

AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL
MONDAY 7TH OCTOBER 2019 AT THE GUILDHALL, TOTNES



You are hereby SUMMONED to attend a Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 7th October at 7pm** for the purpose of transacting the following business:

Please note that public question time will be held prior to Full Council from 6.30pm

No	Subject	Comments
1	To receive apologies and vote on whether to agree.	Cllr J Sweett
2	The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.	
3	<i>The Council will adjourn for the following items:</i> <u>Reports from County and District Councillors</u> <i>The Council will convene.</i>	a) Cllr Hodgson b) Cllr Birch
4	To receive a verbal update from Keith Rennells in relation to a possible biodiversity scheme in the Cemetery.	Keith Rennells
5	To receive a verbal update from Ben Cattrall regarding the Christmas Festival nights.	Ben Cattrall
6	To approve and sign the Minutes of the following Meetings: <i>(Please note confidential minutes can be agreed but any discussion must be held in Part 2):</i> a. Full Council 2 nd September 2019 b. Council Matters 9 th September 2019 c. Town Matters 16 th September 2019 d. Planning 19 th September 2019	To follow To follow Enclosure Enclosure
7	To consider any matters arising from the Minutes <u>and to approve any recommendations</u> from Committees <i>(Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</i> a. Full Council 2 nd September 2019 b. Council Matters 9 th September 2019 c. Town Matters 16 th September 2019 d. Planning 19 th September 2019	To follow To follow Enclosure Enclosure
8	To review committee, working group and link councillor positions: a. Request from Cllr Vint to join the Climate Change Working Group, Town Matters and Planning. b. Request from Cllr Allford to swap her link councillor role of environment and sustainability to elderly and vulnerable, to resign from the Climate Change Working Group, to resign from the Network of Wellbeing and to be added to the Totnes Allotment Association. c. Vacancy on KEVICC Foundation Governors.	
9	Motion from Cllr Hodgson - That this Council amends its original Declaration of a Climate Emergency to include recognition of the impending sixth great extinction of our wildlife that is currently taking place. The original declaration will be amended to read "Totnes Town Council Declares a Climate and Ecological Emergency".	Cllr Hodgson
10	Motion from Cllr Vint - That in accord with this Council's declaration of a Climate Emergency the Council signs the Devon Climate Declaration and notifies Devon County Council and the Devon Climate Emergency Response Group of this decision.	Cllr Vint
11	To consider the draft Neighbourhood Plan and any actions, delegation and expenditure required.	Enclosure

12	To consider a draft timetable and process budget setting 2020/21: <ul style="list-style-type: none"> Monday 14th October 19 - Community budgeting survey format considered by Council Matters Monday 4th November – Community budgeting survey format agreed by Full Council 5th November – 5th December – Consultation open on budget process Monday 9th December – Council Matters considers draft 2020/21 budget for recommendation to Full Council (including feedback from Community Budgeting process) Monday 6th January 2020 – Full Council consider setting the 2020/21 budget and precept required 	
13	To note the deadline for submissions to the Clerk for inclusion in December 2019 issue of the Totnes Directory is 1st November by 5pm.	
14	To receive a verbal update from the Town Clerk regarding any issues from the SLCC National Conference that are pertinent to the Town Council.	Town Clerk
<i>The Council will be asked to RESOLVE to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>		
16	To discuss any confidential items from the Council Matters minutes.	
17	To note the date and time of the next meeting: Monday 4th November 2019. Public session from 6.30pm in <u>The Guildhall.</u>	

Catherine Marlton

Town Clerk

