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**AGENDA FOR THE TOWN MATTERS COMMITTEE**

**THURSDAY 20TH SEPTEMBER 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Guildhall, Totnes on **Thursday 20th September 2018 at 7pm** for the purpose of transacting the following business:

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| No | Subject | Comments | |
| 1 | To receive apologies and to confirm that any absence has the approval of the Council. |  | |
|  | *The Committee will adjourn for the following items:* |  | |
| Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes. | | | |
|  | *The Committee will convene to consider the following items:* |  | |
| 2 | To discuss any matters arising from the minutes of 19th July 2018.  (Note: already agreed through Full Council.) | Document enclosed. | |
| 3 | To discuss the ongoing drug and anti-social behaviour issues in the town. | Document enclosed.  SHDC Officers to attend (TBC) | |
| 4 | To make recommendations on the following planning applications:    4.1) 2479/18/FUL – Full Planning Permission for the development of commercial/business premises. Land off Nellie’s Wood, Nellie’s Wood View, Dartington, Totnes, TQ9 6FP.  4.2) 2592/18/FUL & 2593/18/LBC – Listing building application for alterations and extension to Fairfield and creation of new vehicular access and driveway from Harper’s Hill. Fairfield, Plymouth Road, Totnes, TQ9 5LH.  4.3) 2690/18/HHO – Householder application for demolition of existing conservatory and replacement with single storey extension. 4 Western Terrace, Collins Road, Totnes, TQ9 5PP.  4.4) 2179/18/HHO – Readvertisement (Revised Plans) Householder application for new ground floor kitchen and dining area extension with new dormer roof extension to provide two additional bedrooms. 7 Westonfields, Totnes, TQ9 5QU.  4.5) 2263/18/HHO – Readvertisement (Revised Plans) Householder application for demolition of outhouse and erection of new single-storey extension. 29 Higher Westonfields, Totnes, TQ9 5RA.  4.6) 2978/18/VAR – Variation to conditions 2 and 3 of planning consent 2920/16/COU. 2 Warland, Totnes, TQ9 5EL. | Applications available on the SHDC website – [www.southhams.gov.uk](http://www.southhams.gov.uk) | |
| **NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.** | | | |
| 5 | To receive an update from the Cultural Link Councillors. | | Verbal update. |
| 6 | To consider the Community Engagement Policy and Action Plan. | | Documents enclosed. |
| 7 | To consider a Devon County Council Amendment Order for no stopping at any time on a specified length of Ashburton Road near KEVICC. | | Document and map enclosed. |
| 8 | To review an update of Caring Town Information Exchange activity between April and August 2018. | | Document enclosed. |
| 9 | To consider the validity of issuing a busking badge in Totnes. | | Document enclosed. |
| 10 | To consider the request by Totnes Rugby Club that dogs be excluded from the main playing pitch. | | Document enclosed. |
| 11 | To consider a proposal that the Chair of the Town Matters Committee is the Totnes Town Council elected representative of the Totnes Travel Partnership. | | Document enclosed. |
| 12 | To consider the Totnes and Dartington Traffic and Transport Forum revisions to the Totnes Travel Policy. | |  |
| 13 | To consider/note the South Hams District Council consultation on draft gambling statement of principles. | | A link to the document can be found at: https://www.engagement.southhams.gov.uk/gamblingpolicyassociateddocuments |
| 14 | To update on the sale of the Brutus Centre (former Co-op/Budgens and neighbouring shops). | | Cllr Hendriksen |
| 15 | To consider a request from a member of the public to volunteer as a Totnes Tree Warden. | | Document enclosed. |
| 16 | To note the request to South Hams District Council to provide planning training for members of the Town Matters Committee. | | Administrator to provide verbal update. |
| 17 | To note the date of the next meeting of the Town Matters Committee – **Thursday 18th October 2018 at 7.00pm**. | |  |

Sara Halliday

Administrator

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| Future meetings agenda items:   * Link Councillor Updates: * Oct – Arts * Nov – Elderly and Vulnerable People * Dec – Young People/Youth * Jan – Heritage * Feb – Open Space, Sports Provision, Leisure * Mar – Traffic & Transport, and Environment & Sustainability * Oct – Project proposals to be considered for precept funding. * Suitable electric car charging points in the town. * How Totnes Town Council can help make Totnes a disability friendly town. | Committee Members – quorum is 5 members   * Cllr Hendriksen (Chair) * Cllr Allen * Cllr Hodgson * Cllr Paine * Cllr Parker * Cllr Piper * Cllr Sermon * Cllr Sweett (Deputy Chair) * Cllr Vint * Cllr Webberley |

**ITEM 3 – DRUG AND ANTI-SOCIAL BEHAVIOR ISSUES IN TOTNES**

At the September Full Council it was suggested that the Town Matters Committee discusses the ongoing drug and anti-social behaviour issues that are affecting Totnes. Cllr John Green has approached the South Hams District Council Officers who are involved in the District Council’s Drugs Task and Finish Group to attend to update the Committee on their work.

The Mayor of Totnes and Dr Sarah Wollaston MP have arranged an Open Meeting with the Devon and Cornwall Police and Crime Commissioner, Alison Hernandez, on Monday 8th October at 3.30pm in the Guildhall. It is hoped that members of the public will attend to raise their concerns about drug abuse and criminal issues affecting the town.

**ITEM 9 – VALIDITY OF ISSUING A BUSKING BADGE IN TOTNES**

Totnes Town Council reviewed the busking code of conduct in February 2018. However, the number of complaints received by the Council Offices about the volume of music played by buskers throughout the town, particularly by businesses has not decreased. The number of buskers believed to be in possession of a busking badge is low, and as the Town Council having no enforceable powers to deal with buskers – whether they are in possession of a busking badge or not – then is there any practical use in the issuing of badges?

**ITEM 10 – TOTNES RUGBY CLUB REQUEST TO EXCLUDE DOGS FROM THE MAIN PLAYING PITCH**

This item has been referred to the Committee from Full Council.

Totnes Rugby Club wishes to sign a 40-year lease for fields at Borough Park. They have requested that dogs be excluded from their main playing pitch. To realise the long-term ambitions of the club, restrictions will need to be agreed at some point or the Club will need to consider relocating, particularly if they win promotion in the league. Cllr Green has raised this issue and has requested the view of Totnes Town Council in order to inform the decisions being made. Cllr Green believes that it is important that clarity is obtained now in order that the Club is fully aware of the restrictions which will be imposed and they can decide whether or not to take on the lease.

**ITEM 11 – TOTNES TRAVEL PARTNERSHIP**

SHDC has set up the Totnes Travel partnership to ensure that S106 monies are appropriately spent. Representation includes County and District Councillors and officers, and a Totnes Town Council officer, with other representatives from the community invited to attend as required. Whilst wishing to keep the membership numbers to a minimum, it was proposed at an initial scoping meeting that the Chair of the Totnes Town Matter Committee forms part of the core membership to ensure an elected Councillor presence. The meetings will take place roughly quarterly, with the next due to be held on 2nd October 2018.

**ITEM 13 – SHDC DRAFT GAMBLING STATEMENT OF PRINCIPLES**

The full document (55 pages) can be found at the following link: <https://www.engagement.southhams.gov.uk/gamblingpolicyassociateddocuments>

The main proposed changes include more detail on the Council’s expectations of local risk assessments, separation of premises and location of gaming machines within premises. There is also new information relating to the safeguarding of children and vulnerable people at gambling premises. Deadline for responses is Friday 5th October 2018.