



**AGENDA FOR THE MEETING OF COUNCIL MATTERS
MONDAY 12th OCTOBER 2020 AT 7PM – HELD REMOTELY USING ZOOM**

MEETING LINK: <https://zoom.us/j/97964678198?pwd=RXN0U0t6bEFMYlgvTm9iM29lQkoxUT09>

Meeting ID: 979 6467 8198 Passcode: 862147

You are hereby SUMMONED to attend the **Council Matters Committee**, which is to be held using remote meeting service Zoom on **Monday 12th October 2020 at 7pm** for the purpose of transacting the following business:

Committee Members: Councillors E Price (Chair), M Adams (Deputy Chair), J Hodgson, P Paine, C Luker, B Piper, Cllr Trow.

1. APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has the approval of the Committee.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

The Committee will convene to consider the following items:

2. CONFIRMATION OF MINUTES

To update on any matters arising from the minutes of 17th September 2020.

Document enclosed.

3. PUBLIC REALM WORKING GROUP

To consider any matters arising, updates or items of expenditure since the last meeting.

Document enclosed.

4. ARTS WORKING GROUP

To consider any matters arising, updates or items of expenditure since the last meeting.

Document enclosed.

5. VENUES WORKING GROUP

To consider any matters arising, updates or items of expenditure since the last meeting.

Document enclosed.

6. BRIDGETOWN COMMUNITY HALL

To consider a request for funding.

Document enclosed.

7. GREEN TRAVEL

To consider the appointment of a Green Travel Coordinator, subject to references and pre-employment checks.

Verbal update Town Clerk.

8. FUTURE AGENDAS

To consider a schedule for future agenda items for Council Matters.

Document enclosed.

9. STANDING ORDERS

To note the change in time for the Council Matters committee from January 2021.

Document enclosed.

*The Committee will be asked to **RESOLVE** to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960. (CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)*

10. TOTNES MUSEUM

To receive an update on a new lease for Totnes Museum and to consider the associated costs.

Document enclosed.

11. STAFF UPDATE

To note a general staff update.

Verbal update from the Town Clerk.

12. DATE OF NEXT MEETING

To note the date of the next meeting of the Council Matters Committee – Monday 9th November at 7pm.

Catherine Marlton

Town Clerk

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.