual property owners be better equipped with the tools and basic defence measures they need to be able to deal with flooding. As such a new PLR Grant Scheme has been established to enable home owners to apply for up to £5,000 to carry out a survey of the property, identifying the required resilience measures, and to purchase the recommended measures. Any additional budget requirements will be at the expense of the property owner.

There is limited funding, with an allocation to be made available each year by Defra, Local Levy and DCC. Applications will therefore be prioritised based on the criteria set out in DCC's PLR Policy in order to maximize the number of properties benefitting from this opportunity and to ensure those properties with the greatest need will receive the funding. There can be no guarantee of funding for all applications.

The PLR Policy and Application Form can be found on our website [here](#).



Property front door with slots either side, ready for flood boards to be slotted into place in the event of a flood warning – Umberleigh, North Devon

Addendums to the Strategy

The main Strategy document will be updated every 6 years with the next review in 2020. Any updates before this new publication will be shown as addendums on the [Flood Risk Management website](#). When these addendums are updated, key partners will be consulted, including members of the Flood Risk Management Partnership and Project Board.

Case Study: SuDS at Thelma Hulbert Gallery, Honiton

Thelma Hulbert Gallery is a public art gallery run by East Devon District Council (EDDC) hosting a programme of contemporary art & craft exhibitions, alongside a permanent collection of artist Thelma Hulbert's work.

The garden outside of the gallery was dull and uninspiring, until the team at THG were successful in obtaining funding to transform the area into a Pocket Park, one of 87 across the Country. This has been supplemented by donations from the charitable trusts, local community, EDDC staff time and funding from Devon County Council for the sustainable drainage element.

The sustainable drainage element is in the form of a raingarden incorporated into the wider gardens. A small road hump was installed diagonally across the driveway, and a break created in the kerb line to divert surface runoff into the raingarden, and away from the existing slot drain. When the capacity of the rain garden is exceeded, flows ovetop into the existing drain but during normal flows, surface water is retained within the rain garden.

The raingarden has been designed to fit the available space and topography, as opposed to hydraulic or water treatment criteria. It is maintained alongside the remainder of the pocket park by community groups and volunteers. The conventional drainage to which it overflows continues to be maintained by EDDC.

The raingarden has enhanced the wider pocket park and improved the drainage at minimal additional cost.

This shows results of working in partnership with other Risk Management Authorities and how sustainable drainage can be incorporated into any project, whatever size, giving a range of benefits to flood risk, wildlife and adding amenity value.

We have included a case study detailing a local project in this issue and intend to do so in future editions. If you would like us to include your local community in any future case studies, please contact us with further information.

What to do in the event of a flood

Your guide on who to call

In the event of a flood, there are many authorities available to help. Below outlines who should be contacted for the various types of flooding incidents and emergencies that occur. The local authorities rely on information reported to them to inform any investigations and prioritisation of investment.

If it is an **emergency** and there is danger to life as a result of flooding you should not hesitate to call **999**

To report flooding of the highway and blocked drains contact Devon County Council's Highway Customer Service Centre on **0345 155 1004** or visit www.devon.gov.uk/drainage. Office hours are Monday to Friday 8am – 8pm and Saturdays 9am – 1pm. For emergencies outside of these hours call **01392 383329**

For any flooding on major trunk roads (the M5 A30, A38, A35 and A303) contact the Highways Agency on **0300 123 5000** (24 hour service)

To report flooding from sewers and water pipes contact South West Water on **0344 346 2020** (24 hour service)

For enquiries about flood warnings contact the Environment Agency's Floodline on **0345 988 1188** (24 hour service)

For general enquiries about Main River or flooding from the sea contact the Environment Agency on **03708 506 506**

For all other flooding enquiries contact the Devon County Council Flood Risk Management Team on **0345 155 1015** or email floodrisk@devon.gov.uk

Preparing for a flood

Please refer to Devon County Council and Environment Agency web pages for advice on what to do before, during and after a flood. In the first instance of flooding and sandbag requests contact your local District or Parish Council to be directed to any local sandbag supplies that may be available.



Clyst St George, November 2016

Community of Practice: Assets
Please ask for: Jane Hoff
E-Mail: jane.hoff@southhams.gov.uk
Telephone No: (01803) 861234

Your Ref:
Our Ref: Assets/CE/2017
Date: 28th April 2017

Dear Councillor

Please note that permission has been sought by – **Dart Totnes Amateur Rowing Club**

to hold the following event - **Totnes & Bridgetown Royal Rowing Regatta**

on – **1st and 2nd July 2017 between 8am and 4pm**

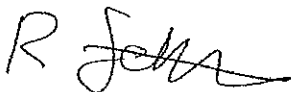
use of - **Longmarsh car park and use of Longmarsh greenspace for participants who would like to camp overnight.**

Anticipated attendance – **150 - 200**

If you have any objections, or know of anyone who may have objections to the above, would you please notify this office as soon as possible. In the first instance please contact Jane Hoff on 01803 861219 or at jane.hoff@southhams.gov.uk

If we do not hear from you, we will assume you have no objections.

Yours sincerely



Rob Sekula
Specialist - Assets

c. c Totnes Town Council
Guy Pedrick - Estates
Grounds Maintenance – Mark Capper

Community of Practice: Assets
Please ask for: Jane Hoff
E-Mail: jane.hoff@southhams.gov.uk
Telephone No: (01803) 861234

Your Ref:
Our Ref: Car Parks/Events/2017
Date: 4th May 2017

Dear Councillor

Please note that permission has been sought by – **Transition Town Totnes**

to hold the following event - **Follaton Travel Fun Day**

activities proposed – **stalls with travel information e.g. bike maintenance taster workshop. Bob the bus information.**

on – **1st July 2017 between 1pm and 5pm**

at – **Follaton car park (Follaton Oak end)**

If you have any objections, or know of anyone who may have objections to the above, would you please notify this office as soon as possible. In the first instance please contact Jane Hoff on 01803 861219 or at jane.hoff@southhams.gov.uk

If we do not hear from you, we will assume you have no objections.

Yours sincerely

Emma Widdicombe

Emma Widdicombe
Senior Specialist – Car Parks

c. c Totnes Town Council

