

**AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL
MONDAY 3rd JUNE 2019 AT THE GUILDHALL, TOTNES**



You are hereby SUMMONED to attend a Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 3rd June 2019 at 7pm** for the purpose of transacting the following business:
Please note that public question time will be held prior to Full Council from 6.30pm

No	Subject	Comments
1	To receive apologies.	
2	The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.	
3	<i>The Council will adjourn for the following items:</i> <u>Reports from County and District Councillors</u> <i>The Council will convene.</i>	a) Cllr Hodgson b) Cllr Birch c) Cllr Sweett
4	To approve and sign the Minutes of the following Meetings: <i>(Please note confidential minutes can be agreed but any discussion must be held in Part 2):</i> a. Full Council 13 th May 2019 b. Council Matters 20 th May 2019 c. Planning 23 rd May 2019 d. Town Matters 28 th May 2019	Enclosures
5	To consider any matters arising from the Minutes <u>and to approve any recommendations</u> from Committees <i>(Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</i> a. Full Council 13 th May 2019 b. Council Matters 20 th May 2019 c. Planning 23 rd May 2019 d. Town Matters 28 th May 2019	Enclosures
6	To note the resignation of Cllr R Adams from the Planning Committee and ask for another member to sit as a replacement as members are required.	
7	To consider the report of the Internal Auditor in relation to Accounts and Annual Return for the year ending 31 st March 2019.	To follow.
8	To review and approve the Annual Governance Statement – if agreed, signing of the statement by the Chair and Clerk.	Enclosure
9	To review and approve the Accounting Statement – if agreed, signing of the statement by the RFO (Clerk) and then by the Chair. If agreed the accounts will be on the website 5/6/19 – 16/7/19 for public rights.	Enclosure
10	To consider a response to Public Footpath No.5, Totnes - Diversion PROW/FP5/TOTNES	Enclosure
11	To receive an update on the Neighbourhood Plan process (standing item)	Verbal Update Town Clerk
12	To note the date of the next meeting: Monday 1st July 2019. Public session from 6.30pm in The Guildhall. Trustees please note that the Paige Adams Trust AGM will be held from 5.30pm on Monday 1st July 2019	

C.p. Shalton
Catherine Marlton
Town Clerk