

**AGENDA FOR THE PEOPLE COMMITTEE**

**THURSDAY 11TH JANUARY 2018 AT THE GUILDHALL OFFICES TOTNES**

You are hereby SUMMONED to attend the meeting of the People Committee, which is to be held in the Guildhall, Totnes on

**Thursday 11th January 2018 at 10.00am** for the purpose of transacting the following business:

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| **No** | **Subject** | **Comments** |
| 1 | To receive apologies and to confirm that any absence has the approval of the Committee. |  |
|  | *The Committee will adjourn for the following item:* |  |
|  | *Public Engagement: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.* |  |
|  | *The Committee will convene to consider the following items:* |  |
| 2 | To formally confirm Cllr Marianne Parker’s membership of the People Committee. |  |
| 3 | To address any matters arising from 14th September 2017. | Minutes enclosed. |
| 4 | To discuss drug abuse issues in Totnes, including:   * Drug related incidents at the Totnes Christmas market * An update on Operation APPLEROSE * An update from Marketplace Ministries * Safeguarding Young People * Safe Drug Rooms | Document enclosed.  Sgt Tim Perrin  Lindy Strong /Mark Hatch  Cllr Sweett  Cllr Sermon |
| 5 | To consider amendments to the Buskers Badge policy. | Document enclosed. |
| 6 | To consider the requirement of an Arts Link Councillor. | Cllr Piper |
| 7 | To consider the role of Totnes Town Council in the application for a night landing site for the Devon Air Ambulance at Borough Park. | Cllr Whitty  Document enclosed. |
| 8 | To consider a proposal for a Community Officer role in Totnes. | Cllr Parker |
| 9 | To discuss how the Town Council can support the 2018 Christmas Markets in Totnes. | Cllr Whitty & Sweett |
| 10 | To discuss the closure of the public toilets in Totnes. | Cllrs Sweett & Whitty |
| 11 | To note the recruitment of new members to the Devon Countryside Access Forum. | Document enclosed. |
| 12 | To note the letter from the South Devon and Dartmoor Community Safety Partnership to the Office of the Police and Crime Commissioner about the Neighbourhood Policing Review. | Document enclosed. |
| 13 | To note the Torbay and South Devon NHS Health and Care Insights newsletter for October 2017. | Document enclosed. |
| 14 | To note the Devon Community Resilience Forum December 2017 newsletter. | Document enclosed. |
| 15 | To note the date of the next meeting – Thursday 8th February 2018 at 10.00am. |  |

Sara Halliday

Administrator

**ITEM 4 – TWO DRUG RELATED INCIDENTS AT THE TOTNES CHRISTMAS MARKET RAISED BY REDHOUSE EVENTS**

1. Unfortunately whilst doing some bits for the Christmas Shopping evenings, I found a plastic bag of drugs needles, sharps box, instructions on how to take drugs and vitamin C sachets.  Date 18th December 2017 at 15.38.  
     
   This was just beside the parking meter that is adjacent to the Pure Dental Surgery in High Street.  They had no knowledge of this, so it was not anything to do with the dentist.  
     
   I have reported this to the 101 non emergency police number and they have given me a reference.  They actually asked me to leave them where I had found them, which I refused to do.  They wanted to arrange collection of them via SHDC Enviromental services but of course could not guarantee when this would be and as my event was the next day I felt in view of the event being attended by children this was not a safe decision.  Reference CCW5.  
     
   I took them to SHDC Follaton house which turned into a story in itself, resulting in them being in the boot of my car whilst arrangements were made for a sharps box big enough to take the bag, to be dropped off at my house later in the week and collected when I call them.  
     
   I would like to say that all the people that I dealt with were extremely helpful BUT in essence did not actually know what to do in this situation.  I understand that there are associated risks with this type of waste, but leaving them in the street or throwing them in the dustbin were not options for me. I confirm that they have been disposed of properly.

2. Unfortunately on the last evening of the Christmas Shopping event Tuesday the 19th of December we had an incident with 2 males in one of the cubicles of the gents Market Square toilets taking "heroin" just prior to 3pm.  
  
A member of the public bought to the Market Managers attention that there was some unusual behaviour in the gents toilet.  They immediately contacted me and a Security alert was made for Security to attend the toilet and establish what was happening.  
  
On entry to the toilet the Security found that the door was locked on the end cubicle and when he asked them to open it they refused, so in line with protocol on these issues, he entered the toilet and removed the gentlemen from the cubicle.  They were holding a "container" of liquid and the toilet floor had various drug taking items on it.  
  
Obviously once discovered they fled.  My security team gave chase but were unable to apprehend them.  
  
We then made the decision to close the Gents toilet whilst we worked out what to do.  One of our team at the event is from SHDC maintenance team and he was able to clear up the toilet and arrange disposal of the equipment for us.  He took pictures on his phone.

We are having our de brief meeting on Wednesday 3rd January 2018 and we will of course be discussing this so further information may come to light.

**ITEM 7 – BOROUGH PARK NIGHT LANDING SITE FOR DEVEON AIR AMBULANCE: PREVIOUS TOTNES TOWN COUNCIL DISCUSSIONS AND DECISIONS, AND SOUTH HAMS DISTRICT COUNCIL ADVICE**

Operations Committee, 27th November 2017

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| 4 | To consider whether the Town Council should submit and pay for the Air Ambulance night landing planning application to SHDC. | It was **RECOMMENDED** to Full Council that due to the Town Council currently having limited capacity, it would not be able to assist in the planning application process over and above reviewing the draft application if required. It was felt that the Town Council funding the planning application was not appropriate in light of the Paige Adams Trust grant of £3000 which has already been approved by trustees. |

Full Council, 2nd December 2017

Agenda Item 5c Operations Committee – 27th November 2017

Item 4 – It was **RESOLVED** to accept the recommendation [see above].

People Committee, 11th May 2017

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| 4 | To consider the siting of the Devon Air Ambulance within the Town and the implications for the Town Council. | Toby Russell from the Devon Air Ambulance Trust updated on the potential landing sites in Totnes and Bridgetown. The Borough Park option appears to be the best option and DAAT suggested that this proposal is advanced to get one site in the town, whilst a Bridgetown option is explored in more detail. It was agreed to RECOMMEND to Full Council support for the Borough Park option. If agreed, further information on planning permission and public engagement would be required. |

Full Council, June 2017

Agenda Item 5c People Committee – 11th May 2017

Item 4 – It was **RESOLVED** that the Clerk will obtain more information on the support required before the recommendation is agreed.

Email between TTC Administrator and SHDC clarifying specific points:

**TTC question: Planning application** for the lights - DAAT will supply drawings and technical specifications but will not submit the application. TTC is not the landowner but could it submit the application, or can SHDC submit a planning application for land it owns when it is also the planning authority?

**SHDC reply:** TTC could submit the application. Whilst SHDC can submit a planning application when also planning authority this had not been the intention for this proposal.

**TTC question: Maintenance** of the Lights - the lights will not be sited on TTC land. The checks required are minimal (once a year), but is this a task that SHDC would take on as the lights will be sited on their land?

**SHDC reply:**  think this is reasonable and would be happy to commit to this. What SHDC would not commit to is cost of removal if the lighting becomes redundant (e.g. if rugby club subsequently fit floodlighting), or at the end of their lifetime removal and disposal.

**TTC question: Insurance** of the lights - likely to be covered by existing public liability insurance for Borough Park, and again, not something TTC can easily do as it is not the landowner. Is this something which SHDC considers to be covered by existing Borough Park arrangements or would it be content to amend (if necessary) the insurance policy to cover the lights?

**SHDC reply:** SHDC can cover this