

AGENDA FOR THE PLANNING COMMITTEE

MONDAY 24TH MAY 2021 IN THE CIVIC HALL

You are hereby **SUMMONED** to attend the **Planning Committee** on **Monday 24th May 2021** at **6.30pm** for a maximum of 90 minutes in the Civic Hall for the purpose of transacting the following business:

Committee Members: Councillors G Allen (Chair), P Allford, S Collinson, R Hendriksen, J Hodgson, C Luker, P Paine and V Trow.

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded on Zoom and live streamed on social media. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

Can members of the public please note that given the current climate Councillors and staff are adapting to mainly paperless working and therefore you may see use of mobile phones and other devices for reference to the agenda and associated papers.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

The Committee will convene to consider the following items:

2. CONFIRMATION OF MINUTES

To approve the minutes of 26th April 2021 and update on any matters arising. Document attached.

3. TREE WORKS APPLICATIONS

To make recommendations on the following tree works applications:

3a. 1502/21/TCA - T1-T11: Western Red Cedar - Dismantle to ground level. T12: Lawson Cypress - Dismantle to ground level. T13-T19: Thuja and Leyland Cypress - Dismantle to ground level. T20: Cherry - Crown height reduction by 3m. T21: Leyland Cypress - Dismantle to ground level. T22: Elm - Crown height reduction by 3m. T23: Portuguese Laurel - Crown height reduction by 2m. Heversham, Rhine Villas, Bridgetown, Totnes, TQ9 5BD. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211502>

3b. 1513/21/TCA - T1: Eucalyptus - Fell due to growing excessively large. 3 Baring Cottages, Weston Lane, Totnes, TQ9 5AP. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211513>

4. PLANNING APPLICATIONS

To make recommendations on the following planning applications:

4a. 1221/21/FUL - Demolition of existing garage block and erection of a block of 6 No. garages. Garages to the rear of 37 Fore Street, Totnes, TQ9 5HN. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211221>

4b. 1297/21/VAR - Variation of condition 2 of planning approval 56/1032/07/F to allow use of garage as ancillary accommodation. 1 Riverside, Totnes, TQ9 5JB. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211297>

4c. 1514/21/LBC – Listed Building Consent for repairs and alterations (Retrospective). 6 Plymouth Road, Tones, TQ9 5PH. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211514>

4d. 1309/21/HHO & 1310/21/LBC – Householder and listed building consent application for conservatory. Silver Birch, Bowden House, Totnes, TQ9 7PW. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211309> and <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211310>

4e. 1327/21/HHO - Householder application for removal of conservatory, amendments to fenestration and existing balcony, and internal alterations. 26 Bridgetown, Totnes, TQ9 5AD. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211327>

4f. 1016/21/VAR - Application for variation of condition 4 (samples and colour of materials, including fencing, surfacing and gates) of planning consent 3824/19/FUL. 1 Steamer Quay Wharf, Steamer Quay Road, Totnes, TQ9 5AL. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211016>

4g. 1150/21/LBC - Listed Building consent for routing of new internal soil pipe connecting to existing first floor bathroom and connection to vent tack fixed to South East elevation. Seymour Cottage, Seymour Road, Totnes, TQ9 5BT. See <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211150>

5. TRAFFIC AND TRANSPORT FORUM

To note the record of the Traffic and Transport Forum Green Travel Steering Group held on Wednesday 28th April 2021. Document attached.

6. EVENTS ON SOUTH HAMS DISTRICT COUNCIL LAND

To note the following event requests received by South Hams District Council:

6a. Totnes Elizabethan Craft and Charity Market, Tuesdays from 6th July until 28th September from 0800-1400hrs in the Market Square.

6b. Totnes Rotary Club Raft Race on Sunday 10th October 2021 from 0600-1800hrs in Longmarsh Car Park.

7. HIGHWAYS NEWSLETTER

To note the Devon County Council Highways 'Roadmap' newsletter. Document attached.

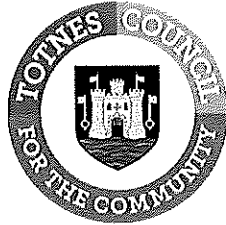
8. DATE OF NEXT MEETING

To note the date of the next meeting of the Planning Committee – **Monday 21st June 2021 at 6.30pm.**

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be video recorded. If members of the public make a presentation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Councillor Committee debates are permitted and anyone wishing to do so is asked to inform the Chair of the respective Committee of their intention to record proceedings.



ITEM 2

DRAFT MINUTES FOR THE PLANNING COMMITTEE

MONDAY 26TH APRIL 2021 - HELD REMOTELY USING ZOOM

Present: Councillors G Allen (Chair), R Hendriksen, C Luker, V Trow, P Allford (joined at 18.45), P Paine (joined at 18.50) and J Hodgson (joined at 19.05).

Apologies: Councillor S Collinson.

In Attendance: One member of the public and S Halliday (Governance and Projects Manager).

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has the approval of the Council.

Cllr Allen read out a statement about how the meeting would be conducted, recorded and live streamed on social media.

The apologies from Cllr Collinson were accepted and Cllr Allford's running late was noted.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

There were no members of the public who wished to speak.

The Committee reconvened.

2. CONFIRMATION OF MINUTES

To approve the minutes of 15th March 2021 and update on any matters arising.

The minutes were approved as an accurate record of proceedings.

Item 5 – resolved by Full Council. The changes have been made to the draft Neighbourhood Plan and submitted to Locality to enable the Habitat Regulation Assessment to proceed. Full Council in May 2021 will have an update on the Neighbourhood Plan.

Item 6 – resolved by Full Council.

3. TREE WORKS APPLICATIONS

To make recommendations on the following tree works applications:

3a. 0369/21/TCA - T1: Yew Hedge - Fell; T2: Yew Hedge - Lateral reduction by 1 metre on North, South and West sides. Rhine Villas, Bridgetown, Totnes, TQ9 5BD.

Overtaken by events – a decision has been made by South Hams District Council on this application.

4. PLANNING APPLICATIONS

To make recommendations on the following planning applications:

Note: Cllr Hodgson observes and does not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.

4a. 0754/21/HHO - Householder application for two storey side extension to a detached house including front porch entranceway. 1 Lower Collins Road, Totnes, TQ9 5PS.
Support.

4b. 1999/20/HHO – Retrospective householder application for insertion of 2no velux windows into existing roof and installation of wood burner into main room. 4 Chapel Lane, Totnes, TQ9 5AF.
Support the velux windows. The Committee would request that South Hams District Council checks that the flue height is within permitted legal limits.

4c. 1072/21/FUL – Application for LED Strip Lights to two sides of Tennis Court 4 to be attached to existing fence poles. Borough Park, Borough Park Road, Totnes.
Support.

4d. 1238/21/LBC – Listed building consent for construction of aluminium framed extension to the rear and new raised timber deck (resubmission of 4060/20/LBC). 86 High Street, Totnes, TQ9 5SN.
Support.

4e. 0931/21/LBC – Listed Building Consent for addition of two toilets and alterations to shop front. 3 Fore Street, Totnes, TQ9 5DA.
Support.

4f. 1209/21/FUL – Change of Use of the first floor of building (D1 non-residential institutions) to a cafe/restaurant (A3 now E). 4 Birdwood Court, High Street, Totnes, TQ9 5SG.
Support the change of use. However, the Committee has concerns about limitations on the accessibility for all to the premises and would wish to see access for those with mobility issues improved, particularly with planned improvements to the Market Square area. The Committee would also wish to see a waste plan for the Market Square area for any takeaway food and drink containers that could be generated by this type of business.

4g. 0891/21/VAR – Application for variation of conditions 2 (approved plans) and 6 (samples of materials) of planning consent 2787/19/HHO. Endsleigh, Jubilee Road, Totnes, TQ9 5BP.
Support.

4h. 0991/21/ARC - Application for approval of details reserved by condition 3 for planning application 1110/20/LBC. 13 Moorashes, Totnes, TQ9 5TN.
Support.

5. TORBAY LOCAL PLAN

To consider how to respond to the Torbay Local Plan 2012-30 Update of Housing Supply Policies: Regulation 18 Issues and Options, with recommendations to Full Council to meet the deadline of 4th May 2021.

It was **AGREED** that this is an opportunity to raise concerns about the impact of the traffic generated by developments in neighbouring districts on the Air Quality Management zone in Totnes, and to ensure that green travel plans are put in place. The Officer will collate the draft responses of Cllrs Allen and Luker and circulate the draft consultation response to Committee members for comment by Friday before the draft response goes to Full Council next Wednesday. [See draft response below.]

6. COMMUNITY RISK MANAGEMENT PLAN

To consider how to respond to the Devon and Somerset Fire and Rescue Service 'Community Risk Management Plan' information capture, with recommendations to Full Council to meet the deadline of 20th May 2021.

It was **AGREED** that the Officer will sift the questions for comment by Cllr Allford and circulate his advice on how to respond to the survey to Committee members for comment by Friday before the draft response goes to Full Council next Wednesday. [See draft response below.]

7. TRAFFIC AND TRANSPORT FORUM

To note the minutes of the Traffic and Transport meeting held on Wednesday 30th March 2021.
Noted.

9. DATE OF NEXT MEETING

To note the date of the next meeting of the Planning Committee – Monday 24th May 2021 at 6.30pm.

Noted.

Sara Halliday
Governance and Projects Manager

ITEM 5 – DRAFT RESPONSE TO TORBAY LOCAL PLAN CONSULTATION

TTC would like to respond to the Review (TLP etc) by stressing our concerns over the fact that despite the large numbers of new housing being built, with particular reference to housing and development along the A385 between Dartington and Brixham, White Rock, Inglewood, Collaton St Mary etc very little is being done to ease dependence on cars, which is exacerbating the serious congestion and very high air pollution in Totnes and along the A385. All these new developments can be described as 'fringe developments' and therefore are/will be particularly car heavy. 'We... found a particularly high percentage of people going to work by car in the new 'fringe of town' housing' (<https://www.transportfornewhomes.org.uk/wp-content/uploads/2018/07/transport-for-new-homes-summary-web.pdf>). Each new house creates 5 new journeys a day (estimate based on national traffic survey figures) and so we ask that Torbay Council puts a major emphasis on sustainable travel as an imperative for all new developments and the production of green travel plans to mitigate the effects of traffic pollution. Totnes is a pinch-point for commuter travel from Brixham and surrounding areas to the A38. Despite having been designated an Air Quality Management Area (AQMA) in 2009 and enlarged in 2016 the AQMA which runs through Totnes and is lined by residential homes, pavements and a school, air quality along its route has not improved at all since its designation. Air quality regularly breaches safe limits and every new home built along the A385 adds to the problem. It is an unsustainable situation.

The Government's Sustainable Communities Plan states the importance of, 'the need for communities to be "well connected", with facilities to encourage safe walking and cycling, the provision of good public transport and easy access to high quality services. Steps taken now to make new developments more accessible in a sustainable manner will influence the travel patterns of these communities far into the future. They should also help reduce pressure of additional traffic on surrounding roads.' Every new home built along the A385 in particular, impacts negatively on Totnes and surrounding areas and yet so far, very little has been done in terms of infrastructure, sustainable travel plans or build type to improve the situation. Councils have an obligation to improve air quality and to take action when limits are breached. That has to apply also to when actions taken in one district impacts so negatively on neighbouring ones. We would request that you consult with South Hams District Council where such large scale developments will have an adverse impact on air quality in a neighbouring district.

One of the reasons that these new developments have tended to be so car-heavy is that they are built in areas where there are not the jobs to sustain the new residents. People are having to commute into cities and towns to work and without reasonable public transport have to rely on cars, which is set out in your report that Torbay is becoming a commuter belt for jobs held in Exeter. We would ask that new developments only be put into areas where there is reasonable employment opportunities and not stuck on the fringe of existing communities totally reliant on cars to access work, shops and recreation. Long term employment needs to be created in the Torbay – not only for the construction and building phases of these developments – which will sustain the local community, reduce the commuter needs, and provide residents with an efficient and cost-effective public transport service that reduces reliance on cars for commuting and recreational needs. All these factors generated by increased housing developments are impacting on Totnes and the air quality management area.

The Torbay Local Plan appears to be meeting its target, or indeed exceeding it, for market housing, but there is little detail given to whether the houses being built are addressing the local housing need and providing the levels of social housing required to meet demand in Torbay. The local economy needs to be able to enable people to have access to truly affordable housing. Also of concern is whether there is the infrastructure (medical and educational) in place and local employment base to support the housing numbers. Medical provision is of particular concern if it is to meet the demographic trends identified in Torbay which are most likely echoed in the wider area and with Torbay providing South Devon's main hospital facilities. Will this demand be addressed with other agencies to ensure that there is adequate health and social care provision for the area in the future?

ITEM 6 – DRAFT RESPONSE TO DEVON AND SOMERSET FIRE & RESUCE SERVICE (DSFRS) COMMUNITY RISK MANANGEMENT PLAN CONSULTATION

Answering as a: Council, rural

What do you think your local fire and rescue service does? (all that apply underlined)
Responding to emergencies such as flooding and terrorist incidents; Rescue people from road traffic collisions; Collaborating with other organisations, for example the police and ambulance service; Responding to fires; Preventing fires and promoting fire safety; Obtaining information from landlords/building owners to improve response if a fire or other emergency occurs in the building; Ensuring those responsible for public and commercial buildings comply with fire safety regulations; None of the above; Don't know.

DSFRS has a duty to:

Prevent fires and death or injury by fire through the provision of fire safety information and advice to our communities and enforcing relevant legislation in places where people work or visit. Provide a safe and effective operational response to meet a wide range of incidents.

(Response options: Very Important, Important, Neither Important or Unimportant, Unimportant, Very Unimportant, Don't Know)

- Working with our communities to help them understand how to keep safe and avoid an emergency situation (prevention) – Important
- Water rescue, including flooding – Important
- Education at local schools – Important
- Rescue from height or depth – Neither Important or Unimportant
- Animal rescue - Neither Important or Unimportant
- Working with local partners, for instance gaining entry for the ambulance services - Neither Important or Unimportant
- Responding to road traffic collisions – Very Important
- Co-responding with the ambulance service – Important
- Working with other Fire & Rescue services across the country for large scale emergencies (locally & nationally) - Neither Important or Unimportant
- Making sure that premises where people work and visit comply with fire safety legislation (protection) – Important
- Responding to building collapse – Very Important
- Responding to fires – Very Important
- Hazardous materials incidents and mass decontamination – Very Important

A risk is defined as unwanted events that might occur in the community, which the fire and rescue service aims to reduce or provide an emergency response to. How likely are you to see these risks or hazards in your local area?

(Response options: Very Likely, Likely, Neither Likely or Unlikely, Unlikely, Very Unlikely, Don't Know)

- Drowning and water safety – Likely
- Trapped persons – Likely
- Wildfire – Likely
- Civil unrest, including crime and terrorism - Neither Important or Unimportant
- Slow response time to incidents - Neither Important or Unimportant
- Increasing ageing population – Likely
- Dwelling fires (including thatch or high rise buildings) – Likely
- Incidents as a result of decreased Mental Health or those with learning difficulties – Likely
- Extreme weather, such as wide scale flooding, drought or snow – Likely
- Animal rescue - Neither Important or Unimportant
- Serious fires in commercial premises - Neither Important or Unimportant
- Pollution, including responding to hazardous materials - Neither Important or Unimportant
- Incidents as a result of decreased physical health - Neither Important or Unimportant
- Limited firefighter availability to respond to incidents – Highly Likely
- Road traffic collisions – Highly Likely

Do you feel at all anxious about any of these risks or hazards?

No

How might we help to reduce this risk or level of anxiety?

Improved manning and retention levels in the local fire station in Totnes

Who do you think is responsible for reducing this risk? For example, are there any partners we should be working with more closely?

No comment offered.

Looking Ahead. As the Community Risk Management Plan will be in place from 2022 to 2027, we would like to understand if you think any hazards or risks will change over the next five years.

Are there any other risks you think may arise in your local area over the next five years?

Conditions of buildings in Totnes main street.

Are there any risks you think will reduce in your local area over the next five years?

None.

Is there anything else you'd like to tell us?

No comment offered.

Notes from Totnes & District Green Travel Steering Group

28 Apr 2021

Via zoom - 18:30 - 20:00

Present:

Chris Watson - Chair

Sylvia Dell (minutes)

Cllr Paul Alford - link TTC

Simon Harrington - Community transport

Cllr Georgina Allan - link TTC planning

Sarah Kidd - Chamber of commerce

Pruw Boswell - Heritage

Graham Bennett - Ramblers

Sarah Collinson - Inclusive Totnes

Cllr Jacqi Hodgson - link DCC

John Scanlon - Follaton

Chris Alton / Paul Mukerji -

Harbourne Valley

Cllr Ray Hendricksen - TTC

Cllr Jo Sweett - Link SHDC

Apologies:

Nick Oldridge - Littlehempston

Jane Kennedy - Market

Peter Coxon - Dittisham

Kerry McCabe - TRAYE

Adam Williams - SHDC Climate Change Officer

1. Welcome (CW)

2. Agree minutes from GTSG 31 Mar

3. Updates from current projects (SD)

3.1 EV and e bike survey (Scheme 047)

- Survey artwork has gone to Totnes Directory for inclusion in June issue
- Action - SD - When hard copy survey available distribute to CW, CA

3.2 EV chargers - Lots of discussion

- Action - Request to SHDC see the action plan to implement the decisions taken 2 years ago with regards to TRESOC installing solar panels on the Pavilions roof. SD to produce draft and circulate to SG members, and then submit to planning committee

3.3 Fore St / High St traffic calming proposal (scheme 017)

- Lots of discussion - main points of concern are
 - If the pavement outside the Seven Star is extended then this could cause buses problems when making the turn around the roundabout
 - Grounding of vehicles
 - Loss of car parking spaces
 - Concern about moving the disabled spaces from left side to right side of street - won't this open up the street and encourage cars to go faster
 - Width of latest fire appliances - has this been taken into account?
- Action - SD invite Ben Hooppell (designer) and John Fewings (highways) to present the proposals and clarify these concerns

- 3.4 Clay Park - cycling safety (Scheme 049)
- Continue to progress with Highways
- 3.5 Castle Street - safety measures for wheelchair users (Scheme 048)
- Action SD contact Crownhill Police Station for Devon and Cornwall Safety Camera Partnership, VAS for hire
 - Action - request a SCARF speed assessment of 3 sites around Totnes - then that gives permission for purchase of a VAS which can be used in different locations
 - Action - PB - proposal to replace bollards which were in place to protect North Gate, but have been removed
 - Action - CW - follow up changes to satnav algorithms to avoid prioritising Castle St
4. Ramblers - Don't lose your way campaign
- Action - GB to share a document about the loss of footpaths, which will be circulated with the minutes
5. 20 mph zone extending to all of Totnes (Scheme 018)
- Action - get baseline AQA measurements
 - Action - PA report on number of incidents at True St junction
 - Proposal made by Cllr Hodgson, seconded by Chris Watson, to make a proposal to TTC, via Planning to produce a petition calling for a 20 mph zone across the town. Carried unanimously
 - Action - Develop the wording for a 20 mph survey and proposal to TTC
6. Zebra crossing from Rotherfold to Reconomy centre (Scheme 040)
- SC outlined that a petition is already underway for this crossing with 260 signatures so far. Affects vulnerable groups including elderly and families with children
 - Action SC and SD put together proposal for submission to DCC, and include details of the petition, and reference that this is a route between where children live and their school, so may qualify for Active Travel funding
 - Action - SH - provide some photos that St Katherine's Way was not conce
7. Totnes Futures Forum - (GA)
- Action - GA will be inviting somebody from the Steering Group to join the Futures Forum when the initial setup is complete
8. AOB
- E bike chargers will be available at the London bound platform in about 3 months, available via 152 m2 solar panels
 - Mobile air quality monitors - lots of discussion
 - Action - Totnes AQMA - Steering Group chair (JS) to write to Torbay Council to request that further housing development should take into account the impacts on Totnes air quality
 - Discussed Fleet Mill as possible cycle route
 - Next meeting is open public traffic and transport forum
 - Action - JH invite Emily Reed Devon Carbon Plan to attend and speak
 - Action - SD invite Lizzie Woodalof Totnes Bike Hub

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Parish & Town Council Highways Newsletter - Spring 2021

Devon County Council sent this bulletin at 14-05-2021 05:21 PM BST

<https://content.govdelivery.com/accounts/UKDEVONCC/bulletins/2c96c64>



Spring 2021 Edition

Welcome to the Spring 2021 edition of our Roadmap newsletter. It's been a very challenging 12 months for the Highways and Traffic Management Service for a number of reasons. In addition to the personal and professional challenges around Covid-19 we have delivered our largest ever works programme. This investment in our infrastructure has seen a significant volume of additional patching and resurfacing carried out over and above a typical year.

While we didn't see any significant snow fall the winter season was categorised by a prolonged period of cold following a very wet autumn. Despite these 'freeze/thaw' conditions the numbers of potholes recorded across the network are down by 14% and the number of public reports have reduced by over 30%. While these numbers are very good to hear, we continue to look at how we engage better with our communities and use your local knowledge to shape our future programmes. The two projects focusing on new ways of working (further details below) continue to develop and evolve, and we are confident that we will continue to maintain this steady improvement in our network.

There is a lot of information in this newsletter including additional funding opportunities and details regarding training for volunteers. We are also pleased to tell you that we are looking to reinstate the Parish and Town Council conferences following a year off. We really hope this newsletter is useful to you and your communities and would welcome your [feedback](#).

Finally, thank you to you and the members of your community who give up their valuable free time to volunteer to support the work that we do.

Robert Richards - Highways & Traffic Management Group Manager

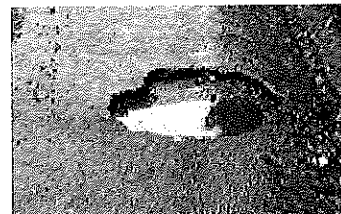


Important updates

Managing potholes

Our [new approach to pothole management](#) was introduced in 2018 and since then;

- We rolled out the process Countywide in June 2019
- We now have 6 dedicated pothole inspectors
- We have processed 65000 pothole reports



- we have assessed 60000 pothole reports
- We have closed 31,260 (48.17%) reports that required no further action, the biggest reason being duplicate reports (over 20,000)
- We've seen a reduction in non-actionable visits by repair gangs with productivity and efficiency up significantly
- Over 1600 patching orders, equalling 45,000sqm, have been raised for minor hand patching across the county, focussing on localised spots of deterioration or repeat repair failures - doing more of the right repair, first time

New ways of working

Alongside our new approach to the way we manage reports of potholes, other projects have also been underway;

- [Increasing resilience on our highways](#)
- [Managing defects](#)



Winter 2021-21

As the temperature is just starting to show signs of slowly rising, and having seen the greatest number of road treatments in April since 2013, we are coming to the end of a winter that, from our road treatment statistics, ranks as the third worst winter in the past decade (the worst two being 2012/13 and 2017/18). Our [winter summary 2020-21](#) provides additional details.

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Funding news

Additional funding for Parish and Town Councils

To provide further support to our local communities an additional £100,000.00 fund, for Town and Parish Councils, will be available in 2021/22. The fund is for projects/works that will enhance the public realm, which includes the repair and refurbishment of highway street furniture, such as lighting column, finger posts, seats and bollards. This funding is in addition to our existing Highway Maintenance Community Enhancement Fund which is available to support highway maintenance works and projects.

The funding can be accessed through our [Highway Maintenance Community Enhancement Fund \(HMCEF\) application proces](#)



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Community self help



Community works and projects

Are you interested in carrying out projects in your community? Would you like to see examples of community projects undertaken by other parish and town councils in Devon?

If the answer to the above is yes, please take a look at our [communities webpages](#). Here you will find information on our road warden, snow warden and parish paths partnership (P3) schemes as well as a selection of [case studies](#) providing details of projects undertaken that have been supported by our [Highway Maintenance Community Enhancement Fund \(HMCEF\)](#).

Free training

Devon County Council continue to provide [free training to volunteers](#) who wish to help with projects in their communities. The following is a



list of courses that we currently fund;

- Highway Safety Awareness Training (e-learning)
- Traffic Management for Community Events
- SWQR Unit 2 Signing, lighting and guarding (chapter 8)



The above list is not exhaustive and the level of training required will depend on the project that you would like to undertake. Please discuss any potential projects with your Neighbourhood Highway Officer and we can provide further information and advice on training requirements.

Chapter 8 renewal training

Over the last year a number of community volunteers chapter 8 qualification has expired and arranging renewal training has been difficult due to covid restrictions. As a result the Street Works Qualification Register (SWQR) encouraged a period of grace for those whose card expired during the pandemic.

As restrictions begin to ease, a number of volunteers have started to make contact or arrange renewal training directly with providers.

Please be aware that, in order to attend renewal training, volunteers will need to have their existing street works card/number. If this has been lost or mislaid, please contact the [Street Works Qualification Register](#) who will be able to assist.

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Upcoming events



Parish and Town Council conferences

Following our extremely successful events in 2019, we were unable to hold the conferences last year due to the pandemic. However, we intend to hold the events later this year and are currently looking at dates in September/October.

Further details, and confirmation of the dates, will be sent within the next few months. Please keep an eye on your inbox!

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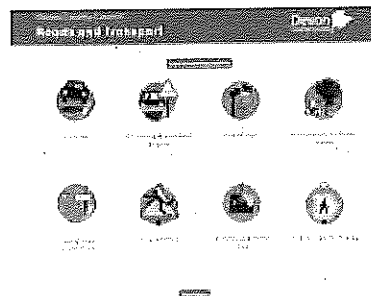
Useful links

Neighbourhood Highway Officers

Each electoral division has a [designated Neighbourhood Highway Officer \(NHO\)](#) who provides local support and information on highway matters. They are your main point of contact for Devon Highways.

Report a problem

We have a [dedicated, customer friendly, webpage](#) designed to allow members of the public to log a variety of problems, such as potholes, blocked drains and broken streetlights etc. Many local Councils post a link to this page on their own website, both as a useful service to their community but also to direct members of the public to the correct Council.



When a member of the public logs an issue, not only will the report be directed automatically to the correct department, the customer will also receive an email advising them when the issue has been assessed.

Please be aware we do not currently accept reports from fix my street as they often do not provide enough information to be able to accurately locate or assess an issue.



Roadworks Information

15

Road closures, diversions and other roadworks can often cause concern within local communities. However, there are a number of webpages available that can help you find

out what is happening in your local area;

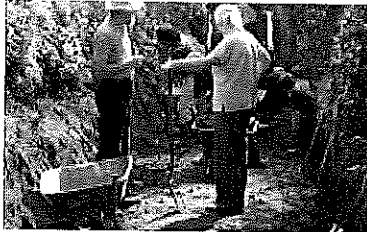
- Devon County Council's roadworks map displays present, future and completed works
- One.network shows all planned works by utility companies, DCC and others, alongside the diversion routes and other useful information. You can set up alerts to warn you when new works are scheduled in a specific area
- We also publish a number of dedicated webpages for works which have the potential to cause major disruption and for major schemes, the majority of which have received substantial investment from the Department of Transport

Parish and Town Council webpages

A number of years ago, we developed a dedicated parish and town council website with the intention of creating a "one stop shop" for parish and town council's to easily access highway information.

Do you use this webpage? Were you aware of it? What else would you like to see on it? Please use the feedback form on the site to let us know.

Previous copies of Roadmap are available on the website.



Parish Paths Partnership Scheme

The Parish Paths Partnerships Scheme (also known as the P3 scheme) is an initiative to ensure that the rights of way network is properly maintained and well publicised. It has the support of the National Association of Local Councils and is Devon County Council funded.

For more information, and for copies of the newsletter, please visit our Parish Paths Partnership webpages.

Pinpoint Devon is a searchable online directory of community services available in Devon. Parish and Town Council contact information is listed alongside other local services, groups and information on just about anything from careers, through to hobbies and learning.

pinpoint

The details on Pinpoint are those that we will use when we contact Parish and Town Councils directly. All those registered on Pinpoint have recently been contacted to ensure that all details are up to date. If you did not get this email, or are not registered, please visit the page for further information.



Reduce your waste!

Our colleagues in Waste Management would like to let you know about a couple of initiatives to help residents reduce the amount of waste they throw away;

- Free compost
- Tuesday Tables

0345 155 1004

csc.roads@devon.gov.uk

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