



**AGENDA FOR THE TOWN MATTERS COMMITTEE
MONDAY 15TH JULY 2019 AT THE GUILDHALL, TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Guildhall, Totnes on **Monday 15th July 2019 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.		2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To update on any matters arising from the minutes of 28 th May 2019. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To consider the request to support the Ramblers "Charter for Walking Neighbourhoods".	Document enclosed.	10 mins
4	To consider how Totnes Town Council can, where possible, reduce its consumption of single-use plastic in its offices.	Document enclosed	15 mins
5	To receive an update from the Community Engagement Plan Working Group.	Cllr Weberley	15 mins
6	To consider the Devon and Somerset Fire Service consultation on the "Service Delivery Operation Model Proposal"	Documents enclosed.	15 mins
7	To consider how Totnes Town Council might support "VE Day 75" on 8 th May 2020 which commemorates the 75 th anniversary of the end of World War 2 in Europe.	Document enclosed.	10 mins
8	To consider a request for a name plate for Windeatt Lane off Plymouth Road.	Document enclosed.	10 mins
9	To consider the format (written or verbal) for Link Councillor updates, and a schedule	Document enclosed.	10 mins
10	To note the date of the next meeting of the Town Matters Committee – Monday 16th September 2019 at 7.00pm in the Guildhall.		2 mins

Sara Halliday
Committee and Cemetery Administrator

Future meetings agenda items:

- Link Councillor Updates (TBC).

Committee Members – quorum is 3 members (1/3 of elected)

- Cllr Piper (Chair)
- Cllr Allen
- Cllr Hendriksen
- Cllr Matthews
- Cllr Paine
- Cllr Perkins
- Cllr Skinner
- Cllr Trow
- Cllr Webberley