



**AGENDA FOR THE TOWN MATTERS COMMITTEE
MONDAY 20TH JANUARY 2020 AT THE GUILDHALL, TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Guildhall, Totnes on **Monday 20th January 2020 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.		2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To update on any matters arising from the minutes of 18 th November 2019. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To note any update from the Arts Working Group on 9 th January (standing item).	Document to follow.	5 mins
4	To note any update from the Climate Change Working (standing item).	Verbal update – Cllr Allen.	5 mins
5	To note any update from the Community Engagement Working Group (standing item).	Verbal update – Cllr Webberley	5 mins
6	To note updates from Heritage, and Open Space, Sports Provision, Leisure Link Councillors.	Verbal updates.	10 mins
7	To review the ‘Equality Framework for Local Government’ and identify any aspects which Totnes Town Council could adopt.	Document enclosed.	10 mins
8	To consider a request to support the Local Electricity Bill.	Document enclosed.	10 mins
9	To consider whether Totnes Town Council should become a ‘Purple Angel’ by raising dementia awareness amongst Councillors and officers.	Document enclosed.	10 mins
10	To consider a resolution to Full Council which confirms Totnes as a Fairtrade town; and note the minutes of the Totnes Supporting Fairtrade meeting held on 27th November 2019.	Document enclosed.	10 mins
11	To consider the ideas received for the re-purposing the proposed adoption of two phone boxes at Swallowfields and Plymouth Road.	Document enclosed.	10 mins
12	To consider the NALC Charter for Trees and Woods.	Document enclosed.	10 mins
13	To consider the response from the Totnes Community Development Society on the request for a link councillor.	Document enclosed.	5 mins
The Committee will be asked to RESOLVE to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.			
14	To consider a legally and commercially sensitive issue in relation to a community asset.		10 mins
15	To note the date of the next meeting of the Town Matters Committee – Monday 16th March 2020 at 7.00pm in the Guildhall.		2 mins

Sara Halliday
Committee and Cemetery Administrator

Committee Members – quorum is 3 members (1/3 of elected)