

AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL
MONDAY 1ST JULY 2019 AT THE GUILDHALL, TOTNES



You are hereby SUMMONED to attend a Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 1st July 2019 at 7pm** for the purpose of transacting the following business:

Please note that public question time will be held prior to Full Council from 6.30pm

No	Subject	Comments
1	To receive apologies.	District Cllr Rose
2	The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.	
3	<p><i>The Council will adjourn for the following items:</i></p> <p><u>Reports from County and District Councillors</u></p> <p><i>The Council will convene.</i></p>	<p>a) Cllr Hodgson b) Cllr Birch</p>
4	<p>To approve and sign the Minutes of the following Meetings: (Please note confidential minutes can be agreed but any discussion must be held in Part 2):</p> <ul style="list-style-type: none"> a. Full Council 3rd June 2019 b. Extra Full Council 10th June 2019 c. Council Matters 10th June 2019 d. Planning 20th June 2019 	Enclosures
5	<p>To consider any matters arising from the Minutes <u>and to approve any recommendations</u> from Committees (Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</p> <ul style="list-style-type: none"> a. Full Council 3rd June 2019 b. Extra Full Council 10th June 2019 c. Council Matters 10th June 2019 d. Planning 20th June 2019 	Enclosures
6	To elect a Recess Committee of the Mayor, Deputy and Committee Chairmen which will have delegated authority to deal with any urgent matters which may arise during August when the Council is in recess. Any such decisions will be reported to the Council in September. The Recess Committee has delegated authority to make decisions of the Full Council.	
7	<p>To ask for an additional Councillor for the Planning Committee. Current membership:</p> <ul style="list-style-type: none"> • Cllr Allen • Cllr Hendriksen • Cllr Luker • Cllr Hodgson • Cllr Paine • Cllr Simms • Cllr Trow <p>Standing Orders requires a minimum of 8 Councillors with a quorum of 3.</p>	
8	To consider a small amendment to the Standing Orders to bring in line with national requirements.	Enclosure

9	To note the signing of the Friendship Pact with Vire as part of the Twinning events in May 2019. A short verbal report on the recent Twinning Event to Vire in Normandy will also be presented.	Cllr Hodgson
10	To consider and approve the Climate Emergency Report and Proposed Action Plan for implementation of the Town's Climate Emergency Declaration and to minute any agreed actions, delegation and expenditure.	Cllr Hodgson
11	To discuss a proposal to organise a facilitated session to help set Town Council priorities for the coming term and to undertake some Social Media training and to minute any agreed actions, delegation and expenditure. If the Council is in agreement, the proposed date is either Tuesday 17 th or Thursday 26 th September 2019 and will also inform the budget setting process for 2020/21.	
12	To receive an update on the Neighbourhood Plan process (standing item) and to minute any agreed actions, delegation and expenditure.	To follow
13	<p>To consider application from Wendy Arscott for a variation to the premises licence of Young Devon Trading, 3 Fore Street, Totnes, TQ9 5DA (also known as YD Number 3).</p> <p>The application is to:</p> <p style="padding-left: 40px;">Extend the hours for sale of alcohol for consumption on and off the premises to Mon-Sun 11:00 to 22:00 (currently 11:00 to 16:30); to replace the current conditions under Annex 2 of the licence with more suitable conditions to address the four licensing objectives.</p> <p>If you would like to make a representation, please send to the Licensing Department at South Hams District Council or email licensing@swdevon.gov.uk no later than 16th July 2019. Please do not hesitate to contact me if you would like any further information.</p>	
14	To note any notification of election and dates associated.	Verbal update Town Clerk
<i>The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>		
15	To consider two nominations for the Freeman of the Town award and to minute any agreed actions, delegation and expenditure.	Enclosure
16	To consider the draft budget for the December 2019 Christmas Festival and to minute any agreed actions, delegation and expenditure.	Enclosure
17	To note the date of the next meeting: Monday 2nd September 2019. Public session from 6.30pm in <u>The Guildhall.</u>	

Catherine Marlton

Town Clerk