



**AGENDA FOR THE TOWN MATTERS COMMITTEE  
THURSDAY 20<sup>TH</sup> DECEMBER 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Guildhall, Totnes on **Thursday 20th December 2018 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.	Apologies from Cllrs Sermon and Sweett.	2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To discuss any matters arising from the minutes of 22 <sup>nd</sup> November 2018. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To note or make recommendations on the following tree works orders:  <b>Works to Trees in a Conservation Area:</b>  3a) 3875/18/TCA – T1: Walnut – Fell to near ground (tree is infected with Honey Fungus). 1 Cistern Street, Totnes, TQ9 5SP.	Applications available on the SHDC website – <a href="http://www.southham.s.gov.uk">www.southham.s.gov.uk</a>	5 mins
4	To make recommendations on the following planning applications:  4a) 3947/18/LBC & 3948/18/ADV – Advertisement and listed building consent for external shopfront (2 x fascia Coffee 1 and 1 x projecting sign) and internal alterations at 14-16 High Street; and 3944/18/FUL – Change of use from Class A2 (bank) to a mixed A1/A3 use (coffeeshop) together with shopfront alterations. 14 High Street, Totnes, TQ9 5RY.  4b) 3945/18/VAR – Variation of condition 5 following grant of planning permission 2927/15/FUL (for amendments to 2 units). Development Site at Sx 794 614, Ashburton Road to Clay Lane, Dartington.  4c) 3887/18/FUL – Single storey extension to existing café/bistro and part change of use from A1 to A3. China Blue, Station Road, Totnes, TQ9 5JR.  4d) 3386/18/HHO – Householder application for alterations and second storey extension. 23 Elmhirst Drive, Totnes, TQ9 5UX.  4e) 3784/18/HHO – Householder application for proposed refurbishment and extensions. 21 Kings Orchard, Totnes, TQ9 5BX.  4f) 3684/18/HHO & 3905/18/LBC – Householder application and listed building consent for demolition of existing kitchen lean-to and creation of new kitchen/dining extension. Hatters Cottage, Collins Road, Totnes, TQ9 5PJ.	Applications available on the SHDC website – <a href="http://www.southham.s.gov.uk">www.southham.s.gov.uk</a>	20 mins

	4g) 3831/18/LBC – Listed Building Consent application for modernization of Grade 2 listed building, to include a new second floor bathroom and en-suite, with associated soil pipe connection to existing sewer, complete re-wire, new power points and under floor heating. Strengthen floors by overboarding and/or noggins and additional joists. Replace one 'modern' window with new Yorkshire Sash to match other existing. 1 Leechwell Lane, Totnes, TQ9 5EA.		
	4h) 3795/18/ADV – Advertisement consent for installation of 6no A1 boards along cycle path route with 3no wooden notice boards at the ends of the path. Sharpham House, Ashprington. TQ9 7UT.		
<b>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</b>			
5	To note updates from the Young People/Youth Link Councillors.	Document enclosed.	5 mins
6	To consider a request to introduce residents parking in Parkers Way, Parkers Close and Brooklands in Bridgetown.	Document enclosed.	10 mins
7	To confirm the Full Council resolution on the formal consultation for the Baltic Wharf Public Path Varying Order 2018, Footpath No. 2 Totnes.	Document to follow.	5 mins
8	To consider the revised Totnes Town Council Transport Policy and Strategy.	Document to follow	20 mins
9	To consider whether current defibrillator facilities in Totnes are sufficient.	Cllr Webberley. Document enclosed.	10 mins
10	To note the Citizens Advice South Hams Annual Report for 2017/18.	Documents enclosed.	5 mins
11	To note the appeal decision on Bowden Reservoir, Fishchowters Lane, Totnes, TQ9 7RX.	Document enclosed.	2 mins
12	To note the Devon County Council True Street Cross at A385 to Blackpost Lane, Berry Pomeroy No Right Turn Order.	Documents enclosed.	2 mins
13	To note the Totnes Supporting Fairtrade minutes of the meeting on 13 <sup>th</sup> November.	Document enclosed.	2 mins
14	To note the date of the next meetings of the Town Matters Committee – <b>Thursday 24<sup>th</sup> January 2019 at 7.00pm in the Masonic Hall.</b>		2 mins



Sara Halliday  
Committee and Cemetery Administrator

Future meetings agenda items:

- Link Councillor Updates:
  - Jan – Heritage
  - Feb – Open Space, Sports Provision, Leisure
  - Mar – Traffic & Transport, and Environment & Sustainability
- Election Timetable (Jan 19)
- Car parking charges (Jan 19)
- How Totnes Town Council can help make Totnes a disability friendly town.

Committee Members – quorum is 5 members

- Cllr Hendriksen (Chair)
- Cllr Allen
- Cllr Hodgson
- Cllr Paine
- Cllr Parker
- Cllr Piper
- Cllr Sermon
- Cllr Sweett (Deputy Chair)
- Cllr Vint
- Cllr Webberley