**MINUTES OF THE PLANNING AND PLACE COMMITTEE**

**THURSDAY 22ND FEBRUARY 2018 AT THE GUILDHALL TOTNES**

Present: Councillors R Hendriksen (Chair), J Hodgson, P Paine, K Sermon and A Simms.

In Attendance: Sara Halliday (Administrator).
Apologies: None.

Not Present: Councillor R Vint.

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| No | Subject | Comments |
| 1 | To receive apologies and to confirm that any absence has the approval of the Council.  | No apologies had been received. |
|  | *The Committee will adjourn for the following items:* |  |
|  | A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes. | There were no members of the public present. |
|  | *The Committee will convene to consider the following items:* |  |
| 2 | To approve the minutes of the meeting of 1st February 2018. | The minutes were agreed. Matters arising:Cllr Simms asked if the Parker’s Barn development company had replied to the Chair’s letter. Whilst no reply has been received, the developers are holding a site meeting in March with Cllr Hendriksen (as Chair of the Planning and Place Committee), District and County Councillors. |
| 3 | To note or make recommendations on the following tree works orders: **Works to Trees in a Conservation Area:**3.1) 0283/18/TCA – T1: London Plane – crown reduction by up to 3 meters, particularly on West and South sides and ensure balance of crown, growing close to balcony and roof. Waterside House, The Plains, Totnes, TQ9 5DW.3.2) 0493/18/TCA – T1: Eucalyptus – prune branches on West side by maximum 2 metres to correct pruning points, encroaching house; T2: Cherry Laurel – coppice to approx 1 metre from ground level, outgrown surroundings; G3: area of cherry laurel – crown thinning by approx 30% to tidy space behind outbuilding. Ashbrook House, Newton Road, Totnes, TQ9 5BB.3.3) 0310/18/TPO – T1: Ash – complete crown reduction by up to 2 metres, crown lift up to 5 metres from ground level, crown thinning by approx 20%, larger branches beginning to show signs of stress, also to ensure more light gets to property. 1 Southcote Orchard, Totnes, TQ9 5PA.  | Applications available on the SHDC website – [www.southhams.gov.uk](http://www.southhams.gov.uk) No objection.No objection.No objection. |
| 4 | To make recommendations on the following planning applications:   4.1) 4058/17/FUL – Demolition of garage, provision of gym and accommodation in place of the garage in the rear garden. 24 Denys Road, Totnes, TQ9 5TJ.4.2) 4423/17/HHO – Householder application to enlarge existing single-storey house with loft to two storeys plus loft, forming turning area for cars and erecting new double garage. 7 Cherry Cross, Totnes Down Hill, Totnes, TQ9 5EU.4.3) 0373/18/LBC – Listed building consent for partial internal refit and new secure ATM room. 31-33 Fore Street, Totnes, TQ9 5HH.4.4) 0292/18/HHO – Householder application for replacement of white UPVC windows with white UPVC windows and door to back elevation. 76 The Carrions, Totnes, TQ9 5XX.  | Applications available on the SHDC website – [www.southhams.gov.uk](http://www.southhams.gov.uk) Objection, based on insufficient information and detail about the elevation heights of the new building. Cllrs also raised concern about future access permissions that might be requested from the back of the property.Support with the following conditions: that any external lighting (none is shown on the plans) is limited to preserve the bat corridor; and that sufficient soakaway is installed to deal with rain water run-off.No objection.No objection. |
| **NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.** |
| 5 | To consider the minutes of the Totnes Neighbourhood Plan Task and Finish Group meeting held on 22nd January 2018.  | The minutes of the 22nd January meeting were noted. Cllrs present who also who attend the Task and Finish Group observed little progress seems to have been made, but that sub-groups are working through issues.  |
| 6 | To consider the following licensing application:6.1) New premises licence for The Town Mill, Coronation Road, Totnes, TQ9 5DF. The application is for the sale of alcohol for consumption on the premises, Monday to Sunday from 11:00 to 00:00 and until 00:30 on New Year’s Eve. | No objection. |
| 7 | To consider the Devon County Council Traffic Sensitive Streets consultation for Totnes. | There were no proposed amendments to the roads already included in the DCC sensitive street. |
| 8 | To consider the Totnes Rail Users’ Group comments in response to the Department for Transport ‘Great Western Rail Franchise Public Consultation’. | Cllrs Hendriksen, Paine and Simms are attending the Regional Rail Users Group annual meeting on 3rd March 2018. To **RECOMMEND** to Full Council that TTC writes to the Department of Transport as part of the Great Western Rail Franchise public consultation to endorse the comments made by the Totnes Rail Users’ Group. |
| 9 | To consider the South Devon Area of Outstanding Natural Beauty Management Plan Review and the request for five Councillors to complete a survey to help identify priorities. | It was **AGREED** that the AONB was important. The five Cllrs present volunteered to complete the survey (to be returned to the Administrator).  |
| 10 | To consider a request by TADPOOL for TTC to approach SHDC to allow for the Pavilion Leisure Centre long stay parking permits for to be used for up to two hours in the short stay car park. | Cllrs will wait for more information from Cllr Whitty (as the TTC representative on the TADPOOL), but are supportive of the request to use Pavilion Leisure parking permits in the short term as well as long term car park at the Pavilion. |
| 11 | To note the following event request received by SHDC. 11.1) Outdoor Swimming Society River Dart 10K Swim, from 4.30pm on 14th September until 2pm 16th September 2018, Longmarsh green space and car park.  | Noted. |
| 12 | To note the proposed date of the next meeting – **15th March 2018 at 5pm** in the Guildhall.  | Noted. |

CHAIR