



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL

MONDAY 1ST FEBRUARY 2021 – HELD REMOTELY USING ZOOM

MEETING LINK: <https://zoom.us/j/93415057862>

MEETING ID: 934 1505 7862

PASSWORD: Not required.

Please note that public question time will be held prior to Full Council from 6.30pm

**PLEASE NOTE THAT MEMBERS OF THE PUBLIC
WILL BE KEPT IN THE WAITING ROOM FACILITY IN ZOOM UNTIL THE MEETING COMMENCES.**

You are hereby **SUMMONED** to attend a Meeting of the Council, which is to be held using remote meeting service Zoom on **Monday 1st February 2021 at 6.30pm** for the purpose of transacting the following business:
Welcome to everyone attending and observing the meeting.

To be said prior to the public session 30 minutes before Full Council:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded on Zoom and live streamed on social media. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded. If a member of the public wishes not to be recorded they are able to turn their video off or watch the meeting via the Town Council Facebook page.

Please note that members of the public are usually allocated 3 minutes each for raising issues, particularly when time is limited and attendance is high. Questions asked of Councillors and the staff may not be answered immediately but please contact the Town Clerk following the meeting to confirm your queries and ensure matters are taken to the appropriate Councillor/Working Group.

1. WELCOME TO ALL ATTENDING AND OBSERVING

A reminder that open proceedings of this meeting will be video recorded on Zoom and live streamed on social media. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded. If a member of the public wishes not to be recorded they are able to turn their video off or watch the meeting via the Town Council Facebook page.

Can members of the public please note that given the current climate Councillors and staff are adapting to remote and mainly paperless working and therefore you may see use of mobile phones and other devices for reference to the agenda and associated papers.

As Council meetings are not permitted to be held in a location where alcohol is served, we ask that all attendees refrain from consuming alcohol directly prior or during the meeting as per our Code of Conduct.

This meeting is limited to 2 hours and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.

The Committee will adjourn for the following items:

Reports from County and District Councillors.

- a. County Cllr Hodgson – document enclosed.
- b. District Cllr Birch – document enclosed.
- c. District Cllr Rose – no document.
- d. District Cllr Sweett – no document.

The Council will convene to consider the following items:

3. CONFIRMATION OF MINUTES

To approve and sign the minutes of the following Meetings:

(Please note confidential minutes can be agreed but any discussion must be held in Part 2)

- a. Full Council 11th January 2021 – document enclosed.
- b. Council Matters 18th January 2021 – no document. Already discussed on 28th January Extraordinary Full Council.
- c. Planning Committee 25th January 2021 – document enclosed.
- d. Extraordinary Full Council 28th January 2021 – document to follow.

4. CONSIDERATION OF ANY MATTERS ARISING REQUIRING A DECISION

To consider any matters arising from the Minutes and to approve any recommendations from Committees:

(Please note confidential minutes can be agreed but any discussion must be held in Part 2)

- a. Full Council 11th January 2021 – document enclosed.
- b. Council Matters 18th January 2021 – no document. Already discussed on 28th January Extraordinary Full Council.
- c. Planning Committee 25th January 2021 – document enclosed.
- d. Extraordinary Full Council 28th January 2021 – document to follow.

5. LIST OF MEETING DATES

To note a list of upcoming meeting dates. Document enclosed.

6. REOPENING HIGH STREET FUND TO NOTE THE NEW LINK COUNCILLOR LIST

To note the outcome from the application to South Hams District Council for funding to cover the Covid-19 measures. Verbal update.

7. NEXT MEETING

To note the next meeting date of Monday 1st March 2021, 6.30pm public session, 7.00pm formal meeting. Can Councillors please note that Paige Adams Trust meeting will be held on Thursday 11th February at 6pm.

The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.

8. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing Item)

To consider any recommendations or matters arising that are considered confidential in nature regarding the staffing restructure from the Council Matters Committee. No documents.

9. LEGAL MATTER

To discuss how to proceed with regards to concerns about a local community asset. Document enclosed.

Agenda produced by:

Catherine Marlton
Town Clerk
27th January 2021

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.