

**AGENDA FOR THE PLANNING AND PLACE COMMITTEE
THURSDAY 17TH MAY 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Planning and Place Meeting, which is to be held in the Guildhall, Totnes on **Thursday 17th May 2018 at 5pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	Apologies received from Cllr Hendriksen.
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	
	<i>The Committee will convene to consider the following items:</i>	
2	To discuss with South Hams District Council the proposals in the draft Air Quality Strategy (consultation until 20 th June 2018).	James Kershaw, SHDC Senior Specialist. Document enclosed. The strategy can be found at: https://www.southhams.gov.uk/article/3902/Air-Quality
3	To approve the minutes of the meeting of 26 th April 2018.	Minutes enclosed.
4	<p>To note or make recommendations on the following tree works orders:</p> <p>Works to Trees in a Conservation Area:</p> <p>4.1) 1342/18/TCA T1: Bay – reduce to approx 4 metres above parking ground level, reduce lateral spread towards building and over café seating area by approx 2 metres. Little Priory Court, Fore Street, Totnes, TQ9 5NJ.</p> <p>4.2) 1273/18/TCA T1: Cherry – Fell, very close to stone wall, roots pressuring wall structure, possibly self-seeded, tree not maintained. Half Moon House, Leechwell Street, Totnes, TQ9 5SU.</p>	Applications available on the SHDC website – www.southhams.gov.uk
5	<p>To make recommendations on the following planning applications:</p> <p>5.1) 0386/18/OPA – READVERTISEMENT (Revised Plans Received) Outline planning application with all matters reserved for new dwelling in front garden at 4 Argyle Terrace. 4 Argyle Terrace, Totnes, TQ9 5JJ.</p> <p>5.2) 1412/18/HHO - Householder application for a single storey side extension with roof terrace over and raised decked area. 2 Home Reach Avenue, Totnes, TQ9 5FS.</p> <p>5.3) 1266/18/LBC – Listed Building Consent for refurbishment of first floor sash windows, and replacement of double-glazed lounge window. 29 Bridgetown, Totnes, TQ9 5AD.</p>	Applications available on the SHDC website – www.southhams.gov.uk

NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.		
6	To consider the minutes of the Totnes Neighbourhood Plan Task and Finish Group meeting held on 23 rd April 2018.	Document enclosed.
7	To note the invitation to the next Devon Community Resilience Forum on 14 th June at Cruwys Morchard, Tiverton and the Spring 2018 newsletter.	Documents enclosed.
8	To note the Devon Local Flood Risk Management Strategy Update April 2018 newsletter.	Document enclosed.
9	To note the following event request received by SHDC: 9.1) Artisan Market, 1000-1600hrs on Saturday 26 th May, the Rotherfold, Totnes. 9.2) Longbow Canoe Festival, 1200-1700hrs on Saturday 10 th June, Longmarsh greenspace and car parks, Totnes. 9.3) Family Fun Dog Show, 1230-1700hrs on Saturday 7 th July, Longmarsh greenspace, Totnes..	Document enclosed. Document enclosed.
10	To note the proposed date of the next meeting – 7th June 2018 at 5pm in the Guildhall.	



Sara Halliday
Administrator



Totnes Town Council Administrator <administrator@totnestowncouncil.gov.uk>

Fwd: Improving Air Quality

1 message

ITEM 2

Totnes Town Council Clerk <clerk@totnestowncouncil.gov.uk>
To: Sara Halliday <administrator@totnestowncouncil.gov.uk>

23 April 2018 at 09:20

For Place

From:

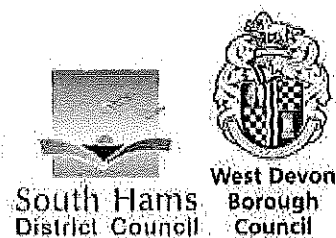
Date: Fri, Apr 20, 2018 at 5:02 PM

Subject: Improving Air Quality

To: clerk@totnestowncouncil.gov.uk

News Release

Communications and Media Team



Tel: 01803 861368 / 01822 813648

Email: communications@swdevon.gov.uk

Improving Air Quality**Tell your Council what you think**

19/04/18

The quality of the air in South Hams and West Devon is generally very good. However, there are three locations in South Hams where the air quality fails to meet the national and international levels for Nitrogen Dioxide. These areas are categorised as Air Quality Management Areas (AQMAs).

Both Councils have a legal responsibility to produce an air quality action plan and because of this both South Hams District Council and West Devon Borough Council are exploring ways that we can protect and improve air quality with a focus on the Air Quality Management Areas.

To enable them to do this they have produced a Clean Air Strategy, which brings together all of the councils proposed actions for managing air quality.

The strategy was scrutinised by 'Executive' at South Hams and the 'Hub' Committee in West Devon, with an agreement to carry out a public consultation before any decisions are taken about what course of action might be the best way forward.

Now the Councils are about to embark on an initial 8 week consultation on the Clean Air Strategy, looking at the proposals and considering what we can do about it together.

Leader of South Ham District Council, Cllr John Tucker said: "We have been working with Devon County and Highways England as well as our own officers to produce this document. It is a really important piece of work that recognises the role that Planning Authorities can have in off-setting the impact of developments."

Leader of West Devon Borough Council Cllr Philip Sanders added: "This is an opportunity for you to not only tell us what you think of the strategy but also to tell us of any ideas you may have for potential solutions to poor air quality. So please do give us your thoughts and ideas and we will discuss them with our partner agencies after the consultation closes."

The Councils' recognise that national policy is promoting ultralow emission vehicles and in light of this the strategy also seeks to support the infrastructure that is required to make this possible, such as electric charging points for cars.

It also recognises the benefits that cycling and walking can have both on air quality and on the health of residents and as a result the councils will also be exploring ways to improve cycling and pedestrian networks between villages, towns and communities.

The consultation starts on the 20 April and runs to the 20 June. All of the comments and ideas will be explored and discussed before a final Air Quality Strategy is presented to both Councils later in the year.

The air quality team are happy to discuss the options available, and hope to attend Town and Parish Councils in the air quality management areas.

To provide feedback please email: air.quality@swdevon.gov.uk

For more information visit:

<https://www.southhams.gov.uk/article/3902/Air-Quality>

<https://www.westdevon.gov.uk/article/4594/Air-Quality>

www.southhams.gov.uk

www.westdevon.gov.uk

Please be aware that telephone calls to and from the Council may be recorded for training and monitoring purposes.



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Catherine Marlton
Town Clerk
Totnes Town Council

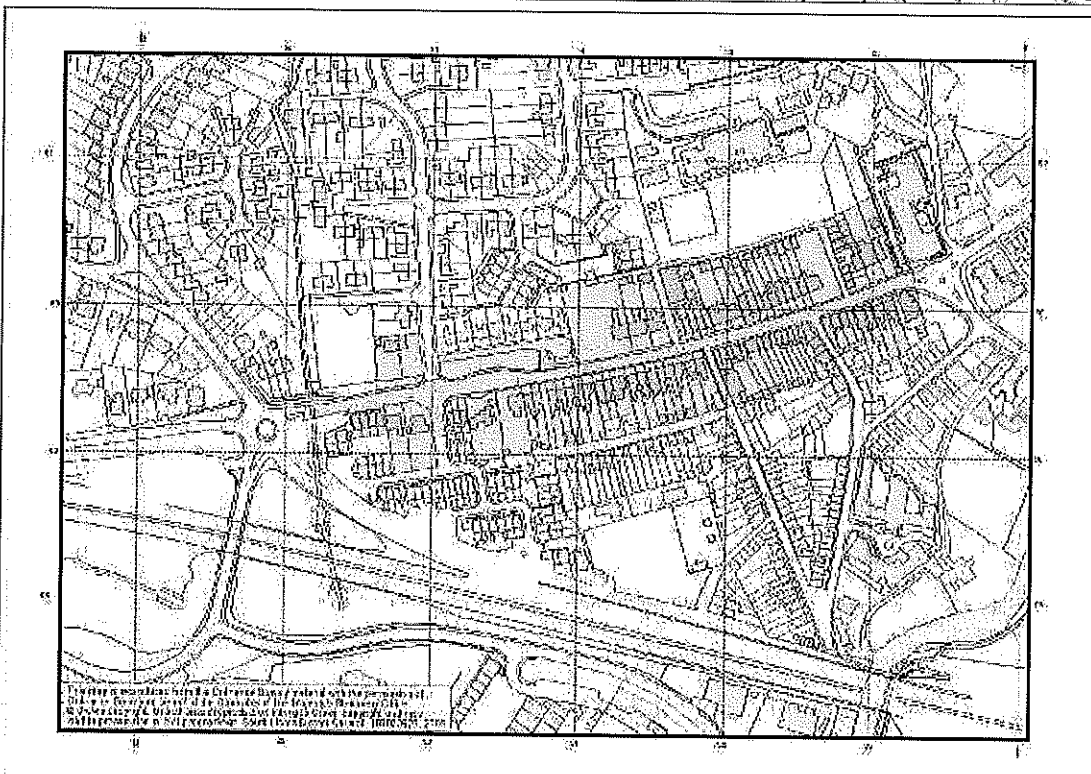
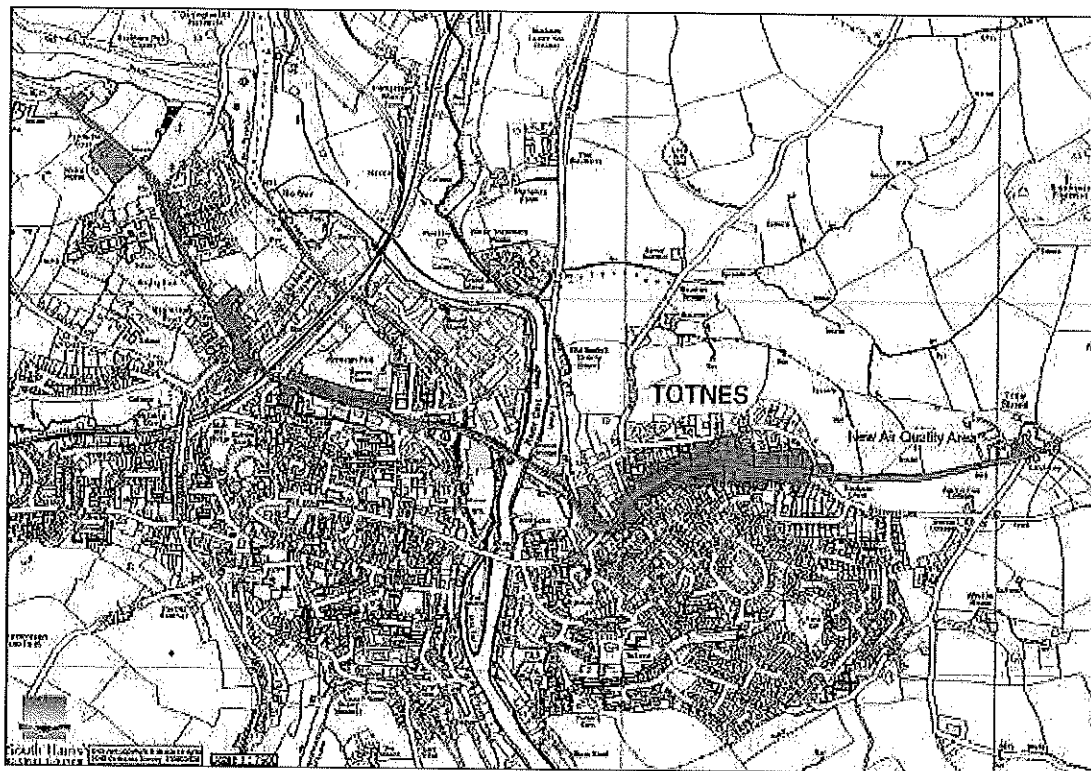
This E-mail and any files transmitted with it are private and intended solely for the use of the individual or entity to whom they are addressed and may be confidential, legally privileged and protected by law. If you have received this E-mail in error please return it to the address it came from telling them it is not for you and then delete it from your system. Unauthorised disclosure or copying of the information in this E-mail may be unlawful. Unless stated to the contrary, any opinions expressed in this message are personal and may not be attributed to Totnes Town Council.

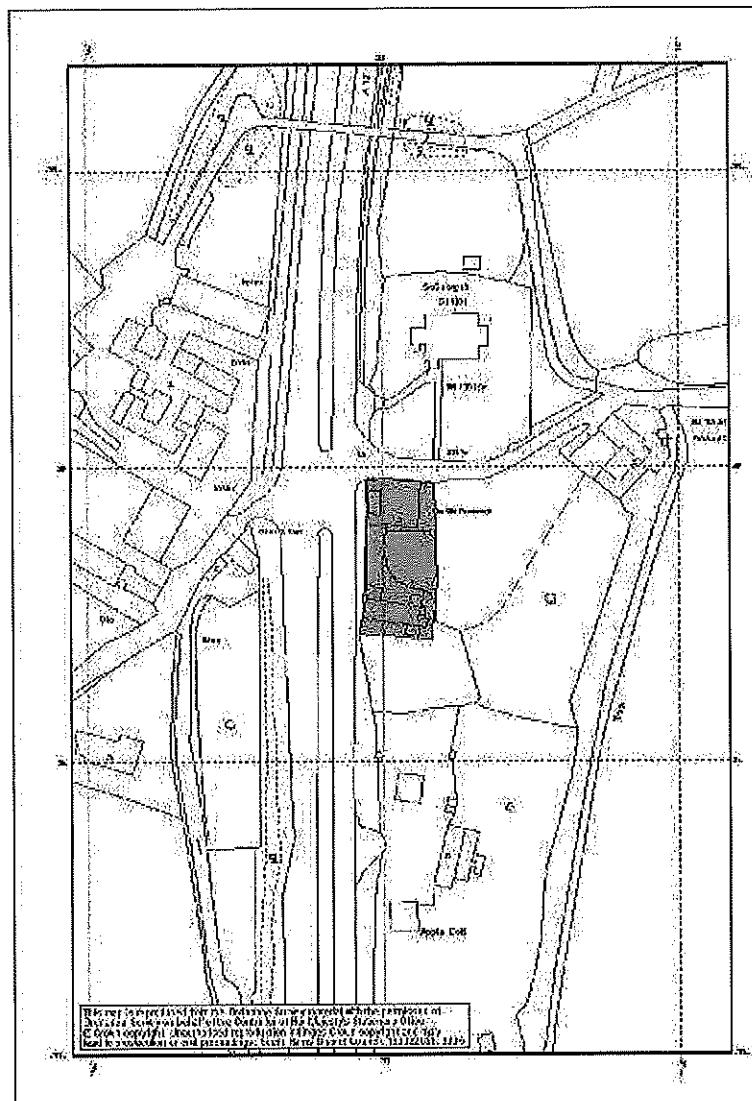
Air Quality

The Council has a duty under the Environment Act 1995 to review and assess the air quality in its area. The air quality in the South Hams is generally excellent, however there are certain locations where due to road traffic the measured Nitrogen Dioxide (NO₂) is above the legislative limits.

As such the Council has declared three Air Quality Management Areas these being located in Totnes, Ivybridge, and Dean Prior.

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About Air Quality Management Areas

The three air quality management areas shown above have been declared due to poor levels of Nitrogen Dioxide (NO₂) in breach of the national objective levels of 40ug/m³. The main cause of the elevated levels of NO₂ is believed to be associated with road transport as there are no industrial or commercial sources within close proximity.

A Clean Air Strategy for South Hams

Once an Air Quality Management Area (AQMA) is declared the Council is under a legal duty to work with other organisations such as Devon County Council to devise an air quality action plan with the aim of alleviating the cause of the poor air quality in as short a period of time as possible.

An Air Quality Action Plan was previously developed in 2013 for these areas and can be downloaded [here](#),

Following the review of the Totnes AQMA in 2016 the Council has been working with its partners on a clean air strategy, this is currently still being drafted but we aim to commence a consultation on the draft document in April 2018.

Air Quality Monitoring and Reporting

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We monitor, review and assess air quality on a monthly basis using a network of diffusion tubes, throughout the district. These tubes are primarily located within the air quality management areas to monitor the current levels of Nitrogen Dioxide.

On an annual basis the Council has to produce an Annual Status Report (previously Updating and Screening Assessments and Progress Reports) these reports contain details of the monitoring we have undertaken and the steps taken so far to improve the air quality in the area. The previous 2 years of reports can be downloaded on the right hand side of this page, if you want more information please contact Environmental Health by completing the Ask the EH team a question.

Air Quality in Planning

It is recognised by the Government in the National Planning Policy Framework that development can have the potential to adversely impact on air quality, as a Council we will only accept development that off-sets its impact to an acceptable level and protects future residents from exposure to poor air quality.

The Council will expect certain planning applications to be accompanied by an air quality assessments and these assessments to be carried out in accordance with guidance from the IAQM. The Council's validation checklist has more details on when an air quality assessment will be required can be found.

If you would like some help or advice on your air quality assessment please contact Environmental Health by completing the Ask the EH team a question.

**MINUTES OF THE PLANNING AND PLACE COMMITTEE
THURSDAY 26TH APRIL 2018 AT THE GUILDHALL TOTNES**

Present: Councillors R Hendriksen (Chair), G Allen, P Paine and R Vint.

In Attendance: Jane Fletcher-Peters (Flood Resilience Officer, Environment Agency), Kate Cheetham (Environment Agency), Press and Sara Halliday (Administrator).

Apologies: Councillor K Sermon.

Not Present: Councillors J Hodgson and A Simms.

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	It was RESOLVED to accept the apologies.
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	There were no members of the public present.
	<i>The Committee will convene to consider the following items:</i>	
2	To discuss with the Environment Agency how to develop an Emergency and/or Flood Plan for Totnes.	<p>Jane Fletcher-Peters had two points to raise:</p> <ul style="list-style-type: none"> to explain how to build an emergency plan, and how the Environment Agency (EA) can help. DCC has a template for drafting emergency plans and much of the existing TTC work can be used, which EA can assist with. Having such a plan drafted (with EA input) could help obtain grant funding. The Devon Resilience Forum on 14th June will include emergency planning workshops. to update on the flood prevention scheme in Totnes and how TTC may be able to help. The works should be completed in the next 9-10 weeks. EA would like TTC to get involved in overseeing a team of volunteers (specifically those living/working in the vicinity) who can activate the tidal flood gates when required (as part of a wider pool of community volunteers identified in the Emergency Plan). The EA sends a message to volunteers 2 hours before the gates need to be closed - a back-up system shows if this is complete and if not, the EA will attend. The EA would have a legal agreement with TTC to oversee the closing of the gates and provide all training required. In Teignmouth and Shaldon this arrangement with the EA has been adopted, with volunteers falling under the town council public liability insurance. <p>To RECOMMEND to Full Council that a working group of Councillors and the Town Ranger is set up to review the Emergency Planning procedures for Totnes before drafting a plan with EA assistance; and to seek volunteers to assist with tidal flood gate closure, and act as snow and ice wardens for sectors of the town.</p>

3	<p>To approve the minutes of the meeting of 5th April 2018 and update on any matters arising.</p>	<p>The minutes were agreed. Matters arising:</p> <p>Item 4 – Cllr Hendriksen attended a site visit with the architect of the 68-bed care home, Steamer Quay on 17th April. Building heights, parking concerns, and the current road condition of Steamer Quay were discussed. SHDC will conduct a site visit on 30th April at 10.15am and the application will go to the Development Management Committee on 2nd May at 2pm.</p> <p>Item 7 – The Totnes Image Bank and Totnes Trust had a meeting with Richard Gage of SHDC in September 2017 when the siting of the Image Bank sign was agreed.</p> <p>Item 9 – Public consultation ends on 10th May 2018.</p> <p>Previous public session – to consider a proposal to move the Coronation memorial stone. The Town Ranger has examined the stone and its current fixing. It is his assessment that it would be very difficult to move the stone without the risk of damaging it, given its current condition.</p>
4	<p>To note or make recommendations on the following tree works orders:</p> <p>Works to Trees in a Conservation Area:</p> <p>4.1) 1183/18/TPO T1: Ash – Crown lift to approx. 6 metres from ground level by removal of x8 secondary limbs as highlighted on photos to allow light and airflow to both properties, crown thinning by approx. 8% removing reaction growth (epicormic) along secondary limbs from previous reduction works, allowing broken light through canopy, long term aim to allow tree to reach full maturity whilst having lesser impact on both properties. Repeat consent on 18 monthly basis for three years initially Oct 2019 and March 2021 required for removal of reaction growth (epicormic) along secondary limbs resulting from reduction works, selective internal thinning of the crown, allowing broken light through the canopy to reduce stress to tree without affecting outward appearance. Burgage House, Victoria Street, Totnes, TQ9 5EG</p>	<p>Applications available on the SHDC website – www.southhams.gov.uk</p> <p>No objection.</p>
5	<p>To make recommendations on the following planning applications:</p> <p>5.1) 0715/18/FUL – Change of use to separate residential unit and installation of new entrance door and additional velux windows to walls/roof. Mount Plym Mews, Mount Plym, Plymouth Road, Totnes, TQ9 5PQ.</p>	<p>Applications available on the SHDC website – www.southhams.gov.uk</p> <p>No objection.</p>

	<p>5.2) 1037/18/HHO – Householder application for proposed single storey rear extension to form dining area. 7 Lower Collins Road, Totnes, TQ9 5PS.</p> <p>5.3) 1217/18/LBC - Listed building consent for replacement cement render on rear elevation, replacement internal plaster at rear of first floor, replacement windows on rear elevation, replacement balustrade of rear balcony, repairs to floors and change position of first floor bathroom. 9 Times Mews, Totnes, TQ9 5HF.</p> <p>5.4) 0858/18/FUL – Change of use of land for the siting of one Shepherd Hut for camping/holiday use. Higher Brook Lodge, Plymouth Road, Totnes. TQ9 5ND.</p> <p>5.5) 3993/17/HHO – READVERTISEMENT (Revised Plans) Householder application for demolition of existing garage and construction of new garage with garden room/studio, ancillary to main dwelling. Greystones, Weston Road, Totnes, TQ9 5AH.</p> <p>5.6) 0814/18/LBC – Listed building consent for proposed flue to replace boiler and gas fire, replaster sections of ceilings and rewire lights. 10 Castle Street, Totnes, TQ9 5NU.</p>	<p>No objection.</p> <p>No objection.</p> <p>Objection. Cllrs have concerns about: the previous use of this site; whether the use of the building will be monitored if permission is granted; and the absence of a change of use application for the land to be used to support a holiday let (a business). Cllrs would like details about what precautions might be made to prevent incremental development on this site.</p> <p>Objection. The proposed building encroaches on the neighbouring property's light. As previously registered, Cllrs remain concerned that the proposed garage/garden room is used only as ancillary to the main dwelling and that conditions to approval ensure that it is not used as a separate dwelling or for a commercial concern.</p> <p>No objection</p>
<p><u>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</u></p>		
6	To consider the minutes of the Totnes Neighbourhood Plan Task and Finish Group meeting held on 26th March 2018.	Noted. Cllrs voiced concerns about no TTC Officer presence at the meetings.
7	To consider the South Hams SAC Greater Horseshoe Bat Supplementary Planning Document consultation, which runs from 16th April – 30th May.	<p>Cllr Vint suggested that the wealth of knowledge from wildlife experts in the community would be well placed to contribute to the consultation.</p> <p>It was AGREED that TTC Offices would make local bat/wildlife groups and specialists aware of this consultation and encourage them to comment direct.</p>
8	To note the South Devon Area of Natural Beauty Partnership Committee newsletter for March 2018.	<p>Noted. Cllr Allen raised the National Planning Policy Framework consultation and the impact on Areas of Outstanding Natural Beauty (AONB), suggesting that an expert could brief Cllrs on the proposed new policy.</p> <p>[Post meeting note: on discussion with the Town Clerk, as Totnes does not sit in the SHDC AONB and</p>

		given the deadline for comments (10th May) it is suggested that any Cllr who wishes to comment should do so in a personal capacity.]
9	To note the following event request received by SHDC: 7.1) Totnes Elizabethan Market, 0900-1530hrs every Tuesday between 1st May and 25th September, Market Square, Totnes.	Noted.
10	To note the proposed date of the next meeting – 17th May 2018 at 5pm in the Guildhall.	Noted. Cllr Hendriksen is unable to attend the next meeting and Cllr Vint will be asked to Chair.

CHAIR

DRAFT

MINUTES FOR THE TOTNES NEIGHBOURHOOD PLAN TASK AND FINISH GROUP

MONDAY 23rd APRIL 2018 AT 6.30 PM IN THE GUILDHALL TOTNES

Present: Clls. R. Adams (Chair), P. Paine, J. Westacott MBE, G. Allen, C. Allford, L. Cowling, M. Parker C. Watson, S. Jones

Apologies: R. Hendriksen, M. Adams, A. Simms, S. Lambert

No	Subject	Comments
1	To receive any apologies.	as above
2	To address any actions arising from the meeting on Monday March 19th	<p>Item 5. The meeting with Harbertonford NP group was considered a success with agreement in most areas. TNP does not feel gauging public feeling on the proposed new development on the Harberton/ Totnes border is its responsibility.</p> <p>The TNP does not support the new development being in the Draft Harberton NP</p> <p>The Minutes were agreed</p>
3	To discuss and update on any changes regarding the JLP and how they might influence the NP	<p>Discussion on the delay in the final JLP which now may not be passed before Oct 2018 / Jan 2019</p> <p>TNP will proceed with its NP but try and produce the final document after the JLP. There is no evidence that the revised JLP will affect Totnes</p>
4	To discuss the proposal to apply for a grant to be able to commission a report from Tor Ecology or similar, to protect and preserve the fragile ecology, green spaces and community resources in Totnes and Bridgetown	This item was agreed upon subject to costings
5	Report from each sub group	Transport : a report was given out by Cllr. Paine this will be discussed at the next meeting

		<p>Health and Wellbeing: Bridgetown have covered this area but it was decided to work on the overview at the first 'Draft Completion' day</p> <p>Green Spaces: discussed under Item 4</p> <p>Planning and Development: held over for Cllr J. Birch's report at the next meeting</p>
6	Date of next meeting	Monday 21st at 6.30 in Totnes Guildhall

ITEM 7



**Reserve a place for you or a colleague now on
the next Devon Community Resilience Forum
on 14th June**

I am contacting you to invite you to the next Devon Community Resilience Forum which will be taking place on Thursday June 14th 2018 at Cruwys Morchard Parish Hall, Cruwys Morchard, Tiverton, EX16 8LD. The event will be starting at 10:00am and will be an all-day event. Lunch and refreshments will be provided for all delegates.

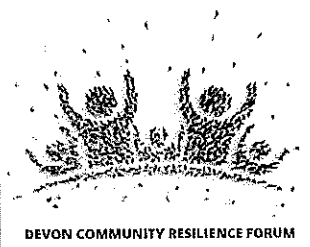
If you would like to reserve a place on this event then please reply to this email (email address info@devoncommunities.org.uk) stating your name, Town/Parish, Organisation, Community Post Held (if applicable), email and contact phone number.

As before, this will be a free event for delegates to attend and we look to be building on what has been done in the past as well as looking to invite new members to participate please feel free to forward this invite onto other people you think may benefit from attending.

Thank you for your assistance and thank you to those of you that have already booked your place. I have also attached the Spring edition of the Emergency Planning Newsletter for those of you that might not have seen it yet.

Helping You To Help Yourself

March 2016



Chudleigh Emergency Centre

Mike Underwood - Mayor



With the spring weather just about upon us, it is difficult to believe that only a few weeks ago Devon was semi-paralysed with deep snow, high winds and 'drifts'

Chudleigh Town Hall is one of only three designated centres in the Exeter City region, providing an emergency service to this side of the Haldon Hills. And so it was at lunch time on Thursday the 1st March the town hall received the call from the Devon County Council Emergency Planning Duty Officer that our services would be needed. What had not been explained until the day,

to Diane and Gary who, like well-oiled machines, just slotted into their roles and took the strain. Councillors played their part too, with a twenty-four rota quickly set up and so by mid' afternoon as "clients" started to arrive the town hall was fully staffed.

What a wonderful community we have here in Chudleigh. It seemed that within minutes of DCC declaring the emergency we had volunteers arriving at the town hall with cakes (always welcome), offers of beds, four wheel drive vehicles and shovels. Indeed the whole voluntary effort continued 36 hours as stranded "visitors" were ferried back to their vehicles after the worst of the weather passed. And what can be said about our superb catering establishments in Chudleigh who produced food at the drop of a hat



seemingly all night long.

As Mayor I would like to say a special thank you, not only to the staff and councillors at the town hall, but to all those volunteers, whether they were drivers, shovelled snow, bed makers, cakebakers or just called in to give support - what a smashing town it is in which we live!



was that unlike previous years, Devon County had no staff to spare and so we were on our own!

The Town Council does have an "emergency plan, and this was swiftly put into action, Tribute must be paid to Amii (who controlled the whole process) and

Whilst Chudleigh was in the safe hands of the community DCC was able to get staff volunteers and others to a Rest Centre at Okehampton Community College. This was opened for both snow events in March. The second time gaining National press and TV interest due to the presence of a couple on their wedding night. Not quite the evening they were expecting! www.bit.ly/Okehampton-Mar18. Without the help of communities like Chudleigh, Local Authority staff and other volunteers hundreds of road travellers would have been stranded overnight in their vehicles.

Does your community have a plan to man a local rest centre or place of safety if something happened locally? For more information on how you could help visit: www.bit.ly/Devon-Forum

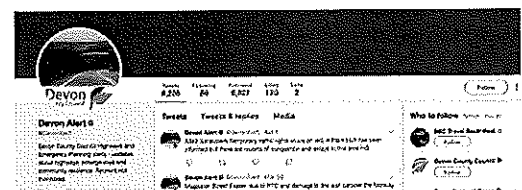


@DevonAlert



@DevonAlert is the Devon County Council Highways and Emergency Planning twitter account.

With in excess of 6,800 followers it is the twitter account you need to follow for information and updates about highways, emergencies and community resilience from the Emergency Planning team at Devon County Council.



Check your boat for smooth sailing this summer

Devon & Somerset Fire & Rescue Service are encouraging all boat owners to take care when out on the waves and waterways this summer. www.bit.ly/safe-sailing

With the boating season getting under way, the fire service is keen that owners ensure they make vital safety checks and learn more about fire and carbon monoxide risks, to stay safe this summer when on the water. For more information follow this link www.bit.ly/boating-season

When a fire occurs on a boat its impact can be devastating, often leading to the vessel being destroyed. Follow simple top tips to keep your boat and those on board safe, or download this handy booklet and keep it on your boat to remind yourself of key tips. www.bit.ly/boat-booklet

Marc House, Community Safety Prevention Manager said: "The remote location of most moorings means that fire and rescue services can find it hard to get close to boating incidents. On many occasions this delay can result in the total destruction of the boat and surrounding property."

Fire can spread quickly on a boat even on water. The following advice and guidance will ensure you stay safe.

Smoke alarms

- Optical sensor alarms with hush buttons and 'sealed for life' batteries are best for boats.
- Fit alarms in places you will hear them clearly if they sound.
- Consider installing linked alarms that will go off at the same time.
- Test the alarm each time you board and never disconnect it or remove the batteries.

Carbon monoxide (CO) & gas detectors

- Fit a CO detector that is suitable for marine use and meets the British Safety Standards.
- Fit a bubble type leak detector in the gas locker.
- Push the detector button on a regular basis to check for leaks in the gas system.

Cooking on board

- Never leave cooking unattended and turn cooking appliances off properly after use.
- Be extra careful if you are cooking with oil as it can easily set alight.
- Keep the cooking area clean - a build-up of grease can start a fire.
- Use a spark device to light a stove



without its own ignition.

- Avoid cooking if you are under the influence of alcohol or prescription drugs.
- Standard BBQs shouldn't be used on boats.
- Ensure you keep the cabin well ventilated
- Keep fabrics away from cooker tops.
- Ensure all hobs have shut-off or isolation valves.

For further information about general boat fire and CO safety, visit the Devon & Somerset Fire & Rescue Service webs page Boat Safety Scheme www.bit.ly/boat-safety-scheme

Devon & Somerset Fire & Rescue Service also provide Fire safety for caravans and mobile homes

www.bit.ly/safe-caravanning

Overhead Power Lines Safety Campaign

#LookOutLookUp

On average, one farm worker dies each year as a result of contact with an overhead power line. In the last five years, there were 1,140 near-miss incidents involving machinery and overhead power lines where serious injury or death was a possibility.

In response to the scale of such incidents, Energy Networks Association and GB's electricity network operators have joined forces to launch Look Out Look Up! – the key objectives are to:

- Raise awareness of the risks of overhead power lines.
- Increase understanding of how to deal with them safely.
- Motivate people who may come into contact with power lines to adopt safe behaviours.

- Encourage people to recognise 105 as the national number for power emergencies across the UK.

Please do support Look Out, Look Up! by downloading and sharing the content available here www.bit.ly/campaign-toolkit.

Assets for use include a film, social media copy and accompanying images and content sized for Twitter and Facebook, key campaign messages and a case study of a farmer involved in an overhead power line incident.

You can also download the different assets referenced in the toolkit from the links below:

- Social Media Assets

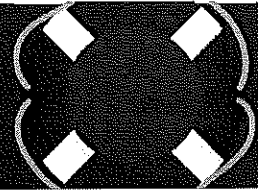
- Look Out, Look Up! Safety Videos (all versions)

- Look Out, Look Up! Toolkit
- Thunderclap Social Media Support
- Public Safety Leaflets

- Power cut and power emergency advice

- What is 105?

With your help, we hope to make sure as many of our target audience as possible are aware of how to behave around overhead power lines in order to minimise the risk of serious injury.



As the summer approaches it is worth remembering that each year UK citizens drown on holiday abroad and at home.

The Royal Life Saving Society provides advice and information on their website www.bit.ly/holiday-water-safety

Being aware of the basic principles of water safety on holiday combined with knowledge and understanding of the hazards, can increase enjoyment and significantly reduce the number of deaths each year.

Top Tips

- When researching your holiday, or arriving at the destination if you haven't yet done so, check the safety arrangements of any water-based activities and if there is lifeguard cover at the pool/beach
- Check bathing sites for hazards, check the safest places to swim and always read the signs – find out what local warning signs and flags mean
- Make sure the whole family can swim
- Swim with any children in your care – it's more fun and you can keep them close and safe
- Never swim alone



- Follow the pool rules
- Take time to check the depth, water flow and layout of pools

Never enter the water after drinking alcohol

- On beaches check when the tide will be high and low and make sure that you won't be cut off from the beach exit by the rising tide. Also be aware of dangerous rip-currents

- Inflatable dinghies or lilos are a

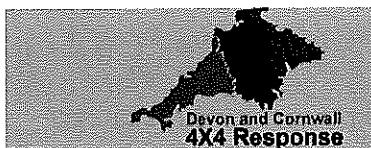
well-known hazard – each year there are drownings as people on inflatables are blown out to sea. Do not use them in open water

- Do not swim near to or dive from rocks, piers, breakwater or coral
- Swim parallel to the beach and close to the shore

People preparing for their summer holidays should ensure simple advice is followed by all members of the family.

In addition to the above tips, ensure you and your family know the **SAFE** code:

SPOT	ADVICE	FRIEND	EMERGENCY
spot the dangers	follow safety signs and advice	stay close to a friend or family member	shout for help and know the emergency number to call in the country you're in



Devon and Cornwall 4x4 Response

Volunteer Emergency Logistical Support

In some parts of the country during the recent snow event organisations put out requests for members of the public with 4x4 vehicles to assist with the movement of staff.

Whilst such offers are appreciated this is not something we encourage in Devon as they are usually unknown to us. We also cannot be sure that the drivers are suitably experienced in the conditions, have well maintained vehicles and are

suitably insured.

We would recommend that anyone wanting to help in the future joins Devon and Cornwall 4x4 Response www.devonandcornwall4x4response.com as they provide a lot of volunteer drivers who are used by the emergency services and local authorities.

If you have held a licence for three years or more, are properly insured, with well

maintained vehicles and have an understanding of off-roading and recovery techniques, then look on the website or email to find out more.

info@devonandcornwall4x4response.com

Grant funding for emergency flood resilience



It seems to have been raining for months and if your community is worried about the possibility of flooding there may be some help available.

Devon's towns and villages are urged to apply for a grant to help reduce the impact of flooding on their communities.

Grants of up to £1,500 are available to flood groups, community groups and town and parish councils which can be used to support measures to increase a community's flood resilience.

The Devon Emergency Flood Resilience Fund has been provided by Devon County Council and is being issued through the Devon Community Resilience Forum.

The money can be used to buy simple equipment like temporary flood barriers, sand bags, waterproof sheeting, road signs, emergency blankets and equipment for volunteers including tools, torches, high vis jackets and radios.

The Fund is available to groups with a community emergency plan or flood plan in place but not individuals.

In some circumstances groups without a plan in place may still be eligible for a grant if a draft plan is being developed and it can show how the funding will support that plan.

And in exceptional circumstances the grant may be used as a contribution towards small scale, practical works that will immediately benefit the community.

Councillor Roger Croad, Devon County Council's Cabinet member with responsibility for Environmental Services, said: "We have made this fund available as part of the county council's commitment to help communities help themselves. We know that small resilience measures can significantly improve the speed householders and communities are able to respond to

flooding and can reduce the impact of flooding."

Communities that have already benefited this year include Abbotskerswell, Ilfracombe, Kingsbridge, Lapford

To find out more about this fund and for an application form go to:

www.bit.ly/flood-grant

Or contact Greg at Devon Communities Together

email: info@devoncommunities.org.uk

tel: 01392 248919 (9.00am - 5.00pm)



Further information and support

For assistance with community Emergency Planning your first point of contact is your City, District or Borough Emergency Planning Officer.

You will find them listed below for reference and remember they are all there to help you!

Don't forget, the Devon Communities Together website has lots of useful information for both individuals and communities:

- 🔗 www.devoncommunities.org.uk
- 🔗 What we do
- 🔗 Devon Community Resilience Forum

Useful information:

CLEAR Plan	www.dcisprepared.org.uk/a-clear-plan
Floodline	0345 988 1188
Environment Agency	www.gov.uk/flood
Consumer Council for Water	www.ccwater.org.uk
National Flood Forum	www.floodforum.org.uk
Blue Pages Directory	www.bluepages.org.uk
Association of British Insurers	www.abi.org.uk or 020 7600 3333
British Insurance Brokers Association	www.biba.org.uk or 0870 950 1790
Royal Institute of Chartered Surveyors	www.rics.org/flooding
Know Your Flood Risk campaign	www.knowyourfloodrisk.co.uk

Mid Devon	East Devon	North Devon	Teignbridge	South Hams/ West Devon	Torridge	Exeter
Julia Ryder 01884 234997 jryder@middevon.gov.uk	Pam Harvey 01395 516551 pharvey@eastdevon.gov.uk	Amanda Palmer 01271 388760 amanda.palmer@devon.gov.uk	epu@teignbridge.gov.uk	James Kershaw 01803 861287 james.kershaw@swdevon.gov.uk	Richard Haste 01237 428963 richard.haste@torridge.gov.uk	Gill Wheelright 01392 277888 gill.wheelright@exeter.gov.uk

Devon Local Flood Risk Management Strategy Update

ITEM 8



April 2018 Newsletter

Devon's Local Flood Risk Management Strategy was published in June 2014 and is supported by an annual Action Plan which prioritises improvements and investment for the relevant financial year. This newsletter update is intended to be issued twice a year to engage with and ensure that our Partners and local communities are fully aware of the work being undertaken in local flood risk management.

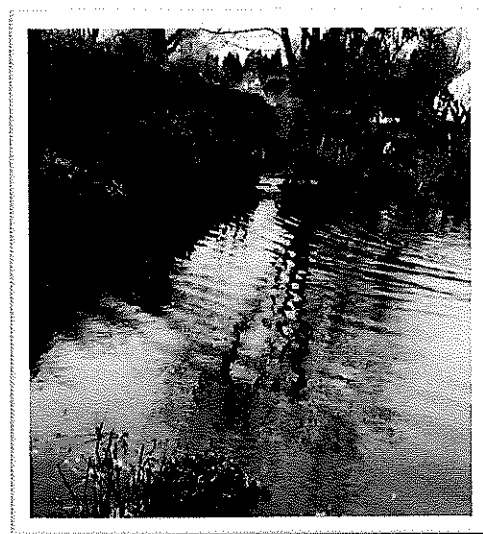
Flood Investigations

Storm Eleanor

Between the 22nd of December 2017 and 4th January 2018, Storm Eleanor brought some intense rainfall events, causing widespread flooding across many areas of the UK, including Devon. Four of Devon's eight districts experienced internal property flooding; East Devon, Teignbridge, South Hams and Torridge. In total 14 properties were flooded internally, with Ashburton being the worst hit with 6 properties flooding after a privately-owned wall collapsed into the watercourse.

North Devon

On 21st January 2018, an intense, localised rainfall event caused flooding across North Devon, with approximately 152mm of rain falling in the Exe catchment over a 24-hour period. 23 properties are thought to have experienced internal flooding, with Swimbridge and Landkey amongst the most affected areas. Several areas also experienced landslips – in Combe Martin, a JCB was used to remove 20 tons of debris from the highway. At this time, DCC is not aware of any other districts in Devon having been affected by flooding on this date.



Flooding to gardens in Ashburton, adjacent to the river. (Source: Davie Brothers Ltd)

Storm Emma

Storm Emma coincided with heavy snowfall across the country and hit the south coast of Devon on 2nd -3rd March 2018. Approximately 17 properties were flooded across Devon, the majority from the sea with extremely high wave heights recorded. The coastal area of Beesands was the hardest hit with at least 7 properties flooded and many other properties damaged from the waves. Torcross was also badly affected with 5 properties flooded. In addition to properties affected, significant damage was also caused to the highway at Slapton Line, where sections of the A379 and public carpark were damaged and washed into the sea, making the road currently unusable by car.

Section 19 Flood Investigation Reports

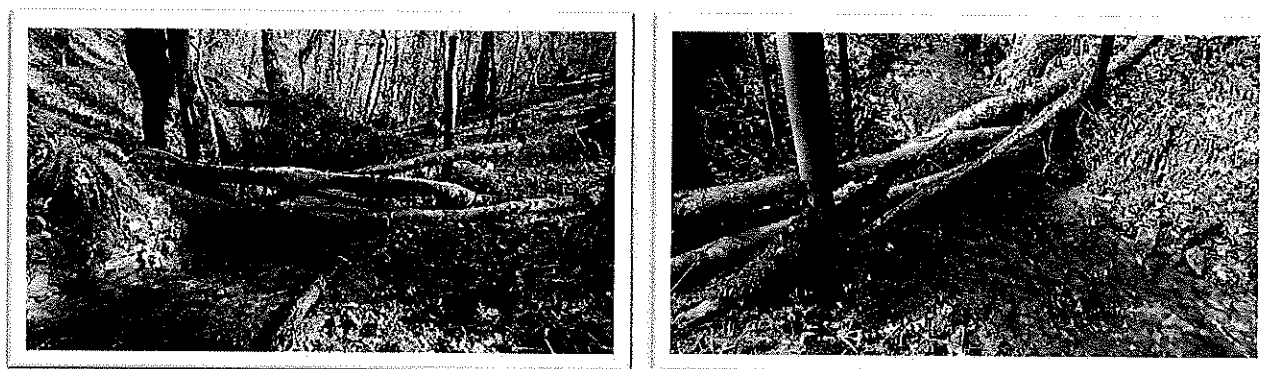
A flood investigation report under Section 19 of the Flood and Water Management Act 2010 is currently being produced for each of the above flood events and once finalised will be available on [our website](#). The reports will detail the extent of flooding and include

recommendations for the relevant Risk Management Authorities to take forward. Where possible, quick win solutions will be identified, which can be easily implemented at relatively low cost. Any further investigations or detailed studies will then need to be prioritised in line with Devon's Action Plan for future investment.

Natural Flood Management

DCC Flood and Coastal Risk Management Team is committed to the delivery of flood improvement works throughout the county and will continue to endorse Natural Flood Management (NFM) measures as part of flood improvement schemes. As part of this, DCC is currently working in partnership with the Environment Agency to progress Natural Flood Management pilot studies in a few selected locations across Devon.

A joint Natural Flood Management project between Devon County Council, Devon Wildlife Trust (DWT) and Clinton Devon has seen the installation of several leaky dams in a number of minor watercourses in Torridge. Leaky dams have the main purpose of reducing downstream flood risk during high flow events, by allowing flows to be slowed and overflow into the floodplain, but not restricting baseflows under normal conditions. They can also have positive impacts for water quality and biodiversity. Due to this project being a part of the wider DWT freshwater pearl mussel project, the stretches of watercourses that were selected were those within close proximity to priority freshwater pearl mussel populations. The specific siting of the leaky dams was carefully considered so as not to cause a flood risk to any productive fields, tracks / footpaths or properties. DWT and DCC are committed to collaborating on NFM projects such as this into the future.



Leaky Dams – Torridge (March 2018)

On 31st October 2017, the Environment Agency launched a new Natural Flood Management evidence directory, titled Working with Natural Processes to Reduce Flood Risk. The purpose of the evidence directory is 'to give flood risk management practitioners and other responsible bodies easy access to information which explains 'what we know' and 'what we don't know' about the effectiveness of a range of different measures from a flood risk and ecosystem services perspective'. It is comprised of several documents, including an extensive literature review, one-page summaries for NFM measures and details of over 60 NFM case studies. See [here](#) for more information.

The Flood and Coastal Risk Management team would always welcome suggestions for any new areas which could potentially be good candidates for future natural flood management schemes. For more information on best practices to reduce the flood risk on your land and where to go for advice, please see our leaflet on land management, which can be found [here](#).

Action Plan approved and Defra Six Year Programme

To support the Local Flood Risk Management Strategy for Devon an Annual Action Plan is produced to identify the prioritised investment for that year, which will be delivered by the County Council's Flood Risk Management team. The new Action Plan for 2018/19, which can be viewed [here](#), was presented to DCC Cabinet in March of this year and approval was granted to the budget allocations set out in the Plan.

Schemes prioritised on the Action Plan will mainly focus on those that have been submitted onto the Defra 6-year programme for the period of 2015-2021 to draw down national funding and reduce the risk of flooding to significant numbers of properties in the high-risk areas. Local minor flood improvement works will also be included as well as flood studies that will inform future investment beyond 2021, after the current 6-year programme.

Flood Studies

DCC are currently undertaking a number of flood studies in order to better understand the level of flood risk. In accordance with the proposed 2018/19 Action Plan of the Local Strategy. Priority areas include Barnstaple, Broadhempston, Buckfastleigh Colaton Raleigh and Woodbury Salterton. These are to be progressed over the remainder of the financial year, as well as the ongoing investigations in Bishops Tawton, Exmouth, Kingsbridge, Ottery St Mary, South Pool and Ugborough. The results of the studies will help us produce future action plans and manage our resource going forward.

Flood Improvement Projects

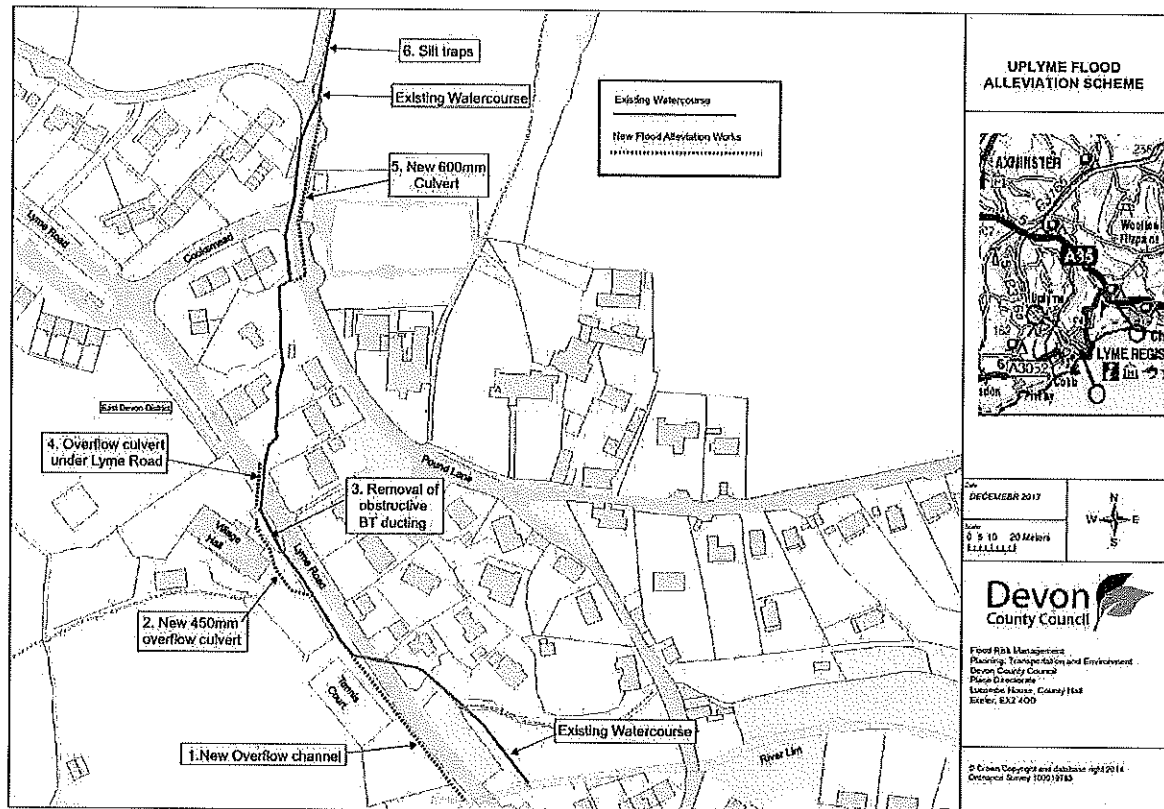
DCCs Flood & Coastal Risk Management Team has continued to develop a number of high priority flood improvement schemes, as well as the delivery of minor works and local resilience measures. These have been progressed in accordance with the Local Flood Risk Management Strategy and in line with the indicative funding allocations of the Defra 6 year programme. Where practical, a number of minor flood improvements and resilience measures have been delivered through local funding opportunities; however, the larger capital schemes have been included in Defra's 6 year programme to take advantage of national funding.

Uplyme

Flood improvement works in Uplyme are now underway. The scheme valued at £225k, was developed in house and will look to remove several pinch points in the watercourse system through the village. The works will offer a higher standard of protection to 12 properties as well as improving the resilience to the highway network locally.



Works onsite at Uplyme, April 2018

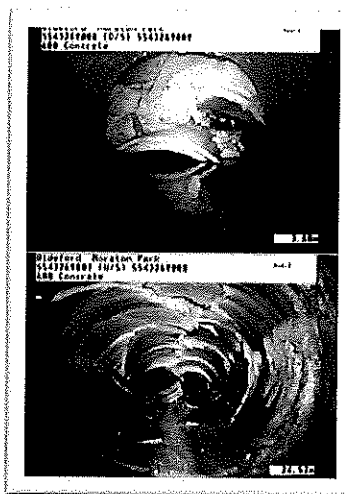


Flood proposals in Uplyme

The scheme is being paid for from a combination of DCC funding, a contribution from East Devon District Council, Local Levy and Central Government Flood Defence Grant in Aid. Works are due for completion by the end of May 2018.

Moreton Park Road, Bideford

Works are underway in Bideford to repair a collapsed culvert through the Moreton Park Road area of the town. The 600mm diameter culvert, some 4m deep and in extreme proximity to residential properties is being replaced, not only because of the hazard it presents to the households due to a large sink hole that has appeared, but also due to the significantly increased flood risk due to the collapsed pipe.



Images of the collapsed pipe and the fresh pipework waiting to be installed, April 2018

The works valued at £250k are being funded by DCC, Central Government Flood Defence Grant in Aid and a contribution from the property owners. Completion is expected in June 2018.

Modbury

Following the successful business case submission to the Environment Agency, full funding has now been obtained for the flood alleviation scheme in Modbury that will reduce the risk of flooding to 50 residential and 32 commercial properties up to the 100-year flood event, by constructing three large earthwork bunds to contain flood water, interception ditches and local drainage improvements. Final land owner permissions have now been agreed and the scheme will start on site early May 2018 with completion targeted by September 2018.



Flooding in Modbury 2012 and proposal for Back Street, Modbury

Braunton

Phase 2 of the Braunton Caen Street flood improvement scheme is now complete and fully operational. The project that includes the provision of much improved highway drainage and a small pumping station will offer the community a much-improved standard of flood protection.

The Devon Community Resilience Forum



The Forum are continuing to provide advice and support for communities in improving their resilience, through the development of Emergency Plans and facilitating community grants and public events.

Twitter: @DevComsTogether #devonresilience

Community Resilience Initiatives Grant

This grant scheme is available to support your community in emergency planning, to purchasing equipment or supplies that will result in a resilient community that is more aware and prepared for an emergency. For details and to apply, visit the Forum's [website](#).

Grant funding for emergency flood resilience

The Fund is open for community groups, flood groups, parish/town councils etc. but not for individuals. The Fund is available to groups with a community emergency plan or flood plan in place and made available through Devon Communities Together. If you do not yet have a plan in place you may still be eligible for a grant if you can show how the funding will support activity identified in a draft plan in development. For details and to apply, visit the Forum's [website](#).

The Forum's next event is scheduled for June 2018. Details will be available soon.

Property Level Resilience (PLR) Grant Scheme

Devon County Council is committed to increasing community resilience in Devon and is supported by Defra to deliver property level resilience measures. Working closely with a number of partners, DCC aims to help individual property owners be better equipped with the tools and basic defence measures they need to be able to deal with flooding. As such, a new PLR Grant Scheme has been established to enable home owners to apply for up to £5,000 to carry out a survey of the property, identifying the required resilience measures, and to purchase the recommended measures. Any additional budget requirements will be at the expense of the property owner.

There is limited funding, with an allocation to be made available each year by Defra, Local Levy and DCC. Applications will therefore be prioritised based on the criteria set out in DCC's PLR Policy in order to maximize the number of properties benefitting from this opportunity and to ensure those properties with the greatest need will receive the funding. There can be no guarantee of funding for all applications.

The PLR Policy and Application Form can be found on our website [here](#).

Since the last issue of this newsletter in October, various works have been carried out across the county to ensure an outstanding and resilient environment: 28 properties have been surveyed, the installation of recommended PLR measures has been completed for 10 properties and the installation works for 5 more properties are now progressing. DCC has invested about £58K in these works, to reduce the internal flood risk of these properties. This will not only help the property owners to fulfil their responsibility to protect their homes from flooding, but it will also benefit them economically as the cost of resilience repairs from flood damage could potentially be reduced by up to £450k. On average, the cost to recover a property from internal flooding at low level would be approximately £30K.

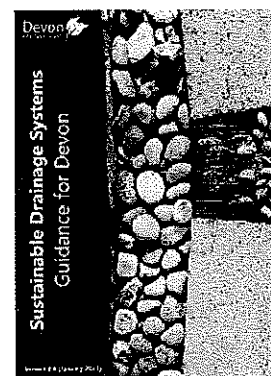
Throughout the last months 22 new applications have been also successfully approved and are now progressing through the scheme. In this new batch of applications DCC aims to reduce the flood risk of various properties, located at North Devon, in areas that have been recently affected by floods such as Combe Martin, Muddiford and Swimbridge.

SuDS News

The Flood and Coastal Risk Management Team continues to provide Local Planning Authorities across Devon with advice in relation to planning consultations, with the aim of promoting the most sustainable solutions to managing surface water resulting from development. The following types of above-ground features are encouraged to be implemented within developments:

- Swales - shallow, open, vegetated channels which are used to convey and treat surface water runoff, whilst also providing a useable public space with biodiversity benefits
- Detention Basins – depression features at the surface utilised to fill with water in a storm event. Usually dry and, dependent on vegetation coverage, can be used for other purposes
- Attenuation Ponds - features with permanent pools of water, the levels of which increase following rainfall, enabling the attenuation and treatment of surface water runoff
- Rain Gardens - shallow depressions at the surface containing vegetation. Usually utilised for small rainfall events, they can be bypassed or under drained for larger events
- Infiltration Basins – depression features at the surface used to store and release water into the ground (dependent on soil characteristics)
- Pervious Pavements - come in a variety of forms and allow water to permeate through the material and into the ground or drain. Forms include: Permeable Paving (including block); Grass Reinforcement (grass or gravel); Resin Bound Gravel; Porous Asphalt; Porous Concrete

Devon's Sustainable Drainage Guidance is available on our website [here](#), intended for use by the public, developers and Local Planning Authorities.



Addendums to the Strategy

The main Strategy document will be updated every 6 years with the next review in 2020. Any updates before this new publication will be shown as addendums on the [Flood Risk Management website](#). When these addendums are updated, key partners will be consulted, including members of the Flood Risk Management Partnership and Project Board.

What to do in the event of a flood

Your guide on who to call

In the event of a flood, there are many authorities available to help. Below outlines who should be contacted for the various types of flooding incidents and emergencies that occur. The local authorities rely on information reported to them to inform any investigations and prioritisation of investment.

If it is an **emergency** and there is danger to life as a result of flooding you should not hesitate to call **999**

To report flooding of the highway and blocked drains contact Devon County Council's Highway Customer Service Centre on **0345 155 1004** or visit www.devon.gov.uk/drainage. Office hours are Monday to Friday 8am – 8pm and Saturdays 9am – 1pm. For emergencies outside of these hours call **01392 383329**

For any flooding on major trunk roads (the M5 A30, A38, A35 and A303) contact the Highways Agency on **0300 123 5000** (24 hour service)

To report flooding from sewers and water pipes contact South West Water on **0344 346 2020** (24 hour service)


For enquiries about flood warnings contact the Environment Agency's Floodline on **0345 988 1188** (24 hour service)

For general enquiries about Main River or flooding from the sea contact the Environment Agency on **03708 506 506**


For all other flooding enquiries contact the Devon County Council Flood Risk Management Team on **0345 155 1015** or email floodrisk@devon.gov.uk

Preparing for a flood


Please refer to Devon County Council and Environment Agency web pages for advice on what to do before, during and after a flood. In the first instance of flooding and sandbag requests contact your local District or Parish Council to be directed to any local sandbag supplies that may be available.



Flood Alert: Flooding is possible. Be prepared.



Flood Warning: Flooding is expected. Immediate action required.



Severe Flood Warning: Severe flooding. Danger to life

Warnings no longer in force: No further flooding is currently expected in your area.

Sign up to flood warnings: <https://www.gov.uk/sign-up-for-flood-warnings>

Community of Practice: Assets
Please ask for: Jane Hoff
E-Mail: jane.hoff@swdevon.gov.uk
Telephone No: (01803) 861219 (Direct line)

Your Ref:
Our Ref: Assets/CE/2018
Date: 25th April 2018

Dear Councillor

Please note that permission has been sought by – **Sima Cutting**

to hold the following event - **Artisan Market**

activities proposed – **a small market with local makers and artisans selling their wares**

on – **26th May 2018 between 10am and 4pm**

at – **the Rotherfold, Totnes**

If you have any objections, or know of anyone who may have objections to the above, would you please notify this office as soon as possible. In the first instance please contact Jane Hoff on 01803 861219 or at jane.hoff@swdevon.gov.uk

If we do not hear from you, we will assume you have no objections.

Yours sincerely



Rob Sekula
Specialist - Assets

c. c Totnes Town Council
Guy Pedrick - Estates

Community of Practice: Assets
Please ask for: Jane Hoff
E-Mail: jane.hoff@swdevon.gov.uk
Telephone No: (01803) 861219 (Direct line)

Your Ref:
Our Ref: Assets/CE/2018
Date: 23rd April 2018

Dear Councillor

Please note that permission has been sought by – **Totnes Rotary Club**

to hold the following event - **Longbow Canoe Festival**

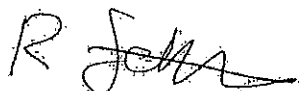
on – **Sunday, 10th June 2018 between 12 noon and 5pm**

at – **Longmarsh greenspace and use of Longmarsh car parks, Totnes**

If you have any objections, or know of anyone who may have objections to the above, would you please notify this office as soon as possible. In the first instance please contact Jane Hoff on 01803 861219 or at jane.hoff@swdevon.gov.uk

If we do not hear from you, we will assume you have no objections.

Yours sincerely



Rob Sekula
Specialist - Assets

c. c Totnes Town Council
Guy Pedrick - Estates
Grounds Maintenance – Mark Capper

Community of Practice: Assets
Please ask for: Jane Hoff
E-Mail: jane.hoff@swdevon.gov.uk
Telephone No: (01803) 861219 (Direct line)

Your Ref:
Our Ref: Assets/CE/2018
Date: 3rd May 2018

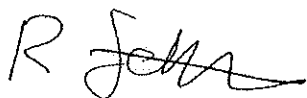
Dear Councillor

Please note that permission has been sought by – **South Devon Cats Rehoming**
to hold the following event - **Family Fun Dog Show**
activities proposed – **Dog show, charity stalls, ice cream stall**
on – **7th July 2018 between 12.30 and 5pm**
at – **Longmarsh green space, Totnes**

If you have any objections, or know of anyone who may have objections to the above, would you please notify this office as soon as possible. In the first instance please contact Jane Hoff on 01803 861219 or at jane.hoff@swdevon.gov.uk

If we do not hear from you, we will assume you have no objections.

Yours sincerely



Rob Sekula
Specialist - Assets

c. c Totnes Town Council
Guy Pedrick - Estates
Grounds Maintenance – Mark Capper

