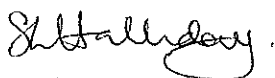


**AGENDA FOR THE TOWN MATTERS COMMITTEE
THURSDAY 22ND NOVEMBER 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Guildhall, Totnes on **Thursday 22nd November 2018 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.		2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To discuss any matters arising from the minutes of 18 th October 2018. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To receive an update from the organisers of the Friday evening Totnes Youth sessions.	Representatives from Fusion and Genesis.	15 mins
4	To note or make recommendations on the following tree works orders: Works to Trees in a Conservation Area: 4a) 3540/18/TPO – T1: Beech – crown height reduction by 8 metres, lateral reduction by up to 3 metres on all sides, heavy die back in crown; T2: Ash – Fell, leaning heavily over lane and adjacent residential dwellings, heavy die back in crown; T3, T4: Ash – crown height reduction by 5 metres, lateral reduction on all sides by 2 metres, heavy die back in crown. Trees End Yard, Harpers Hill to Tristford Cross, Totnes, TQ9 7RY. 4b) 3603/18/TCA – T1: Greengage – Fell, post mature, poor form, too close to wall, replanted with new fruit tree. 51 Fore Street, Totnes, TQ9 5NJ.	Applications available on the SHDC website – www.southham.s.gov.uk	5 mins
5	To make recommendations on the following planning applications: 5a) 3687/18/FUL & 3688/18/LBC – Listed building application for 2 storey rear extension to existing listed building. Bull Inn, High Street, Totnes, TQ9 5SN. 5b) 3672/18/FUL – Erection of dwelling (previous consent now lapsed – 56/0506/08/F). Proposed dwelling 47 Westonfields, Totnes, TQ9 5QX. 5c) 3671/18/FUL – Installation of a single 10m column with two LED lights to illuminate an area of land for Devon Air Ambulance to use during the hours of darkness. Borough Park, Borough Park Road, Totnes, TQ9 5XW. 5d) 3636/18/LBC – Listed Building Consent for alterations to include replacement of existing lean-to to side to form boot room, laundry, storage, work to existing walls. Enlargement of basement window to provide French doors to lounge area, reduce door opening to form window, replacement of basement windows and doors, new railings to	Applications available on the SHDC website – www.southham.s.gov.uk	20 mins

	rear elevation. New door between basement kitchen and lounge. 4 Seymour Villas, Pathfields, Totnes, TQ9 5QR.		
	5e) 3108/18/FUL – Application for change of use of building to operate a dog day care and dog walking business. Unit 4, Burke Road, Totnes, TQ9 5XL.		
	5f) 3364/18/LBC – Listed building consent for general works to external rainwater pipework. The Sail Loft, St Peter’s Quay, Totnes, TQ9 5EW.		
<u>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</u>			
6	To receive updates from the Elderly and Vulnerable People Link Councillors.	Document enclosed.	10 mins
7	To review the draft Emergency Plan.	Document enclosed.	15 mins
8	To make a recommendation for Full Council on the formal consultation for the Baltic Wharf Public Path Varying Order 2018, Footpath No. 2 Totnes.	Documents enclosed.	5 mins
9	To consider the South Hams District Council consultation options for the Council Tax Reduction Scheme.	Documents enclosed.	10 mins
10	To note planning application 3511/18/CLE – lawful development certificate for existing use of mobile home and bathroom extension as a residential dwelling with residential curtilage. Hideaway, Harpers Hill, Totnes, TQ9 5GG.	Document enclosed.	5 mins
11	To note the Devon Local Flood Risk Management Strategy Update October Newsletter.	Document enclosed.	2 mins
12	To note the Devon Highways Winter Maintenance and Snow Warden updates.	Documents enclosed.	2 mins
13	To note the Devon County Council Disabled Parking and Control of Waiting (No. 15) Amendment Order in relation to a proposed mandatory disabled bay in Broomborough Drive, Totnes. [Note: the deadline for comments was 15 th November 2018]	Document enclosed.	5 mins
14	To update on the precept setting timetable.	Verbal update.	5 mins
15	To note the date of the next meetings of the Town Matters Committee – Thursday 22nd December 2018 at 7.00pm		



Sara Halliday
Committee and Cemetery Administrator

Future meetings agenda items:

- Link Councillor Updates:
 - Dec – Young People/Youth
 - Jan – Heritage
 - Feb – Open Space, Sports Provision, Leisure
 - Mar – Traffic & Transport, and Environment & Sustainability
- Review of the amended Totnes Transport Policy and Strategy (Dec 18)
- Suitable electric car charging points in the town.
- Car parking charges (Jan 19)
- How Totnes Town Council can help make Totnes a disability friendly town.

Committee Members – quorum is 5 members

- Cllr Hendriksen (Chair)
- Cllr Allen
- Cllr Hodgson
- Cllr Paine
- Cllr Parker
- Cllr Piper
- Cllr Sermon
- Cllr Sweett (Deputy Chair)
- Cllr Vint
- Cllr Webberley



**MINUTES OF THE TOWN MATTERS COMMITTEE
THURSDAY 18TH OCTOBER 2018 AT THE GUILDHALL TOTNES**

Present: Councillors R Hendriksen (Chair), J Hodgson, P Paine, M Parker, B Piper, R Vint and L Webberley.

Apologies: Cllrs K Sermon and J Sweett.

Not Present: Cllr G Allen.

In Attendance: 2 members of the public; Sara Halliday (Administrator).

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	It was resolved to accept the apologies.
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	There were no members of the public present at this time.
	<i>The Committee will convene to consider the following items:</i>	
2	To discuss any matters arising from the minutes of 20 th September 2018. (Note: already agreed through Full Council.)	<p>Matters arising:</p> <p>Item 9 – Ratified by Full Council.</p> <p>Item 10 – Totnes Rugby Club have been emailed inviting them to speak in the public session at the November Full Council.</p> <p>Item 14 – An email has been sent to South Hams District Council (SHDC) Development Management requesting early engagement and continued dialogue with Totnes Town Council if they are approached about development of the Brutus Centre site.</p> <p>Item 15 – The South Hams Tree Warden Network determines its membership of tree wardens. When the member of the public is confirmed by the Network as a Tree Warden, they will automatically receive any tree works applications from SHDC, and the Clerk to this Committee will add them to the list of Totnes Tree Wardens who are emailed with a date and time to supply comments on any applications received.</p>
3	To consider using a timed agenda for the running of the Town Matters Committee.	It was AGREED to introduce a timed agenda for the Town Matters Committee.
4	To note or make recommendations on the following tree works orders: Works to Trees in a Conservation Area:	Applications available on the SHDC website – www.southhams.gov.uk

	4a) 2538/18/TCA – T1: Portuguese Laurel – complete crown reduction by up to 2 metres; T2: Cherry – reduction on North side by up to 1 metre away from adjacent building. 34 Bridgetown, Totnes, TQ9 5AD.	No objections.
5	To make recommendations on the following planning applications: 5a) 4423/17/HHO – Readvertisement (Revised Plans Received) Householder application to enlarge existing single-storey house with loft to two storeys plus loft, forming turning area for cars and erecting new double garage. 7 Cherry Cross, Totnes Down Hill, Totnes TQ9 5EU.	Applications available on the SHDC website – www.southhams.gov.uk Cllr Hendriksen explained the findings of a visit that he had made to the site. After considering the revised plans, there were no objections.
	<i>Standing Orders were suspended, and the Committee adjourned for the following item:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	A member of the public arrived at 7.25pm wishing to speak. Councillors decided to suspend standing orders to allow them to do so. A member of the public asked Totnes Town Council to make a complaint to the Ombudsman about the lack of consultation at a local level to the Government's 'fracking' consultation ['Permitted development for shale gas exploration'].
	<i>The Committee will convene to consider the following items:</i>	
5	To make recommendations on the following planning applications: 5b) 1129/18/FUL – Readvertisement (Revised Plans Received) New dwelling in front garden. 4 Argyle Terrace, Totnes, TQ9 5JJ. 5c) 3116/18/HHO – Householder application for demolition of existing lean-to shed and formation of a single storey dining room extension and widening of existing driveway. 26 Paige Adams Road, Totnes, TQ9 5LL. 5d) 2959/18/HHO – Householder application for single storey artist's studio to rear garden. 4 Seymour Villas, Pathfields, Totnes, TQ9 5QR. 5e) 3083/18/LBC – Listed building consent application to increase the width of an existing access opening in a stone boundary wall by 1.2m to facilitate improved vehicular access. The Riverhouse, 1 St Peter's Terrace, St Peter's Quay, Totnes, TQ9 5EN. 5f) 1546/18/FUL & 1547/18/LBC – Listed building consent for reinstatement of front door to street. Internal works to provide timber frame screen to recreate passage to apartment staircase and	Applications available on the SHDC website – www.southhams.gov.uk Cllr Hodgson declared a personal interest. Cllr Hendriksen undertook to visit the proposed site of the new dwelling and circulate photographs to Committee members. No objection, but the Committee would suggest that the drive way has a semi-permeable surface to prevent excessive run off. Cllr Piper declared a personal interest. No objections. No objections. No objections.

	<p>installation of fire separate between apartment and shop. Installation of new utility connections. 96 High Street, Totnes, TQ9 5SN.</p> <p>5g) 3146/18/LBC – Listed building consent for alterations to include the installation of an escape window to the rear later tenement to the second storey. 56 Fore Street, Totnes, TQ9 5RU.</p>	<p>No objections.</p>
<p><u>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</u></p>		
<p>6</p>	<p>To receive updates from the Cultural Link Councillors and Arts Link Councillors.</p>	<p>Arts Link Councillors – Cllr Piper gave an update from the Arts Working Group including: the 28th October community craft day to create items to decorate the town Christmas Tree; the Christmas Lights switch on on 29th November; the possibility of the lantern event being revived; and ideas for the budget setting process to consider funding for the next financial year (four funded community events; money to award small discretionary grants; and to develop and assist arts in Totnes).</p> <p>Cllr Parker welcomed any help from Cllrs at the community craft day to create sock snowmen.</p> <p>Cultural Link Councillors - Cllr Price sent a message via the Chair that she had not attended any meetings as a Cultural Link Councillor to date, or been approached by any organisations in the town to attend.</p>
<p>7</p>	<p>To review the Community Engagement Action Plan.</p>	<p>A number of ideas were discussed on how TTC could work smarter, such as: having an interactive screen in the Council Offices reception that would contain a listing of all community groups which councillors could access; and councillors being issued with tablets which would be used for all Council business and have the capacity to make comments on council papers, reducing the requirement for paper copies.</p> <p>It was AGREED to review the previous work carried out by the Town Team on noticeboards in the town and consider using additional spaces such as: the advertising drum outside the Totnes Mill (TTC owned); an area in the Caring Town Information Exchange office in the Mansion; and approaching Morrisons for a 'TTC' section on their existing notice board.</p> <p>It was AGREED that social media is an important way of sharing information, and that with changes in Summer 2018 office staffs should check whether Facebook posts are automatically being picked up by Twitter.</p>

		<p>The issue of public engagement at Full Council and Committees was discussed. To RECOMMEND to Full Council that members of the public speaking during the public session should receive a response, either:</p> <ul style="list-style-type: none"> • The Mayor could ask Chairs of Committees to answer questions factually and succinctly; • Link Councillors could signpost them to an organisation that can help; or • Arrange for their details to be taken and for them to receive a reply at a later date.
8	To make a recommendation on the informal consultation for the Baltic Wharf Public Path Diversion, Footpath No. 2 Totnes.	The Committee RECOMMENDS that: the original route A-B is retained, as they do not want the Baltic Wharf houses to become a gated community, and this route forms part of the John Musgrove Trail; and they accept the proposed path routes between points EFB and CGD.
9	To note the ongoing Totnes and District Traffic and Transport Forum review of the Totnes Travel Policy.	Cllr Hodgson updated that the Totnes Transport Policy and Strategy would conclude its review next week and she invited any Cllrs to email any comments to her before the meeting. The revised draft will be reviewed at the November Town Matters Committee.
10	To note the date of the next meetings of the Town Matters Committee – Thursday 22nd November 2018 at 7.00pm and Thursday 20th December 2018 at 7.00pm	Noted. It was AGREED to keep the December date unchanged at the moment.

CHAIR

ITEM 6 – ELDERLY AND VULNERABLE PEOPLE – LINK COUNCILLOR UPDATE

Cllr Westacott's reports from Totnes League of Friends Meetings

16th May 2018

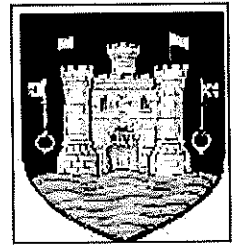
1. There has been no progress with work to provide a website for the League as the provider is waiting to speak to Matron.
2. The Chairman told everyone that the Mayor would be handing over her final cheque from the money raised during her year in office on Friday. This would take the total that she had raised to over 1000-00.
3. Everyone expressed their thanks to the Mayor for the tea party that she had held for them.
4. The details of forthcoming events were given:-
18th August at 1200 at 8, Manor Way the summer barbecue.
12th December at 1800 in the Methodist Church the League's Carol Service.
20th December at 1900 at the Totnes Boating Association the Christmas Party.
All events are open to the public as they are fundraising events and it would be good if some of you could attend.

19th September 2018

1. The late Tony Holmes has bequeathed £180-00 to the League.
2. A request for £1671-00 (less VAT) to buy a Doppler (equipment to measure pressure in feet) for the District Nurses was approved.
3. The website is now up and running on Google. Check it out on totneslof.
4. The League agreed to purchase a Red Dementia Walking Frame. These are usually silver, however experiments have shown that the red ones improve the amount of usage. The cost will be £25.30.

17th October 2018

1. The League's financial position is good allowing for them to purchase equipment etc for our hospital.
2. The notice board giving details of projects, events, etc has been updated.
3. The League is to pay for a member of staff to attend a Digital Conference in London under its Education Award scheme.
4. It was agreed to fund a Raizor Lift for the hospital. This will be used to lift patients up from the floor.
5. Totnes Hospital has an allocation of 16 beds but can increase bed number to 17. All are full at present and staff are very busy.



TOTNES TOWN COUNCIL

EMERGENCY PLAN

November 2018

Introduction

This Plan has been developed to compliment the overall risk arrangements, help maintain critical services during and after any major disruption and promote recovery. The Council is also the most accessible tier of local government and community leader, and as such would have a key role in helping the Town deal with and recover from a major emergency. The statutory responsibility lies with Devon County Council in conjunction with various other agencies, including the emergency services and South Hams District Council. The Town Council will support the principal authorities in implementing their Major Emergency Plan and make its resources available to them.

Objectives

The prime objective for this document is to identify the resources that are available within the town to support the Emergency Services and Principal authorities. The second objective is to assist other agencies to promote the importance of local emergency planning and to identify means of disseminating relevant information to householders and businesses.

The Town Council undertakes to promote the importance of local emergency planning by a number of means and by utilising a variety of channels of communication, such as:

- publishing relevant articles on the Town Council's website and social media pages;
- attending local community events and group meetings to talk about the issue of local emergency planning;
- by encouraging the merits of **Business Continuity Planning** for individual traders and small companies;
- by providing representation at relevant meetings at both District and County level;
- by participating in any relevant local exercises.

Who to contact

In the case of an emergency the first point of contact is 999. If the emergency is related to a need for access to one of the Town Council buildings, i.e. the Civic Hall or the Guildhall then the points of contact are as follows:

1. The Mayor – postholder changes annually, contact information available on the Town Council website.
2. The Town Clerk – current postholder Catherine Marlton. **Emergency** contact information Work – 01803 862147 / 07748168273

Each member of staff will be issued with the staff handbook which has contact information for other staff. On discovering or being advised of a disaster which might affect business continuity or a major civil emergency, the member of staff will contact the Town Clerk and/or the Mayor.

The Town Clerk will:-

- Ensure all members of staff are contacted, advised of the situation and either put on standby or advised of the action required.
- Convene any necessary meetings of staff and/or Members.
- Consider staff welfare issues and take necessary action.
- Advise statutory authorities (e.g. emergency services, HSE etc) and insurance company as necessary.
- Advise the Mayor by phone where possible.
- Advise other Councillors by e-mail.

Activating emergency access to the Guildhall or Civic Hall

Access will be granted to the Guildhall or Civic Hall by the Town Clerk or Mayor in the case of an absolute emergency and assuming that a keyholder can get to the building without risk to their safety and remain on site to provide the supervision and security as required.

Defibrillators

The Town Council owns and maintains two defibrillators in the town – outside the Royal Seven Stars Hotel at the bottom of Fore Street and outside the Visitor Information Point at the Civic Hall on the Market Square. Other units are available in the town but community groups need to ensure these are registered and accredited at the following link to ensure that the caller can be signposted to the nearest working unit: <https://www.swast.nhs.uk/welcome/defibrillator-scheme/defibrillators>

Snow and Ice

The Town Council subscribes to Met Office weather updates. In the event of a red alert for snow the Town Council will:

- cancel all public meetings;
- advise staff to remain at home rather than travelling into the office;
- post updates on the website and social media with the latest advice from specialist agencies.

In the event of an amber weather warning or unexpected snowfall the Town Clerk has delegated authority to implement the above actions on a discretionary basis. Councillors and members of staff should not to take any risks to travel into the office in the event of severe weather.

If any member of the community wishes to participate in the Snow Warden Scheme please contact the Town Council on 01803 862 147. Further information on the role and responsibilities are found at the following link - <https://new.devon.gov.uk/communities/opportunities/snow-warden-scheme>

Flooding

The Environment Agency has installed new flood defences to high risk areas of the town. They have volunteers to manually open and close the gates based on alerts they send out directly.

The Town Council is subscribed to Environment Agency updates and Met Office severe weather warnings and will publish these on social media to inform the community.

Residents and business owners are encouraged to register for updates on flooding directly at the following link:

<https://www.gov.uk/sign-up-for-flood-warnings>

Alternatively you can register your details or cancel your account by calling Floodline.

Floodline

Telephone: 0345 988 1188

24-hour service

For any serious flooding, or where lives are at risk, please call the emergency services by dialling 999.

Flooding in the road that has been caused by blocked drains or gullies can be reported to Devon County Council Highways on their website.

Pandemic

The Town Council subscribes to NHS and Public Health England updates and in the event of a pandemic will:

- cancel all public meetings;
- advise staff to remain at home rather than travelling into the office;
- post updates on the website and social media with the latest advice from specialist agencies.

Useful links

South Hams District Council Emergency Planning information

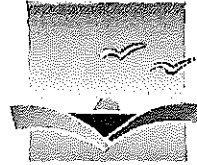
<https://www.southhams.gov.uk/article/4028/Emergency-Planning-and-Response->

Devon County Council Emergency Planning information

<https://new.devon.gov.uk/emergencies/>

1 Tam 8

Please reply to: Rob Sekula (Specialist – Assets & Place Making)
South Hams District Council - Community@swdevon.gov.uk
Follaton House, Plymouth Road, Totnes. TQ9 5NE



South Hams
District Council



West Devon
Borough
Council

Working together

Our ref: PROW/FP2/TOT
Date: 1st November 2018

Dear Sir/Madam,

TOWN AND COUNTRY PLANNING ACT 1990, SECTION 333 (7)

**SOUTH HAMS DISTRICT COUNCIL
(PUBLIC FOOTPATH NO.2, TOTNES)
VARYING ORDER 2018**

Please find enclosed Notice of publication for the above Order, together with a copy of the Order (and map) itself.

The proposal to vary the existing *South Hams District Council (Public Footpath No.2, Totnes) Public Path Diversion Order 2013*' arises from there no longer being a requirement to divert the previously confirmed section of FP2 (referenced as section C-D on the 2013 Order map which is also enclosed) to enable the Baltic Wharf development to go ahead.

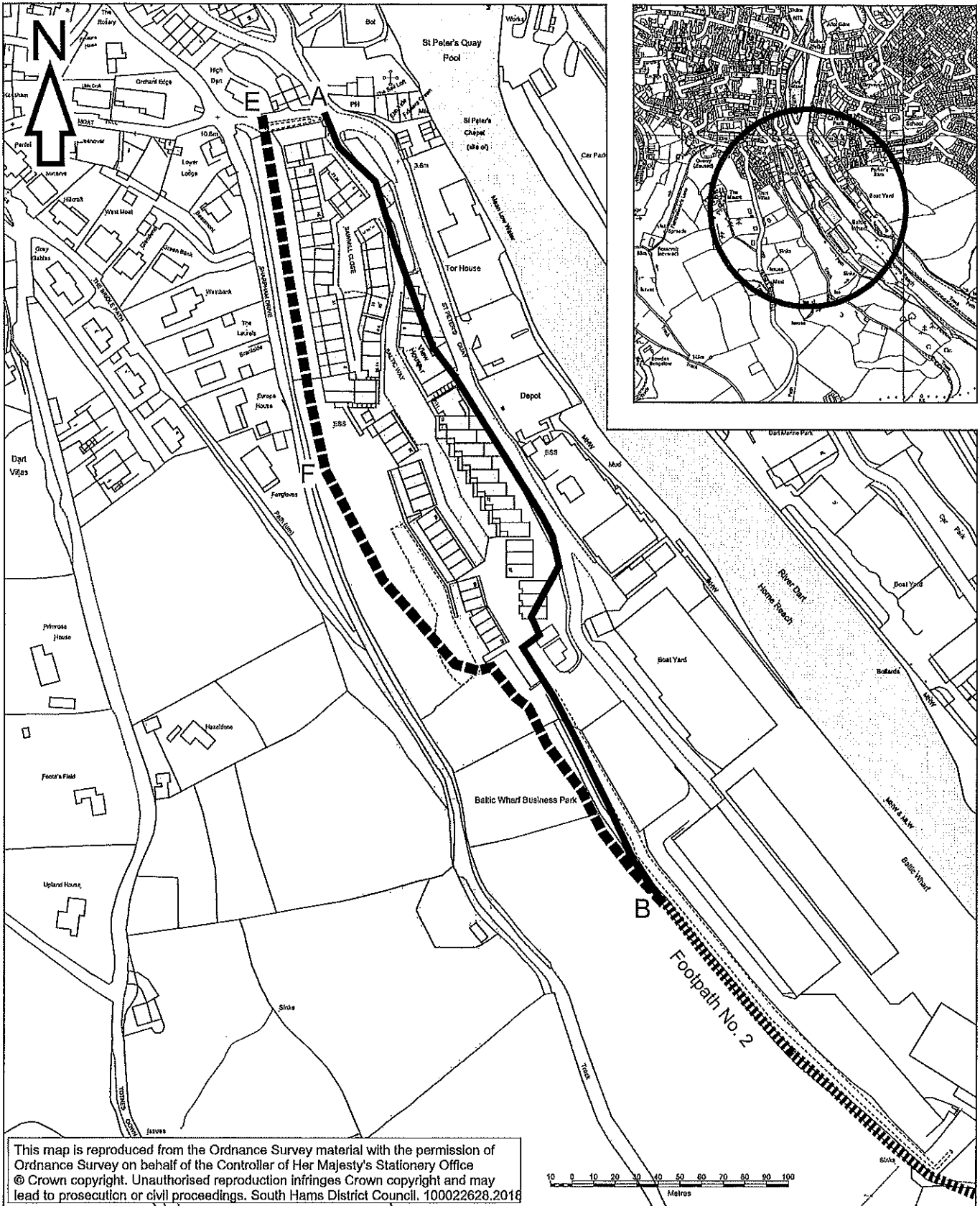
The Varying Order retains the confirmed extinguishing of the section of footpath between points A-B, and the creation of a new section of footpath between points E-F-B.

Having regard to all material considerations, the District Council considers it expedient to vary the '*South Hams District Council (Public Footpath No.2, Totnes) Public Path Diversion Order 2013*' under Sec.333 (7) of the Town & Country Planning Act 1990.

I would be pleased to receive any comments you may have on this proposal **no later than Friday 23rd November 2018.**

Yours sincerely

**Rob Sekula
Specialist – Assets & Place Making
South Hams District Council**



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South Hams District Council

Public Path Varying Order 2018

Footpath No. 02 Totnes

Existing



To be extinguished



A - B
(415 metres)

To be created



E - F - B
(426 metres)

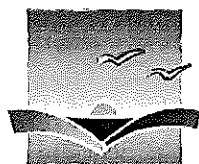
Map Reference: SX 807 596

Drawing No: 043N

Scale: 1:1250

Date: 29/10/2018

Drawn by: RS



**South Hams
District Council**

Sophie Hosking
Chief Executive

14

NOTICE OF ORDER VARYING A CONFIRMED PUBLIC PATH ORDER

TOWN AND COUNTRY PLANNING ACT 1990, SECTION 333(7)

SOUTH HAMS DISTRICT COUNCIL, (PUBLIC FOOTPATH NO. 2, TOTNES) VARYING ORDER 2018

On Thursday 11th April 2013 South Hams District Council being the Planning Authority and in pursuance of the powers under the Town and Country Planning Act Section 257 made a Public Path Order, the '*South Hams District Council (Public Footpath No.2, Totnes) Public Path Diversion Order 2013.*'

South Hams District Council made an Order under Section 257 of the Town and Country Planning Act 1990 because it was satisfied that it was necessary to stop up and divert the footpath to which this order relates in order to enable development to be carried out in accordance with planning permission granted under Part III of the Town and Country Planning Act 1990 (namely: Phase One development at Baltic Wharf).

On Thursday 23rd May 2013 South Hams District Council confirmed the '*South Hams District Council (Public Footpath No.2, Totnes) Public Path Diversion Order 2013*' as an unopposed Order.

The effect of the '*South Hams District Council (Public Footpath No.2, Totnes) Public Path Diversion Order 2013*' was to extinguish two sections of footpath between point A (SX8056 5997) and point B (SX8071 5961), also between point C (SX8077 5954) and point D (SX8101 5939). New sections of footpath were proposed, in place of points A-B, a new footpath was to be created between point E (SX8053 5997) heading south to point F (SX8056 5981) and then generally south east to rejoin the existing footpath at point B (SX8071 5961), and in place of points C-D, a new footpath was to be created between point C (SX8077 5954) heading generally south east to point G (SX8091 5941) before turning east to rejoin the existing footpath at point D (SX8101 5939) as shown on the 2013 order map.

It has become evident during the construction of Phase 1 of this phased development site that the extinguishing of the southern section of footpath between points C and D, and the associated new, diverted footpath between points C-G-D, are no longer required in order to enable development to be carried out in accordance with the planning permission granted (namely: Phase One development at Baltic Wharf).

The previously confirmed extinguishing of the southern section of footpath between points C and D, and the associated new, diverted footpath between points C-G-D, resulted from a former proposal by the adjacent boatyard owner to extend their ownership boundary westwards and onto the line of the C-D footpath necessitating the alternative points C-G-D route to enable this proposed development to proceed. It is now the case that the boatyard boundary will continue to remain as it has been, and accordingly no extinguishment of existing footpath is require between points C and D (and likewise a new, diverted footpath between points C-G-D is no longer required).

A copy of the '*South Hams District Council (Public Footpath No.2, Totnes) Public Path Diversion Order 2013*', depicting the variations to the 2013 Order is annexed as Schedule 1 to this Order. The variations are those changes to the Schedule and Order Map of the 2013 Order that are marked in red. A clean map showing the remaining

extinguishment (points A-B) and new footpath (points E-F-B) is included as Schedule 2 for clarity and avoidance of doubt.

South Hams District Council, having regard to all material considerations, considers that it is expedient to vary, the '*South Hams District Council (Public Footpath No.2, Totnes) Public Path Diversion Order 2013.*'

This Order may be cited as the '*South Hams District Council (Public Footpath No.2, Totnes) Varying Order 2018.*'

NOW THEREFORE South Hams District Council as Planning Authority and in pursuance of Town and Country Planning Act Section 333(7) hereby make the following Order:-

The '*South Hams District Council (Public Footpath No.2, Totnes) Public Path Diversion Order 2013*' made by South Hams District Council on 11th April 2013 and confirmed by South Hams District Council on 23rd May 2013 shall be varied as described in this Order. The variations to the Order shall take effect upon the date of confirmation of this Order.

A copy of the Order and the Order map may be seen free of charge at the Council Offices, Follaton House, Totnes, between 9.00 am to 4.30 pm on Mondays to Fridays. Copies of the Order and map may be bought there at the price of £5.00.

Any representation about or objection to the order may be emailed, sent or delivered in writing to Rob Sekula (Specialist), Assets Community of Practice, South Hams District Council at the address below not later than Friday 23rd November 2018. Please state the grounds on which it is made.

If no such representations or objections are duly made, or if any so made are withdrawn, South Hams District Council may itself confirm the order as an unopposed order. If the order is submitted to the Secretary of State for the Environment, Food and Rural Affairs for confirmation, any representations or objections which have not been withdrawn will be sent with the order.

DATED: Thursday 1st November 2018

Mr Rob Sekula
Specialist (Place Making Community of Practice)
South Hams District Council
Follaton House
Plymouth Road
TOTNES
TQ9 5NE
Community@swdevon.gov.uk

ITEM 9 – SOUTH HAMS DISTRICT COUNCIL COUNCIL TAX REDUCTION SCHEME CONSULTATION

A press release circulated by SHDC on 25th October 2018 is as follows:

Have your say on possible changes to our Council Tax discount scheme

Every year local councils have to take a look at their existing Council Tax Reduction scheme and make a decision whether to replace or revise it. Council Tax Reduction Schemes enables residents to apply for a discount on their Council Tax.

This year South Hams District Council is proposing a number of changes and have put together a list of options which they would like customers to comment on.

Cllr Hilary Bastone South Hams Executive Member for Customer First said: "This year we are proposing a number of changes. This is because we have now brought in Universal Credit across the whole District and our Council Tax Reduction scheme needs to change to reflect how Universal Credit works. We also want to make it easier and clearer for customers to understand the process and keep on top of any changes in their own circumstances."

One of the proposed changes is the introduction of a simple grid with benefit bands, which will replace the current complex benefit assessment, making it easier for customers to see and manage their discount.

This proposed change and 10 others, including limiting the number of dependent children considered on a claim, and disregarding carer's allowance which is currently taken into account when the discount is calculated, can be viewed on the Council's engagement portal. All customers are encouraged to read the information and fill in a short survey with their thoughts.

Cllr Bastone continued: "When you make changes to any benefit scheme, there will inevitably be some people who gain more and others who get a little less. We are keen that these changes should reflect the changes across our whole benefit system and bring this scheme inline, to make it clearer easier and fairer for everyone. On the survey, and the engagement portal, we have clearly explained the benefits and drawback of all the proposals to make it easier for people to add their comments and reach an informed opinion."

Notes to Editors

In April 2013, the Council Tax Benefit Scheme was replaced by a new Council Tax Reduction Scheme. Council Tax Benefit had been funded by the Department for Work and Pensions and supported people on low incomes by reducing the amount of Council Tax they must pay.

The Council Tax Reduction scheme is determined locally by District Councils rather than the Department of Work and Pensions. Although the Government initially provided funding for the scheme, the funding has reduced each year in line with the reduction in Revenue Support Grant provided to councils. From 2019 no funding will be provided for the scheme.

People can claim Council Tax Reduction if they are on certain benefits. The current scheme requires all working age applicants to pay a minimum of 20% of their Council Tax (a maximum level of support of 80%). Applicants in receipt of income based Jobseekers Allowance, Income Support and Income Related Employment and Support Allowance receive the maximum level of support. Others receive a level of Council Tax Reduction based on their income and other factors.

A separate Central Government scheme is retained for people of pension age and Councils are only able to vary their schemes for people of working age.

Council Tax Reduction Scheme

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[Get Involved](#)
[More](#)

Share Your Thoughts

Each year the Council has to decide whether to change the Council Tax Reduction scheme for working age applicants in its area.

Council Tax Reduction Scheme

This year the Council has decided that changes should be made to significantly change the Council Tax Reduction scheme due to the introduction of Full Service Universal Credit.

In effect the traditional link between Housing Benefit (which will no longer be available to new working age claimants) and Council Tax Reduction will no longer exist and it is essential that the scheme is changed to meet future requirements, to reduce administration costs and to ultimately prevent any additional costs being added to the Council Tax. [CLICK READ MORE ABOUT COUNCIL TAX REDUCTION](#)

[Click here to tell us what you think](#)

The District Council is proposing a number of changes to its existing scheme which are listed below as option 1-11. This is your opportunity to tell us what you think of these options and to provide you with the opportunity to tell us your views.

1

Option 1 - Introducing an income grid scheme to replace the current scheme for all applicants of working age

The current scheme for Council Tax Reduction is largely based on the previous Council Tax Benefit scheme which was assessed alongside Housing Benefit. Housing Benefit for working age applicants is being phased out and for new claims will not be available after 2018. Whilst Housing Benefit was the main provider of housing support for working age people, it was logical to maintain a Council Tax Reduction scheme that mirrored the approach. Now that Universal Credit is being rolled out, it gives the Council the opportunity to significantly simplify the Council Tax Discount. [CLICK HERE TO READ MORE](#)

2

Option 2 - To limit the number of dependant children within the calculation for Council Tax Reduction to a maximum of two for all applicants

Within the current scheme, applicants who have children are awarded a dependant's addition within the calculation of their needs (Applicable Amounts). The new scheme will be based on an income grid system which takes into account the number of dependants within the household; however, it will be limited to two, for all applicants. This will bring the scheme in line with Housing Benefit, Universal Credit Tax Credits and Council Tax Reduction for pension age applicants. [CLICK HERE TO READ MORE](#)

3

Option 3 - To remove Non-Dependant Deductions from the scheme

Currently where an applicant (and their partner if they have one) has other adults living with them such as adult sons, daughters etc., their Council Tax Reduction may be reduced. Any charge made is called a Non-Dependant Deduction. In theory, the applicant should look to recoup this deduction from those adults. [CLICK HERE TO READ MORE](#)

Option 4 - Changing the claiming process for all applicants who receive Universal Credit

4

Currently, where an applicant wants to claim Council Tax Reduction, they must make a formal application either on-line or in paper format. Where applicants claim Universal Credit from the Department for Work and Pensions (DWP) there is often either a delay in receiving a Council Tax Reduction claim or no claim is made at all leading to a potential loss in entitlement. The latter occurs largely through confusion, with all other benefits being claimed from DWP and claimants not realising they must make an additional claim to the Local Authority. [CLICK HERE TO READ MORE](#)

5

Option 5 - Removing the current earnings disregards and replacing them with three disregards £5 for single applicants, £10 for couple applicants and £20 for applicants who are lone parents.

Where applicants (or their partner if they have one) have earnings and work over 16 hours per week, an earnings disregard is applied depending on their individual circumstances. The standard disregards (only one is awarded) are £5 per week for a single person, £10 per week for a couple, £20 per week if they meet certain conditions such as disablement or part time special employments or £25 for lone parents. If they work additional hours, in some circumstances they may receive an additional £17.10 disregard per week. Also, if child care is paid for above that received free from Central Government, then further disregards can be made again earnings for monies paid out. [CLICK HERE TO READ MORE](#)

6

Option 6 - Disregarding Carer's Allowance which is currently taken into account as income

Where applicants (or their partner if they have one) receive Carer's Allowance for looking after a person who is ill or disabled, the Carer's Allowance payment they receive is considered as income for Council Tax Reduction. This is partially offset by an award of Carer's Premium within the current scheme. With the move to an income based 'grid' scheme, the use of premiums etc. will end.

19

7

The Council feels that it is fair, in these cases, to fully disregard any payment of Carer's Allowance received. [CLICK HERE TO READ MORE](#)
Option 7 – Disregarding the support element of Employment and Support Allowance.

Where applicants (or their partner if they have one) receive the support component of Employment and Support Allowance the current scheme awards a premium that 'offsets' the amount they receive from the DWP as a support component. In effect this means that the support component will not affect any entitlement under the Council Tax Reduction scheme. Disregarding this component under the new scheme will achieve the same result and not disadvantage any applicant. [CLICK HERE TO READ MORE](#)

18

Option 8 - Where the applicant is in receipt of Universal Credit, any amount awarded as a housing element will be disregarded when calculating the applicant's income.

When an applicant for Council Tax Reduction is in receipt of Universal Credit it will be essential to disregard any housing element awarded from their income when calculating any income under the new scheme. [CLICK HERE TO READ MORE](#)

19

Option 9 - Using a set income for self-employed earners after 1 year's self-employment

In order to align Council Tax Reduction with Universal Credit, the Council proposes to use a minimum level of income for those who are self-employed. This would be in line with the National Living Wage (or National Minimum Wage if you are under 25) for 35 hours worked per week. Any income above this amount would be taken into account based on the actual amount earned. The income would not apply for a designated start-up period of one year from the start of the business. [CLICK HERE TO READ MORE](#)

10

Option 10 - To set a minimum level of Council Tax Reduction at £1 per week

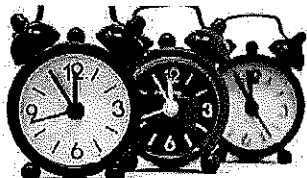
Currently, the scheme will allow support from 1p per week per applicant. This is administratively inefficient and costly given the need to notify all applicants by letter. The Council is proposing to increase the minimum level of Council Tax Reduction to £1 per week. Where an applicant would receive less than £1.00 no amount of Council Tax Reduction will be granted. [CLICK HERE TO READ MORE](#)

11

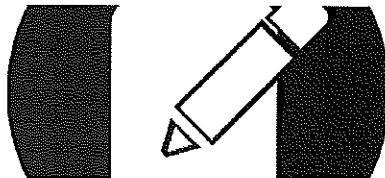
Option 11 - Reduce the capital limit from the existing £16,000 to £6,000

At present, residents with savings, capital and investments of more than £16,000 are not entitled to any Council Tax Reduction. Under the proposed change; this limit would be reduced to £6,000. [CLICK HERE TO READ MORE](#)

**Survey is open from:
 Wednesday 24 October - Wednesday 5 December**



Timeline



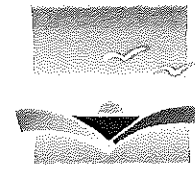
More Information



Join the conversation

[Click here to tell us what you think](#)

Please reply to: Case Management Team (DM)
South Hams - dm@southhams.gov.uk
Follaton House, Plymouth Road, Totnes. TQ9 5NE
West Devon - dm@westdevon.gov.uk
Kilworthy Park, Tavistock, PL19 0BZ



South Hams
District Council

West Devon
Borough
Council

Working together

Totnes Town Council
The Guildhall Offices
5 Ramparts Walk
Totnes
TQ9 5QH

Item 10

Date: 1 November 2018
Our ref: 3511/18/CLE

Dear Sir/Madam

Reference No: 3511/18/CLE

Proposal: Lawful development certificate for existing use of mobile home and bathroom extension as a residential dwelling with residential curtilage

Location: Hideaway, Harpers Hill, Totnes, TQ9 5GG

The above application has been submitted to the Council for determination. Evidence is required to either support or refute the claim that the land/building has been used for the purpose described in excess of the last ten years.

This application is to be dealt with on the basis of factual evidence only. The planning merits of the use of the land/building do not fall to be considered. If, on the balance of probability, the careful appraisal of the factual evidence supports the claim, the Council will be obliged to issue a certificate recognising the lawful use of the land/building.

I am presently researching the Council's records to seek to establish whether there exists available evidence which might support, or indeed refute the claim. In the same way I am writing to the Parish Council and local people who may have a knowledge of the site. You are able to view the application details on the Councils Website.

If you are able to provide any factual evidence from your personal knowledge of the site, which might support or refute the claim, I would be pleased if you could forward this information in writing to the address or email above within 21 days of the date of this letter.

Please be advised that in the same way the applicants evidence is now made available to you, I would propose to forward any third party evidence to the applicant for comment.

Thank you for your help in this matter.

Yours faithfully
Case Management Team
Development Management

ITEM 11

October 2018 Newsletter

Devon's Local Flood Risk Management Strategy was published in June 2014 and is supported by an annual Action Plan which prioritises improvements and investment for the relevant financial year. This newsletter update is intended to be issued twice a year to engage with and ensure that our Partners and local communities are fully aware of the work being undertaken in local flood risk management.

Natural Flood Management

DCC Flood and Coastal Risk Management Team is committed to the delivery of flood improvement works throughout the county and will continue to endorse Natural Flood Management (NFM) measures either as standalone projects or within larger flood improvement schemes to future proof against the effects of climate change. To progress this, DCC is currently working in partnership with the Environment Agency to deliver Natural Flood Management pilot studies in a few selected locations across Devon.



Hollocombe Moor - Devon Wildlife Trust

Devon County Council is also working in partnership with Devon Wildlife Trust, the Environment Agency and the University of Exeter on the Culm Grassland Natural Flood Management project. Culm Grassland (or Rhos pasture) is a nationally important type of purple moor grass and rush pasture, of which a large proportion of the UK's total is in the Culm National Character Area in North Devon (covering the Torridge, Taw, and parts of Tamar and Exe catchments). Despite significant conservation efforts, Culm Grassland is still under threat; however, understanding is increasing about the benefits of Culm Grassland to society, for wildlife, water management, carbon storage and more.

The Culm Grassland project has four key aims - to learn more about how Culm Grassland can help reduce flood risk; to increase public understanding about the value of Culm Grassland; to work with landowners to restore and re-create Culm Grassland sites; and to share learning across the South West, the UK and Europe. Based on flood risk data provided by Devon County Council and the Environment Agency, sites have been identified and targeted for where Culm Grassland could provide the most flood risk benefit. Devon Wildlife Trust is continuing to engage with landowners and would welcome landowners to get in touch if they would be interested in managing Culm Grassland on their land. For more information about the Culm Grassland project, please see [here](#).



Bursdon – Devon Wildlife Trust

The Flood and Coastal Risk Management team would always welcome suggestions for any new areas which could potentially be good candidates for future Natural Flood Management schemes. Additionally, DCC are currently building a database of NFM projects across Devon. If you are working on or know of an NFM project that you would like added to the database, please contact floodrisk@devon.gov.uk.

For more general information on best practice to reduce the flood risk on your land and where to go for advice, please see our leaflet on land management, which can be found [here](#).

Defra Six Year Programme 2015-2021

The current programme is now over half way through its six years. A recent announcement from Defra indicated that the outstanding value of works across the country is in the region of £200 million greater than the available budget, due to a number of large projects requiring additional investment above their estimates and for unforeseen works. As a result, the allocations for each area of the country over the final 2 years of the programme have had to be reduced. This had an initial impact on all of Devon County Council's projects, however through the Local Choices process of the South West Regional Flood and Coastal Committee, most have been reinstated for completion before 2021; subject to cost beneficial schemes being justified for funding through the preparation of robust business cases. This includes projects at Sidmouth, Exeter, Ivybridge and Stokeinteignhead

Flood Studies

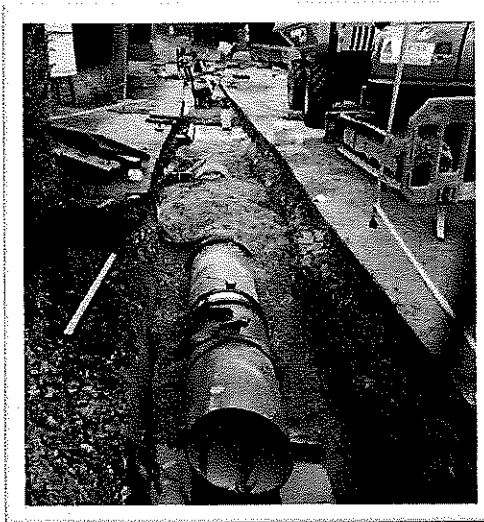
Flood studies at Barnstaple and Broadhempston are nearing completion and others, in partnership with the Environment Agency and South West Water, including Kingsbridge, Exmouth and Bishops Tawton are ongoing. Due to the availability of Defra funding detailed above, it is unlikely that any works will be considered until after 2021 beyond the current programme. Such locations are therefore being highlighted for inclusion in the next programme of flood improvements, whatever form this is likely to take.

Flood Improvement Projects

DCCs Flood & Coastal Risk Management Team has continued to develop a number of high priority flood improvement schemes, as well as the delivery of minor works and local resilience measures. These have been progressed in accordance with the Local Flood Risk Management Strategy and in line with the indicative funding allocations of the Defra 6 year programme. Where practical, a number of minor flood improvements and resilience measures have been delivered through local funding opportunities; however, the larger capital schemes have been included in Defra's 6 year programme to take advantage of national funding.

Uplyme

The main flood improvements for Uplyme were completed in the spring of this year, including the upsizing of culverts to increase conveyance through the village area. However, due to the very mobile watercourse upstream, which causes a large volume of stone and rocks to be transferred downstream, DCC are developing further works to enhance the scheme and reduce regular ongoing maintenance.



Works in progress



Debris that will be captured by new silt traps

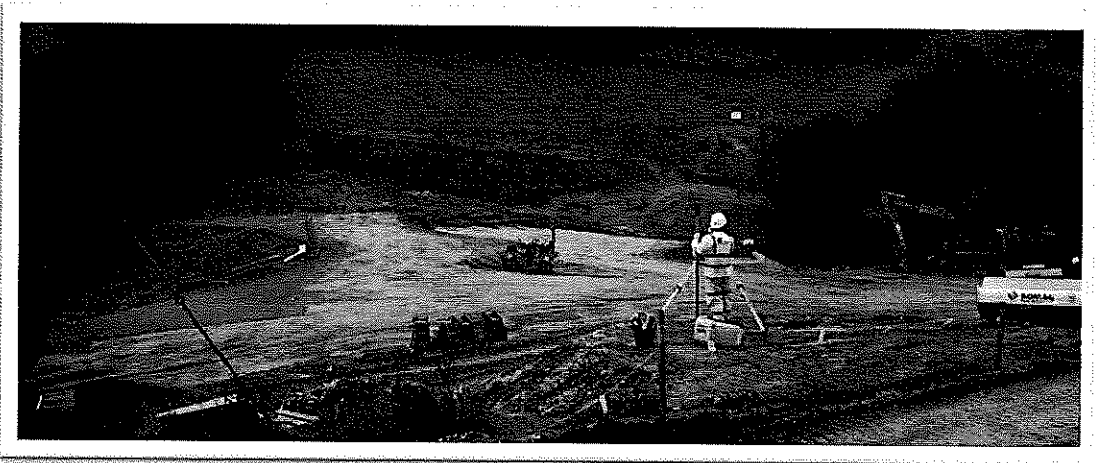
A variation was submitted to the Environment Agency, which has been approved, for a series of check weirs/silt traps to be installed upstream. The design is complete, and quotes are now being obtained. All works will be complete within 2018/19.

Modbury

The construction of the main bunding works in Modbury is now nearing completion as programmed. Once the main works have been completed, attentions will move to the remaining elements of the scheme including surface water interception features above the town to divert the flows into the new bunds, removal of pinch point throttles at the Exeter Inn and improved drainage in the town centre to cover the residual risk of localised surface water. All works will be completed within the current financial year ending 31st March 2019.



Looking south towards the substantially completed Area 1 lower bund. Grass seeding, flow control and grill to be fitted.



Looking east in Area 2 with the main bund taking shape.



Looking south in Area 2, 2.5m tall with another 2.5m to be added to reach final crest level.

The Devon Community Resilience Forum



Twitter: @DevComsTogether
#devonresilience

The Forum are continuing to provide advice and support for communities in improving their resilience, through the development of Emergency Plans and facilitating community grants and public events.

At the most recent meeting of the Resilience Forum on 14th June 2018, Devon County Council and the Environment Agency gave a joint presentation on riparian ownership. This included information on what constitutes being a riparian landowner, what the rights and responsibilities are if you have a watercourse running through your land, and the potential

requirements for a Land Drainage Consent or Environmental Permit should you wish to undertake works within the watercourse channel. For more information and advice on riparian ownership, please contact floodrisk@devon.gov.uk.

Community Resilience Initiatives Grant

This grant scheme is available to support your community in emergency planning, for purchasing equipment or supplies that will result in a resilient community that is more aware and prepared for an emergency. For details and to apply, visit the Forum's [website](#).

Grant Funding for Emergency Flood Resilience

The Fund is open for community groups, flood groups, parish/town councils etc. but not for individuals. The Fund is available to groups with a community emergency plan or flood plan in place and made available through Devon Communities Together. If you do not yet have a plan in place you may still be eligible for a grant if you can show how the funding will support activity identified in a draft plan in development. For details and to apply, visit the Forum's [website](#).

Upcoming Resilience Forum meeting

The next meeting of the Devon Community Resilience Forum will be 22nd November 2018 at Broadclyst Victory Hall. For full details see the Devon Communities Together [website](#).

Property Level Resilience (PLR) Grant Scheme

Devon County Council is committed to increasing community resilience in Devon and is supported by Defra to deliver property level resilience measures. Working closely with a number of partners, DCC aims to help individual property owners be better equipped with the tools and basic defence measures they need to be able to deal with flooding. The PLR Grant Scheme has been established now for two years to enable home owners to apply for up to £5,000 to carry out a survey of the property, identify the required resilience measures, and to purchase/install the recommended measures. Any additional budget requirements will be at the expense of the property owner.

There is limited funding, with an allocation to be made available each year by Defra, Local Levy and DCC. Applications will therefore be prioritised based on the criteria set out in DCC's PLR Policy in order to maximise the number of properties benefitting from this opportunity and to ensure those properties with the greatest need will receive the funding. There can be no guarantee of funding for all applications even if an application does meet all the criteria.

The PLR Policy and Application Form along with further information can be found on our [website here](#).

Since the last issue of this newsletter in April, work has continued to be carried out across the county to ensure an outstanding and resilient environment: 24 properties have been surveyed, the installation of recommended PLR measures has been completed for 10 properties and works are underway at a further 12. DCC have invested a total of £55K already this financial year to reduce the flood risk to these properties. This will not only help the property owners to protect their homes from flooding, but it will also benefit them economically. On average, the cost to recover a single property from internal flooding at low level would be approximately £30k.

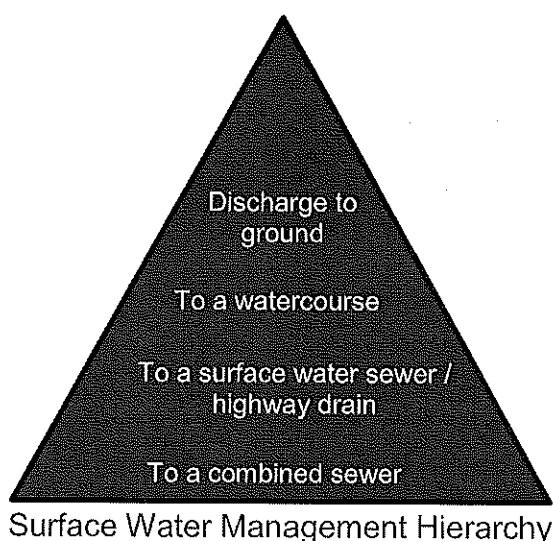
At the last review, 4 new applications were successfully approved and are now progressing through the scheme currently awaiting property surveys. 11 properties from the village of South Pool have also been approved on the grant scheme and are progressing as a community project.

SuDS News

The Flood and Coastal Risk Management Team has launched a pre-application service for developers wanting specific sustainable drainage or flood risk advice on major developments. Early engagement regarding sustainable drainage and/or flood risk matters can improve the quality of subsequent planning applications for the benefit of all parties. Further information is available on Devon County Council's Flood and Coastal Risk Management website [here](#).

DCC are continuing to provide advice to local authorities and have been consulted on 264 applications between 1st April 2018 and 1st October 2018.

When reviewing applications, DCC check that the surface water drainage strategy follows the principles of the surface water drainage hierarchy which stems from Building Regulations Part H3 (2015) and is also reflected in the Planning Practice Guidance (2014).



The aim is to discharge as high up the hierarchy as possible with infiltration being the preferred method of surface water disposal, where proved viable via on site infiltration testing. The next option is discharge to a watercourse, where the watercourse lies on land which is within the applicant's ownership or where the applicant has permission from the relevant land owner. The next option is discharge into a surface water sewer where permission in principle has been sought from South West Water or discharge into the highways drain subject to agreement from Devon County Council Highways. The last option is discharge into a South West Water combined sewer which would also require agreement in principle.

Case Study – Moreton Park Road, Bideford

In 2016, following a foul water flooding incident in Moreton Park Road, Bideford, investigations were undertaken by South West Water to determine the source. These investigations led to the discovery of a significant section of collapsed culvert that conveyed a local watercourse through the residential area.

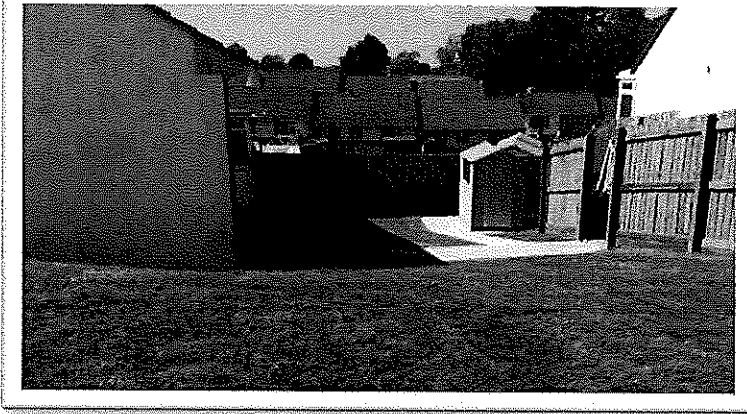


Condition of culvert prior to works commencing

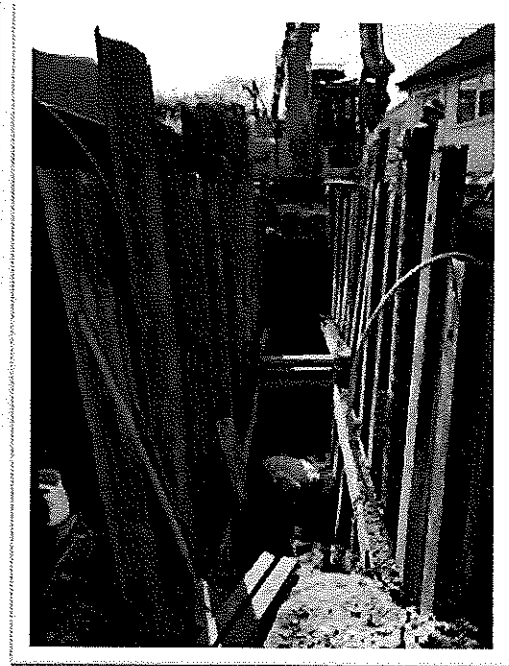
Following an initial review, it was clear that a piece meal repair of individual collapsed sections was not desirable - not only was there a potential for future issues to be passed downstream, but the depth of the culvert and its proximity to the properties would require a carefully designed solution. Subsequent meetings between the affected land owners, who were ultimately responsible for the collapsed culvert, and other Risk Management Authorities (RMAs) resulted in DCC taking the lead in the project, despite this not being a DCC responsibility. Ultimately, it was recognised that DCC taking the lead would give the best chance of a safe and cost-effective scheme being developed.

Using in house expertise including the graduate engineer on a DCC engineering placement scheme, the design was developed and discussed with contractors on the Minor Works Framework. It was soon apparent that the best and safest solution for delivery would also be costly. As DCC had taken the lead on the project, the requirement of obtaining the necessary budget for funding the works was their responsibility. In order to consider funding opportunities, it was essential to investigate how the collapse of the culvert would impact on flood risk in the area. Following the study, it was identified that 25 properties were at increased risk of flooding. This information was used to compile a business case, which was then submitted to the Environment Agency to request Defra Flood Defence Grant in Aid (FDGiA) funding. This was successful and together with an insurance claim from one of the affected residents and a significant contribution from DCC, the £270,000 budget required to deliver the scheme was achieved.

It is important to remember that the responsibility for these works is generally the riparian landowner. However, as there were other properties at risk as a result of the collapsed culvert, DCC acted on behalf of the residents for the good of the area.



Reinstatement after completion of works



Deep excavations on site

Addendums to the Strategy

The main Strategy document will be updated every 6 years with the next review in 2020. Any updates before this new publication will be shown as addendums on the [Flood Risk Management website](#). When these addendums are updated, key partners will be consulted, including members of the Flood Risk Management Partnership and Project Board.

What to do in the event of a flood

Your guide on who to call

In the event of a flood, there are many authorities available to help. Below outlines who should be contacted for the various types of flooding incidents and emergencies that occur. The local authorities rely on information reported to them to inform any investigations and prioritisation of investment.

If it is an **emergency** and there is danger to life as a result of flooding you should not hesitate to call **999**

To report flooding of the highway and blocked drains contact Devon County Council's Highway Customer Service Centre on **0345 155 1004** or visit www.devon.gov.uk/drainage. Office hours are Monday to Friday 8am – 8pm and Saturdays 9am – 1pm. For emergencies outside of these hours call **01392 383329**

For any flooding on major trunk roads (the M5 A30, A38, A35 and A303) contact the Highways Agency on **0300 123 5000** (24 hour service)

To report flooding from sewers and water pipes contact South West Water on **0344 346 2020** (24 hour service)




For enquiries about flood warnings contact the Environment Agency's Floodline on **0345 988 1188** (24 hour service)

For general enquiries about Main River or flooding from the sea contact the Environment Agency on **03708 506 506**

For all other flooding enquiries contact the Devon County Council Flood Risk Management Team on **0345 155 1015** or email floodrisk@devon.gov.uk

Preparing for a flood

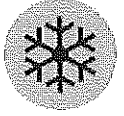
Please refer to Devon County Council and Environment Agency web pages for advice on what to do before, during and after a flood. In the first instance of flooding and sandbag requests contact your local District or Parish Council to be directed to any local sandbag supplies that may be available.

	Flood Alert: Flooding is possible. Be prepared.
	Flood Warning: Flooding is expected. Immediate action required.
	Severe Flood Warning: Severe flooding. Danger to life
Warnings no longer in force: No further flooding is currently expected in your area.	

Sign up to flood warnings: <https://www.gov.uk/sign-up-for-flood-warnings>

Roads and transport (<https://new.devon.gov.uk/roadsandtransport/>)

You are here: [Home \(https://new.devon.gov.uk/roadsandtransport/\)](https://new.devon.gov.uk/roadsandtransport/) » [Safe travel \(https://new.devon.gov.uk/roadsandtransport/safe-travel/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/) » [Winter travel \(https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/) » How do we do it?



Winter travel

[Winter travel \(https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/)

[How do we do it? \(https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/how-do-we-do-it/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/how-do-we-do-it/)

[Snow Wardens \(https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/snow-wardens/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/snow-wardens/)

[What do we do? \(https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/what-do-we-do/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/what-do-we-do/)

[What we are unable to do \(https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/what-we-are-unable-to-do/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/what-we-are-unable-to-do/)

[Grit bins and salt bags \(https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/grit-bins/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/grit-bins/)

[Gritting: frequently asked questions \(https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/grit-bins/gritting-frequently-asked-questions/\)](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/grit-bins/gritting-frequently-asked-questions/)

How do we do it?

The [Highway Operations Control Centre \(HOCC\) \(https://www.youtube.com/watch?v=2pM7LOECv74&feature=youtu.be\)](https://www.youtube.com/watch?v=2pM7LOECv74&feature=youtu.be) is staffed 24 hours a day, 365 days a year, to co-ordinate work on the highway network. It is fully equipped to monitor the effects of winter weather on our roads.

The technology includes a network of [roadside ice detectors \(https://youtu.be/adB797h7EPk\)](https://youtu.be/adB797h7EPk) at strategic locations, which provide information on actual road conditions and are used to help predict when ice and snow may occur. Radar and satellite images are used to track rain and cloud cover across the county, and we have close links with our specialised weather forecasters.

This means that:

- precautionary salting routes that are freezing can be identified and treated
- most effort can be directed to the worst affected areas
- an efficient, cost effective and environmentally sensitive winter service is provided which minimises salt usage.

When do we salt

Often you will wake up to find frost on your car but will see that the roads have not been salted. This is because the decision is based on road and not air temperatures.

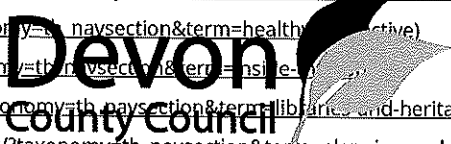
Salting is usually completed before freezing but rain may occasionally delay treatment leaving roads liable to freezing until they are salted. Salting will take place:

- when roads may be wet and road temperatures are forecast to be at or below freezing
- when snow is forecast, but it takes time and traffic for salt to melt snow.

Where we salt

2,650 km (1,650 miles) of roads are on the precautionary salting network. This includes major roads and routes to larger settlements, as well as accesses to emergency services such as hospitals or fire stations to make travelling as safe as possible. Despite this, 80% of roads are not routinely treated. Details of gritting routes in Devon can be found at devon.roadworks.org (<http://devon.roadworks.org>) (Map Layers>Driver Information>Winter Gritting Routes) and the following document illustrates the primary salting network in Devon (https://devoncc.sharepoint.com/sites/PublicDocs/Highways/_layouts/15/guestaccess.aspx?guestaccesstoken=Hy9LD65JM2Pv8klrECXsaxRHEzBk%2bvhuJOSxhcZIKAM%3d&docid=02a7e38ca2b0e41e7b21a301b0ab85afc).

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- [Care and Health \(https://new.devon.gov.uk/?taxonomy=tb_navsection&term=care-and-health\)](https://new.devon.gov.uk/?taxonomy=tb_navsection&term=care-and-health)
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 - [Roads and Transport \(https://new.devon.gov.uk/?taxonomy=tb_navsection&term=roads-and-transport\)](https://new.devon.gov.uk/?taxonomy=tb_navsection&term=roads-and-transport)
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Communities

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[Communities \(https://new.devon.gov.uk/communities/\)](https://new.devon.gov.uk/communities/) ▶ [Snow Warden Scheme](#)

[Voluntary Opportunities \(https://new.devon.gov.uk/communities/opportunities\)](https://new.devon.gov.uk/communities/opportunities/) ▶

Snow Warden Scheme

Overview

What is the Snow Warden Scheme?

In winter, we focus on salting the major routes which carry the most traffic. This sometimes means smaller communities don't receive as much help as they would like. During times of extreme weather, through the Snow Warden Scheme we will provide advice, training and salt to community groups and parish councils who are helping each other on a voluntary basis. The Snow Warden is the key point of contact between Devon County Council (DCC) and the local community and is primarily a co-ordination role.

What does a Snow Warden do? 35

includes:

- Ordering grit supplies
- Keeping a register of local trained volunteers
- Receiving and responding locally to weather alerts
- Organising and deploying volunteers to clear snow
- Organising and deploying volunteers to spread grit when icy conditions are forecast
- Encourage responsible use of grit/salt and help to minimise the abuse of grit/salt within communities

The Snow Warden must:

- be nominated as suitable by the town or parish council or similar body
- have received suitable training by DCC to carry out minor works
- agree to work within the advice provided by the county council
- agree to work to the parish council's plan that has been agreed with DCC
- be registered with DCC

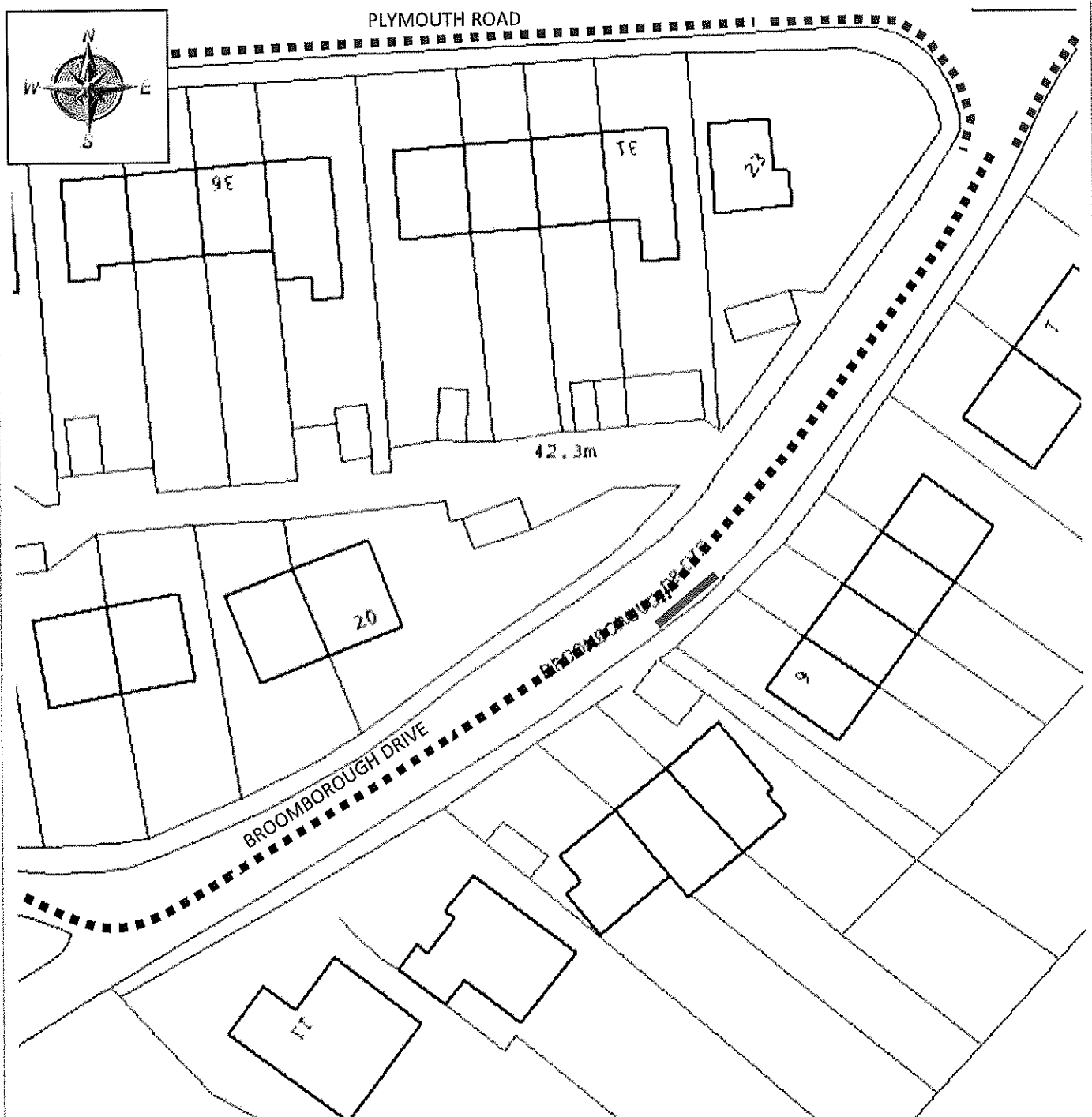
What type of work can be done by the Snow Warden's volunteer?

- spread grit
- clear snow
- refill [grit bins](https://new.devon.gov.uk/roadsandtransport/safe-travel/winter-travel/grit-bins/) and bags
- [report issues](https://new.devon.gov.uk/roadsandtransport/report-a-problem/) with grit bins and bags online

How to get involved

Town and parish councils: If you're interested in joining the scheme and working with Devon County Council to more effectively manage your local area call **0345 155 1004** or email hwaymain@devon.gov.uk

Individual volunteers and community groups: Contact your parish or town council and offer your assistance. To get the right contact details for your area please use the postcode checker below. Alternatively contact Devon County Council on **0345 155 1004** or email hwaymain@devon.gov.uk




KEY:

- Proposed Disabled Badge Holders Only At Any Time —————
- Existing No Waiting At Any Time
- Existing Residents Parkng (Zonal) Mon - Sat
9am - 6pm (Totnes Zone A) ■■■■■
- Existing Residents Parking Only Mon - Sat 9am - 6pm
(Totnes Zone A) - ■■■■ -

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Devon
County Council

Meg Booth - Chief Officer for Highways, Infrastructure Development & Waste

TRAFFIC ORDERS & POLICY TEAM
DEVON COUNTY COUNCIL
HIGHWAY MANAGEMENT, LUCOMBE HOUSE, COUNTY HALL, TOPSHAM ROAD, EXETER, EX2 40D
Telephone 0345 155 1004

SCHEME
BROOMBOROUGH DRIVE, TOTNES

DRAWING
PROPOSED MANDATORY DISABLED BAY
37

drawn by	scale
MS	NTS
date	O.S.Ref
14-Aug-2018	279467,60376
drawing number	
ENV5648/16 (A)	

**Devon County Council (Various Streets, Devon) (Disabled Parking & Control of Waiting) (No.15)
Amendment Order**

Devon County Council propose to make this under the Road Traffic Regulation Act 1984:

BARNSTAPLE

Introduce **Disabled Badge Holders Only At Any Time** on specified lengths of Richmond Street, St George's Road and Sunflower Road;

Introduce **Limited Waiting 8am – 6pm 1 Hour, No Return Within 1 Hour (Exemption for Resident Permit Holders)** on a specified length of Yeo Vale Road;

BIDEFORD

Introduce **No Waiting At Any Time** on a specified length of Rectory Park;

Introduce **Limited Waiting Mon-Sat 8am - 6pm 1 Hour, No Return Within 1 Hour (Exemption for Residents Zone A Permit Holders)** on a specified length of Park Avenue;

CREDITON

Revoke **Disabled Badge Holders Only At Any Time** on a specified length of Bowden Hill;

Introduce **Disabled Badge Holders Only At Any Time** on a specified length of Curtis Gardens;

CULLOMPTON

Introduce **Disabled Badge Holders Only At Any Time** on specified lengths of Knightswood;

EAST-THE-WATER

Introduce **Disabled Badge Holders Only At Any Time** on a specified length of Clifton Street;

EXETER

Introduce **Residents Parking Mon-Fri 10am – 4pm Zone S2** on a specified length of St Marks Avenue;

Introduce **Residents Parking Mon-Fri 10am – 5pm Zone S7** on a specified length of Ludwell Lane;

Introduce **Residents Parking (Zonal) Mon-Fri 10am - 5pm Zone S6** on a specified length of Elizabeth Avenue;

Introduce **Residents Parking (Zonal) Mon-Fri 10am – 5pm Zone S8** on specified lengths of Briar Crescent and Chestnut Avenue;

Introduce **Residents Parking Mon-Fri 10am - 5pm Zone N** on a specified length of Dryden Road;

Introduce **Residents Parking At Any Time Zone B** on a specified length of Manor Road;

Introduce **Residents Parking At Any Time Zone G** on a specified length of Pennsylvania Crescent;

Introduce **Residents Parking At Any Time Zone L** on a specified length of St Leonards Road;

Introduce **Pay and Display (Tariff Exeter R1) Mon-Fri excl Bank Holidays 10am – 5pm (Residents Zone S7 Permit exemption)** on a specified length of Rifford Road;

Introduce **Disabled Badge Holders Only At Any Time** on specified lengths of Anthony Road, Briar Crescent, Burnthouse Lane, Chestnut Avenue, Draycott Close, Ivy Close, Ladysmith Road, Lansdowne Terrace, Merlin Crescent, Rosebery Road, Scott Avenue and Veitch Close;

Revoke **Disabled Badge Holders Only At Any Time** on specified lengths of Fouracre Close;

EXMOUTH

Introduce **Disabled Badge Holders Only At Any Time** on specified lengths of Burnside;

ILFRACOMBE

Introduce **Disabled Badge Holders Only At Any Time** on a specified length of Highfield Road;

Revoke **Disabled Badge Holders Only At Any Time** on a specified length of Victoria Road;

NEWTON ABBOT

Introduce **Disabled Badge Holders Only At Any Time** on a specified length of St Johns Street;

TEIGNMOUTH

Introduce **Disabled Badge Holders Only At Any Time** on a specified length of Somerset Place;

TOTNES

Introduce **Disabled Badge Holders Only At Any Time** on a specified length of Broomborough Drive.

Where appropriate there will be the usual exemptions including those in relation to the picking up & setting down of passengers, loading/unloading of goods & disabled persons vehicles.

Draft order, plans & statement of reasons may be seen: during usual office hours at the address below in main reception, Exeter City Council Customer Service Centre; Mon/Tue/Thu/Fri 9am-6pm, Wed 10am-6pm, Sat 9am-5pm at Barnstaple Library; Mon-Fri 9:30am-6pm, Sat 9:30am-1:30pm at Bideford Library; Mon/Fri 9am-6pm, Tue/Thu 9am-5pm, Sat 9am-1pm at Crediton Library; Mon-Fri 9am-5pm, Sat 9am-1pm at Cullompton Library; Mon/Tue/Thu/Fri 9am-6pm, Sat 9am-4pm at Exmouth Library; Mon/Sat 9am-1pm, Tue/Fri 9am-5pm, Thu 9am-6pm at Ilfracombe Library; Mon-Thu 9am-6pm, Fri 9am-5pm, Sat 9am-4pm at Newton Abbot Library; Mon/Wed 9am-6pm, Tue/Fri 9am-5pm, Sat 9am-1pm at Teignmouth Library; Mon/Wed 9am-6pm, Tue/Fri 9am-5pm, Sat 9am-1pm at Totnes Library. Draft order, order being amended & statement of reasons at devon.cc/tro from 25th October until 15th November.

Objections & other comments specifying the proposal & the grounds on which they are made must be in writing to the address below or via devon.cc/tro to arrive by **15th November 2018**. If you make a submission please be aware that your contact details and any points contributed may be made publicly available online and in other formats in accordance with our legal obligations. Receipt of submissions may not be acknowledged but those received will be considered and shared within Devon County Council and our partners. Further information on how we process your personal data can be found at devon.gov.uk (search for traffic regulation orders privacy notice)

25th October 2018

reference IMR/B06991-5648

County Solicitor, County Hall, Topsham Road, Exeter EX2 4QD

Statement of Reason:

The purpose of the proposed Traffic Regulation Order is to implement regulatory disabled bays that have been requested throughout the County, to remove regulatory disabled bays no longer required and to adjust certain measurements in the Order so they correspond with existing on street road markings.

Specifically the Order if made will preserve or improve the amenities of the area through which the road runs.

Schedule 7.001 Disabled Badge Holders Only At Any Time

St Johns Street, Newton Abbot

the south side from a point 8 metres west of its junction with The Avenue for a distance of 6.6 metres in a westerly direction

TEIGNMOUTH

Schedule 1.001 No Waiting At Any Time

Somerset Place (restricted Zone), Teignmouth

the north side from a point 62 metres east of its junction with Quay Road for a distance of 29 metres in a north easterly direction

Schedule 3.001 No Loading At Any Time

Somerset Place (restricted Zone), Teignmouth

the north side from a point 62 metres east of its junction with Quay Road for a distance of 29 metres in a north easterly direction

Schedule 4.009 Limited Waiting 8am-6pm 2 Hours No Return Within 2 Hours

Somerset Place, Teignmouth

- (i) the north side from a point 29.5 metres east of its junction with Quay Road for a distance of 11 metres in an easterly direction
- (ii) the north side from a point 50 metres east of its junction with Quay Road for a distance of 12 metres in an easterly direction
- (iii) the north side from its junction with Quay Road for a distance of 28 metres in an easterly direction

Schedule 7.001 Disabled Badge Holders Only At Any Time

Somerset Place, Teignmouth

the north side from a point 40.5 metres east of its junction with Quay Road for a distance of 6.6 metres in an easterly direction

TOTNES

Schedule 7.001 Disabled Badge Holders Only At Any Time

Broomborough Drive, Totnes

the south-east side from the south-western extended boundary of 6 Broomborough Drive for a distance of 6.6 metres in a north-easterly direction

