



AGENDA FOR THE MEETING OF COUNCIL MATTERS MONDAY 14TH DECEMBER 2020 AT 7.30PM – HELD REMOTELY USING ZOOM

MEETING LINK: <https://zoom.us/j/96858904131?pwd=enFNclRQdytNTy9oaWdVVGfJR3cyZz09>

Meeting ID: 968 5890 4131 Passcode: 701679

You are hereby SUMMONED to attend the **Council Matters Committee**, which is to be held using remote meeting service Zoom on **Monday 14th December 2020 at 7.30pm** for the purpose of transacting the following business:

Committee Members: Councillors E Price (Chair), M Adams (Deputy Chair), J Hodgson, P Paine, C Luker, B Piper, C Allford, V Trow.

1. APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has the approval of the Committee.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

The Committee will convene to consider the following items:

2. CONFIRMATION OF MINUTES

To update on any matters arising from the minutes of 9th November 2020. Document enclosed.

3. 2021/2022 DRAFT BUDGET

To consider the draft annual budget for 2021/22 and make a recommendation to Full Council. Document to follow.

4. STANDING ORDERS REVIEW

To review:

- a. the start time of Committees from 5.30pm to 6.00pm at the request of Cllrs C Allford, P Allford and Webberley;
- b. the draft terms of reference for the Totnes Future Forum; and
- c. the draft terms of reference for the Traffic and Transport Forum.

Document enclosed.

5. FREE WEEKEND CAR PARKING

To consider paying to make South Hams District Council car parks free of charge for the weekend before Christmas. Document enclosed.

6. NEIGHBOURHOOD PLAN

To update on the Neighbourhood Plan submitted to South Hams District Council in September 2020. Document enclosed.

7. DATE OF NEXT MEETING

To note the date of the next meeting of the Council Matters Committee – Monday 18th January 2021 at 5.30 or 6pm – to be confirmed (please note the meeting time change).

Catherine Marlton

Town Clerk

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.