

**AGENDA FOR THE TOWN MATTERS COMMITTEE
THURSDAY 24TH JANUARY 2019 AT THE MASONIC HALL, TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Masonic Hall, South Street, Totnes on **Thursday 24th January 2019 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.	Apologies from Cllrs Sermon.	2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To discuss any matters arising from the minutes of 20 th December 2018. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To consider the requirement for additional signage to tackle anti-social behaviour issues around Totnes (e.g. no alcohol zones, aggressive begging, unattended baggage, obstruction of pavements and bus shelters).	Document attached. Cllr Sweett	10 mins
4	To note an update on the Borough Park Skate Park project.	Cllr Sweett	5 mins
5	To note or make recommendations on the following tree works orders: Works to Trees in a Conservation Area: 5a) 4056/18/TCA – T1: Yew – Crown raise by 2.5m to clear road and car park; reduce height and spread by 2m. 31-33 Fore Street, Totnes, TQ9 5HH.	Applications available on the SHDC website – www.southhampton.gov.uk	5 mins
6	To make recommendations on the following planning applications: 6a) 4109/18/LBC & 4113/18/FUL – Listed building consent for installation of 2no. new external A/C condensers to rear wall and internal alterations and modifications, including new opening and relocation of toilet and installation of new fascia and side elevation signage. Ground and Basement, 57 High Street, Totnes, TQ9 5NS. 4114/18/ADV – Advertising consent for letters fixed to 2no. fascias and 1no. board with hand painted logo to the side of the building. Ground and Basement, 57 High Street, Totnes, TQ9 5NS. 6b) 4068/18/VAR – Application for variation of condition 6 (acoustic assessment and attenuation) following grant of planning permission 4165/17/FUL. Development site at SX809597, Steamer Quay Road, Totnes. 6c) 4010/18/LBC – Conservation work to Courtyard area – oak beams, oak column, oak lintel, new slate cladding, new external door (not historic), new sash window, new external spiral stair (secondary means of escape), new oak louvred screen, repairs to lath and lime plaster, lead detailing. 43 High Street, Totnes, TQ9 5NP.	Applications available on the SHDC website – www.southhampton.gov.uk	30 mins

	<p>6d) 4140/18/HHO & 4141/18/LBC – Householder and listed building consent applications for replacement garage, new vehicular and pedestrian gates. 4 Seymour Villas, Pathfields, Totnes, TQ9 5QR.</p> <p>6e) 4207/18/HHO – Householder application for proposed first floor extension over footprint of existing ground floor extension to the rear of the existing private residence, and other minor internal alterations to the existing house. 27 Bridgetown, Totnes, TQ9 5AD.</p> <p>6f) 4016/18/HHO – Householder application for first floor extension to garage to create studio/workshop and alterations to ground floor windows to dwelling house. Quarry House, Maudlin Road, Totnes, TQ9 5EX.</p> <p>6g) 4160/18/HHO – Householder application for construction of dormer window and erection of timber garden shed. 5 Cherry Cross, Totnes Down Hill, Totnes, TQ9 5EU.</p> <p>6h) 3869/18/HHO & 3871/18/LBC – Householder and listed building consent applications for ground floor rear extension to existing rear C20 extension of dwelling within listed C17 terrace of cottages. 4 Moorashes, Totnes, TQ9 5TN.</p> <p>6i) 4139/18/HHO – Householder application for demolition of existing extensions, low energy refurbishment of existing, reconfigure roof to gable type and new living kitchen extension. 40 Denys Road, Totnes, TQ9 5TL.</p> <p>6j) 0086/19/HHO - Householder application for conversion of garage to habitable room. 10 Jordons Brook, Totnes, TQ9 5FR.</p> <p>6k) 3947/18/LBC & 3948/18/ADV – <i>REVISED</i> Advertisement and listed building consent for external shopfront (2 x fascia Coffee 1 and 1 x projecting sign [<i>removal of illumination from the signage</i>]) and internal alterations at 14-16 High Street. 14 High Street, Totnes, TQ9 5RY.</p>		
<p>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</p>			
7	To note updates from the Heritage Link Councillors.	Document enclosed	10 mins
8	To consider a draft policy for the conduct of Totnes Town Council business on the death of a senior national figure.	Document enclosed	15 mins
9	To note an update on the Totnes Travel Plan Partnership, including cycle routes.	Document enclosed.	10 mins
10	To note the timeline for considering the Totnes Town Council Transport Policy and Strategy.	Document enclosed.	10 mins
11	To consider whether Totnes Town Council should continue to send birthday cards to those turning 18.	Document enclosed.	5 mins
12	To note the date of the next meetings of the Town Matters Committee – Thursday 21st February 2019 at 7.00pm in the Masonic Hall.		2 mins



Sara Halliday
Committee and Cemetery Administrator



**MINUTES OF THE TOWN MATTERS COMMITTEE
THURSDAY 20TH DECEMBER 2018 AT THE GUILDHALL TOTNES**

Present: Councillors G Allen, J Hodgson, P Paine, R Vint (Chair) and L Webberley.

Apologies: Cllrs R Hendriksen, M Parker, K Sermon and J Sweett.

Not Present: Cllr B Piper.

In Attendance: Sara Halliday (Administrator).

No	Subject	Comments
1	To receive apologies and to confirm that any absence has the approval of the Council.	It was resolved to accept the apologies. Cllr Sweett had emailed comments about certain agenda items. Councillors appointed Cllr Vint as Chair for this meeting.
	<i>The Committee will adjourn for the following items:</i>	
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.	There were no members of the public present.
	<i>The Committee will convene to consider the following items:</i>	
2	To discuss any matters arising from the minutes of 22nd November 2018. (Note: already agreed through Full Council.)	Item 3, 2.10 – Totnes Rugby Club and KEVICC will be invited to the next Town Matters Committee to discuss the potential long-term use of the football field by the Rugby Club. Item 6 – Letter sent. Item 8 – Letter sent. An email will be circulated to all Councillors with details of the South Hams District Council Executive Committee discussion last week and the officer's report of the public consultation.
3	To note or make recommendations on the following tree works orders: Works to Trees in a Conservation Area: 3a) 3875/18/TCA – T1: Walnut – Fell to near ground (tree is infected with Honey Fungus). 1 Cistern Street, Totnes, TQ9 5SP.	No objection.
4	To make recommendations on the following planning applications: 4a) 3947/18/LBC & 3948/18/ADV – Advertisement and listed building consent for external shopfront (2 x fascia Coffee 1 and 1 x projecting sign) and internal alterations at 14-16 High Street; and 3944/18/FUL – Change of use from Class A2 (bank) to a mixed A1/A3 use (coffeeshop)	Applications available on the SHDC website – www.southhams.gov.uk 3944/18/FUL - No objection to change of use from Class A2 to A1/A3. 3948/18/ADV – Objection to the proposed illuminated signs, as the High Street is in the conservation area and no illuminated signs have previously been permitted in High Street or Fore Street.

<p>together with shopfront alterations. 14 High Street, Totnes, TQ9 5RY.</p> <p>4b) 3945/18/VAR – Variation of condition 5 following grant of planning permission 2927/15/FUL (for amendments to 2 units). Development Site at Sx 794 614, Ashburton Road to Clay Lane, Dartington.</p> <p>4c) 3887/18/FUL – Single storey extension to existing café/bistro and part change of use from A1 to A3. China Blue, Station Road, Totnes, TQ9 5JR.</p> <p>4d) 3386/18/HHO – Householder application for alterations and second storey extension. 23 Elmhirst Drive, Totnes, TQ9 5UX.</p> <p>4e) 3784/18/HHO – Householder application for proposed refurbishment and extensions. 21 Kings Orchard, Totnes, TQ9 5BX.</p> <p>4f) 3684/18/HHO & 3905/18/LBC – Householder application and listed building consent for demolition of existing kitchen lean-to and creation of new kitchen/dining extension. Hatters Cottage, Collins Road, Totnes, TQ9 5PJ.</p> <p>4g) 3831/18/LBC – Listed Building Consent application for modernization of Grade 2 listed building, to include a new second floor bathroom and en-suite, with associated soil pipe connection to existing sewer, complete re-wire, new power points and under floor heating. Strengthen floors by overboarding and/or noggins and additional joists. Replace one ‘modern’ window with new Yorkshire Sash to match other existing. 1 Leechwell Lane, Totnes, TQ9 5EA.</p> <p>4h) 3795/18/ADV – Advertisement consent for installation of 6no A1 boards along cycle path route with 3no wooden notice boards at the ends of the path. Sharpham House, Ashprington. TQ9 7UT.</p>	<p>Support.</p> <p>Support.</p> <p>Support in principle, subject to the submission of a wildlife report, as the works contain changes to a roof space.</p> <p>Support.</p> <p>Cllr Allen declared a personal interest. Support.</p> <p>Support.</p> <p>Support.</p>
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NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.

5	To note updates from the Young People/Youth Link Councillors.	Cllr Sweett’s report was noted. The Committee were pleased to hear the updates from the various youth groups, and particularly the good works by Jamming Station.
6	To consider a request to introduce residents parking in Parkers Way, Parkers Close and Brooklands in Bridgetown.	This issue has not previously been raised at Bridgetown Alive! meetings. It was acknowledged that there is an issue with those who are parking in residential roads and going off to work in the town all day (at various locations) but creating residents

		<p>parking only pushes the parking problem elsewhere, and that a review of residents parking is needed.</p> <p>To RECOMMEND to Full Council that:</p> <ul style="list-style-type: none"> • The Totnes and District Traffic and Transport Forum look at this request, and all existing residents parking areas, for review; and • TTC conducts a survey of the affected roads to gain the wider opinion of residents.
7	To confirm the Full Council resolution on the formal consultation for the Baltic Wharf Public Path Varying Order 2018, Footpath No. 2 Totnes.	As no revised plans for the footpath have been received, this item was postponed.
8	To consider whether current defibrillator facilities in Totnes are sufficient.	<p>Cllr Webberley raised concerns from a resident posted on Facebook about the lack of a comprehensive list of defibrillator facilities in Totnes, particularly in Bridgetown, and the struggle to find these details in an emergency.</p> <p>To RECOMMEND to Full Council that:</p> <ul style="list-style-type: none"> • Community groups are made aware of grant funding available to apply for the installation of defibrillators; • TTC encourages those organisations who have defibrillators to ensure they are registered with the South Western Ambulance Service and the websites nddb, heartsafe and goodsamapp; and • TTC asks organisations to confirm the locations of defibrillators in Totnes and that a list of locations is posted on the TTC website, in the Totnes Directory and at bus stops.
9	To note the Citizens Advice South Hams Annual Report for 2017/18.	<p>Noted.</p> <p>To RECOMMEND to Full Council that TTC supports the Citizens Advice request for funding of £300 as part of its budget setting process in January 2019.</p>
10	To note the appeal decision on Bowden Reservoir, Fishchowters Lane, Totnes, TQ9 7RX.	Noted.
11	To note the Devon County Council True Street Cross at A385 to Blackpost Lane, Berry Pomeroy No Right Turn Order.	Noted. Cllr Hodgson updated the Committee that Berry Pomeroy Parish Council has concerns about this proposed road change and is requesting a site visit with Devon Highways officers to review this and the main A385-Berry Pomeroy junction.
12	To note the Totnes Supporting Fairtrade minutes of the meeting on 13th November.	Noted.
13	To consider the revised Totnes Town Council Transport Policy and Strategy.	Cllr Hodgson explained the changes to the document which had been discussed at the last Totnes and District Traffic and Transport Forum. As the Air Quality Action Plan uses a scoring system for projects, a similar format has been applied and TTC Cllrs should consider how they would grade the potential projects listed based on improving air quality and improving quality of life (columns 1 and 2).

		<p>It was AGREED that:</p> <ul style="list-style-type: none"> • The updated Totnes Transport Policy and Strategy would be circulated to all Councillors, along with the Part 5 – Schemes section for scoring the projects in columns 1 and 2; • All Councillors are encouraged to attend the next Totnes and District Traffic and Transport Forum on 23rd January 2019 at 6.30pm at the REconomy Centre where Section 5 will be worked through; and • Section 5 will then return to Town Matters for comment before going to Full Council. <p>[Cllr Allen left the meeting during this item]</p>
14	To note the date of the next meetings of the Town Matters Committee – Thursday 24th January 2019 at 7.00pm in the Masonic Hall.	Noted.

CHAIR

Future meetings agenda items:

- Link Councillor Updates:
 - Feb – Open Space, Sports Provision, Leisure
 - Mar – Traffic & Transport, and Environment & Sustainability
- TTC Transport Policy and Strategy – Recommendation (Feb)
- How Totnes Town Council can help make Totnes a disability friendly town.

Committee Members – quorum is 5 members

- Cllr Hendriksen (Chair)
- Cllr Allen
- Cllr Hodgson
- Cllr Paine
- Cllr Parker
- Cllr Piper
- Cllr Sermon
- Cllr Sweett (Deputy Chair)
- Cllr Vint
- Cllr Webberley

Item 3 – Signage to Tackle Anti-Social Behaviour Issues

This issue will be presented by Cllr Sweett following discussions at a meeting with Caring Town, the Freedom Centre, District Councillors, South Hams District Council (SHDC) Housing and Environmental officers, the Police and a Chamber of Commerce representative. Totnes already has identified alcohol-free zones, and signage is currently being updated by SHDC. Additional signs have been suggested to address other areas of anti-social behaviour in the town (e.g. aggressive begging, unattended baggage, obstruction of pavements and bus shelters) as a way of positive messaging to residents and visitors about what is considered to be unacceptable behaviour. These signs will also provide information about the Freedom Centre (formerly known as Marketplace Ministries/Drop-in).

Item 7 – Heritage Link Councillor Update

Cllr Allen - The Totnes Heritage Development Trust, the one which was involved in trying to update St Mary's Churchyard, is going to launch in May 2019 with an appeal to raise money for the refurbishment and repair of St Mary's Church. They aim to get the church off the At Risk register and to get into a position where they can offer community space for community groups and for concerts and art exhibitions etc - to open up the church up in other words to a greater number of people. That'll be Project A and then Project B will be the improvements to the churchyard and the opening up of the square outside the church (not moving the war memorial). After that Project C will be to help improve, fund and focus on other heritage issues within the town. Cllr Price and I are trustees of this group now with particular interest in the wider heritage aspects of the fund raising.

DRAFT POLICY FOR THE CONDUCT OF TOTNES TOWN COUNCIL BUSINESS ON THE DEATH OF A SENIOR NATIONAL FIGURE

Issue: South Hams District Council has issued guidance¹ of the steps that should be taken when Operation London Bridge is enacted. As part of the planning for such an event, Totnes Town Council should have a policy to oversee its conduct of business during a time when national mourning has been declared.

Background: There are codename operations for the plan of what will happen in the days after the death of senior figures of the Royal Family, and announcement of these bridges being 'down' will set the plan in motion. The codenames are as follows:

- Operation London Bridge – HM The Queen (State Funeral)
- Operation Forth Bridge – HRH The Duke of Edinburgh (Ceremonial Royal Funeral)
- Operation Menai Bridge – HRH The Prince of Wales (Ceremonial Royal Funeral)
- Other Royal family members will be given Non-Ceremonial Royal Funerals.

Following the death of a member of the Royal Family, the Lord Chamberlain will consult with the Prime Minister before seeking the Sovereign's Commands with regard to the type of mourning to be observed. No action should be taken until there is a formal announcement of the death (therefore any 'media reports are coming in' stories should be ignored). The forms of mourning and their implications for Totnes Town Council are as follows:

- **National Mourning** – observed by all. Flags are lowered to half mast from the day of death until the day of the funeral. Marking a silence may be observed. A
- **Royal Mourning** – no implications for Totnes Town Council.

Wider guidance from South Hams District Council (as the local authority) can be expected and timings for Proclamation Day are still to be confirmed (as they need to follow Devon County Council arrangements). However, the Chairman will make the announcement of the new Sovereign on Proclamation Day (2 days after the day of death of the Sovereign) or possibly the day after which the Mayor of Totnes will be invited to, and which can then be followed by the Mayor of Totnes' announcement to the town.

Recommendation:

That the policy set out in the protocol at Annex A is approved so that Totnes Town Council Councillors and officers are aware of the events following the release of an official statement and are able to respond effectively. The protocol sets out: the action required; who is responsible for implementing the action; and any relevant comments or preparation required. The most significant protocols surround the death of the Sovereign (not experienced since 1952) and therefore it is important that the Council are in agreement that the protocols to be followed are easy to understand and deemed appropriate.

¹ Based on the document National Association of Civic Officers 'Marking the Death of a Senior National Figure', Third Edition issued April 2017.

TOTNES TOWN COUNCIL PROTOCOL FOR MARKING THE DEATH OF A SENIOR NATIONAL FIGURE OR LOCAL HOLDER OF HIGH OFFICE

This protocol sets out the action to be taken in the event of the death of:

HM The Queen*

- HRH The Duke of Edinburgh
- HRH The Prince of Wales
- HRH The Duchess of Cornwall
- HRH The Duke of Cambridge
- HRH The Duchess of Cambridge
- HRH Prince George
- HRH Princess Charlotte
- HRH Prince Louis
- HRH The Duke of Sussex
- HRH The Duchess of Sussex
- HRH The Duke of York
- HRH The Earl of Wessex
- HRH The Princess Royal
- HRH The Countess of Wessex

- The Prime Minister
- Any former Prime Minister
- The Members of Parliament for South Hams
- A serving Mayor or Leader of the Council
- A serving member of the Council

This protocol is to be kept under annual review, and the contact list will be updated annually in May.

*** Bold type indicates the action is only required in the event of the death of the Sovereign.**

PART 1 - Implementation of the Protocol on official confirmation of the death

Plans should only be implemented following an official announcement – ‘reports of’ are not official. On hearing/seeing an official announcement the Town Clerk, in consultation with the Mayor, is authorised to implement the protocol.

Action Required	Authorised By	Other Notes
Totnes Town Council’s Mourning Protocol will be implemented on the formal announcement of the death of any one of those persons named above.	Implementation will be authorised by the Town Clerk or in their absence by the Deputy Clerk.	

PART 2 – Flag Flying

Half mast flying has specific protocols and officers must ensure that they are aware of the correct method to employ and observe this when lowering a flag to half mast, or changing a local flag to the Union Flag for lowering to half mast. Please see notes at Annex A.

Action Required	Implemented By	Other Notes
<p><u>On announcement of Death.</u> Immediately the flags being flown will be lowered to half mast. In the event of no flag being flown on the day, the Union Flag will be raised and lowered to half mast immediately.</p> <p>In the case of the death of a senior Royal family member flags will be replaced with the Union Flag.</p>	<p>Town Ranger, following instruction from the Town Clerk or Deputy Clerk.</p>	<p>See Annex A which sets out the correct procedure for flying a flag at half mast.</p>
<p><u>Applicable only following the death of the Sovereign:</u> On Proclamation Day (D+1) (the day following the death of the Sovereign, when the new Sovereign is proclaimed) flags will - at 1100 hours - be raised to full mast and flown throughout the day at full mast. On the day following Proclamation Day (D+2) they will be returned to half-mast at 1300 hours.</p>	<p>At the Civic Hall by the Town Ranger.</p>	
<p><u>On Subsequent Days.</u> Following the death of the Sovereign or other members of the Royal Family identified in the list on page 1, flags will continue to be flown at half mast until 0800 hours on the day following the funeral (D+11).</p> <p>For all non-Royal senior figures identified in the list on page 1, the flag on the Civic Hall will fly at half mast on the day of the announcement of the death. On subsequent days the usual local arrangements will resume (i.e. the flag will be taken down) until the day of the funeral when the flag will again fly at half mast.</p>	<p>At the Civic Hall by the Town Ranger, following instruction from the Town Clerk or Deputy Clerk.</p>	<p>The funeral of the Sovereign will take place 10 days after the day of death.</p> <p>For other senior members of the Royal Family the number of days will be fewer, usually 8 days.</p>

<p>and noticeboard and will be included in social media posts.</p> <p>The statement will confirm that flags are to be flown at half mast and will give details of the Book of Condolence and any minute's silence to be observed. In the case of the death of the Sovereign it will include arrangements for the Proclamation Day announcement. In the case of the death of the Sovereign or a member of the Royal Family it will also mention any arrangements for an e-Book of Condolence on the Royal website.</p>	<p>Statement to be emailed to all Councillors and to the Totnes Times.</p>	
<p><u>Closing Condolence Book.</u> When a Condolence Book has been closed the Clerk will discuss with SHDC arrangements for retention.</p>		<p><i>[SHDC are still considering whether to collect up the books of condolence and bind them into a single document for South Hams, which will then be stored by agreement at Devon Archives; or alternatively whether Devon County Council will agree a format for their books of condolence (which SHDC books would mirror) and for DCC to collect the books of condolence, have them bound, and keep as part of their records.]</i></p>

Part 4 - Events during the Period of Mourning

The Mayor and Deputy Mayor are to attend appropriate events where they continue, however if the country is in national mourning, parties, dinners and more celebratory events should be declined.

Action Required	Implemented By	Other Notes
<p>To review the programme of engagements undertaken by the Mayor to ensure it is appropriate in a time of national mourning and that it sits comfortably with the national mood.</p>	<p>The Mayor, Town Clerk and the Mayor's PA</p>	<p>Consideration may also be given to working with local faith groups to arrange some sort of Service on the eve of the funeral.</p>

Part 5 – Proclamation Day

At 1100 hours on Proclamation Day (D+1) the official proclamation of the new King will be read at St James' Palace. At noon it is read at the Royal Exchange, then the heralds set out for Edinburgh/ Cardiff and Belfast. (D+2) the heralds read their proclamation in the capitals. Then the local proclamations can be read. SHDC timings are TBC, depending on DCC arrangements. The Mayor of Totnes will be invited to the SHDC Proclamation announcement which will be read by the Chairman of the Council, and will pass a copy of the Proclamation to the Mayor for TTC records.

Action Required	Implemented By	Other Notes
<p><u>In Totnes the Proclamation will be read as follows:</u> By the Mayor at 1500 hours on the day following Proclamation day (D+2) or D+3 at the front of the Guildhall/Civic Hall.</p> <p>The Mayor and Deputy Mayor to be robed with black rosettes and black gloves.</p>	<p>A public address system to be set up by the Civic Hall Administrator/Caretaker. Town Clerk to be alongside the Mayor</p> <p>Town Sergeant</p>	<p><i>[Timings will depend on when SHDC are making their announcement as TTC will need to follow this]</i> Suggested wording of the Proclamation is at Annex D.</p>
<p><u>Invites.</u> All those listed in Annex C to be invited to be present. Councillors and Officers to wear dark lounge suit/jacket and trousers/skirt. Gentlemen to wear a Black tie. Black Arm bands to be available.</p>		<p><i>Suggest 'dark clothing' and ties and arm bands to be available.</i></p>
<p><u>Reading of the Proclamation to be publicised.</u></p>	<p>Notification of the reading of the Proclamation to be given by the Town Clerk to those identified at Annex C.</p> <p>Town Clerk and Administrators to ensure that the public are informed by press release and items on the Council's website, noticeboard and Facebook page.</p>	
<p><u>Arrangements to be made for crowd management, liaison with local police. Arrangements to be made for media access.</u></p>	<p>Town Clerk</p>	

Part 6 – Dress Code

Original Advice - During the official mourning period black arm bands and black ties (gentlemen) should be worn when representing the Council. Members and Senior Officers when on official duty should wear dark coloured suits, at a minimum for the first day after the announcement, Proclamation Day, for any official minutes' silence and on the day of the funeral.

Suggested Text - During the official mourning period black arm bands and black ties (optional) should be worn when representing the Council. Councillors and Officers when on official duty should wear dark coloured clothing, at a minimum for the first day after the announcement, Proclamation Day, for any official minute's silence and on the day of the funeral.

Action Required	Implemented By	Other Notes
<p><u>Supplies.</u> A stock of black ties and black arm bands will be held in the Council Offices. They will be available from the Administrators for use by Councillors and Town Clerk attending on Council business following the death of a senior national figure.</p>	<p>The stock to be issued and maintained in good order by the Mayor's PA.</p>	<p>Black ties, rosettes and arm bands are stored in the Muniment Room.</p> <p>At the time of the annual review of this protocol consideration will be given to the number of items in stock, their condition and the need for cleaning, repair or replacement. A list of suppliers for these items is set out at Annex F.</p>
<p><u>Chains of Office.</u> On the death of the Sovereign, the Totnes Town Council chains of office will not be worn by the Mayor or Deputy Mayor and instead badges of office will be worn on a black neck ribbon.</p> <p>Black rosettes (for wearing on the Mayoral robes) and black gloves will be available.</p>	<p>Mayor's PA.</p>	<p>Existing ribbons to be used on the reverse from the day of death until and including the day of the funeral of the Sovereign. Held by the Mayor's PA.</p> <p>Stored in the Muniment Room.</p>
<p><u>Maces.</u> From the day of death until and including the day of the funeral of the Sovereign, the maces will have a black ribbon tied in a bow around the shaft.</p>	<p>Administrators.</p>	<p>The black ribbon for the maces is held with the black ties, rosettes and arm bands in the Muniment Room.</p>
<p><u>Guildhall Photograph of HM The Queen.</u> The frame of the photograph should be draped in thick black ribbon if the Guildhall is open to the public.</p>	<p>Administrators.</p>	<p>Ribbon to be purchased.</p>

Part 7 – Marking a Silence

Where the death of a senior member of the Royal Family is to be marked by a Silence, an announcement will be made by Buckingham Palace.

Action Required	Implemented By	Other Notes
<p><u>Leading the Silence.</u> The Mayor will lead a Public Silence outside of the Council Offices/Guildhall.</p> <p>Those listed at Annex C to be invited. Mayor and Deputy Mayor to be robed. Dark clothing requested. Black ties and arm bands to be available.</p>	<p>A public address system to be set up.</p> <p>Notification of the reading of the Proclamation to be given by the Mayor's PA to those identified in Annex C.</p>	
<p><u>Publicity.</u> The Public Observing of the Silence to be publicised. Arrangements for media access.</p> <p>Arrangements to be made for crowd control, and liaison with local police, town ranger and other agencies.</p>	<p>Clerk and officers to ensure that the public are informed by press release and item on the Council's website, noticeboard and Facebook page.</p>	

Part 8 – Letters of Condolence

This is separate to the book of condolence and should be sent to the Palace or other residence as directed by the official announcements.

Action Required	Implemented By	Other Notes
<p>As soon as practical, a letter of condolence will be drafted and circulated to the Town Mayor before dispatch. It will include details as to whether any book of condolence has been opened and how it will be retained after it is closed.</p>	<p>Town Clerk</p>	<p>Only one letter to be sent.</p>

Further advice can be found in the National Association of Civic Officers 'Marking the Death of a Senior National Figure' Third Edition issued April 2017.

Flying Flags at Half Mast

Full details of the correct way to fly flags at half mast is given on the website of the Flag Institute (www.flaginstitute.org).

It is important that the guidance given by the Flag Institute is adhered to strictly.

Half mast means the flag is flown two-thirds of the way up the flagpole, with at least the height of the flag between the top of the flag and the top of the flagpole. Flags cannot be flown at half mast on poles that are more than 45° from the vertical, but a mourning cravat can be used instead (see the Flag Institute's website for further details).

When a flag is to be flown at half mast, it should first be raised all the way to the top of the mast, allowed to remain there for a second and then be lowered to the half mast position. When it is being lowered from half mast, it should again be raised to the top of the mast for a second before being fully lowered.

When a British national flag is at half mast, other flags on the same stand of poles should also be at half mast or should not be flown at all. Flags of foreign nations should not be flown, unless their country is also observing mourning.

Content of the Public Statement to be Issued by the Mayor of Totnes on the Announcement of the Death of a Senior National Figure or other Prominent Figure

The statement should begin with a suitable expression of the sadness of Totnes Town Council on hearing the announcement.

It should go on to state that flags will be flown at half mast.

If it is an occasion when Books of Condolence will be opened, then reference could be made to that.

When a decision has been taken on the Mayor's programme of events and engagements it might be stated that events are being cancelled as a mark of respect or that they will begin with a period of silence.

If in doubt, do not rush out a statement which commits the Council to action before that action has been discussed and has the necessary agreement.

DRAFT

Those to be invited to be present at the Reading of the Proclamation on the accession of a new Sovereign and at the Public Observance of a Two Minute Silence

- All Members of the Council
- Honoured Citizens/Freemen of the Town
- Past Mayors (if not serving Members of Council)
- Police
- Local Fire Commander
- A representative of the Lord Lieutenant (Deputy Lieutenant)
- Representative of different faith groups in town (St Mary's/St John's/ St George Baptist Chapel / Our Lady + St Peter The Kingdom Hall / Methodist / United Reform / The Gospel Hall)

NOTE:

The Proclamation will be read at County Hall by the High Sheriff. The Lord Lieutenant will be present at that ceremony.

The Proclamation will be read by the Mayor, with the Town Clerk alongside them.

Suggested words for the Mayor Reading the Proclamation

The Mayor (or in their absence the Deputy Mayor or the immediate past Mayor) to say:

We come together this afternoon following the passing of our late Sovereign, Queen Elizabeth the Second. Our sadness at this time is shared by people across the globe, as we remember with affection and gratitude the lifetime of service given by our longest-reigning Monarch.

But the basis on which our monarchy is built has ensured that through the centuries the Crown has passed in an unbroken line of succession. Today's ceremony marks the formal Proclamation to the people of Totnes of the beginning of our new King's reign.

Yesterday the Accession Council met at St. James's Palace to proclaim our new Sovereign. The flags which had flown at half-mast since The Queen's death were raised briefly to their full height to mark the start of His Majesty's reign.

The Accession Council also made an Order requiring High Sheriffs to cause the Proclamation to be read in the areas of their jurisdiction. The High Sheriff of Devon discharged that duty earlier today and now, with my humble duty, I now bring the words of the Proclamation to the residents of Totnes.

Ladies and Gentlemen. The Proclamation of the Accession.

READS THE PROCLAMATION

At the end of the Proclamation the Mayor will say: **God Save The King**

Official Guests repeat: **God Save The King**

All present join in saying: **God Save The King**

Finally, the Mayor will call for three cheers for His Majesty The King.

Dispersal

TTC Actions – Summary List

Announcement Day:

- (If announcement before 10pm otherwise by 9.30am following morning) flag to be lowered to half mast (Union flag to replace any others in the event of a member of the Royal Family).
- (If announcement before 5pm) condolence book and photographs to be readied for following day.
- Statement to be approved by Mayor/Deputy Mayor for release.
- Advise press of the proclamation details.
- Send invitations for proclamation.

D+1:

- Condolence book opened.
- Flag to be raised to full mast at 11am when national proclamation read.
- Statement released if not already.

D+2:

- Flag returned to half mast at 1pm.
- South Hams District Council proclamation at 2pm.
- Totnes Town Council proclamation at 3pm – in front of the Guildhall.

Funeral day:

- (D+10) Sovereign funeral.
- 2 minutes silence (if announced by Buckingham Palace).

Funeral day +1:

- 8am raise flag to full mast.
- Condolence book closes at 4pm (prepared for binding and insertion to the council archive/ return to SHDC).
- Condolence letter issued on behalf of Mayor to Private Secretary of deceased, if Sovereign deceased it goes to new Sovereign's private secretary and includes details of condolence book archive.

[Note: D = day of death, for example D=1 is the day after the announcement of the death]

Equipment List and List of Possible Suppliers

Condolence Books: issued by South Hams District Council, held in Administrator's office.

Pens (x3): issued by South Hams District Council, held in Administrator's office.

Black arm bands (x20) can be purchased from: Amazon

Black Ribbons for the Mayor's and Deputy's badges of office: reverse of existing ribbons, held by Mayor's PA.

Black ties (x10) can be purchased from: Amazon

Wide black ribbon x2m for bowing around lower half of Sovereign photograph in Guildhall:
haberdashers in High Street opposite St Mary's Church

Table cloth: issued by South Hams District Council, held in Administrator's office.

Photo frame: issued by South Hams District Council.

Framed photographs can be purchased from: Downloadable images of the Royal Family are available at www.royal.gov.uk. Site also gives details of companies from which a wider range of photographs can be purchased.

[Rope barriers (black or dark green) x2 can be purchased from: The workplace depot / office furniture

Fresh flowers for Condolence book room will be arranged via the Town Mayors Secretary when required]

The Cycle path "The Missing Link" to the national cycle network

Background

There seems to be an impasse developing between the sides involved the plans for the linking the National cycle network where it is currently encountering a natural barrier the River Dart and significant resistance over the use of the land on the South Devon railway side of the bridge from Totnes.

The impasse is growing over the use of the Bulliver bridge yet at the same time the route proposed will need for the likely compulsory purchase of the field adjacent to the river leading to the connection of the cyclepath to the lane that enables connection to the cyclepath network beyond the water treatment work on the Littlehempston side of the Dart.

The likely hood of the costs of this will far outweigh the costs of a new connection upstream of the bridge that does not need the sacrifice of valuable green fields that this area is famed for.

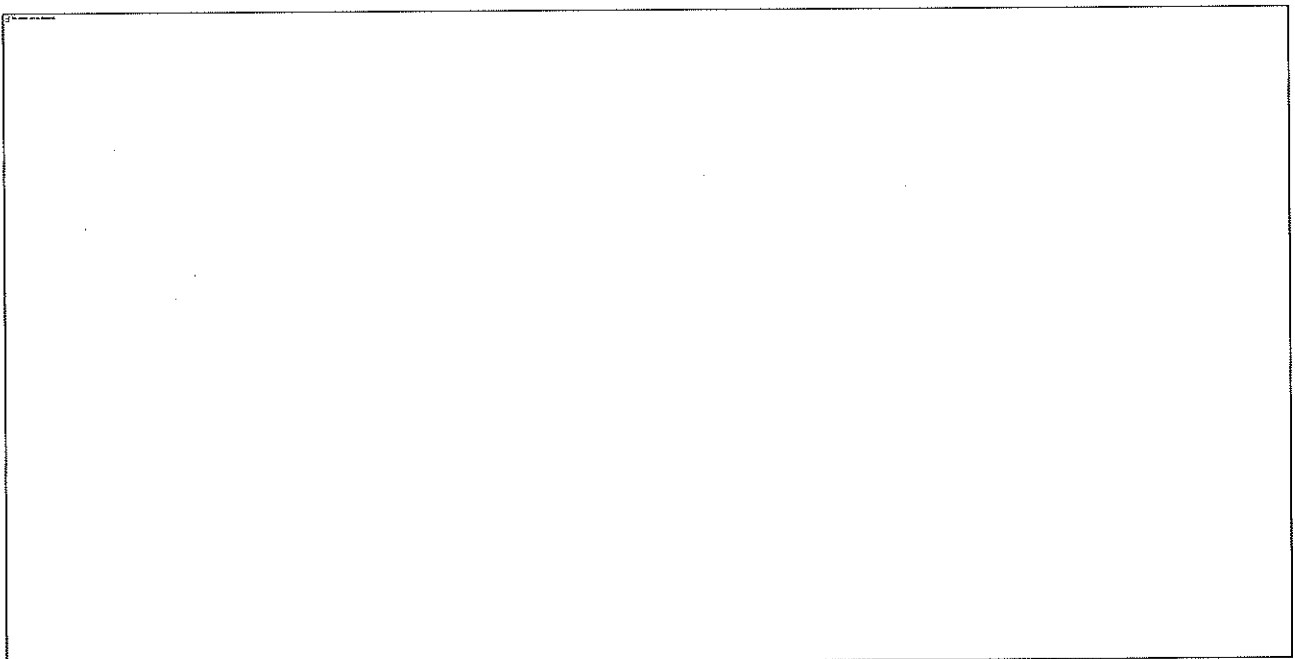
The proposal that I wish to put forward is one that requires minimal infrastructure work across fields to the river and lands at existing lanes that are already suited for wheeled traffic from,

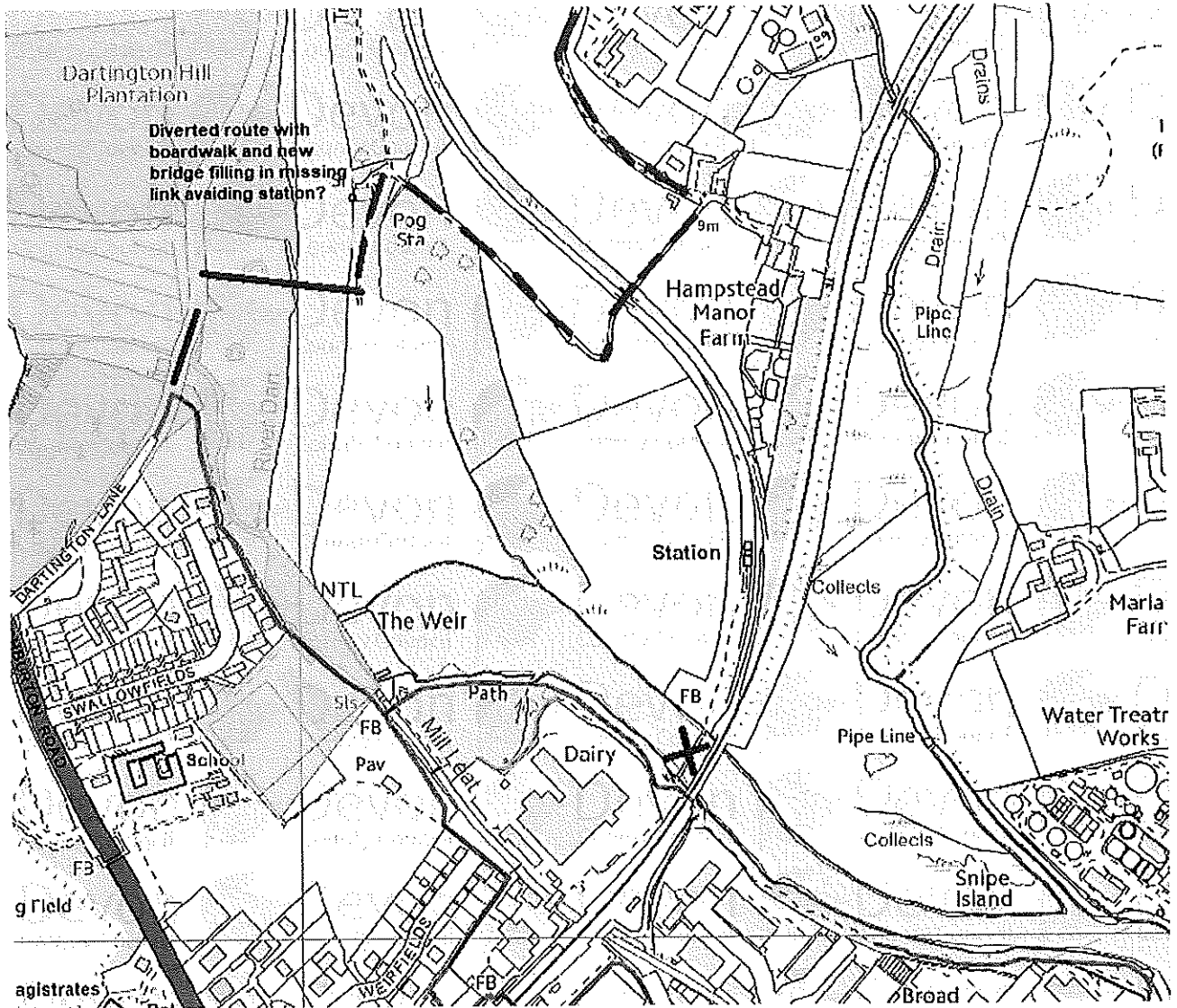
This proposal is non intrusive with minimal impact on the environment and has a very small potential footprint across the river and land between Dartington lane and the pumping station lane.

This also reduces the cycling impact on the land and on the distance travelled by the users of the cyclepath with just the addition of up to 80 metres of boardwalk and a 65 metre bridge then utilises existing lanes and quiet roads to connect the two sides of the river.

Existing proposal

The existing proposal is outlined in the picture below:





The exact position for the bridge is not determined but with a certain amount of sensible planning the bridge would be around this point with the aim of disrupting nature as little as possible yet providing a sensible solution to the impasse.

Item 9 – Totnes Travel Plan Partnership

In late 2018 SHDC set up the Totnes Travel Plan Partnership to ensure that S106 monies are appropriately spent. Representation includes County and District Councillors and officers, a Totnes Town Council Councillor and officer, with other representatives from the community invited to attend as required.

At the meeting on 16th January, the following issues were discussed:

- Bob the Bus - three representatives were present to update on passenger numbers, and their future aspirations of extending the operating times of the service to be able to transport commuters and operate on a Saturday.
- Councillors from Berry Pomeroy Parish Council were asked about their priorities for improving air quality along the A385.
- Cycle routes to Totnes - including the idea of a cycle path from Stoke Gabriel to Totnes using existing green lanes, and an alternative route from Littlehempston to Totnes presented by a member of the public to Full Council in January was mentioned (document attached).
- Air Quality Action Plan – SHDC hopes that the document will be adopted before the end of March.
- Baltic Wharf Travel Plan – ongoing.

Item 10 – Totnes Town Council Transport Policy and Strategy Timeline

The Totnes Town Council Transport Policy and Strategy needs to prioritise projects that could improve air quality, for inclusion in the Air Quality Action Plan currently being drafted by SHDC for Totnes.

The officer suggests the timeline below sets out the requirements to get a recommendation to Full Council in March 2019:

23rd January - Totnes and District Traffic and Transport Forum prioritise the projects identified in the revised Transport Policy and Strategy document.

24th January – Town Matters Committee, Cllr Hodgson to explain the prioritise process and work through scoring a couple of the proposed projects before the next Committee.

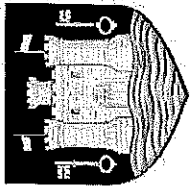
21st February – Town Matters Committee examines the TDTF prioritisation (to be circulated in advance) and makes its own prioritisation of the projects (if Cllrs can do this in advance it will help hugely). The Committee must make a recommendation for Full Council at this Committee in order to meet SHDC deadlines before the local election period.

4th March – Full Council considers the recommendation from Town Matters Committee.

Item 11 – Birthday Cards to New Voters

A budget of up to £100 was agreed by Full Council in March 2018 to send birthday cards to those turning 18 whose details were listed on the open register (22 individuals). Cllr Sweett has asked Committee to support the continuation of this scheme, and asks the Committee recommend to Full Council that funding is agreed to purchase: the Open Register for 2019 (approximately £25); birthday cards; and cover postage charges.

The officer recommends: that any decision on the sending of birthday cards is made by the newly elected Town Council in May as the practicalities of sending these cards is Councillor, not officer, led, and Councillors may change.



Totnes Town Council

Transport Policy and Strategy 2018



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5. Schemes (Projects that make this happen) ONLY for prioritisation and action plans

5. Appendix: Schemes: The following schemes are projects that have been identified, investigated and prioritised (previously) by Totnes on the Move Community Board. Each scheme has been assessed to indicate which Town Council Strategic Objective(s) it supports. This list may change as schemes are completed and others put forward.

Columns have been provided to enable prioritisation:

- (i) value in terms of improving air quality (score 1- 5 where 5 is high value)
- (ii) improving quality of life (e.g. health & fitness) (score 1- 5 where 5 is high value)
- (iii) whether funding would be available (indicate source)
- (iv) whether some other reason to delay exists (name or comment)

Item 10

A. Schemes previously evaluated and prioritised	Prioritisation / evaluation			
	(i)	(ii)	(iii)	(iv)
1. Plymouth Road: A town gateway and Advanced Stop Line				
2. Ebikes: On Street rental Bikes e.g. Plymouth Donkey Bikes located at the Plains, the Station and the Civic Square.				
3. Community Transport: Bob the Bus: Promotion and publicity to encourage more passengers, to widen the demographic appeal and further extension of the service.				
4. Bus Shelter at Shimmers Bridge Roundabout. Dartington Hall Trust to provide a pedestrian access as part of improvements to their shops.				
5. Totnes Station Forecourt route-ways into town Ramps. The ramps into Borough Park (by the tennis courts) need signage (on the fence) and making more attractive for pedestrians, and to be linked via an additional pedestrian crossing from the station				

B. Previously Identified Priority Schemes	Prioritisation / evaluation			
	(i)	(i)	(i)	(i)
1. Rotherfold (previously agreed as part of 2010 LSTF funding for) Highways elements of Rotherfold Development Project: Electric Car charging points and at Steamer Quay				

<p>2. Ashburton Road between Redworth junction and Dartington Lane Widen footway along Ashburton Road between Redworth junction and Dartington Lane for shared pedestrian/cycle use (partly completed). To serve Meadows Lane and other proposed new developments on the North West i.e. Dartington Lane side of A385 for access to KEVICC, Station, and the 'Red Carpet' route.</p>				
<p>3. Bridgetown 'Chicken Run' Bridgetown 'Chicken Run'. Provide ramps to bypass the seven sets of steps, for scooter/cycle use, along this popular walking route for all of Bridgetown. A further link to the riverside at Steam Quay to be considered. Any lighting requirement would need to be low lux to avoid adverse impacts on wildlife (incl. EU protected species of bats). (Bridgetown Alive! Are currently anxious to support this)</p>				

C. Previously Identified Supplementary Schemes	Prioritisation / evaluation		
	(i)	(ii)	(i)
<p>1. Totnes Rail Pedestrian and Cycle Path Underpass Route from rail station under Station Road bridge to Castle Street and with an extension through to Lower Collins Road. Initial discussions with Network Rail have been positive, but would need to await their programme of relocation of signal boxes (estimated 2021/2). Requires works to connect to both Castle Street and Collins Road.</p>			
<p>2. Coronation Road Improved cycle and pedestrian crossing at the entrance to Morrisons supermarket.</p>			
<p>3. Western Bypass at Cistern Street Move the bus stop closer to the junction with Plymouth Road (possibly to where the seat is just to the south of the junction). This would also benefit from a traffic island at the bottom of Harper's Hill to assist pedestrians.</p>			
<p>4. Western Bypass at junction with Plymouth Road Provide formal pedestrian crossing facility as part of traffic lights on north side of junction, to connect with walking route from Paige Adams Road. PRIORITY PROJECT</p>			

<p>5. Coronation Road at Seven Stars Hotel At next maintenance opportunity, remove short section of painted cycle lane. It is too narrow, encourages cyclists to ride too close to the footway and drivers can squeeze cyclists.</p>					
<p>6. The Lamb & Leechwell Street</p> <ul style="list-style-type: none"> • Pedestrian crossing at the junction of the Lamb with Leechwell Street needed. • Leechwell Street, northern end, at the crossing point, requires a connecting ramp up to The Lamb. <p>This would make a walk/cycle connection to the allotments and to the Toll House shared use path towards Ashprington and Harbertonford.</p>					
<p>11. Langridge Cross (SX 787582) Provide two bus stops. This is the nearest main road junction to Harberton village; the X81 service – much more frequent than the village service – could stop here (so avoiding some of the current car use)</p>					
D. Larger and Longer Term Schemes					
<p>1. Totnes to Littlehempston Cycle / Pedestrian Path PRIORITY PROJECT There is a long term, substantial public campaign for this the most direct route to close the severance in NCN2 between Totnes and Newton Abbot. It is supported by all the County Councillors on the route and Totnes' and other MIPs. It has been considered by the Minister, who has written to the South Devon Railway requesting them to make progress. It was the subject of evidence given to the recent All Party Parliamentary Cycling Group Enquiry, and mentioned at length in the Parliamentary Debate on the subsequent Report. Currently active proposal with South Hams HATOC</p>					
<p>2. Plymouth Road, east of Follaton Cross Provide a footway on north side of the road. The residents of the north side at Follaton Oak have no pavement from Follaton Cross on either side for 200m and for a further 200m only on the south side, with no crossing point. Green Travel Coordination work recently carried out identified this as a priority.</p>					

<p>3. Footpath between Totnes Bridge and Brutus Bridge. Needs to include an access ramp down from Totnes Bridge.</p>					
<p>4. Seven Stars Roundabout and The Plains - Redesign on shared space principles. Pedestrian crossings needed on each limb coming off of the roundabout (i.e. not just let downs in the pavement) except Lower Fore Street</p>					
<p>5. Totnes to Steiner School cycle route</p> <ul style="list-style-type: none"> • Continue Totnes to Steiner School cycle route to Buckfastleigh. • 30mph on main road to be extended to include the entrance to the school at Hood, Dartington (and possibly have 20mph lights at school arrival & departure times) 					
<p>6. New junction layout at junction of St Katherine's Way and New Walk. There is now considerable new housing at Baltic Wharf, from which New Walk leads directly to The Plains and the bottom of town. A layout to encourage walking/cycling could reduce congestion in this area.</p>					
<p>7. New pedestrian / cycle Bridge over the river Dart, south of the existing Totnes Bridge. Attempts to reallocate space on Totnes Bridge were unsuccessful, need to determine if a new (non-vehicular) bridge is feasible. It would connect Bridgetown and Totnes & link through to Chicken run.</p>					
<p>8. Redworth Junction Replacement of traffic lights with roundabout with segregated cycle and pedestrian lanes and crossings.</p>					
<p>9. Park and Change transport hubs investigated and implemented. Including ATMOS, Follaton, A381 Newton Abbot Road (SWW plant option). These would include cycle parking and electric vehicle charging points</p>					
<p>10. Cycle Network improvements (need to list)</p>					

<p>11. Travel Planning via Travel Partnership and Green Travel Coordinator (Specific funded role) to support change of travel behaviour with new residents. Current ongoing discussions.</p>					
<p>12. School Green Travel Plans Templates and support for each school. Implementation plans would also be needed.</p>					
<p>13. Motorcycle Parking Survey to assess need required in first instance</p>					
<p>Other possible schemes:</p> <ul style="list-style-type: none"> • Stoke Gabriel path – coming up a lot at TTF and should be on list • Sharpham path • Bidwell Brook Cycle path - Keep in contact with Dartington PC re funding/ (? option for S106 monies from Sawmills Field developments) 					
E - ADDITIONAL PROPOSED SCHEMES 2018					
<p>1. Shared Space Measures implemented (in phases) In Lower Fore St, Fore St, High St and the Narrows, Totnes. Community engagement process involved to include more planting in tubs & benches etc</p>	(i)	(i)	(i)	(i)	(i)
<p>2. 20mph speed limit zones in all town and village centres (including arterial routes that traverse these centres) where this measure has been sought by the local Parish Councils &/or Neighbourhood Plan Groups.</p>					
<p>3. Limit to size and weight of HGV vehicles accessing Totnes Town Centre: Would require a vehicle/goods redistribution/storage location to be identified.</p>					

SA

<p>4. Access restrictions options and alternative delivery options for Town Centre To be investigated.</p>			
<p>5. Rainbow Pedestrian Crossing in Totnes – current proposal as part of Civic Square redesign.</p>			
<p>6. Extend Air Quality monitoring on A385 to Huxhams Cross, Dartington.</p>			
<p>7. New signage from top of Kingsbridge Hill cycle path to Harbertonford village to direct cyclists to use rural back route.</p>			
<p>8. Replace (previously removed) Cycle Parking hoops in Civic Square.</p>			
<p>9. Additional Cycle Parking hoops on The Plains Being investigated / Hannah</p>			
<p>10. Footpath from Jackmans Lane to Follaton Arboretum Underway.</p>			
<p>11. New Pedestrian Crossing on Plymouth Road at Follaton leading out from footpath on South side.</p>			
<p>12. Green Travel Plans for Totnes Town and surrounding parishes (to be incorporated in their Neighbourhood Plans where applicable)</p>			
<p>13. Pedestrian Safety measures in Dartington (currently under investigation by PC with DCC):</p>			

<ul style="list-style-type: none"> • Pedestrian crossing across A384 with traffic calming from Post Office to Public Footpath / Recreational field – funding currently being sought (under SH HATOC) • Improvements to Origins Roundabout (to reduce traffic speeds & improve visual impact): Parish Council to look into this • Quiet Lane designation and measures at Cott Road (to Barracks Hill) and roads adjacent to Beacon Park. (Still under discussion) 					
<p>14. Replacement of Green Travel Vouchers on new housing developments With investments in Community Bus services being required for all new developments over 20 new homes. (analysis has shown <25% voluntary opt in /take up). Also a community outreach and menu approach to evaluate preferences should be used for all such schemes</p>					
<p>15. Vehicular link / adopted road from Parker's Way to (Lower) Camomile Lawn through Parkers Barn to reduce vehicular route and traffic going past St. John's School, Bridgetown. New owner is in agreement, but seeks some financial contribution towards the higher costs due to height differences (~1m).</p>					
<p>16. On street Bike Rental Scheme on the Plains and at the Station (e.g. Donkey Bikes in Plymouth) PRIORITY</p>					
<p>17. Extension of Access only to Kingsbridge Hill to reduce 'rat run' that is dangerous for pedestrians.</p>					
<p>18. 20mph speed limit continuous zones Throughout Totnes Town centre and all residential areas and village centres in neighbouring parishes (DCC Speed limits task group investigating).</p>					

<p>19. Access for All Footpath to the Station Direct from existing footpath through the KEVICCs sportsfield, via Weirfields/Ashburton Road (currently a fence obstructs this route – near ATMOS temp building). A Boardwalk might help.</p>					
<p>20. Link the Station to Babbage Road Open up a bus (only) route from bus turning area through into Babbage Road. This bus route would avoid the need for turning circle (thus providing 20 more parking spaces – which could be made 2 tier at that location) and provide public transport services to the Industrial estate as the busses would come back through Babbage Road and re-enter A385 at Coronation Road roundabout.</p>					
<p>21. Relocate large delivery vehicles creating congestion at Travis Perkins. Negotiate with Western Power to use their access (ramp) route west of T-P entrance to bring delivery vehicles down to enter yard at the rear of T-P, and exit only at the main entrance. Thereby creating more space for them to queue off-road and avoid potentially dangerous manoeuvres in the main road.</p>					
<p>22. Replace Static Air Quality monitors with dynamic monitors. These are more accurate and flexible.</p>					
<p>23. Changes to Roundabout at Coronation Road from Babbage Road. Create three lanes to enter roundabout to avoid congestion.</p>					
<p>24. E-Bikes to be run by Town Council. 20 such bikes could provide a good financial return for TC (would need employee). (Bikes with an GPS tracker, with 30miles battery assisted travel, and run off an app cost about £1,000 each – c.f £4,500 for Boris Bikes). They could link Steamer Quay, the Plains, Shiners Bridge, the Rotherfold, Bridgetown etc. Additional bicycle parking would be needed in these - and other - locations.</p>					

<p>25. Fuel Cell Buses. (OLAF might fund this). Currently 28 seaters. Could link with a methane project (e.g. at SWW on Newton Abbot Road. E.g. Poo Buses in Bristol) Need to link with Bob the Bus for a funding proposal.</p>					
<p>26. Platform Extension at Totnes Station needed to allow access to all carriages on 10 carriage trains. (underway?)</p>					
<p>27. Parking at Totnes Cemetery Causing problems with safety at both entrances. Needs 1-2 hour waiting restrictions and some double yellow lines.</p>					
<p>28. Emission standards for taxis needed & electric charging at taxi ranks To reduce pollution on streets.</p>					
<p>29. Engage with Tallyho and Country Buses to improve emission standards And reduce air pollution.</p>					
<p>30. Car Parks at Steamer Quay need a connection to the town via Bob the Bus To become a park and st/ride.</p>					
<p>31. Vehicular link / adopted road from Parker's Way to Camomile Lawn through Parkers Barn to reduce vehicular route and traffic going past St. John's School, Bridgetown. New owner is in agreement, but seeks some financial contribution towards the higher costs due to height differences (~1m).</p>					

