



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL
MONDAY 4th DECEMBER 2017 AT THE GUILDHALL TOTNES

You are hereby SUMMONED to attend the Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 4th December 2017 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies.	At the time of the agenda being finalised apologies were received from Cllr Vint and Cllr Elliot-Smith.
2	The Mayor will request confirmation that all Members have made any amendments necessary to their Declaration of Interests, if appropriate.	
3	<p><i>The Council will adjourn for the following items:</i></p> <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Totnes.</p> <p><u>Reports from County and District Councillors</u></p> <p>a) Cllr Green b) Cllr Birch c) Cllr Hodgson</p> <p><u>Police Report if submitted</u></p> <p><i>The Council will convene.</i></p>	<p>Enclosure Enclosure Enclosure</p>
4	To approve and sign the Minutes of the following Meetings : <ul style="list-style-type: none"> a. Full Council – Monday 6th November 2017 b. Personnel – Monday 20th November 2017 (PART 2) c. Operations – Monday 27th November 2017 	<p>Enclosure Enclosure Enclosure</p>
5	To discuss matters arising and consider committee recommendations (Please note confidential recommendations can be agreed but any discussion must be held in Part 2): <ul style="list-style-type: none"> a. Full Council – Monday 6th November 2017 b. Personnel – Monday 20th November 2017 (PART 2) a. Operations – Monday 27th November 2017 	<p>Enclosure Enclosure Enclosure</p>
6	To consider locations for Fair Trade signage.	Enclosure and update from Cllr Hodgson
7	To note an update on the Food Bank.	Enclosure
8	To consider a response to the Heart of the SW Draft Productivity Strategy consultation – closes 14 th December 2017.	Strategy is available at - www.torbay.gov.uk/devolution
9	To consider the proposal for a potential coffee/refreshment station on Vire Island.	Verbal update from Town Clerk

10	To note the Sept – Oct 2017 Tourism report.	Enclosure
11	To note the annual Guildhall visitor and income figures.	Verbal update from Town Clerk
12	To note and encourage promotion of the Community Budgeting session on 11 th December from 6pm in the Guildhall – open to the public.	Verbal update from Town Clerk
13	To consider adoption of the Mayoral Policy as recommended by November 2 nd 2017 Operations Committee.	Enclosure
	<i>The Council will be asked to RESOLVE to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>	
14	To discuss matters arising or recommendations from CONFIDENTIAL minutes (ONLY IF REQUIRED).	
15	To confirm the date of the next meeting as Monday 8 th January 2018 at 7pm. The next Paige Adams meeting will be held immediately beforehand at 6pm.	

Catherine Marlton

pp. J. Halliday

Town Clerk