

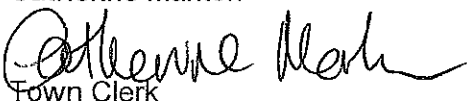
AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL
MONDAY 4TH SEPTEMBER 2017 AT THE GUILDHALL TOTNES

You are hereby SUMMONED to attend the Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 4th September 2017 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies.	
2	The Mayor will request confirmation that all Members have made any amendments necessary to their Declaration of Interests, if appropriate.	
3	<p><i>The Council will adjourn for the following items:</i></p> <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Totnes.</p> <p><u>Reports from County and District Councillors</u></p> <p><u>Police Report if submitted</u></p> <p><i>The Council will convene.</i></p>	<p>3a) Report Cllr J Green 3b) Report Cllr J Birch</p>
4	<p>To approve and sign the Minutes of the following Meetings :</p> <p>a) Place Committee - 29th June b) Full Council - 3rd July (Part 1 and 2) c) People Committee - 13th July d) Operations Committee - 24th July (Part 1 and 2) e) Extraordinary Full Council - 17th August (Part 1 and 2)</p>	<p>Enclosure Enclosure Enclosure Enclosure Enclosure</p>
5	<p>To discuss matters arising and consider committee recommendations (Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</p> <p>a) Place Committee - 29th June b) Full Council - 3rd July (Part 1 and 2) c) People Committee - 13th July d) Operations Committee - 24th July (Part 1 and 2) e) Extraordinary Full Council - 17th August (Part 1 and 2)</p>	<p>Enclosures as 4a) to 4e)</p>
6	To consider amendments to the Buskers Policy	Enclosure
7	To review the Community Budgeting timeline and resources	Enclosure and additional information to be tabled at the meeting
8	To receive an update on the Devon Air Ambulance proposal and next steps	Enclosure
9	To consider out of hours contacts for the Council's alarm company	Verbal update from the Town Clerk
10	To note the Draft Neighbourhood Plan and to consider if any amendments should be suggested.	Enclosure
11	To consider the Arts Working Group Minutes and the transfer of £250 from Community Outreach budget to support the proposed Children's Event in the Civic Hall	Enclosure and verbal update from the Town Clerk
12	To note the update from Caring Town and the cost of continued service in 2018	Enclosure and verbal update from the Town

		Clerk
13	To note the latest information on Destination Management and the Visitor Information Point in the Guildhall	Enclosure and verbal update from the Town Clerk
14	To consider the relocation of the bench situated outside the Town Mill	Verbal update from the Town Clerk
15	To assess the purpose and structure of a Council Venues Working Group	Verbal update from the Town Clerk
16	To note the Caring Town event on 14th October	Enclosure
17	To consider the TTF minutes of 10th May 2017 and 28th June 2017 (draft)	Enclosures
18	To update Councillors on Transparency Code requirements	Verbal update from the Town Clerk
<i>The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>		
19	To consider moving HR advice provider (confidential commercial information)	Verbal update from the Town Clerk
20	To receive an update on the rigging in the Civic Hall and consider how to proceed (confidential commercial information)	Verbal update from the Town Clerk
21	To discuss matters arising from the Part 2 minutes (if required)	
22	<p>To confirm future dates:</p> <ul style="list-style-type: none"> • Paige Adams Meetings - Monday 6th November at 6pm • Full Council Meetings - Mondays at 7pm - 2nd October, 6th November, 4th December • Operations at 5pm - Monday 25th September, Monday 23rd October, Monday 27th November. • Personnel at 5pm - Monday 9th October, Monday 20th November • Planning and Place 4pm - 14th Sep, 5th October, 26th October, 16th November, 7th December. • People 9.45am - 14th September, 12th October, 9th November, 14th December. • Arts Working Group - next date to be confirmed w/b 18th September. • SHDC Mayors and Clerks meeting - 20th September. If you have any issues you would like raised with SHDC please let me know by Wednesday 6th September so I can submit to the agenda. • Civic Service - Thursday 19th October • Remembrance Sunday - 12th November 	

Catherine Marlton


Town Clerk