**MINUTES OF THE PLANNING AND PLACE COMMITTEE**

**THURSDAY 14TH SEPTEMBER 2017 AT THE GUILDHALL TOTNES**

Present: Councillors R Vint (Chair), J Hodgson, P Paine, K Sermon and A Simms.

In Attendance: Sara Halliday (Administrator).  
Apologies: Councillor R Hendriksen.

Not Present: Councillor N Hart-Williams.

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| No | Subject | Comments |
| 1 | To receive apologies and to confirm that any absence has the approval of the Council. | It was **RESOLVED** to accept the apologies. |
|  | *The Committee will adjourn for the following items:* |  |
|  | A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes. | No members of the public were present at the meeting. |
|  | *The Committee will convene to consider the following items:* |  |
| 2 | To approve the minutes of the meeting of 29th June 2017. | Agreed. There were no matters arising. |
| 3 | To note or make recommendations on the following tree works orders:  **Works to Trees in a Conservation Area:**  3.1) 2813/17/TCA T1: Lawsons Cypress – Fell. The Gardens Priory Orchard, Priory Avenue, Totnes, TQ9 5HR.  3.2) 2910/17/TCA T1: Conifer – Fell, branches only on neighbour side, choked by ivy, causes excessive shading, poor view from dwellings, low amenity value, competition with nearby better holly trees.. 1a River House, Seymour Terrace, Bridgetown, Totnes, TQ9 5AQ.  3.3) 2913/17/TCA T1: Laurel; T2: Lime; T3: Laurel; T4: Holly; T5: Laurel. 1 Seymour Terrace, Bridgetown, Totnes, TQ9 5AQ.  3.4) 2969/17/TPO T1: Sycamore; T2: Sycamore; T4: Sycamore; T6: Sycamore. St Peter’s Quay, Totnes, TQ9 5EW.   |  |  | | --- | --- | |  | | |  |  | | No objections.  No objections.  No objections.  No objections. |
| **NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.** | | |
| 4 | To make recommendations on the following planning applications:  4.1) 2528/17/LBC – Application for listed building consent for replacement windows. 97 High Street, Totnes, TQ9 5PB.  4.2) 2499/17/HHO & 2500/17/LBC – Householder application and listed building consent for replacement roof, replacement bedroom floor, replacement porch, replacement garage and door, replacement utility room, reinstate door and to raise boiler flue. 2 Weston Road, Totnes, TQ9 5AH.  4.3) 2672/17/HHO – Householder application for proposed rear single story dining room extension. 17 Priory Avenue, Totnes, TQ9 5HR.  4.4) 2752/17/HHO – Householder application for extension of roof to side including dormer to rear and cladding of existing and proposed dormers with Cedral cladding. 32 Elmhirst Drive, Totnes, TQ9 5UX.    4.5) 2904/17/HHO – Householder application to create an additional window. 2 Maudlin Cottages, Maudlin Road, Totnes, TQ9 5TG.  4.6) 2863/17/FUL & 2864/17/LBC – Listed building consent for conversion of part of shop into self contained flat. 94 High Street, Totnes, TQ9 5SN.  4.7) 2933/17/HHO – Householder application for alterations and extension, increase in roof height with rear facing dormer, vehicular access and raised parking area. Dorey, Higher Westonfields, Totnes, TQ9 5RB. | Applications available on the SHDC website – [www.southhams.gov.uk](http://www.southhams.gov.uk)  No objections.  No objections.  If this property lies within the Totnes conservation area the Council would object to PVC windows being installed.  The Council supports the concern raised that the proposed cedral cladding is not in keeping with other local buildings. The council would prefer the front elevation to be either rendered or slate hung to match surrounding properties. The Council requests that Building Control checks the fire safety qualities of any cedral cladding proposed for any use.  No objections.  No objections.  No objections. |
| 5 | To note the following planning applications (the date for comments has now closed):  5.1) 2576/17/LBC – Listed building consent for partial internal refit of ground floor, including updating existing sales counters, cashier desks, furniture, marketing, floor finishes, new Deposit Point, new IDM (Immediate Deposit Machine) and new ATM enclosed in secure ATM room. Lloyds Bank, 31-33 Fore Street, Totnes, TQ9 5HH.  5.2) 2660/17/LBC – Listed building consent for creation of additional dwelling unit via internal split of existing unit and modification of window to form doorway with external timber landing and stairs. Silverbirch Bowden House, Lane to Bowden House, Totnes, TQ9 7PW.  5.3) 2144/17/HHO – Householder application for conversion of garage to bedroom with full height glazed access replacing existing door. 80 The Carrions, Totnes, TQ9 5XX.  5.4) 2308/17/HHO – Householder application to replace the existing conservatory to front with a rendered block, flat roofed extension. 27 Christina Park, Totnes, TQ9 5UR.  5.5) 2553/17/HHO – Householder application for proposed internal alternations and formation of rear extension. 14 Jordans Brook, Totnes, TQ9 5FR.  5.6)2620/17/HHO – Householder application for zinc roofed extension with rooflights to rear side alley way. 6 Devon Terrace, Totnes, TQ9 5AZ. | Noted.  Noted.  Noted.  Noted.  Noted.  Noted. |
| 6 | To consider the proposal to divert part of Public Footpath No 5, through Totnes railway station. | Noted. No objections. |
| 7 | To consider the Devon County Council consultation on the draft Mineral Safeguarding Supplementary Planning Document. | This item will return to the next meeting. Cllrs Hodgson and Vint have offered to review the draft document. |
| 8 | To note the appeal APP/K1128/W/17/3179162 of the decision on application 0368/17/FUL, application of erection of dwelling, Springfields, Jubilee Road, Totnes, TQ9 5BW. | Noted. |
| 9 | To note the Totnes Traffic and Transport Forum minutes for July 2017. | Noted. |
| 10 | To note the South Devon AONB Partnership Meeting Committee highlights for June 2017. | Noted |
| 11 | To note the following event requests received by SHDC:  11.1) Local Food Festival, Vire Island, 23rd September 2017.  11.2) River Dart Charity Raft Race, Vire Island and Longmarsh, 1st October 2017. | Noted.  Noted. |
| 12 | To note the proposed date of the next meeting – **5th October 2017 at 4pm** in the Guildhall. | Noted and agreed. |

ENDED 5:25PM

CHAIR