



**AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL**  
**MONDAY 5<sup>th</sup> FEBRUARY 2018 AT THE GUILDHALL TOTNES**

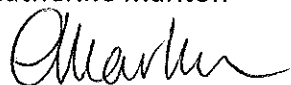
You are hereby SUMMONED to attend the Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 5<sup>th</sup> February 2018 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies.	
2	The Mayor will request confirmation that all Members have made any amendments necessary to their Declaration of Interests, if appropriate.	
3	<p><i>The Council will adjourn for the following items:</i></p> <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Totnes.</p> <p><u>Reports from County and District Councillors</u></p> <p>a) Cllr Green  b) Cllr Hodgson  c) Cllr Vint</p> <p><u>Police Report if submitted</u></p> <p><i>The Council will convene.</i></p>	Enclosure
4	To approve and sign the Minutes of the following Meetings : <ul style="list-style-type: none"> <li>a. Full Council – Monday 5<sup>th</sup> January 2018</li> <li>b. People – Thursday 11<sup>th</sup> January 2018</li> <li>c. Place - Thursday 11<sup>th</sup> January 2018</li> <li>d. Personnel – Monday 15<sup>th</sup> January 2018</li> <li>e. Operations – Monday 22<sup>nd</sup> January 2018</li> <li>f. Extraordinary Full Council – 18<sup>th</sup> December 2018</li> </ul>	Enclosure Enclosure Enclosure Enclosure Enclosure Enclosures
5	To discuss matters arising and consider committee recommendations ( <i>Please note confidential recommendations can be agreed but any discussion must be held in Part 2</i> ): <ul style="list-style-type: none"> <li>a. Full Council – Monday 5<sup>th</sup> January 2018</li> <li>b. People – Thursday 11<sup>th</sup> January 2018</li> <li>c. Place - Thursday 11<sup>th</sup> January 2018</li> <li>d. Personnel – Monday 15<sup>th</sup> January 2018</li> <li>e. Operations – Monday 22<sup>nd</sup> January 2018</li> <li>f. Extraordinary Full Council – 18<sup>th</sup> December 2018</li> </ul>	Enclosure Enclosure Enclosure Enclosure Enclosure Enclosure
6	To note an update on the St Mary's Partnership project.	Verbal update from the Town Clerk
7	To note the minutes of the TTF meeting on 29 <sup>th</sup> November 2017 and note the change of Chair to Peter Rees and Sandi Whale (co-chairs)	Enclosure
8	To note the election date of 15 <sup>th</sup> February 2018 and further Councillor vacancy.	Verbal update from the Town Clerk

9	To set a date for the Annual Town Meeting, which must be held between 1 <sup>st</sup> March and 1 <sup>st</sup> June. Committees are asked to put forward topics for the meeting. Date proposed is Thursday 31 <sup>st</sup> May 2018 at 6pm in the Civic Hall.	
10	To set a date for the Mayoral Choosing Ceremony, proposed for Thursday 24 <sup>th</sup> May 2018.	
11	To consider a nomination for Councillor Sweett to join the Personnel Committee.	
12	To note the date of the Mayor's Civic Event: Saturday 17 <sup>th</sup> March 2018.	
<i>The Council will be asked to <b>RESOLVE</b> to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>		
13	To discuss matters arising or recommendations from CONFIDENTIAL minutes or pink papers containing staffing details (ONLY IF REQUIRED).	
14	To consider a request from a member of staff regarding voluntary commitments outside of the workplace.	
15	To confirm the date of the next meeting as Monday 5 <sup>th</sup> March 2018 at 7pm.	

The Full Council meeting will be followed by a short meeting of the Paige Adams Trustees.

Catherine Marlton



Town Clerk