



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL

MONDAY 12TH APRIL 2021 – HELD REMOTELY USING ZOOM

MEETING LINK: <https://zoom.us/j/94343059383>

MEETING ID: 943 4305 9383

PASSWORD: Not required.

Please note that public question time will be held prior to Full Council from 6.30pm –
A 10 minute presentation by Rob Hopkins regarding ATMOS will be given during this time.

**PLEASE NOTE THAT MEMBERS OF THE PUBLIC
WILL BE KEPT IN THE WAITING ROOM FACILITY IN ZOOM UNTIL THE MEETING COMMENCES.**

You are hereby **SUMMONED** to attend a Meeting of the Council, which is to be held using remote meeting service Zoom on **Monday 12th April 2021 at 6.30pm** for the purpose of transacting the following business:
Welcome to everyone attending and observing the meeting.

In relation to the public session 30 minutes before Full Council:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded on Zoom and live streamed on social media. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded. If a member of the public wishes not to be recorded they are able to turn their video off or watch the meeting via the Town Council Facebook page.

Please note that members of the public are usually allocated 3 minutes each for raising issues, particularly when time is limited and attendance is high. Questions asked of Councillors and the staff may not be answered immediately but please contact the Town Clerk following the meeting to confirm your queries and ensure matters are taken to the appropriate Councillor/Working Group.

1. WELCOME TO ALL ATTENDING AND OBSERVING

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Can members of the public please note that given the current climate Councillors and staff are adapting to remote and mainly paperless working and therefore you may see use of mobile phones and other devices for reference to the agenda and associated papers.

As Council meetings are not permitted to be held in a location where alcohol is served, we ask that all attendees refrain from consuming alcohol directly prior or during the meeting as per our Code of Conduct.

This meeting is limited to 2 hours and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.

The Committee will adjourn for the following items:

Reports from County and District Councillors.

- a. County Cllr Hodgson – no document.
- b. District Cllr Birch – no document.
- c. District Cllr Rose – no document.
- d. District Cllr Sweett – no document.

The Council will convene to consider the following items:

3. CONFIRMATION OF MINUTES

To approve and sign the minutes of the following Meeting:

(Please note confidential minutes can be agreed but any discussion must be held in Part 2)

- a. Extraordinary Full Council 1st April 2021 – document enclosed.

To note the following minutes:

- b. Council Matters 8th March 2021 – document enclosed.
- c. Town Matters 22nd March 2021 – document enclosed.

4. CONSIDERATION OF ANY MATTERS ARISING REQUIRING A DECISION

To consider any matters arising from the Minutes and to approve any recommendations from Committees (document enclosed):

(Please note confidential minutes can be agreed but any discussion must be held in Part 2)

To consider matters arising and recommendations from:

- a. Extraordinary Full Council 1st April 2021 – document enclosed.
- b. Council Matters 8th March 2021 – document enclosed.
- c. Town Matters 22nd March 2021 – document enclosed.

5. COMMUNICATIONS STRATEGY

To consider adoption of the Communications Strategy – document enclosed.

6. NEIGHBOURHOOD PLAN

To note an update on the Neighbourhood Plan – document enclosed.

7. COMMUNITY COORDINATOR

To note an update from the Community Coordinator – document enclosed.

8. NEXT MEETING

To note the next meeting date of Monday 10th May 2021, 6.30pm public session, 7.00pm formal meeting.

Agenda produced by:

Catherine Marlton

Town Clerk

7th April 2021

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.