**DRAFT MINUTES OF THE PLANNING AND PLACE COMMITTEE**

**THURSDAY 28TH JUNE 2018 AT THE GUILDHALL TOTNES**

Present: Councillors R Hendriksen (Chair), G Allen, J Hodgson, P Paine, and K Sermon.

In Attendance: Sara Halliday (Administrator).  
Apologies: Cllr Simms.

Not Present: Cllr Vint.

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| No | Subject | Comments |
| 1 | To receive apologies and to confirm that any absence has the approval of the Council. | It was resolved to accept the apologies. |
|  | *The Committee will adjourn for the following items:* |  |
|  | A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes. | There were no members of the public present. Cllr Allen raised two issues that she had received from members of the public:   * The felling of trees at Sharpham Drive. * The placing of a commemorative plaque in the Shady Garden – it was suggested that SHDC are contacted about this request. |
|  | *The Committee will convene to consider the following items:* |  |
| 2 | To approve the minutes of the meeting of 7th June 2018 and update on any matters arising. | Matters arising:  Item 3.1 – Conditional approval for this application has been given.  Item 4 – An Enforcement Officer has investigated the complaint about the signage at 3 Fore Street. They have confirmed that no planning application was submitted, that permission for such a fixing on a listed building would not be permitted, and have advised the owners to remove the sign as the works constitute a criminal offence.  Item 5 – The recommendation will be considered at Full Council on 2nd July. |
| 3 | To make recommendations on the following planning applications:    3.1) 4423/17/HHO - READVERTISEMENT (Revised Plans Received) Householder application to enlarge existing single-storey house with loft to two storeys plus loft, forming turning area for cars and erecting new double garage. 7 Cherry Cross, Totnes Down Hill, Totnes, TQ9 5EU.  3.2) 1963/18/HHO - Householder application for removal of existing garden structures and creation of new garage/studio space. 3 Redworth Terrace, Totnes, TQ9 5JN.  3.3) 1755/18/HHO - Householder application for enlargement of rear extension and construction of rear dormer. 33 Christina Park, Totnes, Devon, TQ9 5UR.  3.4) 1889/18/DCA - Demolition of existing garage. Garage adjacent to Take 2 Hairdressers, Station Road, Totnes, Devon, TQ9 5HW.  3.5) 1016/18/HHO - Retrospective householder application for installation of decking. 14 Sparkhays Drive, Totnes, Devon, TQ9 5LD.  3.6) 1820/18/FUL - Change of use of building from Class B1 (Offices) to Class D1 (Doctors surgery). Westward House, New Walk, Totnes, TQ9 5WA. | Applications available on the SHDC website – [www.southhams.gov.uk](http://www.southhams.gov.uk)  Cllrs decided that a site visit is required to understand the objection from the neighbours that has been registered with SHDC.  No objection.  No objection.  No objection.  Objection – the decking and high fencing is unneighbourly in terms of overlooking and affecting the privacy of neighbouring properties.  No objection. |
| **NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.** | | |
| 4 | To consider the SHDC Public Footpath Diversion Order 2018 for a proposal to divert part of Public Footpath No. 2 at Baltic Wharf. | Given the significance of this request this item is on the July Full Council agenda. The Committee **AGREED** that a site visit is required to assess the steep gradient of the land for the proposed diversion path. |
| 5 | To consider the SHDC review of car parking charges for Totnes, which is out for public consultation. | Noted. The Administrator confirmed that reference to ’24 Hour Operation’ is for access to the car park and not the period of time when charging will be applied. |
| 6 | To note the South Devon Area of Outstanding Natural Beauty’s new campaign ‘What makes South Devon Special’. | Noted. |
| 7 | To note the following event request received by SHDC:  7.1) Totnes & Bridgetown Rowing Regatta, 0800-1800hrs on Saturday 21st and Sunday 22nd July, Longmarsh green space for overnight camping and Longmarsh car park for loading and unloading of boats. | Noted. |
| 8 | To note the proposed date of the next meeting of the Town Matters Committee – **Thursday 19th July 2018 at 7.00pm** in the Guildhall. | Noted. |

CHAIR