Minutes from Totnes & District Traffic and Transport Forum AGM 24 Feb 2021

Via zoom - 18:30 - 20:00

Present:

Cllr Jacqi Hodgson (Chair)

Sylvia Dell (minutes)

Simon Harrington

Ken Robertson

Sarah Kidd

Cllr Jo Sweett

Chris Watson

Maggie Cornhill

Barbara Phillips

Chris Alton

Cllr Sarah Collinson

Cllr Ray Hendriksen

Paul Mukerji

John Scanlon

Cllr Georgina Allen

Cllr Victoria Trow

Pru Boswell

Cllr Ben Piper

Apologies:

Cllr P Allford

Helen Kummer

John Cummings

1. Welcome (JH)
2. Speaker - Mark Hodgson - Co Cars and Co Bikes
	* Interesting talk with support for proposal to produce a survey to gauge public interest in EV car share and E-bike share scheme
	* Action - SD - produce proposal for submission to Town Council, for EV and e bike survey
		1. Survey along the lines of South Somerset survey
		2. Questions to be reviewed by SG members before submission to TTC
		3. Collect postcodes to clarify where the hotspots are for EVs and e bikes
		4. Optional collect emails for adding to our existing newsletter mailing list
		5. no names or other personal data
		6. data to be shared by Co Cars and Totnes Town Council
		7. location data can be mapped to show potential locations for future placement of EVs and e bikes
3. AGM
4. Agree minutes of last AGM Mar 2019
	* [Minutes of 2019 AGM](https://drive.google.com/file/d/1ahKErpz335D-6q9LGmnQtdFJmHmTh9ly/view?usp=sharing)
	* Those present at previous AGM (Chris Watson, Jacqi Hodgson, Simon Harrington, Ray Hendricksen) approved the minutes
5. Chairperson Report
	* [Report](https://drive.google.com/file/d/1chBSUvffW2GmzJowJLgTJS1PlGm3Db0O/view?usp=sharing)
6. Green Travel Coordinator Report
	* [Report](https://drive.google.com/file/d/1OlvL2tgCez-0-YwjA3kwzIwVlAK3cytO/view?usp=sharing)
7. Motion to formally adopt the Steering Group ToR
	* [Terms of Reference](https://drive.google.com/file/d/1ZgsBCBGv_etcy8kjwBiFi2TKf-12zrid/view?usp=sharing)
	* Agreed unopposed
8. Accept nominations for the Steering Group members
	* 12 nominations were approved, plus 2 alternates
	* Vacancies for business category - market trader, industrial estate, farming
	* Vacancies for community category - Littlehempston / Staverton; Dartington
	* Vacancies for experts category - air quality, river transport

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Category** | **Sector** | **Group name** | **Nominee name** | **Nominee email** | **Proposed by** | **Seconded by** | **Approved** |
| -- Chair |  |  | **John Scanlon** | Chris Watson | Sarah Collinson |  | Duly Elected |
| -- Deputy |  |  | **Chris Watson** | John Scanlon | Sarah Collinson |  | Duly Elected |
| Business | Community transport | Bob the Bus | **Simon Harrington** | busstuff@outlook.com | Self proposed | Chris Watson | Duly Elected |
| Business | Local business | Chamber of Commerce | **Sarah Kidd** | sarahkidd1970@hotmail.co.uk | Maggie Cornhill | Georgina Allen | Duly Elected |
| Business | Local business | STAG | **Maggie Cornhill** | maggieredhouse@gmail.com | Self proposed |  | alternate |
| Business | Market | Market | **tbc** |  |  |  |  |
| Business | Farming |  | **tbc** |  |  |  |  |
| Business | Industrial estate |  | **tbc** |  |  |  |  |
| Citizen | Heritage | Image bank | **Pru Boswell** |  | Maggie Cornhill | Sarah Kidd | Duly Elected |
| Citizen | Young people | Totnes Rural Area Youth Engagement Program TRAYE | **Kerry McCabe** | kmccabe.traye@gmail.com | Self proposed | Jacqi Hodgson | Duly Elected |
| Citizen | Cyclist | British Cycling | **Ken Robertson** | robertson.swdc@gmail.com | Self proposed | Georgina Allen | Duly Elected |
| Citizen | Cyclist | ? | **Howard Cotton** | howardcotton@yahoo.co.uk | Self proposed |  | alternate |
| Citizen | Disability and inclusivity | Inclusive Totnes | **Sarah Collinson** |  | Jacqi Hodgson | Sylvia Dell | Duly Elected |
| Citizen | Walkers | The Ramblers | **Barbara Phillips** |  | Sylvia Dell | Jacqi Hodgson | Duly Elected |
| Citizen | Walkers | The Ramblers |  |  |  |  |  |
| Community | Harbourne Valley | Sustainable Harbourne Valley | **Chris Alton** | hello@sustainableharbournevalley.org.uk | Self proposed | Sylvia Dell | Duly Elected |
| Community | Dittisham | ? | **Peter Coxon** | peter@optleadership.com | Self proposed | Sylvia Dell | Duly Elected |
| Community | Follation | Active travel | **John Scanlon** |  | Sylvia Dell | Georgina Allen | Duly Elected |
| Community | Staverton / Littlehempston |  | **tbc** |  |  |  |  |
| Community | Dartington |  | **tbc** |  |  |  |  |
| Expert | Green travel | Climate change officer SHDC | **Adam Williams** | Adam.Williams@swdevon.gov.uk | Self proposed | Sylvia Dell | Duly Elected |
| Expert | Buses and trains |  | **Chris Watson** |  | John Scanlon | Jacqi Hodgson | Duly Elected |
| Link counsellor | Devon County Councillor | DCC | **Cllr Jacqi Hodgson** |  |  |  |  |
| Link counsellor | Town Council | TTC | **Cllr Paul Allford** |  |  |  |  |
| Link counsellor | Town council Planning | TTC | **Georgina Allen** |  |  |  |  |
| Link counsellor | District councilor | SHDC | **Cllr Jo Sweett** |  |  |  |  |
| Link counsellor | District councilor | SHDC | **Cllr Rose** |  |  | Alternate |  |
| Town Council officer | Green Travel Coordinator | TTC | **Sylvia Dell** |  |  |  |  |

1. Election of Chair and Deputy Chair
	* John Scanlon duly elected as Chair
	* Chris Watson duly elected as Deputy

AGM closed at 8.10