



## AGENDA FOR THE PLANNING COMMITTEE

MONDAY 25<sup>TH</sup> APRIL 2022 IN THE GUILDHALL

You are hereby **SUMMONED** to attend the **Planning Committee** on **Monday 25<sup>th</sup> April 2022** at **6.30pm** for a maximum of 90 minutes in the Guildhall for the purpose of transacting the following business:

**Committee Members:** Councillors G Allen (Chair), S Collinson, J Cummings, R Hendriksen, J Hodgson, P Paine and V Trow.

### 1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

*The Committee will adjourn for the following items:*

#### PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

*The Committee will convene to consider the following items:*

### 2. AIRBAND

To receive an update on the Airband project role out from Airband Community Liaison. Verbal update [no more than 30 minutes].

### 3. CONFIRMATION OF MINUTES

To approve the minutes of 21<sup>st</sup> March 2022 and update on any matters arising. Document attached.

### 4. TREE WORKS APPLICATIONS

To make recommendations on the following tree works applications:

4a. 0838/22/TCA –T1: Thuja plicata (Western Red Cedar) - lateral reduction by 0.3m on the W side. T2: Juglans nigra (Black Walnut) - crown raise to give 5.2m statutory road clearance. T3: Fagus sylvatica (Copper Beech) - crown raise to give 5.2m statutory road clearance, and reduce lowest lateral branch by 2m. T4: Lawson cypress - trim all N/E/S/W profiles to maintain structure. T5: Magnolia - reduce branches by 1m away from BT Line. T6: Cotoneaster frigidus - crown height reduction by 1.5m, and, lateral reduction by 0.5m on the W side. G1: Pittosporum, Bay and Portuguese Laurel - crown height reduction by 2m creating a rounded top, trim annual growth from all side profiles. Chy Vean, Priory Avenue, Totnes, TQ9 5HR. See

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/220838>

4b. 0826/22/TCA - T1: Sorbus (Rowan Tree) – crown height reduction by 4 metres. 1 Castle Court, Totnes, TQ9 5PD. See

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/220826>

### 5. PLANNING APPLICATIONS

To make recommendations on the following planning applications:

5a. 1008/22/HHO – Householder application for rear extension, front and rear dormer extension and raised terrace. 55 Denys Road, Totnes, TQ9 5TL. See

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/221008>

5b. 0719/22/HHO – Householder application to build oak timber frame extension onto the front of the property, to replace and enlarge the existing bay window. Ayesha, Weirfields, Totnes, TQ9 5JS. See

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/220719>

5c. 0756/22/FUL – Replacement patio doors and windows. 3 Elizabethan House, Steamer Quay Road, Totnes, TQ9 5BY. See

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/220756>

5d. 1233/22/ARC – Application for approval of details reserved by conditions 3, 4 and 5 of planning consent 56/0733/15/LB. 5 Garden Flat, Plymouth Road, Totnes, TQ9 5PH. See

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/221233>

### 6. 20MPH SPEED LIMIT PILOT SCHEME

To consider the proposed expression of interest for the 20mph speed limit pilot scheme being run by Devon County Council. Document attached.

### 7. DART HARBOUR STRATEGIC PLAN CONSULTATION

To consider Dart Harbour Community Group response to the Dart Harbour Navigation Authority Strategic Plan review and make a recommendation to Full Council in May with a draft Council response. Documents attached.

**8. ROADMAP NEWLETTER**

To note the latest Devon Highways 'Roadmap' Spring newsletter. Document attached.

**9. EVENTS ON SOUTH HAMS DISTRICT COUNCIL LAND**

To note the following events taking place on South Hams District Council land (no document):

9a. Totnes Elizabethan Craft and Charity Market, Tuesdays 3<sup>rd</sup> May – 27<sup>th</sup> September 0800-1500hrs, Market Square.

9b. Sea Change Festival, Friday 27<sup>th</sup> May 1000hrs until Sunday 29<sup>th</sup> May 2200hrs, The Rotherfold.

**10. DATE OF NEXT MEETING**

To note the date of the next meeting of the Planning Committee – Monday 23<sup>rd</sup> May 2022 at 6.30pm in the Guildhall.

**USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

The open proceedings of this Meeting will be video recorded. If members of the public make a presentation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Councillor Committee debates are permitted and anyone wishing to do so is asked to inform the Chair of the respective Committee of their intention to record proceedings.





## DRAFT MINUTES FOR THE PLANNING COMMITTEE

### MONDAY 21<sup>ST</sup> MARCH 2022 IN THE GUILDHALL

Present: Councillors G Allen (Chair), S Collinson, J Cummings, J Hodgson and P Paine.

Apologies: Councillor R Hendriksen and V Trow.

In Attendance: Members of the public and S Halliday (Governance and Projects Manager).

#### 1. WELCOME AND APOLOGIES FOR ABSENCE

**To receive apologies and to confirm that any absence has the approval of the Council.**

Cllr Allen read out a statement about how the meeting would be conducted and recorded.

The apologies were accepted.

*The Committee will adjourn Standing Orders for the following items:*

#### PUBLIC QUESTION TIME

A member of the public who lives above The Cornish Bakery spoke about the noise and vibration issues that is experienced from the equipment housed at the rear of the building which has been the subject of an ongoing enforcement case investigated by South Hams District Council Environmental Health. An engineer spoke to say that he believes that the equipment has been installed incorrectly and that external bins are obstructing the airways to cool the equipment so that it is working harder than needed and exacerbating the noise and vibration issue, and supercooling an external area causing ice to form on the path in mild weather.

Two members of the public spoke about the Airband project and the location of poles in Bridgetown and near The Carrions where it is believed underground ducting is installed and could be used. Cllrs suggested that the individuals raise their concerns with District Councillors, and that the Council will find out more details about the proposed online consultation event.

*The Committee reconvened Standing Orders.*

Due to other Councillor commitments and illness the Committee brought forward agenda item 5e for consideration whilst they were quorate.

#### 2. PLANNING APPLICATIONS

**To make recommendations on the following planning applications:**

*Note: Cllr Hodgson observes and does not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.*

2e. 4719/21/FUL – Retention of existing air conditioning apparatus (amendment to 0573/17/FUL) within single acoustic enclosure and installation of an additional freestanding acoustic enclosure to contain refrigeration apparatus. 44 Fore Street, Totnes, TQ9 5RP.

Object. The Committee is concerned that the application is subject to an ongoing enforcement case with Environmental Health and that the proposals do not go far enough to demonstrably address the current internal and external noise and vibration issues that need to be resolved as a matter of urgency for the residents above the café where the operation of the equipment is seriously affecting the residents' safety and quality of life. The Committee is also concerned about external supercooling of equipment freezing the ground to the residents' access and causing a slip hazard to residents and people delivering to the properties.

3. DATE OF NEXT MEETING

**To note the date of the next meeting of the Planning Committee – Monday 25<sup>th</sup> April 2022 at 6.30pm in the Guildhall.**

Noted.

Sara Halliday  
Governance and Projects Manager

## ITEM 6 – 20MPH SPEED LIMIT PILOT SCHEME

Expressions of interest (taken from the Devon County Council website) – We [Devon County Council] are keen to understand the benefits of 20 mph speed limits for our communities and would like to know where you feel this would be beneficial. At our [Devon County Council] Cabinet meeting on the 8th December a resolution was agreed to allow 20mph schemes to be progressed in 2022/23 for those communities who request them (item 87).

This was initially proposed to be a project to run alongside work to introduce a community wide 20 in Newton Abbot. However, after extensive community engagement it was clear that the residents of Newton Abbot did not support this, nor did they support 20 as a default in residential streets. They did however support 20s outside schools and we will be working with Elected Members to develop a study around this. More details can be found in our recent press release.

With the outcome of our Newton Abbot consultation in mind it is essential that we have a strong indication of community support when we assess requests for 20s. Therefore, the involvement of Town and Parish Councils in the application process is essential and we invite you to liaise with Elected Members in submitting applications.

We wrote to elected Members in February asking them to work with their communities to complete applications and committed to also communicate directly with Town and Parish Councils. If you feel that a 20mph speed limit is right for your community and are not already in contact with your local County Council on the matter, we encourage you to open dialogue.

To allow for assessment and prioritisation for schemes to be delivered in 22/23 all submissions must be complete by 31st March. It is important that every application is supported both by the Town or Parish Council and Elected Member prior to assessment. The application form is available [here](#).

Given that the Newton Abbot project will not progress for a fully community 20mph scheme it is intended that new 20s implemented through this project will form part of the study to inform future County Policy.

Officers Note: below is a map of the existing 20mph roads in Totnes and Bridgetown marked in orange, and the roads proposed for the pilot scheme in purple.



1 April 2022

**Dart Harbour Communities Group (DHCG) – input to the Dart Harbour & Navigation Authority (DHNA) Strategic Plan review**

*Dear Parish Council Chairs, Clerks, & DHCG members,*

The DHNA initiated a review of their Strategic Plan at the end of January, seeking contributions from all river users and key stakeholder groups. This review takes place against the backdrop of the Government Response to the Govern Report on Landscape and access to the Countryside, with particular focus on National Parks and AONBs. While the Government Response is currently subject to a further public consultation, the “direction of travel” for our protected landscapes is clear: accessibility and facilities for all, and clear recognition of their potential for both biodiversity improvement and carbon capture.

These themes were matched in responses to the DHNA’s recent online questionnaire to garner feedback from individuals ahead of their AGM on 15 March, at which the new Chairman painted a clear picture of the desire for updated thinking on issues such as improved water quality, accessibility and net-zero carbon, so very much echoing the Governments thinking.

While a few DHCG members have provided input as private individuals, it is still my intention to provide collective input to the DHNA from the DHCG. This is a significant challenge, with the focus of the riparian parishes varying considerably depending on their location on the harbour, facilities and businesses. In addition, the timescale requested is not an easy fit with the rigid, legal process of PC meetings!

So please see, on the attached document presented in the DHNA prescribed format, the considered thoughts from the DHCG Meeting of 31 March 2022. I welcome any comments by no later than Friday 6 May 2022 after which time I will submit our DHCG input to the Chairman of the DHNA.

Please note the Strategic Plan effectively remains a living document, so can be further updated, as required, in future. Please also feel free to submit your own Parish input direct to the DHNA, although as a courtesy I would request that you copy me in; thank you.

I wholeheartedly encourage all riparian parishes to take advantage of this golden opportunity to shape the future of the Dart Estuary, including the management of the MCZ and set within the AONB, looking ahead up to 20 years. This future will affect us all; our lives, our work, our health, our opportunities, so please give it some thought.

Many thanks,

Chair, Dart Harbour Communities Group



## DHNA Strategic Plan – Draft DHCG Input (Deadline 6 May 2022)

	Safety	Sustainable	Solvent	Staff	Stakeholders
1.  Very Short Term 3months	<p>Improved policing of speed limits, especially in areas used by swimmers and SUPs, or areas of greatest ecological sensitivity.</p> <p>Life Jacket use campaign, and install Life Jacket lockers at Hoodown.</p>	<p>In conjunction with other organisations deliver a water quality monitoring and reporting system. Initially DHNA should unilaterally begin regular water quality testing and report results.</p> <p>Encourage mooring owners to reduce waste.</p> <p>Keep a watching brief on all development across the estuary and AONB.</p> <p>Create a list of, and monitor, vessels which could cause an environmental incident.</p>	<p>Seek partnerships to co-fund projects. Bid for Environmental grant monies.</p>	<p>Team building. Review of staff skills. Identify any gaps and how to fill them. Embed customer care ethos at heart of DH.</p>	<p>Consult Stakeholders on Moorings Policy.</p> <p>Identify the areas of priority or concern for parish and town councils.</p>

2.	Safety	Sustainable	Solvent	Staff	Stakeholders
Short Term 12 months	<p>Work with RNLI, Coast Watch, RYA Dartmouth Swimming Pool on a Water safety campaign.</p> <p>Familiarisation with Port Marine Code. On-going</p> <p>Investigate safe and accessible landing places, and Improve safe river access for non-boat river users.</p> <p>Work with SHDC to ensure they maintain their facilities.</p> <p>Work with SHDC to re-open the shower block at Dittisham.</p> <p>Erect notice boards at all main access points covering safety, courtesy and Responsibility</p> <p>Work across the DH</p>	<p>Develop a robust and comprehensive water quality monitoring and reporting system across the harbour, including monitoring key tributaries such as the Wash and Harborne, and boat yards.</p> <p>Further refine the AONB draft MCZ practical management guide for those living, working in, or visiting the MCZ.</p> <p>With AONB develop a maplet of the harbour (or MCZ?) clearly showing areas with fragile or important ecosystems where disturbance should be avoided.</p> <p>Test for micro plastics and publish results.</p> <p>With other agencies</p>	<p>Seek partnerships to co-fund projects. Bid for Environmental grant monies.</p> <p>Increased levy on polluting or high carbon / polluting engines, boat materials, and outboards.</p> <p>Carry out cost analysis of the different aspects of DH business income and ensure costs are identified and allocated to the user, agree to support non-income generating areas. This will also</p>	<p>DHNA to help fund additional environmental staff post (with AONB?) to take forward the raft of initiatives connected to improving biodiversity, reducing carbon footprint, improving and maintaining water quality, and encouraging access for and educating all residents and visitors on the wonders of the Dart.</p> <p>Invest heavily in apprenticeship scheme.</p>	<p>Consult and work with Stakeholders.</p> <p>Engage with Stakeholders over Mooring Policy.</p> <p>Engage with Stakeholders to ensure that DH policies and NPs are working together.</p> <p>Work with Disability Sailing.</p> <p>Develop scheme to encourage boat owners who no longer use their vessel to give up mooring.</p> <p>Ensure Stakeholder groups are fit for purpose.</p>

<p>stakeholders to produce a handy guide to river etiquette and responsibility for all river users, both local and visitors, for this coming summer season.</p>	<p>conduct a proper baseline biodiversity / ecology survey of the Harbour: this is essential for further surveys to identify future change.</p> <p>Adjust fee structure to encourage electric boats and outboards.</p> <p>Work with AONB to deliver the outcomes of the Govt response to the Glover Report on National Parks &amp; AONBs.</p> <p>Educate river users about safe guarding wild life. This could be supported by licensed operators, helping to educate public on wildlife, the reason for speed limits, and river safety &amp; etiquette.</p> <p>Support 'beach' litter cleans.</p> <p>Develop a plan for</p>	<p>create a mechanism to prevent the Dart becoming overcrowded.</p> <p>Adjust pricing mechanisms to encourage electric propulsion / outboards.</p>	<p>Investigate appropriate in-service training for all personnel</p> <p>Create career pathways.</p> <p>Re-introduce volunteer patrol.</p>	
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		installing electric charging points across the Harbour.				
3	Safety	Sustainable	Solvent	Staff	Stakeholders	
Medium term 5years	<p>Identify and establish safe swimming zones across the harbour, also usable by SUP and kayakers. Ideally there should be areas clearly defined – either geographic or temporal - where motor-craft are excluded, to deliver havens of peace and tranquility for non-powered water recreation.</p> <p>Engage with community to make DH an exceptionally safe area for work and leisure.</p> <p>Develop Higher ferry slip for</p>	<p>Achieve cross agency comprehensive and frequent water testing and public reporting system to allow rapid identification and action on water pollution sources.</p> <p>Develop and promote the Dart "Brand".</p> <p>Install more pump out facilities</p> <p>Where anchoring is permitted in areas of high MCZ ecological value consider installing moorings that minimise river bed disruption.</p> <p>Implement management processes to deliver an</p>	<p>Seek partnerships to co-fund projects. Bid for Environmental grant monies</p> <p>Increased levy on polluting or high carbon / polluting engines, boat materials, and outboards.</p> <p>Develop the Dart Estuary "brand"</p> <p>Operate a rolling replacement policy for pontoons, moorings and building fabric.</p>	<p>Work with SD College to become a Centre of Excellence. Offer and support staff onto level 4</p>	<p>Establish an annual meeting between the DHNA and the main stakeholders groups, including the Dart Estuary Forum, to improve communication right across the Estuary.</p> <p>Educate Stakeholder groups to understand the focus and aims of DH.</p> <p>Encourage Stakeholders to bring information from the wider community to inform DH decision</p>	

	launching and recovery.	all-electric outboard harbour. Design & implement processes to positively encourage electric boats, including electric charging infrastructure.  Increase ferry options to increase linkages to rights of way and visitor sites across the estuary (such as the Sandridge vineyard attraction, or the proposed Totnes to Stoke Gabriel Cycle path).	Gradually evolve a balanced “user pays” approach to ensure that all objectives are affordable and that facilities and key qualities of the harbour, the AONB and the MCZ are properly maintained.	making.	
4	Safety	Sustainability	Solvent	Staff	Stakeholders
Long Term 20years	Continue to work and plan with the safety of staff and river users foremost in any decision making.	Keep a watching brief on Environmental policy and ensure that DH is ahead of the game.  Work to preserve the River Dart for future generations, taking particular care to	Seek partnerships to co-fund projects. Bid for Environmental grant monies. Consider the location of Harbour Office with respect to	Plan strategically to introduce the skills and new technologies required for the organisation over the next 20 years. Revise and review regularly	Review and consult the needs and wishes of the Stakeholder Groups and wider public

		maintain an appropriate balance between all users.	rising water levels/extreme weather events that might adversely affect the harbour operations.		

## Highways Parish & Town Council Newsletter - Spring 2022

Devon County Council sent this bulletin at 08-03-2022 12:20 PM GMT

<https://content.govdelivery.com/accounts/UKDEVONCC/bulletins/30d5909>



Spring 2022

### Welcome to the Spring 2022 edition of our Roadmap newsletter

Looking back to the last newsletter in October, I'm relieved that winter has been relatively kind to the highway network. A good indicator is the amount of grit that has been spread across the season which is down by approximately 50% on last year.

This relatively mild winter helps the Highways Service in many ways. The winter service operations can be very disruptive to planned works – drivers often cannot work the next day if they have been driving over night, or have to finish a shift early to ensure they have adequate rest before gritting operations start. And of course, the less freeze/thaw action the less damage to all of our assets, particularly carriageways and footways.

With regard to the condition of the network, I'm very pleased to inform you that this financial year will see the lowest number of reported defects across the county since our current Term Maintenance Contract with Milestone commenced in 2017. The mild winter has no doubt helped but there have been a number of other influences including the county-wide roll out of the Dragon Patchers, and the fact that we encourage inspectors to order works before they meet our policy rather than waiting for potholes to get bigger. Inspectors are also able to order larger repairs rather than just making the defect safe.

The team are currently focusing on the quality of workmanship with all operatives recently re-briefed on levels of expectation and there has been an increase in the number of audits that are carried out. Having said that, we recognise there are often times when gangs are carrying out repairs to keep our roads safe when the weather conditions (too wet and/or too cold) are totally unsuitable and the life expectancy of repairs is very limited.

We have, of course, seen a sting in the tail of winter with a challenging weekend of storms. The team managed over 1,000 contacts on the Friday of Storm Eunice. While the initial focus was on clearing trees to keep the network operational our thoughts quickly moved to protecting those most vulnerable in our communities. There's more detail in the newsletter.

I hope you and your communities remained safe.

**Robert Richards - Highways and Traffic Management Group Manager**

Devon  
Highways

### Important updates



#### Storm Eunice

Robert Schofield, our Network Operations Control Centre Manager, has provided an update following the recent storms. Included are a range of photos taken during



the storms which really help to highlight the impact.

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## Parish & Town Council Conferences

We were pleased that we were able to hold our conferences in November, albeit in a slightly different format to that of previous years.

We would like to thank everybody who was able to attend our virtual events. We really appreciate the positive feedback we received.

The videos and presentations are available to view on the Parish & Town Council website.



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## 20 mph Speed Limits

We are keen to understand the benefits of 20 mph speed limits for our communities and would like to know where you feel this would be beneficial. At our Cabinet meeting on the 8th December a resolution was agreed to allow 20mph schemes to be progressed in 2022/23 for those communities who request them (item 87). Please see our article for further details, including the application process.

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## The Queen's Green Canopy and requests to plant on highway verges

As we move into Spring, and also as a result of the Queen's Green Canopy, we have seen an increase in the number of enquiries regarding planting on highway verges. We are improving our webpages, and will provide an online application form, to make the process easier. Further details will be available soon.

If you are interested in this type of project, please be advised that all volunteers involved will need to complete the Highway Safety Awareness course. The course is still free and you can register volunteers by contacting the Highway Services Team.



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## Surface dressing programme

Our surface dressing programme takes place between April and September.

We have over 230 sites on our programme this year. Further information, including the proposed sites (please see the area links at the bottom of the page), is available on our surface dressing webpage.

Devon  
Highways

## Funding news

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### Highway Community Enhancement Fund (HMCEF)

Thank you to everyone who submitted an HMCEF application this year. We were able to approve more than 50 bids which supported works to the value of £115,000 to be carried out in local communities.

We also supported 15 requests for temporary pothole repair material which helped 10 councils repair potholes.

The HMCEF application process will reopen on the 1 April. Please visit our communities webpages for more information on the HMCEF and the application process.

If you would like to arrange a community project but are unsure as to the type of work that can be supported, take a look at our communities case study webpage.





### Signing, Lighting & Guarding Training (chapter 8)

There may be volunteers within your communities whose signing, lighting and guarding qualification is due to expire, or has already expired (the qualification is valid for 5 years)

We are still able to provide funding for renewal training where there is evidence of community work having taken place. We are also able to provide funding for training for new volunteers. If you would like any further information please speak with your Neighbourhood Highway Officer or the [Highway Services Team](#).

## Upcoming events

### The Queen's Platinum Jubilee

We've already received several applications for community events for the Queens Jubilee and, as a result of feedback, have taken steps to make the process clearer.

Further information is available [on our street party webpages](#).



## Useful links

### Contact us

Emails were sent, in November, providing details of your [Neighbourhood Highway Officer \(NHO\)](#). There have been a few changes recently so updates, where necessary, will be provided in the next few weeks.

Your NHO is your main contact for highways related issues.



### Report a problem

The best channel for reporting issues is on our [report a problem](#) webpage. Using this method means that your issue is more likely to get to the right person, or team, straight away.

### Parish and Town Council webpages

To view previous copies of Roadmap and for other useful information and links please visit our [Parish & Town Council webpages](#).

If you have any feedback please advise the [Highway Services Team](#).

0345 155 1004

[csc.roads@devon.gov.uk](mailto:csc.roads@devon.gov.uk)

