



**MINUTES OF THE TOWN MATTERS COMMITTEE
THURSDAY 19TH JULY 2018 AT THE GUILDHALL TOTNES**

Present: Councillors J Sweett (Deputy Chair), J Hodgson, P Paine, B Piper, K Sermon, R Vint and L Webberley.

Apologies: Cllrs G Allen, R Hendriksen and M Parker.

In Attendance: Sara Halliday (Administrator).

No	Subject	Comments
1	To appoint a Deputy Chair of Committee.	Cllr Sweett declared a wish to stand as deputy chair. This was nominated by Cllr Hodgson, seconded by Cllr Piper and agreed by unanimous vote.
2	To receive apologies and to confirm that any absence has the approval of the Council.	It was resolved to accept the apologies.
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	There were no members of the public present.
	<i>The Committee will convene to consider the following items:</i>	
3	To discuss any matters arising from the minutes of: <ul style="list-style-type: none"> a) People Committee 14th June 2018 b) Place Committee 28th June 2018 	<p>Matters arising:</p> <p>3a Item 3 – It was AGREED that the Christmas Markets would be an agenda item for a future meeting.</p> <p>3a Item 5 – Fusion has allocated funding for a new hoist and has completed an assessment of the associated equipment.</p> <p>3a Item 6 – It was AGREED that the library consultation should be put on the TTC website.</p> <p>3b Item 4 – A letter of objection has been sent to SHDC about the proposed diversion of footpath No.2. It was AGREED to request a site visit with the SHDC case officer.</p>
4	To make recommendations on the following planning applications: <ul style="list-style-type: none"> 4.1) 2064/18/FUL – Conversion of existing redundant agricultural barn to new dwelling. Bourton Linhay, Bourton Lane, Totnes, TQ9 6LA. 4.2) 1891/18/FUL – External alterations to existing building including new cladding, windows and doors. Parkers Barn, Parkers Way, Totnes, TQ9 5UF. 	<p>Applications available on the SHDC website – www.southhams.gov.uk</p> <p>Support, subject to the SHDC Air Quality Action Plan officer confirming that conversion of this barn to a residential dwelling would not compromise any future proposals for traffic management across this land.</p> <p>Support. The Committee would seek assurances that the timber cladding meets building and fire regulation requirements.</p>

	<p>4.3) 1129/18/FUL – New dwelling in front garden. 4 Argyle Terrace, Totnes, TQ9 5JJ.</p> <p>4.4) 1987/18/LBC – Listed building consent to replace slate roof to lean-to on east side elevation, with standing-seam zinc sheeting with 2no. fixed glazed roof lights on south side of roof. Change location of back door to south side of lean-to and internal alterations to stud walls. West Hill House, 10 Leechwell Street, Totnes, TQ9 5SY.</p> <p>4.5) 2077/18/HHO – House application for new single storey extension to rear and new porch to front of property. 10 Walnut Close, Totnes, TQ9 5GF.</p> <p>4.6) 2263/18/HHO – Householder application for demolition of outhouse and erection of new single-storey extension. 29 Higher Westonfields, Totnes, TQ9 5RA.</p> <p>4.7) 1755/18/HHO – READVERTISEMENT (Revised Plans Received) Householder application for enlargement of rear extension and construction of rear dormer. 33 Christina Park, Totnes, Devon, TQ9 5UR.</p>	<p>Cllr Hodgson declared a personal interest. Objection for the following reasons:</p> <ul style="list-style-type: none"> • Concerns about the parking provision for the new property. • Concerns about ongoing flooding at Malt Mill Lane. The Committee seeks assurance that this development would not be a contributing factor to this problem. • The planned dwelling is unneighbourly, over massing the plot in terms of size and height. <p>Objection. The proposed plan is detrimental to the visual impact in a conservation area. The Committee would recommend re-using the slate on the roof.</p> <p>No objection.</p> <p>No objection.</p> <p>No objection.</p>
<p><u>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</u></p>		
5	<p>To consider a request for Totnes to become a 'Plastic Free Community'.</p>	<p>There was discussion of the practicalities of TTC signing up to be a zero single plastic use office. Ideas for segregated bins to facilitate more recycling in the Civic Hall and Market Square were suggested. To RECOMMEND to Full Council that:</p> <ul style="list-style-type: none"> • TTC supports the Plastic Free Community project and its aims and objectives; • TTC appoints Councillor(s) as representative(s) on an outside body once the Plastic Free Community Steering Group is set up; and • TTC asks advice from Plastic Free Totnes of ways to minimise TTC plastic waste and invite SHDC to attend.
6	<p>To consider a regular programme of Link Councillor updates to the Town Matters Committee.</p>	<p>It was AGREED that regular link councillor updates would be included in the agenda. This did not preclude link councillors bringing urgent items to the</p>

		Town Matters Committee as required (provided that the request is received 7-10 days in advance to be included in the agenda). Reminders will be sent to all Link Councillors in advance of the Committee.
7	To update on the 'Battle's Over – A Nation Remembers' event on 11th November 2018.	<p>An update was given of local events on 11th November planned by St Mary's Church (a grant application for a silhouette installation, and Image Bank photographs of the dedication of the War Memorial, in addition to the usual morning service of remembrance) and the Royal British Legion (who will launch the 'Thank You' campaign on 5th August, 100 days before the 11th November). Totnes Museum is considering an exhibition focussed on the local war effort. The Air Training Corps and Brownies wish to be involved in the TTC-organised 'Beacon of Light' on Kingsbridge Hill. Ideas from Councillors for events building up to the beacon lighting include holding a candlelit procession from the War Memorial to Kingsbridge Hill, and the reading out of the names of the dead by the Town Crier (blowing out a candle to signify the loss of a life). [Post-meeting note: Totnes no longer has a Town Crier.]</p> <p>The Administrator explained that there is not sufficient Council Officer resource to manage this event. It was AGREED that the wider community needs to know that TTC supports these commemorations and ask for their input. To RECOMMEND to Full Council that an article is drafted for the Totnes Times setting out the planned events for the town and looking for volunteers to come forward to organise specific elements.</p>
8	To note the following event request received by SHDC: 8.1) Totnes Raft Race, 1000-1700hrs on Sunday 30th September, on Vire Island and Longmarsh car park.	Noted.
9	To note the proposed date of the next meeting of the Town Matters Committee – Thursday 20th September 2018 at 7.00pm in the Guildhall.	Noted.
The Committee will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.		
10	To consider a request for a new play area.	See Part 2 minutes.

CHAIR

ITEM 3 – DRUG AND ANTI-SOCIAL BEHAVIOR ISSUES IN TOTNES

At the September Full Council it was suggested that the Town Matters Committee discusses the ongoing drug and anti-social behaviour issues that are affecting Totnes. Cllr John Green has approached the South Hams District Council Officers who are involved in the District Council's Drugs Task and Finish Group to attend to update the Committee on their work.

The Mayor of Totnes and Dr Sarah Wollaston MP have arranged an Open Meeting with the Devon and Cornwall Police and Crime Commissioner, Alison Hernandez, on Monday 8th October at 3.30pm in the Guildhall. It is hoped that members of the public will attend to raise their concerns about drug abuse and criminal issues affecting the town.

ITEM 9 – VALIDITY OF ISSUING A BUSKING BADGE IN TOTNES

Totnes Town Council reviewed the busking code of conduct in February 2018. However, the number of complaints received by the Council Offices about the volume of music played by buskers throughout the town, particularly by businesses has not decreased. The number of buskers believed to be in possession of a busking badge is low, and as the Town Council having no enforceable powers to deal with buskers – whether they are in possession of a busking badge or not – then is there any practical use in the issuing of badges?

ITEM 10 – TOTNES RUGBY CLUB REQUEST TO EXCLUDE DOGS FROM THE MAIN PLAYING PITCH

This item has been referred to the Committee from Full Council.

Totnes Rugby Club wishes to sign a 40-year lease for fields at Borough Park. They have requested that dogs be excluded from their main playing pitch. To realise the long-term ambitions of the club, restrictions will need to be agreed at some point or the Club will need to consider relocating, particularly if they win promotion in the league. Cllr Green has raised this issue and has requested the view of Totnes Town Council in order to inform the decisions being made. Cllr Green believes that it is important that clarity is obtained now in order that the Club is fully aware of the restrictions which will be imposed and they can decide whether or not to take on the lease.

ITEM 11 – TOTNES TRAVEL PARTNERSHIP

SHDC has set up the Totnes Travel partnership to ensure that S106 monies are appropriately spent. Representation includes County and District Councillors and officers, and a Totnes Town Council officer, with other representatives from the community invited to attend as required. Whilst wishing to keep the membership numbers to a minimum, it was proposed at an initial scoping meeting that the Chair of the Totnes Town Matter Committee forms part of the core membership to ensure an elected Councillor presence. The meetings will take place roughly quarterly, with the next due to be held on 2nd October 2018.

ITEM 13 – SHDC DRAFT GAMBLING STATEMENT OF PRINCIPLES

The full document (55 pages) can be found at the following link:
<https://www.engagement.southhams.gov.uk/gamblingpolicyassociateddocuments>

The main proposed changes include more detail on the Council's expectations of local risk assessments, separation of premises and location of gaming machines within premises. There is also new information relating to the safeguarding of children and vulnerable people at gambling premises. Deadline for responses is Friday 5th October 2018.

Totnes Town Council.

January 2014

Paper on Community engagement for endorsement by the Town Council at the February Full Council meeting – Working Group: People Committee.

Community Engagement Plan for Totnes Town Council 2013-2015:

Why have we seen it as a priority to develop and enhance our Community engagement policy? What has changed?

- The changing economic circumstances have brought about a major shift in the way Local Government needs to work with its communities. DCC and SHDC have considerably fewer resources. More will be expected of us. We need to be closer to the needs and wishes of our community and to actively engage as many as we can in helping to resolve the inevitable challenges ahead
- In times of austerity the Council welcomes the opportunity to work in partnership with individuals and groups in the community who are willing to share their considerable knowledge, experience and skills
- We want to ensure that all of community have access to all of our decision making processes including how we use our precept
- We want to be sure that we have systems in place that enable us to reach out to **everyone, individuals and groups, the softest voices and the loudest and those in between**
- We want to respond to the requests from community groups to work in closer partnership so that town enhancement projects have some legitimacy and are tackling the TC's identified priorities

How has this paper come about?

- The People Committee with the endorsement of Full Council established a working group to develop a draft policy.
- The group has met several times and has generated many ideas. The group has explored a wide range of practical suggestions for how it could enhance its communications and engagement with the community and attempted to assess feasibility and timescales for their implementation.
- To enable the policy to be based on the Town Council's interaction with individuals and groups in the town it devised a series of questions which will help to hold councillors and the Town Council to account for their actions and activities.

Draft Community Engagement Policy

The Statement of Principle:

(this statement describes the beliefs of the Council and drives the policy statements.

It will not change unless the Council's beliefs in its value as a principle changes)

Totnes Town Council believes strongly that in order to function efficiently it must have effective community dialogue and engagement. This principle must be backed by a clear Policy and a measurable set of actions and activities leading to regular reports.

The Policy:

(these policy statements should be regularly evaluated and revised where necessary by the People—Town Matters Committee for endorsement by FC)

It is our Policy to Ensure

- that best endeavours will be made to inform, involve and include **each individual** in the prioritisation work and decisions of the Town Council
- that best endeavours will be made to inform, involve and include **all groups** in our town in the prioritisation work and decisions of the TC
- that systems and good methods are in place to ensure that the voices of individuals and groups are heard by the TC
- that the TC has systems and methods in place to acquire balanced viewpoints and evidence to support its decision making
- that the role of the Councillor and the Council is clearly communicated in relation to individuals and groups
- that each individual and group has clearly described two way lines of communication with the Council

Questions our community members should ask of us with a suggested set of answers.

(These answers have evolved from the discussions in the working group and their ideas for enhancing what we currently do. Some of them we do already; others suggest a change, in some cases a radical change.

The group has started to cost out and to describe the training or organisational needs of any change.)

How do I get my voice heard?

As an individual:

- I can come to the Guildhall one hour before the Council meeting to talk with Councillor representatives
- I can contact any councillor by email or by using the contact details published
- Councillors will actively seek my views even if I do not wish to attend meetings; this will happen by use of the web, online forums, visible consultation opportunities in easily accessible places around the town and occasional visits to my street by a representative councillor.
- I can speak to any Councillor I meet around the town
- I can raise issues at Public Question Time at the beginning of the Council meetings
- I can attend all public consultations and town meetings and speak or join in the group discussions
- I can attend meetings which will sometimes be held local to me such as in Bridgetown or Follaton
- I can write letters, email or telephone the Council office and expect a response within.....?..hours
- I can attend a number of new opportunities to drop in and give my opinions on major issues of importance for the town

- Respond to online surveys

As a group:

- As for the individual plus:
- We can develop a strong partnership with the relevant link councillor who will take our views directly to committees and/or full council
- Ensure that minutes from our meetings get to all councillors and any key issues acknowledged via the link councillor
- Invite the mayor to our key events and expect attendance from the mayor or a delegated representative
- Attend a number of new listening events set up to encourage interest and engagement in key issues such as the Town/community/neighbourhood plan

What do we expect in response to the voices, viewpoints and ideas from individuals and groups:

- Acknowledgement of that the issues we might raise will be heard in a fair and balanced way
- That the council will follow up key issues by widening the discussion where appropriate and carrying out any necessary research to obtain a balanced view
- That it will use the information that we and others provide to influence its strategic priorities and sue of resources

How do I know what my Town Council is doing?

- I will be informed through the published agendas and minutes of all council committees and meetings: these will be found on the TC website, on notice boards at.....on facebook??
- A report of TC activities will be in a quarterly newsletter
- Through regular (how many, how often) public meetings which will be an opportunity for me to hear what the TC is doing and to share views and ideas. It will also be a chance for groups to meet up and network

What do my councillors do?

- There will be a role description which will help all of us to understand what they can expect from their councillor
- I can find out through the minutes of meeting, the newsletters and town meetings
- Each Councillor will be a Link Councillor: linked to a key issue, a town group and or a town activity

What does the Mayor do?

- There is a role description which will let everyone know what they can expect from the mayor which is primarily a civic role linking the history of the town with present day
- The mayor's engagements for the month will be published at each Full council meeting for acceptance by the FC
- The mayor will be proactive in offering to attend AGMs and will use that opportunity to ensure that everyone is informed about how they can engage in the work of the council

How can I be involved in how the budget (town precept) is set?

- Through attendance at committee and council meetings- and by contacting councillors to suggest spending priorities : NB: All meetings to agree the annual town budget are held in public in January: prior to this meeting the Operations-Council Matters Committee will have reviewed the town's annual expenditure: Councillors put forward their proposals about how to apportion the Town's money in January

How do I know what is going on in my town?

- Through the enhanced use of the website and social media : ~~integrated communications system with the TIC~~
- More visible TC: consider moving from the Guildhall or find ways of increasing accessibility for all
- From local Radio stations such as Soundart
- Through the quarterly newsletter

How do I get information and advice and the support I need?

- More visible Councillors: regular surgeries, web presence enhanced
- Councillors and Council staff will be better informed about what groups and services exist in the town so that they can pass on information and direct people to local support where appropriate

- Closer links between TC and SHDC and Locality officer from DCC to ensure more effective support is available to all

How can I get involved?

- Attend events, engage online, speak to your councillor, drop in to the events the Council will be holding to listen to your opinion

What can I expect from Town meetings?

- They will be well worth attending as they will help to shape the direction of the town
- At one of these meetings each year there will be a formal report of the work of the Town Council
- I will be made to feel really welcome
- It will be easy for me to have my views heard
- They will be well facilitated and notes will be made and published
- They will be well advertised and there will be a chance for people **to continue to give their views online**

So What Happens Next? If the Town Council is to meet the expectations of individual residents and of groups in the town as listed above, there needs to be some changes in the current practices of the Council and its Councillors.

What follow is the bare bones of an action plan. In order to implement the policy Council and Councillors will need to consider and undertake the following:

These are some of the recommendations which have been suggested within a detailed Action/implementation Plan; they relate directly to the series of questions set out above that the public might ask. These action points affect the operation and role of Council and Councillors and as such need to be considered and agreed.

There are cost implications but these have been agreed to be included into the current precept ; a large number incur minimal or no costs as they are changes in working practices both in the Council and its administration:

Key Action Points:

- Enhancement and integration of IT facilities
- All Councillors to be trained in use of IT and social media
- Lead Councillors role to become Link Councillors with a job description
- We need to write a role description of a Councillor which emphasises the importance of communications
- We need to review the Civic Role of the Council as the face of and contact with the Community
- We need to set up a full council meeting rota and publicise the opportunity to “have your say to a Councillor” on any topic to give open access to any member of the community – listening advice sessions
- We need to openly discuss the issue of the visibility and accessibility of the current Guildhall base for the Council office and meetings
- We need to establish a working group to oversee the setting up and management of Town meetings and listening events
- Publish a newsletter on a quarterly basis and consider paper and e-newsletters or both!
- Review the use of the Annual Town meetings and have 6 monthly or quarterly meetings.
- Using other buildings around the Town for committee meetings
- Opening up and reviewing Council property for both community use and development for the benefit of the community

Recommendations:

It is recommended that:

- ❖ Councillors are invited to a single item meeting to enable all to fully understand the implications of the Policy and Actions

- ❖ Councillors are invited to join the working group to develop a full implementation plan with costing and timescale.

Community Engagement Action Plan		
Originally reviewed 17th May 2016 by People Committee, updated April & September 2018*		
Action	Recommendations	Updates
Council/Councillors Create Role Description for councillors which emphasises the importance of communication. Set up a series of Councillor Surgeries. [Administrator Comment: surgeries are a good idea but cannot be managed by the Council Offices – Cllrs need to be willing and available to host where they feel is best for the community they represent]	To be added to Councillors Induction Pack and to include information on roles and expectations of link Councillors. Agreed that this should be implemented quarterly and that other areas of the town should be used such as St John's Church, Daisy Centre and Follaton Community Centre. Possibility of having a stall at Totnes Show 2017? It was felt being a visible and active presence in the community was very important.	2018* – New Councillor Induction note and Councillor Handbook cover this. 2018 – TTC had a stand at Totnes Show in 2017 and had booked a stand for 2018 (29 th July) but weather thwarted attendance. The previous Mayor held a monthly surgery at the St John's Community Cafe.
Administration and IT Community group listing	It was suggested that the list of community groups collated by Thea for the Neighbourhood Plan should be used during consultations with the community.	
Update/Revise the use of notice boards to provide easy identification of new notices for members of the public.	Shady Garden group is investigating having a notice board on the site. The Town Council has been offered a panel for our use and it was recommended that we accept this, subject to checking the size of the panel. If the format of this board works then there could be more around key locations in the town. Cllr Whitty to inform the Clerk of design and size. Once cost is known then confirmation of having a panel will be considered. The Tourist Information noticeboard at the Rotherfold will be cleaned up and form part of the new Tourism structure in the town.	<i>The Town Council noticeboard under the Civic Hall has been replaced and sited on the emergency doors for maximum visibility.</i> 2018 – Civic Hall Notice Board is used to display all Full Council and Committee agendas as well as election information, but complaints that it is not very visible. Do we need a notice board nearer to the Guildhall Offices? The Rotherfold noticeboard has been updated by Visit Totnes to include its history and a local map.
Update the website and ensure integration with the TIC website. Revisit social media options. Managed by: administration.	Website – upgrade to provide mobile compatibility and more modern format – currently taking place, some significant teething problems from a data transfer perspective but much more user friendly. TIC website needs to be updated – this is being investigated as part of the new information services structure. Twitter – follow all local businesses to build up followers. Facebook – individual pages for Civic Hall and Guildhall being used to	2018 - TTC website updated regularly. Facebook updated with events and TTC vacancies, could start putting meeting dates on FB. Visit Totnes website up and running.

<p>All councillors to be trained in use of IT and social media.</p>	<p>promote events and raise the profile of these venues.</p> <p>Investigate free social media session for councillors – Cosmic. Councillors need to be informed that they are allowed to use electronic media during meetings as required for linked social media or/ agendas/council papers.</p> <p>Councillors are asked to consider whether all meeting papers could be sent out electronically unless requesting otherwise. Any Councillors requiring hard copies are asked to collect from the office in advance of meetings.</p>	<p><i>Councillors have previously not attended free training offered but are asked to contact the Town Clerk with any training needs for investigation.</i></p> <p>2018 – TTC Communications and Media Protocol (reviewed in July 2017) covers social media use. Meeting papers are sent electronically (except confidential), hosted on the website, with hard copies collected from the Council Offices (and posted on request).</p> <p>2018 – no progress to date.</p>
<p>Agreement of Town Council on the reinstatement of Totnes matters as also proposed through the Neighbourhood Plan: if agreed format, frequency, editorial process, printing, distribution.</p>	<p>Recommend that we produce updates/newsletters following the quarterly surgeries with Councillors in order that current concerns and issues are responded to. Editorial content to be drafted by TC officers and Councillors and agreed by Full Council prior to publication. Circulated using the Totnes Directory, Facebook and websites. Design to be consistent and easily recognisable – designed professionally. A key message that needs to be conveyed is how the three layers of Council works and to whom to report different issues.</p>	<p>2018 – Annual Town Meeting held 31st May 2017 and requested ideas on what to spend the precept on. Date for 2018 meeting – 31st May.</p> <p>2018 – Visit Totnes and Totnes community engagement material in 2017 used logos in complementary colour schemes for print, website and social media posts. Also used for all information material prepared for Totnes Show 2018.</p>
<p>Use the Annual Report at the Annual Meeting to disseminate information.</p>	<p>Completed for 2015/16 and ongoing.</p>	<p>2018 – Annual Town Meeting held 31st May 2017 and requested ideas on what to spend the precept on. Date for 2018 meeting – 31st May.</p>
<p>Use recognisable colours/branding for notices in public places – schools/surgeries etc</p>	<p>Town Team looking at public open spaces and signage.</p> <p>Consistent font, imagery etc. needs to be used across TC websites and documents to create a brand.</p>	<p>2018 – Visit Totnes and Totnes community engagement material in 2017 used logos in complementary colour schemes for print, website and social media posts. Also used for all information material prepared for Totnes Show 2018.</p>
<p>Meetings and Physical Presence Develop Council property for community use</p>	<p>The Civic Hall and Guildhall are now being actively managed by the Mayor's PA and the Council Venues WG. The Group is looking into increasing public access to the buildings as an ongoing item.</p>	<p>2018 – Annual Town Meeting held 31st May 2017 and requested ideas on what to spend the precept on. Date for 2018 meeting – 31st May.</p>

<p>Revisit Public Question Time at meetings to maximise its potential</p>	<p>This was discussed at a Mayors and Chairs meeting and it was agreed that responses from councillors to public questions is not appropriate. Items will all be referred in future to the appropriate committee for further discussion. However it was suggested by the People Committee that some training for all Councillors could help and that in some instances the Mayor could ask Chairs of Committees to answer questions factually and succinctly given the time constraints.</p> <p>We should encourage questions to be submitted in advance of Full Council. Use websites and social media to promote this practice and verbally during Full Council meetings.</p>	<p>2018 – Public Question Time remains an agenda item for Full Council and Committees – use by the public is variable.</p>
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*2018 are TTC Administrator comments.

Devon County Council (Various Roads, South Hams) (Waiting Restrictions) Amendment Order

Devon County Council propose to make this under the Road Traffic Regulation Act 1984 to introduce:

DARTMOUTH: No Waiting At Any Time on specified lengths of Broad Park and Crowthers Hill; **Loading Only Maximum Stay 30 Minutes No Return Within 1 Hour** on a specified length of North Embankment Rue De Courseulles Sur Mer; **Revocation of No Waiting At Any Time** on a specified length of Bayard's Hill;

IVYBRIDGE: No Waiting At Any Time on specified lengths of Blachford Road and Crescent Road; **Revocation of No Waiting At Any Time** on a specified length of Costly Street;

KINGSBRIDGE: No Waiting At Any Time on specified lengths of Montagu Close and Waverley Road; **Revocation of No Waiting At Any Time** on a specified length of Montagu Road;

KINGSTON: No Waiting At Any Time on a specified length of Wrinklewood to Blackpost Cross (Wonwell Beach);

NEWTON FERRERS: No Waiting At Any Time on specified lengths of Wrights Lane and Yealm Road; **School Entrance Clearway No Stopping Mon-Fri 8am-4pm** on specified lengths of Dillions;

NOSS MAYO: No Waiting At Any Time on specified lengths of Lane from Netton Farm to Yondercombe (known locally as Middlecombe Lane), Passage Road and Revelstoke Road;

SALCOMBE: School Entrance Clearway No Stopping At Any Time on a specified length of Onslow Road;

SOUTH BRENT: No Waiting At Any Time on specified lengths of Hillside and Clobells;

STOKE FLEMING: No Waiting At Any Time on a specified length of Church Road; **Revocation of Limited Waiting 9am-6pm 30 Minutes No Return Within 30 Minutes** on a specified length of Church Road;

STOKE GABRIEL: No Waiting At Any Time on specified lengths of Flood Street;

TOTNES: School Entrance Clearway No Stopping At Any Time on a specified length of Ashburton Road;

YEALMPTON: Limited Waiting 9am-7pm 2 Hours No Return Within 4 Hours on a specified length of Fore Street; **Limited Waiting 9am-7pm 30 Minutes No Return Within 1 Hour** on a specified length of Market Street; **Limited Waiting 9am-7pm 1 Hour No Return Within 2 Hours** on a specified length of Market Street;

Where appropriate there will be the usual exemptions including those in relation to the picking up & setting down of passengers, loading/unloading of goods & disabled persons vehicles.

Draft order, plans & statement of reasons may be seen during usual office hours at the address below in main reception & during their normal opening hours at the public libraries in Dartmouth, Ivybridge, Kingsbridge, Salcombe, Stoke Fleming and Totnes. Draft order, order being amended & statement of reasons at devon.cc/alwrp from 31st August until 21st September.

Objections & other comments specifying the proposal & the grounds on which they are made must be in writing to address below or via devon.cc/alwrp to arrive by **21st September 2018**. If you make a submission be aware that your contact details and points contributed may be made publicly available online and in other formats in accordance with our legal obligations. Receipt of submissions may not be acknowledged but those received will be considered and may be shared within Devon County Council and our partners. Further information on how we process your personal data can be found at devon.gov.uk (search for traffic regulation orders privacy notice)

31st August 2018
reference IMR/B13524-5670
County Solicitor, County Hall, Topsham Road, Exeter EX2 4QD

Statement of Reasons

The restrictions are being proposed to resolve minor local issues that have been reported to the Council and considered as part of the South Hams Highways and Traffic Orders Committee annual local waiting restrictions programme. In addition, it is proposed to make adjustments to update descriptions to ensure measurements in the traffic order correspond with existing on street markings. Specific details of what is proposed at each location can be found within the deposit documents.

The restrictions are proposed to avoid danger to persons or other traffic using the road or for preventing the likelihood of any such danger arising, for facilitating the passage on the road or any other road of any class of traffic (including pedestrians) and to preserve/improving the amenities of the area through which the roads run.

South Hams HATOC List 2018/19

NOTE: List Sorted by Electoral Division, Parish/Town and then Road Name

Plan Reference	Electoral Division	Location		Proposal	Statement of Reasons for TRO
		Parish/Town	Road		
ENV5670-001	Dartmouth & Marldon	Dartmouth	Bayards Hill	Reduction in No Waiting at Any Time	To Increase on-street parking facility
ENV5670-002	Dartmouth & Marldon	Dartmouth	Broad Park	No Waiting at Any Time	Prevent obstructive parking in turning head
ENV5670-003	Dartmouth & Marldon	Dartmouth	Crowthers Hill	No Waiting at Any Time	Prevent obstructive parking in narrow section of the road
ENV5670-004	Dartmouth & Marldon	Dartmouth	North Embankment	Loading Bay	Provide loading/unloading facility for businesses
ENV5670-005	Dartmouth & Marldon	Stoke Gabriel	Flood Street	No Waiting at Any Time	Prevent inappropriate parking on pavement & at junction
ENV5670-006	Ivybridge	Ivybridge	Blachford Road	No Waiting at Any Time	Prevent inappropriate parking and improve visibility around junction
			Crescent Road		
ENV5670-007	Ivybridge	Ivybridge	Costly Street	Reduction in No Waiting at Any Time	Increase in on-street parking facility
ENV5670-008	Kingsbridge	Kingsbridge	Montagu Close	Extend No Waiting at Any Time	Prevent obstructive parking near junction
ENV5670-009	Kingsbridge	Kingsbridge	Montagu Road	Reduction in No Waiting at Any Time	Correction to reflect on street markings: Advisory disabled parking bay implemented before No Waiting at Any Time was marked out
ENV5670-010	Kingsbridge	Kingsbridge	Waverly Road	No Waiting at Any Time	Parking opposite shared access causing difficulties for larger vehicles manoeuvring in and out of access
ENV5670-011	Kingsbridge	Stoke Fleming	Church Road	No Waiting at Any Time	Standard width of limited waiting bay causing obstruction problems and pavement parking
ENV5670-012	Salcombe	Kingston	Wrinklewood to Blackpost Cross (Wonwell Beach)	No Waiting at Any Time	Prevent obstructive parking in turning head to aid emergency access to beach
ENV5670-014	Salcombe	Salcombe	Onslow Road	Make existing advisory School Clearway mandatory	Road safety outside school
ENV5670-015	South Brent & Yealmpton	Newton Ferrers	Dillions	Make existing advisory School Clearway mandatory	Road safety outside school
ENV5670-016	South Brent & Yealmpton	Newton Ferrers	Wrights Lane	No Waiting at Any Time	Prevent obstructive parking at junction and improve visibility
			Yealm Road		
ENV5670-017	South Brent & Yealmpton	Noss Mayo	Passage Road	No Waiting at Any Time	Prevent obstructive parking at pinch point
ENV5670-018	South Brent & Yealmpton	Noss Mayo	Lane from Netton Farm to Yondercombe	No Waiting at Any Time	Prevent obstructive parking to enable the bus to turn around
			Revelstoke Road		
ENV5670-019	South Brent & Yealmpton	South Brent	Hillside	No Waiting at Any Time	Prevent obstructive parking at junction and pinch points

South Hams HATOC List 2018/19

NOTE: List Sorted by Electoral Division, Parish/Town and then Road Name

ENV5670-019a	South Brent & Yealmpton	South Brent	Clobells	No Waiting at Any Time	Prevent obstructive parking at junction
ENV5670-020	South Brent & Yealmpton	Yealmpton	Fore Street	Amendments to Limited Waiting Times	Increase in parking time to allow public to utilise local facilities
ENV5670-021	South Brent & Yealmpton	Yealmpton	Market Street	Amendments to Limited Waiting Times	Increase in parking time to allow public to utilise local facilities
ENV5670-022	Totnes & Dartington	Totnes	Ashburton Road	Make existing advisory School Clearway mandatory	Road safety outside school

Devon County Council (Various Roads, South Hams) (Waiting Restrictions) Amendment Order

Devon County Council make the following order under sections 1, 2, 4, 32, 35, 45, 46, 49, 53 & part IV of schedule 9 of the Road Traffic Regulation Act 1984 & of all other enabling powers

- 1 This order comes into force and may be cited as "Devon County Council (Various Roads, South Hams) (Waiting Restrictions) Amendment Order"
- 2 The schedules in part 1 are added to Devon County Council (Traffic Regulation & On-Street Parking Places) Consolidation Order 2017 as amended and the lengths of road in part 2 are revoked from the corresponding schedules of the specified orders

Locations Included

Dartmouth	Newton Ferrers	Stoke Fleming
Ivybridge	Noss Mayo	Stoke Gabriel
Kingsbridge	Salcombe	Totnes
Kingston	South Brent	Yealmpton

PART 1 RESTRICTIONS

DARTMOUTH

Schedule 1.001 No Waiting At Any Time

Bayard's Hill, Dartmouth

the north-west side from a point 10 metres south of the boundary between Nos. 27 & 28 Lower Street for a distance of 8 metres in a south westerly direction

Broad Park, Dartmouth

the north-west side from the boundary between properties Halyards and Sutherland Loft for a distance of 36 metres in a south westerly, then south easterly then northerly direction

Crowther's Hill, Dartmouth

the south-east side from the north-eastern building line of No.35 Crowther's Hill in a north-easterly direction to the boundary between Nos. 33 & 35 Crowther's Hill

North Embankment Rue De Courseulles Sur Mer, Dartmouth

- (i) the west side from its junction with College Way for a distance of 43 metres in a northerly direction
- (ii) the west side from a point 53 metres north of its junction with College Way for a distance of 9 metres in a northerly direction

Schedule 3.001 No Loading At Any Time

North Embankment Rue De Courseulles Sur Mer, Dartmouth

- (i) the west side from a point 53 metres north of its junction with College Way for a distance of 9 metres in a northerly direction
- (ii) the west side from its junction with College Way for a distance of 43 metres in a northerly direction

Schedule 8.003 Loading Only Max Stay 30 Mins No Return Within 1 Hour

North Embankment Rue De Courseulles Sur Mer, Dartmouth

the west side from a point 43 metres north of its junction with College Way for a distance of 10 metres in a northerly direction

IVYBRIDGE

Schedule 1.001 No Waiting At Any Time

Blachford Road, Ivybridge

- (i) the north-east side from a point 10 metres north west of its junction with Crescent Road to a point 10 metres south east of its junction with Crescent Road
- (ii) the south-west side from the boundary of Nos. 101 & 103 Blachford Road to the boundary of Nos.103 & 105 Blachford Road in a north westerly direction

Costly Street, Ivybridge

the east side from a point 75 metres south of its junction with Exeter Road including its closed end in a southerly direction

Crescent Road, Ivybridge

- (i) the north-west side from its junction with Blachford Road for a distance of 14 metres in a north easterly direction
- (ii) the south-east side from its junction with Blachford Road for a distance of 10 metres in a north easterly direction

KINGSBRIDGE

Schedule 1.001 No Waiting At Any Time

Montagu Close, Kingsbridge

both sides from its junction with Fore Street for a distance of 14 metres in an easterly direction

Montagu Road, Kingsbridge

the south-east side from its junction with Redford Way for a distance of 2 metres in a south westerly direction

Waverley Road, Kingsbridge

- (i) the east side from the boundary between 12A Waverley Road & 15 Kingsley Road for a distance of 15 metres in a southerly direction
- (ii) the west side from a point 2 metres north of its junction with the rear access for properties Balkwill Court & Kildare to a point 2 metres south of its junction with the rear access for properties Balkwill Court & Kildare

KINGSTON

Schedule 1.001 No Waiting At Any Time

Wrinklewood To Blackpost Cross, Kingston

- (i) the east and south side from the centre line of the footpath for a distance of 16 metres in a easterly then northerly direction
- (ii) the west and south side from the centre line of the footpath for a distance of 17 metres in a westerly then northerly direction

NEWTON FERRERS

Schedule 1.001 No Waiting At Any Time

Wrights Lane, Newton Ferrers

both sides from its junction with Yealm Road for a distance of 10 metres in a north westerly direction

Yealm Road, Newton Ferrers

the north-west side from a point 10 metres north east of its junction with Wrights Lane to a point 10 metres south west of its junction with Wrights Lane

Schedule 9.003 School Entrance Clearway - No Stopping Mon-Fri 8am-4pm

Dillons, Newton Ferrers

both sides from a point 47 metres east of its junction with Parsonage Road for a distance of 25 metres in an easterly direction

NOSS MAYO

Schedule 1.001 No Waiting At Any Time

Lane From Netton Farm To Yondercombe (known locally as Middlecombe Lane), Noss Mayo

the north-east side from a point 31 metres north west of the boundary between Rock Cottage & Flower Cottage to its junction with Revelstoke Road in a northerly direction

Passage Road, Noss Mayo

the west side from a point 6 metres north of the northern building line of Tilly Cottage for a distance of 11 metres in a northerly direction

Revelstoke Road, Noss Mayo

the south-east side from a point 26 metres south west of the south-western building line of the property Chequers Haigh in a south westerly direction to its junction with Lane from Netton Farm to Yondercombe (known locally as Middlecombe Lane)

SALCOMBE

Schedule 1.001 No Waiting At Any Time

Onslow Road, Salcombe

the north side from its junction with Main Road (A381) in an easterly direction to its junction with Knowle Road

Schedule 9.001 School Entrance Clearway No Stopping At Any Time

Onslow Road, Salcombe

the north side from a point 56 metres east of its junction with Main Road (A381) for a distance of 44 metres in an easterly direction

SOUTH BRENT

Schedule 1.001 No Waiting At Any Time

Clobells, South Brent

the south-east side from its junction with Totnes Road in a south-westerly direction for a distance of 28 metres

Hillside, South Brent

- (i) the north-west side from a point 10 metres north east of its junction with Springfield Road to a point 47 metres south west of its junction with Springfield Road
- (ii) the south-east side from a point 10 metres north east of its junction with Springfield Road to its junction with Harwell Lane in a south westerly direction

STOKE FLEMING

Schedule 1.001 No Waiting At Any Time

Church Road, Stoke Fleming

the north-west side from a point 8 metres north east of its junction with Rectory Lane for a distance of 81 metres in a north easterly direction

STOKE GABRIEL

Schedule 1.001 No Waiting At Any Time

Flood Street, Stoke Gabriel

both sides from a point 5.5 metres south east of the boundary between Nos. 1 & 2 Flood Street to its junction with Paignton Road in a south easterly direction

TOTNES

Schedule 9.001 School Entrance Clearway No Stopping At Any Time

Ashburton Road, Totnes

the west side from a point 167 metres north of its junction with the access to Police Station for a distance of 26 metres in a northerly direction

YEALMPTON

Schedule 1.001 No Waiting At Any Time

Fore Street, Yealmpton

the north side from its junction with Yealmbury Hill for a distance of 37 metres in a westerly direction

Market Street, Yealmpton

- (i) the south side from a point 14 metres west of its junction with Hern Lane to its junction with Torr Hill in a westerly direction
- (ii) the south side from a point 52 metres east of its junction with Hern Lane for a distance of 14 metres in a easterly direction

Schedule 4.197 Limited Waiting 9am-7pm 2 Hours No Return Within 4 Hours

Fore Street, Yealmpton

the north side from a point 37 metres west of its junction with Yealmbury Hill for a distance of 18 metres in a westerly direction

Schedule 4.208 Limited Waiting 9am-7pm 30 Minutes No Return Within 1 Hour

Market Street, Yealmpton

the south side from its junction with Hern Lane for a distance of 14 metres in a westerly direction

Schedule 4.209 Limited Waiting Mon-Sat 9am-7pm 1 Hour No Return Within 2 Hours

Market Street, Yealmpton

- (i) the south side from a point 3.5 metres east of its junction with Hern Lane for a distance of 15 metres in a easterly direction
- (ii) the south side from a point 31 metres east of its junction with Hern Lane for a distance of 21 metres in a easterly direction

PART 2 REVOKED RESTRICTIONS

Items to be revoked from: DEVON COUNTY COUNCIL (TRAFFIC REGULATION & ON-STREET PARKING PLACES)
CONSOLIDATION ORDER 2017

Schedule 1.001 No Waiting At Any Time

Church Road, Stoke Fleming

- (i) the north-west side from a point 60 metres north-east of its junction with Rectory Lane for a distance of 30 metres in a north-easterly direction
- (ii) the north-west side from a point 8 metres north-east of its junction with Rectory Lane for a distance of 23 metres in a north-easterly direction

Costly Street, Ivybridge

the east side from a point 69 metres south of its junction with Exeter Road southwards to its end including that end

Fore Street, Yealmpton

the north side from its junction with Yealmbury Hill for a distance of 36 metres in a westerly direction

Market Street, Yealmpton

- (i) the south side from a point 14 metres west of its junction with Hern Lane for a distance of 4 metres in a westerly direction
- (ii) the south side from a point 50 metres east of its junction with Hern Lane for a distance of 14 metres in an easterly direction

Montague Close, Kingsbridge

both sides from its junction with Fore Street in an easterly direction for a distance of 10 metres

North Embankment Rue De Courseulles Sur Mer, Dartmouth

the west side from its junction with College Way for a distance of 62 metres in a northerly direction

Onslow Road, Salcombe

- (i) the northern side from a point 18 metres east of its junction with St Dunstan's Road to its junction with Knowle Road
- (ii) the northern side from its junction with Main Road for a distance of 54 metres in an easterly direction

Passage Road, Noss Mayo

the west side from a point 42 metres north of its junction with Creekside Road for a distance of 4 metres in a northerly direction

Schedule 4.028 Limited Waiting 9am-6pm 30 Minutes No Return Within 30 Minutes

Church Road, Stoke Fleming

the north-west side from a point 31 metres north-east of its junction with Rectory Lane for a distance of 29 metres in a north-easterly direction

Schedule 4.099 Limited Waiting 9am-7pm 1 Hour No Return Within 1 Hour

Fore Street, Yealmpton

the north side from a point 36 metres west of its junction with Yealmbury Hill for a distance of 19 metres in a westerly direction

Schedule 4.128 Limited Waiting 9am-7pm 30 Minutes No Return Within 30 Minutes

Market Street, Yealmpton

- (i) the south side from its junction with Hern Lane for a distance of 15 metres in an easterly direction
- (ii) the south side from a point 28 metres east of its junction with Hern Lane for a distance of 22 metres in an easterly direction
- (iii) the south side from its junction with Hern Lane for a distance of 14 metres in a westerly direction

Schedule 9.001 School Entrance Clearway No Stopping At Any Time

Ashburton Road, Totnes

the west side from a point 167 metres north of its junction with the Police Station for a distance of 26 metres in a northerly direction

Onslow Road, Salcombe

the north side from a point 56 metres east of its junction with A381 for a distance of 40 metres in an easterly direction

Schedule 9.003 School Entrance Clearway - No Stopping Mon-Fri 8am-4pm

Dillons, Newton Ferrers

both sides from a point 47 metres east of the junction with Court Road easterly for a distance of 25 metres

Items to be revoked from: DEVON COUNTY COUNCIL (VARIOUS ROADS, SOUTH HAMS) (WAITING RESTRICTIONS) AMENDMENT ORDER 2017

Schedule 1.001 No Waiting At Any Time

Bayard's Hill, Dartmouth

the north-west side from a point 10 metres south of the boundary of Nos. 28 and 27 Lower Street for a distance of 9 metres

Montagu Road, Kingsbridge

the south-east side from its junction with Redford Way in a south-westerly direction for a distance of 17 metres

Schedule 3.001 No Loading At Any Time

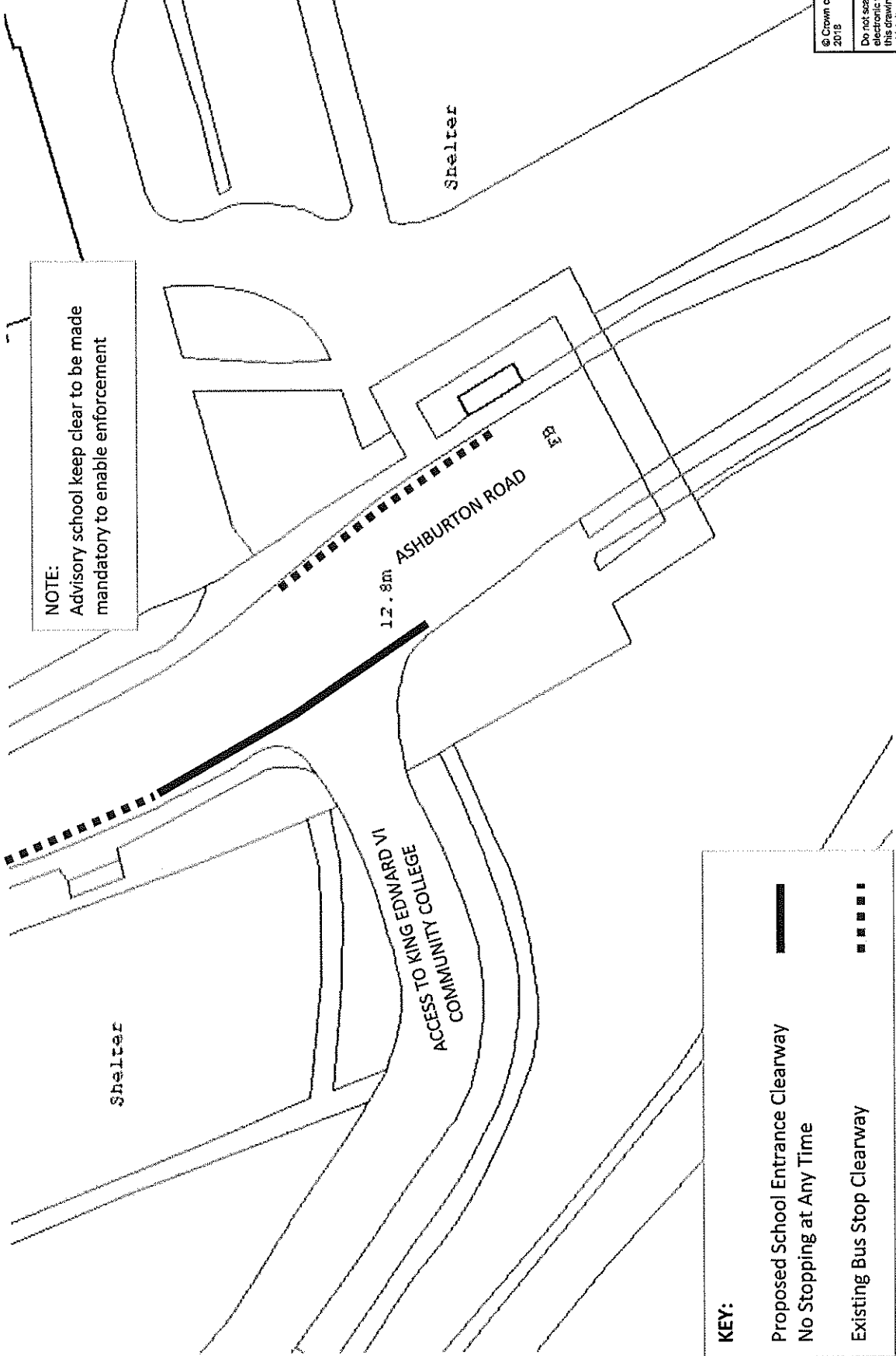
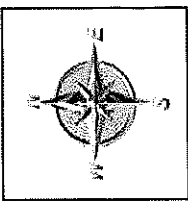
North Embankment Rue De Courseulles Sur Mer, Dartmouth

the west side from its junction with College Way for a distance of 62 metres in a northerly direction

dated

The COMMON SEAL of)
 Devon County Council)
 was hereunto affixed)
 in the presence of)

document number _____
reference IMR/B13524-5670



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2018

Do not scale from this drawing in either hard or electronic format. No responsibility is accepted where this drawing is used in circumstances other than that for which it was originally prepared and issued.

NOTE:
Advisory school keep clear to be made mandatory to enable enforcement

KEY:

Proposed School Entrance Clearway
No Stopping at Any Time

Existing Bus Stop Clearway

drawn by	MS	scale	NTS
date	21-May-2018	O.S. Ref	279759, 61041
drawing number	ENV5670-022 (A)		

ASHBURTON ROAD, TOTNES	
PROPOSED SCHOOL ENTRANCE CLEARWAY	

Devon
County Council

Met Booth - Chief Officer for
Highways, Infrastructure Development
& Works

TRAFFIC ORDERS & POLICY TEAM
DEVON COUNTY COUNCIL, HIGHWAY
MANAGEMENT, LUCOMBE HOUSE, COUNTY
HALL, TOPSHAM ROAD, EXETER, EX2 4DD
Telephone 0345 155 1004

Caring Town Information Exchange

Connecting local people with local services.



Update for Totnes Town Council, September 2018

This document gives the numbers and types of service users during April to August 2018, news about changes to the service and an update on our plans for the next period.

Visitor numbers

During the 5 months period April 2018 – August 2018, 754 people have used the CTIE service and of these, 205 visitors had 'specific needs suitable for referral'.

This is a growth of 12% and 35% respectively compared to the same period last year. This is especially positive when we note that we have been open for fewer days as compared to the same period last year due to bad weather and holidays, i.e. the number of visitors per session has gone up by 27% compared to the last period.

We're pleased to see that the ratio of visitors presenting 'referrable needs' also continues to increase, up by 20% compared to last period. This reflects a growing awareness of our service, and closer connections with the GP surgeries.

The other visitors come in for a wide range of reasons including because they are lonely and want someone to talk to, to find out what we do, as providers that are staying connected to us, and so on. All of these visitors are interacting with us in some way and we always take the opportunity to connect and make sure they know what we do, in case of future need.

Types of needs

In August alone, these are the kinds of issues that our Connectors have been helping with:

- Elderly man living alone in sheltered flat - daughter is worried as she lives abroad.
- A man who wants to quit drinking.
- Elderly woman has problems accessing state pension as she struggles with phone use and no email.

- Person needs a food bank referral.
- Person with increasing problems with caring for her father.
- Someone who has been through a challenging time this summer which is taking its toll in various physical and mental ways.
- Someone being evicted from her home.
- A frail person needing to get to Torbay hospital for appointments.
- Someone just moved back to Totnes, elderly, looking for social activities.
- Wants to find help for a sick friend with an elderly dog,
- Lady with multiple health problems who needs help - alopecia, epilepsy, pain.
- Someone with schizophrenia but is in remission - has to wait 6 months for CBT - looking for support.
- Family recently affected by suicide.

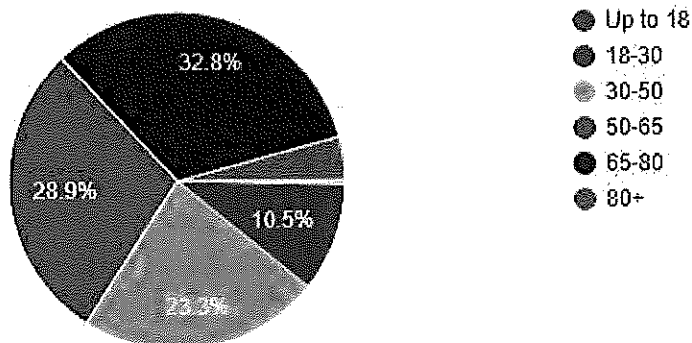
The table below shows the cumulative picture of the needs presented to the service overall.

Key: = compared to the last update, this number is the same (=), has increased to (>) or has gone down to (<), or is being reported out for the first time in our system (n).

Need expressed (may be more than 1 of these)	% of visitors
Legal issues, benefits or rights	> 21%
Mental health	= 19%
Physical health	< 16%
Looking for social contact - activity or group	< 15%
Financial issues	= 12%
Just needing to talk / share	n 11%
Housing	> 10%
Volunteering	n 9%
Drug/alcohol related	= 4%
Courses or IT needs	= 3%
Work or employment	> 3%
Practical help	> 3%
Social care	= 2%
Help for carers	= 2%

More about the visitors with needs

Age range



- 84% of the visitors were there on their own behalf and the others, for someone they knew.
- 57% of the visitors said this was recent issue, rather than ongoing - this immediacy has increased significantly over the year.
- Around 2/3 said their issue was urgent or somewhat urgent versus not very urgent.
- 73% of visitors were female.
- 11% of visitors/service users do so by email or phone.

How did we help them?

Visitors continue to bring a wide range of queries, and the actual need can take some time to emerge as trust grows with the Connector. Some are quick to address, and others can take several visits and hours of research and follow-up. We were able to help with practically all of the issues in terms of sign-posting visitors to local organisations, services and groups - as a user or potential volunteer.

The most common referrals continue to be to: Totnes Caring, Citizens Advice South Hams, Churches, St Johns Community Cafe, Marketplace Ministries (Food Bank, Drop In, Transition Club etc.), CVS, Learn Devon, Totnes Library and Walk & Talk.

Social prescribing trial

Since July 2018 we have been working with Leatside Surgery (and smaller Catherine House) to trial a more formalised social prescribing service.

"Social prescribing enables GPs, nurses and other primary care professionals to refer people to a range of local, non-clinical community services". Some of the GPs have been doing some informal social prescribing themselves, but not in a coordinated or monitored way, and not always with the latest info about what's available locally. Given the CTIE is the place that already keeps track of the many local activities, groups and services, this also makes best use of this service currently funded by Totnes Town Council. There is no money attached to any social prescriptions.

The aims of this trial are to: help ensure that local people as patients get the support they need; that local non-clinical services and activities are used to their fullest capacity; and that GP services are better

able to focus on clinical needs. It will also help us identify gaps. We are monitoring how many patients are referred to us, how many then actually come to us, who we refer them to, and then whether they fulfil the 'prescription' or not. We are running this trial period until the end of September and then will review. As part of this review, we would like to invite the provider groups and organisations that are relevant for/interested in social prescribing to come along and help shape the service moving forward.

"I have been referred here by my GP as I've just come off the community mental health support service. I've been given numbers for help and groups, including the Citizen's Advice to help me with my forms, and some ideas of places to make new friends – thanks!" Anon.

Reflections & plans

The CTIE space continues to act as a doorway for the community into the local network of services and groups, and the number of visitors is continuing to increase, slowly but surely, as the service becomes more widely known both by residents and providers. We still look forward to the signage at the front of the Mansion being reinstated (date not yet confirmed), as this continues to negatively impact our profile to some degree.

We are continuing to adapt the service to reflect the community's needs, for example, since July we have been closed on Saturdays. This has generally been our quietest day, and we had some issues with safeguarding as often the building was empty apart from our lone Connector. Instead (and as agreed with TTC) we are using the hours to take the service out to the community. This has included St Johns Community Café, the Totnes Caring Bazaar, Methodist Café and United Reform Café. The café venues are working well, and we are seeing a good number of people appear at the CTIE for a 'consultation' after finding out about us at one of the cafes.

We have been trying out sharing our space with Citizens Advice South Hams every Friday. This has made it possible for CAB to have a venue in town which is proving very popular, and has also strengthened the connections between our organisations. However, we have found confidentiality to be an issue for the CAB as they really need a private space where they can't be overheard by the Connector or other visitors. As a result, CAB will be using the CTIE room on their own every Wednesday, when our Connector is out and about at the cafes etc.

Moving forward, we are very interested to see the results of the social prescribing trial, and to explore how the CTIE may be even more helpful to local people most in need. This could mean co-locating for some of the time at the surgeries, and working more closely with the doctors to support vulnerable patients in particular (e.g. booking appointment times, visiting them at home). We recently visited Frome Medical Centre with a doctor from Leatside to learn from their successful social prescribing scheme, and will be feeding these ideas into our review session later this month. We welcome the ongoing participation of TTC to help us adapt the CTIE service to best meet the requirements of local people.

We greatly appreciate the financial support of Totnes Town Council, without which this service would not be possible. The next update will be issued in 6 months.

Fiona Ward, Caring Town Coordinator
07922 165564
fionaward@caringtown.org.uk
www.caringtown.org.uk

MEADOW CLOSE, HARBERTON, TOTNES.
TQ9 7TW

email: _____

14th August 2018

Dear Catherine

As you may know for many years I was the Council appointed Tree Warden for Totnes. I resigned during this year because we were planning to relocate. When we failed to sell our house this plan fell through.

I have contacted Alex Whish through SHDC and he has advised the Tree Warden co-ordinator and the existing Tree Wardens of my request. They are happy to see me reinstated and I have enclosed copies of their emails.

I very much enjoyed the task and miss carrying it out. I would now like to formally request the Council, through you, that I be reinstated.

Kind regards

Pruw Boswell

