**MINUTES OF THE PEOPLE COMMITTEE**

**THURSDAY 13TH JULY 2017 AT THE GUILDHALL OFFICES TOTNES**

**Present:** Cllr J Sweett (Chair), Cllr M Elliot-Smith, Cllr B Piper, and Cllr T Whitty.

**In Attendance:** Sara Halliday (Administrator), Cllr J Hodgson, Public and Press.

**Apologies:** Cllr N Hart-Williams, Cllr A Simms, and Cllr K Sermon.

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| **No** | **Subject** | **Comments** |
| 1 | To receive apologies and to confirm that any absence has the approval of the Council. | The apologies from Cllrs Hart-Williams, Simms and Sermon were accepted and noted. |
|  | *The Committee will adjourn for the following item:* | |
|  | Public Engagement:  A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes. | Andrew Thompson of Plymouth Bike Hire explained the principle behind Donkey Republic hire bikes – a global company specializing in one way bike hire controlled by a phone app - which he is currently running in Plymouth, and which he believes would suit Totnes’ renewable transport aims. Cllr Hodgson is raising the scheme with DCC. It was AGREED that People Committee Councillors are supportive of the Donkey Bike scheme. |
|  | *The Committee will reconvene to consider the following items:* | |
| 2 | To deal with any matters arising from 22nd June 2017. | Item 2 – Agreed by Full Council. TTC staff will look into ownership of the Mill Leat with the Land Registry.  Item 5 – Agreed by Full Council.  Item 7 – Item 5 on today’s agenda.  Item 8 – Item 4 on today’s agenda.  Item 9 – Agreed by Full Council. The Open Register is being purchased from SHDC.  Item 10 – Agreed by Full Council.  Item 11 – Agreed by Full Council. A Red Ensign flag has been purchased to be flown by St Mary’s Church. Councillors suggested that flying the flag from the flagpole opposite the war memorial would be a fitting tribute to the lives lost by the Merchant Navy during the First and Second World Wars.  Item 13 – Agreed by Full Council. |
| 3 | To consider the implementation of the Community Engagement Plan. | Cllr Whitty explained that the policy has been adopted by TTC but more needs to be done to put it into practice, with Community Budgeting being a good start. It was AGREED to set up a working group in September 2017 to highlight short and long term options for meeting the policy objectives. |
| 4 | *NP and OSSR&WB Policy review - Allotments*.  Note: OSSR&WB Policy is on the TTC website under the NP section. | Cllr Whitty set out the various sections of the OSSR&WB Policy and the outcome of the review is to set criteria for the Neighbourhood Plan. It was AGREED to review allotment issues at the next meeting. It was agreed to RECOMMEND to Full Council that allotments are important and TTC wish to see them included in all new housing developments. |
| 5 | To review the induction process for Link Councillors. | It was AGREED that TTC office staff would check whether there are any statutory requirements for councilors to engage with specific outside bodies. It was agreed to RECOMMEND to Full Council that: the TTC website lists link councillor responsibilities next to an individual’s name; and that the TTC office should contact all outside bodies that TTC sit on to update in any change of personnel and contact details. |
| 6 | To consider the South Hams District Council consultation on Public Spaces Protection Orders for Alcohol. | It was agreed to RECOMMEND to Full Council that the following areas are added to the Public Spaces Protection Orders for Alcohol in Totnes:   * The Lamb and Heath’s Gardens * Outside Leatside Surgery * Outside The Grove and St John’s Schools * The footpath from Coronation Road through to Babbage Road. * Pedestrian area outside of the Town Mill and Morrison’s car park. |
| 7 | To consider Cllrs attending the Caring Town Skill Share: Evidence of our Community’s Unmet Needs, Wed 19th July. | Noted. It was AGREED to circulate the invite to all Councillors. |
| 8 | To note the South Hams District Council news release ‘A consistent approach to events’ which if passed will take effect from 1st April 2018. | Noted. It was AGREED to ask SHDC for clarification on charges, e.g. is there any discretion on hire fees of various public spaces, or will one charge be applied for multiple events made under the same booking, for example the Christmas Markets. |
| 9 | To note the South Hams District Council news release ‘Council seeks comments on Pay and Display Changes’. | Noted. |
| 10 | To note the NHS Acute Services review outcome, and the Torbay and South Devon NHS Stakeholder July 2017 newsletter. | Noted. |
| 11 | To note the Devon Community Resilience Forum Summer 2017 newsletter. | Noted. |
| 12 | To note the date of the next meeting. | Thursday 14th September at 9.45am. |

END

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CHAIR