



**AGENDA FOR THE TOWN MATTERS COMMITTEE
MONDAY 18TH NOVEMBER 2019 AT THE GUILDHALL, TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Guildhall, Totnes on **Monday 18th November 2019 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.		2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To update on any matters arising from the minutes of 16 th September 2019. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To consider any actions from the Arts Working Group on 11 th November.	Verbal update.	10 mins
4	To consider any actions from the Climate Change Working Group on 22 nd October.	Verbal update – Cllr Allen.	10 mins
5	To consider any actions from the Community Engagement Working Group on 18 th November.	Verbal update – Cllr Webberley.	10 mins
6	To note updates from the Elderly and Vulnerable People, and Young People/Youth Link Councillors.		15 mins
7	To note the Devon County Council (Traffic Management) Permit Scheme Order. [Deadline for responses is 18 th November – Cllrs have been emailed separately about this issue and see www.devon.gov.uk/worksperrmit-scheme .]	Document enclosed.	10 mins
8	To note the Devon County Council ‘Engaging Rural Micro Business’ trial.	Document enclosed.	10 mins
9	To note the Devon Highways Winter Newsletter.	Document enclosed.	5 mins
10	To note the minutes of the Totnes Supporting Fairtrade meeting and AGM held on 2 nd October 2019.	Document enclosed.	5 mins
11	To note the date of the next meeting of the Town Matters Committee – Monday 21st January 2020 at 7.00pm in the Guildhall.		2 mins

Sara Halliday
Committee and Cemetery Administrator

Future meetings agenda items:

- Jan 2020 – NALC Charter for Trees; National Community Energy Campaign and the Local Electricity Bill.
- Link Councillor Updates:
 - Jan – Heritage, and Open Space, Sports Provision, Leisure
 - Mar – Traffic & Transport, and Environment & Sustainability
 - May – Disability, and Business and Employment

Committee Members – quorum is 3 members (1/3 of elected)

- Cllr Piper (Chair)
- Cllr Allen
- Cllr Hendriksen
- Cllr Matthews
- Cllr Paine
- Cllr Perkins
- Cllr Skinner
- Cllr Trow
- Cllr Webberley
- Cllr Vint