**MINUTES OF THE PEOPLE COMMITTEE**

**THURSDAY 14TH SEPTEMBER 2017 AT THE GUILDHALL OFFICES TOTNES**

Present: Councillors A Simms (Chair), M Elliot-Smith, B Piper, K Sermon and T Whitty.

In Attendance: Sara Halliday (Administrator) and Press.

Apologies: Councillor J Sweett.

Not Present: Councillor N Hart-Williams.

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| **No** | **Subject** | **Comments** |
| 1 | To receive apologies and to confirm that any absence has the approval of the Council. | It was **RESOLVED** to accept the apologies. |
|  | *The Committee will adjourn for the following item:* | |
|  | Public Engagement:  A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes. | No members of the public were present at the meeting. |
|  | *The Committee will reconvene to consider the following items:* | |
| 2 | To deal with any matters arising from 13th July 2017. | Item 3 – it was agreed that setting up a working group would return to the Committee in October, following a Cllr community budgeting meeting on 21 September.  Item 4 – Agreed by Full Council.  Item 5 – There is no statutory requirement for Cllrs to engage with specific outside bodies. Full Council agreed that Cllrs’ link responsibilities continue to be listed on the TTC website, but Cllrs (not the Council Offices) must notify outside bodies if they replace a fellow Cllr.  Item 6 – Agreed by Full Council.  Item 7 – Complete. The invite was extended to all Cllrs.  Item 8 – SHDC has confirmed that all fees are the same for events and/or hiring of various public spaces in Totnes whether they are for commercial, charitable or community use. |
| 3 | *NP and OSSR&WB Policy review of Allotment issues*.  Note: OSSR&WB Policy is on the TTC website under the NP section. | Cllr Elliot-Smith declared an interest as Chair of the Totnes Allotments Association and as a plot holder at the Kingsbridge Hill allotments.  It was AGREED that Cllrs Whitty and Elliot-Smith would review the OSSR wording for allotments and draft policy language to add to that already contained in the OSSR (which relates to S106). |
| 4 | To consider the taxi license policy consultation by South Hams District Council. The full revised policy can be found at: <http://www.southhams.gov.uk/article/3408/Taxi-Licensing-Policy> | It was agreed to RECOMMEND to Full Council that SHDC’s taxi license policy be supported. |
| 5 | To consider the requirement for a Parish Plan. | It was felt that the Totnes Neighbourhood Plan will override the requirement for a Parish Plan, but it was AGREED to review the requirement for a Parish Plan in the future. |
| 6 | To consider amendments to the Buskers Badge policy. | Cllrs AGREED that enforcing any buskers’ code in Totnes will be difficult, and therefore TTC should provide clear guidance and support to the police in using their existing powers to deal with any buskers found to be obstructing the highway or behaving in an anti-social manner. It was AGREED that the current ‘Buskers’ Code of Practice’ will be sent to all Cllrs for comment, and for Cllrs to consider areas in the town as suggested places where buskers would be least likely to cause an obstruction or an annoyance to traders. The issue will be put on the Committee’s October agenda. |
| 7 | To consider a new premises licence application for the Elmhirst Site for 7th October 2017. | It was agreed to RECOMMEND to Full Council that there are no objections to this licence application. |
| 8 | To note the draft programme for the Caring Town event ‘Keeping Young Totnes Safe’ on 14th October 2017. | Noted. |
| 9 | To note the works programme for the Homeless Shelter building. | Noted. Cllr Whitty said that he would update the Committee on progress as required. |
| 10 | To note the date and time of the next meeting. | Thursday 12th October at 10am. |

END

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CHAIR