



## AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL MONDAY 4<sup>TH</sup> OCTOBER 2021 IN THE GUILDHALL

Please note that public question time will be held prior to Full Council from 6.30pm

You are hereby **SUMMONED** to attend a Meeting of the Council, on **Monday 4<sup>th</sup> October 2021** at **7.00pm** for a maximum of 120 minutes the purpose of transacting the following business:

### 1. WELCOME TO ALL ATTENDING AND OBSERVING

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 120 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

### 2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.

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*The Committee will adjourn for the following items:*

Reports from County and District Councillors.

- a. County Cllr Hodgson – document attached.
- b. District Cllr Birch – document attached.
- c. District Cllr Rose – no document.
- d. District Cllr Sweett – no document.

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*The Council will convene to consider the following items:*

### 3. CONFIRMATION OF MINUTES

To approve and sign the minutes of the following Meeting:

*(Please note confidential minutes can be agreed but any discussion must be held in Part 2)*

- a. Full Council 6<sup>th</sup> September 2021 – document attached.

To note the following minutes:

- b. Council Matters 13<sup>th</sup> September 2021 – document attached.
- c. Planning Committee 20<sup>th</sup> September 2021 – document attached.
- d. Town Matters Committee 27<sup>th</sup> September 2021 – document attached.

### 4. CONSIDERATION OF ANY MATTERS ARISING REQUIRING A DECISION

To consider any matters arising from the Minutes and to approve any recommendations from Committees (document enclosed):

*(Please note confidential minutes can be agreed but any discussion must be held in Part 2)*

- a. Full Council 6<sup>th</sup> September 2021.

- b. Council Matters 13th September 2021.
- c. Planning Committee 20th September 2021.
- d. Town Matters Committee 27th September 2021.

## 5. NEIGHBOURHOOD PLAN

Councillors to consider:

- a. Does TTC agree to put a pause on the NP process in order to consult on a new policy which will cover ATMOS/Community Right to Build. Document attached.
- b. If yes to the first question, do Cllrs want to accept the wording attached from ATMOS for Totnes for consultation prior to submission to South Hams District Council and the examiner to replace the previously agreed wording from ex Cllr Luker. (Document attached)

## 6. EXTERNAL AUDITOR REPORT

To note the external auditor report on the Annual Governance & Accountability Return. Documents attached.

## 7. REMEMBRANCE SUNDAY

To note the arrangements for Remembrance Sunday, 14<sup>th</sup> November 2021. Verbal update.

## 8. DEVON ASSOCIATION OF LOCAL COUNCILS (DALC) ANNUAL GENERAL MEETING

To note that under delegated authority the Clerk will exercise the Totnes Town Council vote at the DALC Annual General Meeting on 6<sup>th</sup> October 2021. Verbal update.

## 9. LIST OF MEETING DATES

To note a list of upcoming meeting dates. Document attached.

## 10. NEXT MEETING

To note the next meeting date of Monday 1<sup>st</sup> November 2021, 6.30pm public session, 7.00pm formal meeting in the Guildhall.

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*The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.*

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## 11. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing Item)

To consider any recommendations or matters arising that are considered confidential in nature. No documents.

## 12. ARTS AND MAYORAL BUDGET

To note the updated Arts budget allocation and to consider the allocation of funds from the Mayoral budget for a New Years Eve event. (commercial sensitivity) Documents attached.

## 13. ELMHIRST PROJECT

To receive any urgent updates from the Town Clerk as required. No documents.

## 14. CONFIDENTIALITY IN MEETINGS

To consider an update from the Town Clerk on advice received from Devon Association of Local Councils. Document attached.

Agenda produced by:

Catherine Marlton

Town Clerk

29th September 2021

### **USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

**The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.**

**Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.**