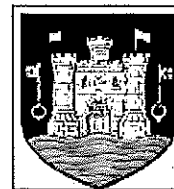


**AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL**  
**MONDAY 2<sup>ND</sup> SEPTEMBER 2019 AT THE GUILDHALL, TOTNES**



You are hereby SUMMONED to attend a Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 2<sup>nd</sup> September at 7pm** for the purpose of transacting the following business:  
*Please note that public question time will be held prior to Full Council from 6.30pm*

No	Subject	Comments
1	To receive apologies.	
2	The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.	
3	<i>The Council will adjourn for the following items:</i>  <u>Reports from County and District Councillors</u>  <i>The Council will convene.</i>	a) Cllr Birch b) Cllr Sweett
4	To approve and sign the Minutes of the following Meetings: <i>(Please note confidential minutes can be agreed but any discussion must be held in Part 2):</i> <ol style="list-style-type: none"> <li>a. Full Council 1<sup>st</sup> July 2019</li> <li>b. Council Matters 8<sup>th</sup> July 2019</li> <li>c. Town Matters 15<sup>th</sup> July 2019</li> <li>d. Planning 18<sup>th</sup> July 2019</li> <li>e. Recess Committee 30<sup>th</sup> July 2019</li> <li>f. Planning 19<sup>th</sup> August 2019</li> </ol>	Enclosures
5	To consider any matters arising from the Minutes <u>and to approve any recommendations from Committees</u> <i>(Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</i> <ol style="list-style-type: none"> <li>a. Full Council 1<sup>st</sup> July 2019</li> <li>b. Council Matters 8<sup>th</sup> July 2019</li> <li>c. Town Matters 15<sup>th</sup> July 2019</li> <li>d. Planning 18<sup>th</sup> July 2019</li> <li>e. Recess Committee 30<sup>th</sup> July 2019</li> <li>f. Planning 19<sup>th</sup> August 2019</li> </ol>	Enclosures
6	To co-opt a new member to the Town Council. Three applications have been received.	Enclosure
7	To review the Committee and Link Councillor roles including a request from Cllr Allford for the addition of the Totnes Carnival Committee.	Enclosure
8	To consider an update on the Climate Emergency Report and proposed Action Plan and how best to integrate further discussion into the Town Council committee structure.	Cllr Hodgson
9	To consider a budget and priority setting workshop date for all Councillors on Monday 30 <sup>th</sup> September 2019.	
10	To receive an update on the Neighbourhood Plan process (standing item) and to minute any agreed actions, delegation and expenditure.	Cllr Luker
11	To consider how best to authorise the use of the Town Crest including: <ol style="list-style-type: none"> <li>a. noting that those who are awarded grants from the Community Grant Scheme are asked to use the logo in publicity materials;</li> <li>b. a current request from St Mary's Church in relation to using the crest on a floor map being produced for installation in the Church.</li> </ol>	Verbal update Town Clerk  Cllr Allen request

12	To note an update from Citizens Advice.	Enclosure
13	To consider a response to the SHDC consultation on the Council Tax Support Grant.	Enclosures
14	To note the SHDC consultation on Polling Districts and Polling Stations.	Enclosures
15	To note the SHDC consultation on BT telephone boxes	Enclosures
<i>The Council will be asked to <b>RESOLVE</b> to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>		
16	To consider the updated budget and entertainment list for the December 2019 Christmas Festival and to minute any agreed actions, delegation and expenditure.	Enclosure
17	To note the date of the next meeting: <b>Monday 7<sup>th</sup> October 2019. Public session from 6.30pm in The Guildhall.</b>  <b>Paige Adams Trust will be held for Trustees only from 5.30pm on Monday 7<sup>th</sup> October 2019</b>	

Catherine Marlton



Town Clerk