**TOTNES NEIGHBOURHOOD PLAN MONITORING REPORT**

**September 2020**

1. A simple monitoring framework will help to measure the effectiveness of the plan's policies in delivering its objectives. The support and involvement of other authorities and agencies will be necessary in order for monitoring to be carried out.

2. The framework below includes some of the indicators and measures that can help to monitor the plan. Many of these are already collected on a regular basis by the responsible bodies. Some are likely to be gathered by local organisations. Others may depend upon the agreement and support of bodies such as Devon County Council, South Hams District Council and the Environment Agency.

3. Frequency of monitoring will vary, but it will be good practice to assess and report on the plan's performance at least every 3 years.

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| **OBJECTIVES** | **RELEVANT POLICIES** | **INDICATORS** | **SOURCES** |
| a. Protect the distinctive historic character of the town and its many architecturally significant buildings, streets, squares, open spaces and the wider public realm for their vital importance to the identity and heritage of the town. | **V1** Local Identity  **En2** Development and Design  **En3** Historic and Built Character  **E3** The Town Centre  **C1** The Public Realm  **C2** Open Spaces | Numbers and condition of listed buildings and ancient monuments. | Listed buildings and ancient monuments records.  Town Council Planning Committee comments on (a) applications that could have a detrimental impact, and (b) concerns about the condition of buildings or public realm. |
| Condition of buildings and public realm in the conservation area. |
| Extent, location and condition of streets and public open spaces. |
| b. Seek to ensure that all new housing developments, small or large, give priority to the needs of local people, with particular emphasis on social and affordable homes. | **C4** Housing  **C8** Development of land at KEVICC as identified in the JLP | Number of new dwellings built. | Planning and building control records.  Monitored by Town Council. |
| Number and proportion of affordable homes. |
| Scale and density of developments. |
| c. Support community-led development and community asset ownership as ways of achieving sustainable development. | **C7** Educational Improvement at KEVICC  **C8** Development of land at KEVICC as identified in the JLP | Numbers of new dwellings and other buildings provided through community-led development and/or owned by the community. | Planning records.  Monitored by Town Council. |
| d. Support and enhance the Totnes retail and service roles and the way they combine to create a place which is much more than just the sum of its physical attributes. | **E1** The Local Economy  **E2** Existing Employment Land and Premises  **E3** The Town Centre  **E5** The Industrial Estate  **E6** The Green Economy  **C5** Services and Facilities  **C6** New Services and Facilities  **C10** Market Square and Civic Hall | Number, range and quality of local businesses or jobs. | Local employment records.  Records of service providers.  Business rates – figures requested annually by the Town Council.  Planning records – changes of use commented on by the Town Council Planning Committee. |
| Number, range and diversity of local services. |
| Number of new businesses, jobs and/or services. |
| e. Support and enhance the Totnes economic capability and its role as a visitor destination via the associated hospitality sector. | **E1** The Local Economy  **E2** Existing Employment Land and Premises  **E3** The Town Centre  **E6** The Green Economy  **C9** Steamer Quay  **C10** Market Square and Civic Hall | Total number of retail and hospitality businesses. | Business rates – figures requested annually by the Town Council.  Planning records – scrutiny by the Town Council.  Visitor bed spaces and visitor nights – monitored by Totnes Marketing Manager.  Number of enquiries to Tourist Information Office. |
| Number of new retail and hospitality businesses. |
| Growth in visitor accommodation and numbers. |
| f. Extend the strength, variety and distinctiveness which characterise the thriving local economy. | **E1** The Local Economy  **E2** Existing Employment Land and Premises  **E3** The Town Centre  **E4** Training and Education  **E6** The Green Economy  **C10** Market Square and Civic Hall | Number of new local jobs and their distribution across employment sectors. | Local employment records.  Business rates – figures requested annually by the Town Council. |
| Number of new businesses and their distribution across employment sectors. |
| g. Encourage and support 'green' and 'ethical' businesses and their local networks and clusters based on the existing strengths in this area of the town. | **E6** The Green Economy | Number of new local jobs in this sector. | Local employment records.  Business rates – figures requested annually by the Town Council. |
| Number of new businesses in this sector. |
| h. Support the improvement of existing business space and expansion of new space to meet the needs of the local economy. | **E1** The Local Economy  **E2** Existing Employment Land and Premises  **E3** The Town Centre  **E5** The Industrial Estate  **E6** The Green Economy | Extent of business space (floorspace). | Town Council Planning Committee comments on applications for new floorspace.  Planning records – scrutiny by the Town Council.  Regular walk arounds/liaison with estate agents. |
| Number of new business premises. |
| Number of empty shop units. |
| i. Support and extend the Totnes pioneering approach to sustainable development and local resilience, seeking to reduce the environmental impacts of the town, and mitigate and adapt for climate change | **V1** Local Identity  **E1** The Local Economy  **E3** The Town Centre  **E7** Sustainable Transport  **E8** Walking and Cycling  **E9** Public and Community Transport  **En1** Sustainable Development and the Settlement Boundary  **En2** Development and Design  **En6** Enhancing Local Environmental Capacity  **En7** Renewable Energy Generation  **En8** Domestic and Small Scale Waste Management  **En9** Local Food Growing  **C4** Housing  **C5** Services and Facilities  **C6** New Services and Facilities  **C10** – Market Square and Civic Hall | Development contained within the settlement boundary. | Planning and building control records – scrutiny by the Town Council.  Business rates – figures requested annually by the Town Council.  Devon Wildlife Trust, Devon County Council and other bodies monitoring species and habitats.  District Council's recycling records.  Air and water quality monitoring data and surveys by the local authorities, the Environment Agency and other bodies.  Demand for and take up of allotments, use of community orchards and gardens. |
| Increase in the use of sustainable construction techniques. |
| Use of previously developed land. |
| Number of empty homes and premises. |
| Permeable layouts and access for all to reduce overall travel. |
| Increase in local biodiversity. |
| Growth in on-site renewable energy generation and storage. |
| Increased reuse and recycling rates. |
| Provision of local jobs and services. |
| Improvement in Air Quality. |
| Improvement in Water Quality. |
| Increase in local food growing. |
| j. Seek to create a more sustainable transport network for the town and its hinterland via transport development which reduces the need for travel by independent vehicle and makes the best use of more sustainable modes of travel, directly reducing the adverse impact of vehicular traffic on the environment and health. | **V2** Health and Wellbeing  **E7** Sustainable Transport  **E8** Walking and Cycling  **E9** Public and Community Transport  **E10** Car Parking  **C7** Educational Improvement at KEVICC  **C11** Town Centre Car Parks | Reduction in overall travel. | DCC traffic counts and accident records.  Number and frequency of buses and trains and passenger numbers.  Number and use of public car parking spaces.  Shared space improvements.  Length of new footpath created. |
| Increased walking and cycling. |
| Increased use of public transport. |
| Fewer accidents and incidents. |
| Maintained / improved car parking. |
| Pedestrian and access improvements. |
| k. Enhance opportunities for open space and recreation facilities to be developed and contribute more to the community's active health and well-being. | **V2** Health and Wellbeing  **En5** The River Dart  **C1** The Public Realm  **C2** Open Spaces  **C3** Local Green Spaces  **C7** Educational Improvement at KEVICC  **C9** Steamer Quay | Extent and condition of green spaces. | Number and extent of green spaces. Town Ranger to check conditions of green spaces fortnightly.  Planning records – scrutiny by the Town Council.  Audit of sports and leisure facilities, clubs and membership. |
| Growth in local sports and leisure facilities. |
| Growth in local sporting and leisure activities. |
| l. Eliminate discrimination, advance equality of opportunity and advance good relations between those sharing protected characteristics and those who do not. | **V2** Health and Wellbeing  **E1** The Local Economy  **E4** Training and Education  **C1** The Public Realm  **C2** Open Spaces  **C4** Housing  **C6** New services and Facilities | Equality of access for all. | Condition of footpaths, open spaces and the public realm.  Number and frequency of buses and trains and passenger numbers.  Affordable homes available.  Training places and jobs available. |
| Access to open space and local services. |
| Access to affordable homes. |
| Access to training and job opportunities. |