



## AGENDA FOR THE TOWN MATTERS COMMITTEE

### MONDAY 22<sup>ND</sup> MARCH 2021 – HELD REMOTELY USING ZOOM

MEETING LINK: <https://zoom.us/j/92248662776>

MEETING ID: 922 4866 2776      PASSCODE: None

You are hereby **SUMMONED** to attend the **Town Matters Committee**, which is to be held using remote meeting service Zoom on **Monday 22<sup>nd</sup> March 2021 at 6.30pm** for a maximum of 90 minutes for the purpose of transacting the following business:

**Committee Members:** Councillors V Trow (Chair), G Allen, C Allford, P Allford, S Collinson, A Galvin, D Matthews, P Paine, S Skinner and L Webberley.

#### 1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded on Zoom and live streamed on social media. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded. If a member of the public wishes not to be recorded they are able to turn their video off or watch the meeting via the Town Council Facebook page.

Can members of the public please note that given the current climate Councillors and staff are adapting to remote and mainly paperless working and therefore you may see use of mobile phones and other devices for reference to the agenda and associated papers.

As Council meetings are not permitted to be held in a location where alcohol is served, we ask that all attendees refrain from consuming alcohol directly prior or during the meeting as per our Code of Conduct.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

*The Committee will adjourn for the following items:*

## PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

*The Committee will convene to consider the following items:*

### 2. CONFIRMATION OF MINUTES

To approve the minutes of 22<sup>nd</sup> February 2021 and update on any matters arising. Document attached.

### 3. COMMUNITY HEROES FOR COVID AWARD

To consider the details, criteria and timeline for the Community Heroes Award announced in January 2021. Document attached.

### 4. DEVON COUNTY COUNCIL DRAFT RESOURCE AND WASTE STRATEGY

To consider how to respond to the Devon County Council Draft Resource and Waste Strategy for Devon and Torbay, with recommendations to Full Council to meet the deadline of 14<sup>th</sup> April 2021. Document attached.

### 5. TOWN FLAG

To consider commissioning a town flag to be made and for it to be regularly flown from the Civic Hall flagpole. Document attached.

### 6. COMMUNITY ENGAGEMENT

To consider Town Council/Councillor community engagement opportunities in 2021. Document attached.

### 7. TRAFFIC REGULATION ORDER

To consider a Traffic Regulation Order to simplify the Care and Health Workers' Parking Exemption Scheme to allow 3 hours parking in No Waiting Limited Waiting, Pay and Display, and Resident Parking spaces. Document attached.

### 8. RIGHT TO FOOD CAMPAIGN

To consider support for the 'Right to Food' campaign. Document attached.

### 9. CLIMATE EMERGENCY WORKING GROUP

To note any update from the Climate Change Working Group on 23<sup>rd</sup> February 2021 (standing item). Document attached.

### 10. TOTNES PARTNERSHIP UPDATE

To note a summary of minutes from recent Totnes Partnership meetings. Documents attached.

### 11. HOMELESSNESS AND VULNERABLE UPDATE

To note the minutes of the Caring Town Homelessness and Vulnerable People meeting held on 17<sup>th</sup> February 2021. Document attached.

### 12. DATE OF NEXT MEETING

To note the date of the next meeting of the Town Matters Committee – **Monday 1<sup>st</sup> June 2021 at 6.30pm.**

Sara Halliday

Committee and Cemetery Administrator

### **USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a presentation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Councillor Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.