



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL
MONDAY 3rd JULY 2017 AT THE GUILDHALL TOTNES

You are hereby SUMMONED to attend the Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 3rd July 2017 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies.	
2	The Mayor will request confirmation that all Members have made any amendments necessary to their Declaration of Interests, if appropriate.	
3	<p><i>The Council will adjourn for the following items:</i></p> <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Totnes.</p> <p><u>Reports from County and District Councillors</u></p> <p><u>Police Report if submitted</u></p> <p><i>The Council will convene.</i></p>	Enclosures to follow by email
4	<p>To approve and sign the Minutes of the following Meetings :</p> <ul style="list-style-type: none"> a. Full Council - 5th June 2017 b. Place Committee – 8th June 2017 c. Operations Committee – 19th June 2017 d. Personnel Committee – 21st June 2017 (CONFIDENTIAL) e. People Committee – 22nd June 2017 	<p>Enclosure</p> <p>Enclosure</p> <p>Enclosure to follow</p> <p>Enclosure to follow</p> <p>Enclosure</p>
5	<p>To discuss matters arising and consider committee recommendations (Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</p> <ul style="list-style-type: none"> a. Full Council - 5th June 2017 b. Place Committee – 8th June 2017 c. Operations Committee – 19th June 2017 d. Personnel Committee – 21st June 2017 (CONFIDENTIAL) e. People Committee – 22nd June 2017 	Enclosures
6	To elect a Recess Committee of the Mayor and Committee Chairmen which will have delegated authority to deal with any matters which may arise during August when the Council is in recess. Any such decisions will be reported to the Council in September.	
7	To consider and prioritise the action plan of the Visit Totnes Marketing Strategy	Enclosure
8	To note the Traffic and Transport Forum Notes	Enclosures

1	To receive feedback on the Mayors and Chairs meeting with South Hams District Council held on 21 st June 2017	Verbal update from the Clerk
.0	To adopt the revised Social Media and Communications Policy	Enclosure
.1	To consider forming a partnership with Caring Town on Safeguarding Young People in the Community	Enclosure
.2	To receive an update on the Neighbourhood Planning process	Verbal update from Town Clerk
.3	To note the Arts Working Group notes from 14 th June 2017	Enclosure
	<i>The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>	
4	To discuss and matters arising or recommendations from CONFIDENTIAL minutes.	Enclosure
5	To confirm future dates: <ul style="list-style-type: none"> Monday 31st July 2017 at 5pm Paige Adams Trust Meeting to agree the grant applications. Followed by a meeting of all Councillors to agree Grant applications to the Civic Hall subsidy fund. August – Recess Committee on Thursday 17th August at 10am (IF REQUIRED) Full Council on Monday 2nd September at 7pm in the Guildhall 	

Therine Marlton



Town Clerk