



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL MONDAY 2nd MARCH 2020 AT THE GUILDHALL, TOTNES

Please note that public question time will be held prior to Full Council from 6.30pm

You are hereby SUMMONED to attend a Meeting of the Council, which is to be held in the Guildhall, Totnes on **Monday 2nd March at 7pm** for the purpose of transacting the following business:

No	Subject	Comments
1	To receive apologies and vote on whether to agree.	D.Cllr Birch D. Cllr Rose
2	The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.	
3	To note the resignation of Cllr Simms.	
4	At the request of Cllr's Price, Piper and Luker - To revisit the Cemetery Working Group (and Council Matters) decision not to plant wildflowers on the Follaton Cemetery roundabout. This exception to the 6 month rule in Standing Orders is allowable as 3 formal requests in writing were received by the Town Clerk.	Enclosure
5	To consider the following requests from Transition Town Totnes: <ul style="list-style-type: none"> a) Totnes Town Council partners on a funding bid to develop the draft Totnes Community Climate Change Action Plan. b) Totnes Town Council helps support Transition Town Totnes by means of a grant towards core costs. <i>(CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)</i> 	Enclosure Enclosure circulated in confidential papers
6	<i>The Council will adjourn for the following items:</i> <u>Reports from County and District Councillors</u> <u>Police Report (if present)</u> <i>The Council will convene.</i>	Enclosure – Cllr Sweett
7	To approve and sign the Minutes of the following Meetings: <i>(Please note confidential minutes can be agreed but any discussion must be held in Part 2):</i> <ul style="list-style-type: none"> a. Full Council 3rd February 2020 b. Council Matters 10th February 2020 c. Planning 17th February 2020 	Enclosure Enclosure Enclosure
8	To consider any matters arising from the Minutes <u>and to approve any recommendations</u> from Committees <i>(Please note confidential recommendations can be agreed but any discussion must be held in Part 2):</i> <ul style="list-style-type: none"> a. Full Council 3rd February 2020 b. Council Matters 10th February 2020 c. Planning 17th February 2020 	Enclosure Enclosure Enclosure

9	To appoint the Mayor Elect (to take office in May) for 2020/21. Each candidate will need a proposer and a seconder. Councillors are reminded that the Mayor has the authority to appoint and announce the Deputy Mayor at their discretion. To note that Mayor Choosing will take place on Thursday 21 st May 2020 in the Guildhall.	None
10	To review the Working Group membership lists and consider the remit of each.	Enclosure
11	To consider: a) reviewing the Link Councillor listing; and b) the request from Totnes Community Development Society for two Link Councillors.	Enclosure Enclosure
12	To note any update on the NP (standing item).	Verbal update Cllr Luker
13	To consider a request from Totnes Museum for financial assistance with buildings maintenance.	Enclosure
14	To note that the deadline for Councillor Allowance claim forms is 6th March 2020.	None
<i>The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.</i>		
15	To discuss any confidential items from the Council Matters minutes (<i>CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council</i>).	None
16	To discuss any confidential items in relation to the funding request from Transition Town Totnes in item 5b above (<i>CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council</i>).	Enclosure
17	To discuss any confidential items in relation to the funding request from Totnes Museum in item 13 above (<i>CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council</i>).	None
18	To note the date and time of the next meeting: Monday 6th April 2020. Public session from 6.30pm in The Guildhall.	

Catherine Marlton

Town Clerk

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio recorded. If members of the public make a representation, they will be deemed to have consented to being audio recorded. By entering the Council Chamber, attendees are also consenting to being audio recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.