



AGENDA FOR THE TOWN MATTERS COMMITTEE

MONDAY 26TH SEPTEMBER 2022 IN THE GUILDHALL

There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the lower Guildhall.

You are hereby **SUMMONED** to attend the **Town Matters Committee** on **Monday 26th September 2022** at **6.30pm** for a maximum of 90 minutes in the Guildhall for the purpose of transacting the following business:

Committee Members: Councillors V Trow (Chair), G Allen, S Collinson, J Cummings, J Hannam, A Oliver, P Paine, B Piper and L Webberley.

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

The Committee will convene to consider the following items:

2. CONFIRMATION OF MINUTES

To approve the minutes of 25th July 2022 and update on any matters arising. Document attached.

3. AIR AND WATER QUALITY CONCERNS

To consider concerns about air and water quality levels in the town and make any recommendations to Full Council. Document attached.

4. COST OF LIVING MEETING

To consider any actions from the community Cost of Living Crisis meeting and make any recommendations to Full Council. Documents attached.

5. COUNCIL CHRISTMAS EVENTS

To note a verbal update on:

- a. Christmas Lights Switch-On; and
- b. Christmas Festival evenings.

6. FAIRTRADE GROUP

To note the minutes of the Totnes Supporting Fairtrade meeting held on 9th August 2022. Document attached.

7. DATE OF NEXT MEETING

To note the date of the next meeting of the Town Matters Committee – Monday 28th November 2022 at 6.30pm.

Sara Halliday

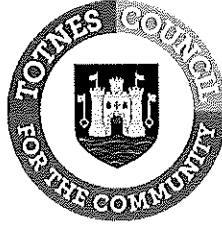
Committee and Cemetery Administrator

21st September 2022

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Councillor Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.



DRAFT MINUTES FOR THE TOWN MATTERS COMMITTEE

MONDAY 25TH JULY 2022 IN THE GUILDHALL

Present: Councillors V Trow (Chair), G Allen, J Cummings, P Paine, B Piper (from 18.40) and L Webberley

Apologies: Cllrs T Bennett, S Collinson and A Oliver.

Not Present: Cllr J Hannam.

In Attendance: L Ferrier (Marketing and Communications Manager) and S Halliday (Governance and Projects Manager).

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has the approval of the Council.

Cllr Trow read out a statement about how the meeting would be conducted and recorded.

The apologies were received and accepted.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

There were no members of the public present.

The Committee reconvened.

2. ELECTION OF CHAIR AND DEPUTY

To elect a Chair and deputy for the committee.

Only two councillors put themselves forward to stand for election - Cllr Trow as Chair and Cllr Cummings as deputy chair - which was **AGREED** unanimously.

3. CONFIRMATION OF MINUTES

To approve the minutes of 30th May 2022 and update on any matters arising.

The minutes were approved as an accurate record of proceedings. Matters arising:

Item 4 - Buskers Code of Practice. It was **RESOLVED** by Full Council that: the buskers code would be amended as proposed; the Council writes to South Hams District Council to request that signage is put up in the Shady Garden; and the Council hands out copies of the Buskers' Code to those who the Office receives complaints about.

Item 5 – Rugby Club meeting. It was **AGREED** to have an informal chat with the Rugby Club to learn more about their plans in the autumn.

Item 6 - A-Boards in Fore Street and High Street. It was **RESOLVED** by Full Council that the Council requests a meeting with Devon County Council (DCC) and that a DCC officer visits and meets with Cllrs Adams and Price and Inclusive Totnes to address the problem areas. This meeting took place on 20th July.

Item 7 – Brown Bin Collection. It was **RESOLVED** by Full Council that it writes to South Hams District Council to express its and residents’ frustrations with the new refuse collection system, particularly brown garden waste bins.

Item 8 – Rural Services Network. It was **RESOLVED** by Full Council that it renews its membership for the coming year.

4. **COMMUNITY AWARD 2023**

To consider the Community Award process for 2023 (document attached):

- a. **The categories of award presented and nomination process;**
- b. **Invitation process; and**
- c. **Medals.**

It was **AGREED** that the inaugural award had gone well, and that in 2023 there will be a requirement to get the nominations and a Council decision on the winners before the pre-election period for the Council Elections in May 2023.

To **RECOMMEND** to Full Council that:

- a. Two awards are presented in 2023 – an individual and community group award – with the timings as follows:
 - February 2023 - nominations will be invited from the public through the Totnes Directory, Town Council Website and Social Media with a closing date of mid-March;
 - March 2023 - Town Matters Committee will consider the nominations received;
 - April 2023 - Full Council considers Town Matters Committee recommendation.
- b. Depending on the number of nominations received, the top three nominees in each category (as determined by Full Council) will be invited to attend the Annual Town Meeting in May 2023 where the award will be presented.
- c. A new medal is cast based on the Town Council logo (see below) which will cost £100 for the moulding from which pewter medals can then be struck (unit cost £3-5 plus engraving for ‘Community Award 2023’, type of award and the name of the recipient on the reverse).



5. SOUTH HAMS CITIZENS ADVICE REPORT

To note the latest impact report from South Hams Citizens Advice.

Noted. The Committee thanked South Hams Citizens Advice for their good work.

6. CLOSE CIRCUIT TELEVISION (CCTV) UPDATE

To note an update on funding for CCTV at trouble spots in the town.

Noted. The officer updated that applications to the 'Safer Streets Fund' for CCTV grants have to come from a local authority or the police. Work has been done to cost various solutions which could be used for future grant funding rounds, but these will need to be supported by crime statistics.

Cllr Piper updated that as link councillor he has an upcoming meeting with the police about local issues and will press the need for CCTV on The Plains, opposite the Barrel House and in the Market Square.

7. TOTNES PLAY AREA UPDATE

To note an update on upgrades to the play areas in Collapark and Westonfields.

Noted. The officer updated that a contract down-select has taken place with inputs from District Cllrs and officers from South Hams District Council and Totnes Town Council, and a preferred supplier has been identified. The play areas at Collapark and Westonfields will have equipment aimed at both the 1-4 and 5-11 age ranges with work expected to start in Autumn 2022.

8. CLIMATE EMERGENCY WORKING GROUP

To note that the Climate Change Working Groups held workshops on 23rd June and 19th July to complete the Climate and Ecological Emergency Action Plan.

Noted. Cllr Cummings updated that the various themes from earlier workshops is now being drafted into action points for the plan.

9. DATE OF NEXT MEETING

To note the date of the next meeting of the Town Matters Committee – Monday 26th September 2022 at 6.30pm.

Noted.

Sara Halliday
Governance and Projects Manager

ITEM 3 - AIR AND WATER QUALITY CONCERNS

The matter of air and water quality in Totnes has been raised at a number of committee meetings and by members of the public at the Full Council public session. The Committee is asked to consider any recommendations for Full Council consideration, and if Committee is minded to recommend writing to South West Water or South Hams District Council then Councillors will need to provide a draft letter for Full Council's consideration.

Below is text from a letter received from a member of the public along with data of discharges into the River Dart:

As a member of "Friends of the Dart" and "Totnes Climate and Ecological Group" I am becoming concerned about the lack of action in taking SWW to task as to what improvements they are making to ensure that the amounts of raw sewage deposited in the River Dart is constantly being reduced.

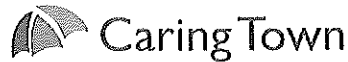
I understand there is some upgrading being carried out at the Littlehempston treatment plant, but what that will achieve, I don't think anyone knows. The Dart is used for many recreational activities, several of which involve the public being in physical contact with the water. I would therefore like to request that TTC ask a representative of SWW to attend a public meeting to present their upgrading and monitoring programme and also explain how they notify organised group users of the Dart when the raw sewage discharge is operating.

ITEM 3

Description	Site	Permit Number	DischargeType	Receiving_Water	DischargeNGR	Shellfish	Bathing Waters	Event Duration Monitoring equipment? (EDM)
NULL								
31 FORE STREET_CSO_TOTNES	Bayards Cove Outfall Dartmouth 31 Fore Street CSO Totnes	203625 201955	STW FE CSO SO	River Dart Estuary Tributary of River Dart via surface water sewer	SX 8788 5109 SX 8057 6024	No Yes	No No	No No
BLACKROCK SPS BUCKFAST	Abbey Inn PSEO (Black Rock) Buckfastleigh	20157/0/PE/01	SPS EO	River Dart	SX 7432 6861	No	No	No
BOAT COTTAGE SPS DARTMOUTH	Boat Cottage PSEO Dartmouth	202845	SPS EO	Warfield Creek Dart Estuary	SX 8921 5045	No	No	No
BRIDGETOWN STEAMER QUAY_CSO_TOTNES	Steamer Quay Bridgetown CSO Totnes	201695	CSO SO	River Dart estuary	SX 8068 6020	Yes	No	No
BRIXHAM ROAD SPS PAIGNTON	Dell Cottages Brixham Rd PSEO Paignton	201626/PE/01	SPS EO	River Dart	SX 6812 5600	No	No	No
CHAWLEIGH STW CHAWLEIGH	Chawleigh STW	NRA-SW-3838	STW FE	Little Dart River	SS 7199 1307	No	No	No
CHAWLEIGH STW CHAWLEIGH	Chawleigh STW	NRA-SW-3839	STW SO	Little Dart River	SS 7199 1307	No	No	No
CHULMLEIGH STW CHULMLEIGH	Chulmleigh STW Storm Tank Discharge	NRA-SW-1126	STW SSO	Tributary of Little Dart River	SS 6676 1393	No	No	No
COLES COURT SPS DARTMOUTH	Coles Court PSEO, South Embankment, Dartmouth	203157	SPS EO	River Dart Estuary	SX 8788 5110	No	No	No
CORNWORTHY STW DARTMOUTH	Cornworthy STW (final effluent)	200926	STW FE	Tributary of the Dart Estuary	SX 8261 5572	No	No	No
CORNWORTHY STW DARTMOUTH	Cornworthy STW (storm tank)	200926	STW SSO	Tributary of the Dart Estuary	SX 8260 5568	Yes	No	No
DART BRIDGE SPS BUCKFASTLEIGH	Dart Bridge PSEO, Ashburton	DRA 1484	SPS EO	River Dart	SX 7440 6680	No	No	No
DARTHAVEN MARINA SPS KINGSWEAR	Dart Haven Marina SPS Kingswear (storm)	202398	SPS SO / PSCSO/EO	River Dart (estuarine)	SX 8817 5141	No	No	Yes
DARTHAVEN MARINA SPS KINGSWEAR	Dart Haven Marina SPS Kingswear (emergency)	202398	SPS EO	River Dart (estuarine)	SX 8817 5141	No	No	No
DARTINGTON C. CSO DARTINGTON	Dartington C. CSO Dartington	202968	CSO SO	Bidwell Brook	SX 7919 6193	Yes	No	No
DARTINGTON SCH TWO CSO DARTINGTON	Dartington B (Dartington Sch Two) CSO Totnes	202963	CSO SO	Bidwell Brook	SX 7879 6219	Yes	No	No
DARTMOUTH STW DARTMOUTH	Dartmouth STW FE UV	202394	STW FE	River Dart Estuary	SX 8904 5175	Yes	No	No
DARTMOUTH STW DARTMOUTH	Dartmouth STW PSEO (treated effluent)	202518	STW EO	Old Mill Stream	SX 8502 5193	No	No	No
DEAN PRIOR SPS DEAN PRIOR	Lower Dean PSEO Dean Prior	202151/PE/01	SPS EO	Trib of River Dart	SX 7324 6510	No	No	No
DITTISHAM MAIN STW DITTISHAM	Dittisham Main STW Dittisham (final effluent)	202711	STW FE	River Dart estuary	SX 8659 5500	No	No	No
DITTISHAM MAIN STW DITTISHAM	Dittisham Main STW Dittisham (storm)	202711	STW SO	River Dart estuary	SX 8659 5500	Yes	No	No
EAST STREET A SPS CHULMLEIGH	East St Greenacre PSCSO/EO Chulmleigh (storm)	201614/PC/01	SPS SO / PSCSO/EO	Tributary of Little Dart River	SS 6933 1433	No	No	No
EAST STREET A SPS CHULMLEIGH	East St PSCSO/EO Chulmleigh (storm)	201615/PC/01	SPS SO / PSCSO/EO	Tributary of Little Dart River	SS 6933 1433	No	No	No
EAST STREET A SPS CHULMLEIGH	East St Greenacre PSCSO/EO Chulmleigh (emergency)	201614/PC/01	SPS EO	Tributary of Little Dart River	SS 6933 1433	No	No	No
EAST STREET A SPS CHULMLEIGH	East St PSCSO/EO Chulmleigh (emergency)	201615/PC/01	SPS EO	Tributary of Little Dart River	SS 6933 1433	No	No	No
FERRY BOAT SPST DITTISHAM	Ferry Boat SPST Dittisham (storm)	202713	SPS SO / PSCSO/EO	River Dart Estuary	SX 8674 5482	Yes	No	No
FERRY BOAT SPST DITTISHAM	Ferry Boat SPST Dittisham (emergency)	202713	SPS EO	River Dart Estuary	SX 8674 5482	Yes	No	No
FULLAFORD PARK SPS BUCKFASTLEIGH	Fullaford Park PS, off Wallaford Road, Buckfastleigh	NRA-SW-7507	SPS EO	A tributary of the River Dart	SX 7936 6575	No	No	No
GOLF COURSE CSO CHULMLEIGH	Chulmleigh Golf Course CSO, Chulmleigh	203146	CSO SO	Trib of Little Dart River	SS 6643 1413	No	No	No
KILBURY STW BUCKFASTLEIGH	Buckfastleigh (Kilbury) STW	NRA-SW-5002	STW FE	River Dart	SX 7514 6570	No	No	No
KILBURY STW BUCKFASTLEIGH	Buckfastleigh (Kilbury) STW	NRA-SW-5003	STW SSO	River Dart	SX 7513 6561	Yes	No	EDM will be installed by 2023
KILBURY_STW_BUCKFASTLEIGH	Buckfastleigh (Kilbury) STW	NRA-SW-5004	STW SO	River Dart	SX 7513 6561	Yes	No	EDM will be installed by 2023
KINGSWEAR ST STW KINGSWEAR	Kingswear Higher Ferry STW	SWWA 395	STW FE	River Dart	SX 8620 5225	No	No	No
LOWER COLLAPARK_CSO_TOTNES	Lower Collapark CSO Totnes	EPR/DB3993NS	CSO SO	Malt Mill Lake via surface water sewer	SX 8005 6071	Yes	No	No
LOWER FERRY SPS KINGSWEAR	Lower Ferry PSCSO/EO, Kingswear, Dartmouth	200160	SPS SO / PSCSO/EO	River Dart (Estuarine)	SX 8612 5103	No	No	Yes
MALSTERS SPST TUCKENHAY	Malsters Arms PSEO, Tuckenhay	201563	SPS EO	Harbourne River, Dart Estuary	SX 8174 5626	No	No	No
MAYORS AVENUE SPST DARTMOUTH	Mayors Avenue PSCSO Dartmouth	202401	SPS SO / PSCSO/EO	River Dart Estuary	SX 8601 5152	No	No	No
MAYORS AVENUE SPST DARTMOUTH	Mayors Avenue PSEO Dartmouth	202401	SPS EO	River Dart Estuary	SX 8799 6191	No	Yes	No
MILL CREEK SPS DITTISHAM	Mill Creek SPS Dittisham (storm)	202742	SPS SO / PSCSO/EO	Dittisham Mill Creek (Estuarine)	SX 8594 5522	Yes	No	No
MILL CREEK SPS DITTISHAM	Mill Creek SPS Dittisham (emergency)	202742	SPS EO	Dittisham Mill Creek (Estuarine)	SX 8594 5522	Yes	No	No
NELSON ROAD SPS DARTMOUTH	Gateway PSEO, Nelson Road, Townstal, Dartmouth	200293/PE/01	SPS EO	Old Mill Creek Stream	SX 8590 5124	No	No	No
NELSONS CLOSE SPS STAVERTON	Nelsons Close PSEO Staverton	201593/PE/01	SPS EO	Stream	SX 7931 6394	No	No	No
NORTHERN VILLAGES SPST TOTNES	Northern Villages PSEO, Newton Road, Totnes	201603	SPS EO	River Dart via surface water sewer	SX 7999 6127	Yes	No	No
OLD WOOLLEN MILL CSO BUCKFASTLEIGH	Old Woollen Mill CSO Buckfastleigh (storm)	201803	CSO SO	River Dart	SX 7421 6715	No	No	Yes
PEAR TREE CROSS CSO ASHBURTON	Pear Tree Cross CSO Ashburton	201962/CS/01	CSO SO	Stream	SX 7508 6928	No	No	No
PIERCHWOOD HOUSE SPS TUCKENHAY	Pierchwood PSEO, Tuckenhay, South Hams	203147	SPS EO	Bow Creek, River Dart Estuary	SX 8151 5630	Yes	No	No
PRIORITY SLIP_SPS_KINGSWEAR	Priority Slip SPS Kingswear (storm)	200159	SPS SO / PSCSO/EO	Dart Estuary	SX 8813 5094	Yes	No	EDM will be installed by 2023
PRIORITY SLIP_SPS_KINGSWEAR	Priority Slip SPS Kingswear (emergency)	200159	SPS EO	Dart Estuary	SX 8813 5094	Yes	No	EDM will be installed by 2023
QUARRY CLOSE CSO TOTNES	Quarry Close CSO Totnes	202965	CSO SO	Tributary of Malt Mill Lake	SX 7904 6054	Yes	No	No
RACKENFORD STW RACKENFORD	Rackenford STW	SWWA 532	STW FE	Little Dart River	SS 8504 1786	No	No	No
RACKENFORD STW RACKENFORD	Rackenford STW CSO	NRA-SW-1492	STW SO	Tributary of Little Dart River	SS 8506 1783	No	No	No

Location	SWWA 387	STW/FE	River Dart	SX ID	Yes/No	Yes/No	Yes/No
RIVERSIDE ROAD S.T. STW, DITTISHAM	Dittisham Riverside STW	STW/FE	River Dart	SX 8660 5505	No	No	No
SCOUT HUT CSO STAKE GABRIEL	Scout Hut CSO Stake Gabriel	CSO SO	Mill Pool, River Dart Estuary	SX 8502 5714	Yes	No	No
SHINNERS BRIDGE CSO DARTINGTON	Shinners Bridge CSO Dartington	CSO SO	Bidwell Brook	SX 7879 6215	Yes	No	No
SMITH ST CSO DARTMOUTH	Smith Street CSO Dartmouth (storm)	CSO SO	River Dart via surface water sewer (estuarine)	SX 8793 5124	Yes	No	Yes
SOUTH TOWN SPS DARTMOUTH	South Town PS Dartmouth	SPS EO	River Dart Estuary	SX 8794 5071	No	No	No
ST JOHNS TERRACE CSO TOTNES	St Johns Terrace CSO Totnes	CSO SO	Mait Mill Lake via surface water sewer	SX 8005 6071	Yes	No	No
ST KATHERINES WAY CSO TOTNES	St Katherine's Way CSO Totnes	CSO SO	River Dart Estuary via surface water sewer	SX 8057 6019	Yes	No	No
ST LUKES CHURCH CSO BUCKFASTLEIGH	St Lukes Church CSO Buckfastleigh (storm)	CSO SO	Dean Burn	SX 7393 6800	No	No	Yes
ST PETERS QUAY SPS TOTNES	St Peters Quay PSEO, Totnes	SPS EO	River Dart (Estuarine)	SX 8069 5981	Yes	No	No
STAVERTON STW STAVERTON	Staverton STW Staverton (final effluent)	STW/FE	River Dart	SX 7962 6362	No	No	No
STAVERTON STW STAVERTON	Staverton STW Staverton (settled storm)	STW/SSO	River Dart	SX 7962 6362	No	No	Yes
STAKE GABRIEL SPS TOTNES	Stake Gabriel (Mill Pool) Transfer PSCSO/EO (storm)	SPS SO / PSCSO/EO	River Dart Estuary	SX 8477 5691	Yes	No	Yes
STAKE GABRIEL SPS TOTNES	Stake Gabriel (Mill Pool) Transfer PSCSO/EO (emergency)	SPS EO	River Dart Estuary	SX 8477 5691	No	No	No
STONEPARK CRESCENT CSO ASHBURTON	Stonepark Crescent CSO Ashburton (storm)	CSO SO	River Ashburn via surface water sewer	SX 7534 6535	No	No	Yes
SWALLOWFIELDS CSO TOTNES	Swallowfields CSO Totnes	CSO SO	River Dart estuary	SX 8010 6123	Yes	No	No
TEXTILE MILL CSO DARTINGTON	Textile Mill CSO Dartington	CSO SO	Bidwell Brook	SX 7908 6202	Yes	No	No
TOTNES TOWN SPST TOTNES	Totnes Town PSCSO/EO, Brutus Bridge, Totnes	SPS SO / PSCSO/EO	River Dart (Estuarine)	SX 8066 6053	Yes	No	No
TOTNES STW TOTNES	Totnes STW Totnes (final effluent)	STW/FE	River Dart Estuary	SX 8071 6101	No	No	No
TOTNES STW TOTNES	Totnes STW Totnes (emergency)	STW/EO	River Dart Estuary	SX 8071 6101	No	No	No
TOTNES STW TOTNES	Totnes STW Totnes (storm)	STW SO	River Dart Estuary	SX 8071 6101	No	No	No
TOWNSTAL TANK CSO DARTMOUTH	Townstal Tank CSO Dartmouth (storm)	CSO SO	Trib. of Old Mill Creek via surface water sewer	SX 8654 5177	Yes	No	No
WARFLEET CREEK SPS DARTMOUTH	Warfleet Creek SPS Dartmouth (storm)	SPS SO / PSCSO/EO	Dart Estuary	SX 8928 5053	Yes	No	No
WARFLEET CREEK SPS DARTMOUTH	Warfleet Creek SPS Dartmouth (emergency)	SPS EO	Dart Estuary via surface water sewer	SX 8913 5036	Yes	No	No
WARFLEET NO.2 SPS DARTMOUTH	Warfleet No.2 PSEO Dartmouth	SPS EO	Warfleet Creek, off the River Dart Estuary	SX 8928 5032	Yes	No	No
YARROW BANK SPS KINGSWEAR	Yarrow Bank PSCSO/EO Kingswear (storm)	SPS SO / PSCSO/EO	The Dart Estuary	SX 8843 5080	Yes	No	EDM will be installed by 2023
YARROW BANK SPS KINGSWEAR	Yarrow Bank PSCSO/EO Kingswear (emergency)	SPS EO	The Dart Estuary	SX 8843 5080	Yes	No	EDM will be installed by 2023

CSO - Combined Sewer Overflows
SPS - Sewage Pumping Station
STW - Sewage Treatment Works
SO - Storm Overflow



Cost of Living Crisis meeting 08/09/2022

Present: C [redacted] W [redacted] (Caring Town, CT), Cllr Emily Price (Mayor TTC), Catherine Marlton (Totnes Town Clerk), A [redacted] B [redacted] (CT), K [redacted] S [redacted] (Stepping Stones CIC Foodbank), D [redacted] W [redacted] (St John's Bridgetown, Bridgetown Alive), M [redacted] W [redacted] G [redacted], L [redacted] W [redacted] (TTM Totnes Street Pastors), C [redacted] N [redacted] (Food in Community, FiC), D [redacted] M [redacted] (FiC), D [redacted] O [redacted] (Daisy & Rainbow), J [redacted] M [redacted] (Citizens Advice, CAB), S [redacted] D [redacted] (Resilient Lives/Pizza Pirates), C [redacted] H [redacted] (Totnes Caring), R [redacted] T [redacted] (St John's School), P [redacted] W [redacted] (Christians Against Poverty, CAP based at TUFC), G [redacted] E [redacted]-D [redacted] (TTT and Climate Hub)

Apologies: M [redacted] C [redacted]-C [redacted] (TTT), Cllr Louise Webberley (TTC), R [redacted] U [redacted] SHCD, Dartington Primary School

Introductions were made and it was noted that to aid support and networking emails were left open so that we can easily contact one another.

Perspectives from each group re how the crisis is impacting people

- Totnes Caring: Elderly Clients:** Covid has already taken a great toll on the elderly mental health has been affected as has mobility. There is a great deal of fear and people are often confining themselves to one room and are fearful of going out.

Weekly Wellbeing Services and Social Prescribing: These are accessed via the GPs. There are 2 social prescribers, a dementia support worker and a health coach is being appointed. Mental health and debt are high on the agenda but there is an increase in multiple and complex needs.
- Leatside:** The Primary Care Network has given the contract for social prescribing to Totnes Caring. A Care Coordinator works across the Primary Care Practices. They are applying for 4 more. These people will work with those who have mental health and learning difficulties, holding both and their complex needs in one place, bridging the social prescribing and mental health.

ACTION: The route to social prescribing is through the GP. If you come across someone you feel needs the service.
- CAB:** Demand for services in Totnes is rising. August (usually a very quiet month) had a higher number of clients, particularly those struggling with debt than at any other time. Need for charitable support has gone up 355% in 2022. Housing issues have arisen where landlords have opted to raise rent or change to Air B&B. There is a desperate need for more CAB volunteers. The training lasts 3 months.

ACTION: Can we all advertise for CAB volunteers, need to be a good listener and have IT skills. J [redacted] will send out CAB social media to the group and a professional referral form so that you can use it immediately with anyone in need of their service.

Leatside will advertise to its email list of 10,000
- Daisy & Rainbow:** Huge issue with recruitment and the need of better pay. Currently fewer staff so hours have been reduced closing now at 5pm. 91 on Rainbow waiting list which impacts families' ability to work. Daisy waiting list more manageable. Would love to open another setting but there is not enough staff.

Across R & D there are 30 staff ideally need 6 more – 4 for R and 2 for D.

Great increase noted re children with additional needs.

Pupil premium has gone up 50% and there is also an issue to maintain staff wellbeing as they have anxieties about copying too. Earlier closing is helping with this.

- **St John's School:** RT is a dedicated pastoral support worker, the only school in the town to have this. EARLY HELP referrals take up her full 3 days. Currently she dealing with 18 cases. It takes 2 ½ months before a family intervention worker can come alongside a referred family.

She is focussing on grant funding to be able to give direct help to families in need – and hopes to avoid a shortfall in funding so that no one misses out.

The school runs a school funded breakfast club with RT for those that the have been noted as having not been fed prior to school.

Currently there are 66 pupils eligible for free school meals.

25 families have uniforms supplied by the school.

- **Grove:** 10k overspend on food as government provision for free school meals doesn't cover the whole cost. This impacts on spending on education.

It has also been noted that people have lost energy after Covid and their ability to cope has begun to slip.

- **Kevicc:** CT is working with Kevicc to support families and with mental health and managing life.

- **Food in Community:** Fresh food box delivery up by 25% since January. They deliver to over 170 households. They have taken on a part time person to manage referrals.

Analysis of those in receipt show single parenthood, a household member with a disability households with an ethnic minority and families with a child with additional needs.

FiC continue with monthly Pay as You Feel cafes – hoping to become weekly.

There is a special code for those who can't pay.

½ volunteers started as clients.

FiC helps with holiday clubs, therapeutic gleaning groups, cookery classes for elderly lone men and they support several food banks. Overall, though, the* **Cash First** initiative is the way FiC feels we should go.

The idea of a carers' café was muted as it was noted that carers need support too.

ACTION: FiC is part of the Independent Food Aid Network who pioneer the *Cash First approach and details of this will be sent to us all. CN will send a phone number for referrals and a pdf of the Worried About Money leaflet that she handed out. Also note CN's article in Riverford's Wicked Leeks this week

- **Stepping Stones Totnes Food Bank:** This is temporarily housed in St Mary's Church hall. There has been no increase in clients – around 20. Please make sure that you have up to date information about Stepping Stones and refer to clients – the Food Bank is ready to help. KS noted that the elderly and low paid aren't accessing the Food Bank and is about to launch a new initiative **COMMUNITY FOOD CLUB**. To be a member of the club you need to pay £2.50 per week and may choose 10 items from the Food Bank and 5 from the 'pot luck' table.

Over the years, the Food bank been run by quite a few different volunteers so a big advertising launch is needed fully endorsed by TTC.

The Food Bank is open Tuesdays & Thursdays 10.30 -12.30. Thursday will also host a Create in Company craft group offering a warm space friendship group with a host of activities.

K█ can only work part time at the Food Bank as she has to work 3 days per week which limits her time.

ACTION: Please direct people to the Food Bank if they are at all in need. K will advertise the new Community Food Club widely. K needs a strong deputy to relieve her to cope with the admin – please be on the look out for one.

- **Caring Town:** CN raised the issue of Mental Health First Aid training. CT is running **Information Circles** set up especially for support staff. CAB also have information accessing free mental health support. It was felt that accessing the support circle would be more successful if each group worked initially with their own staff and then moved on to a mixed group such as the ones the AB has set up with CT

- **TTT: Transition Streets** is a great initiative to learn how to save energy and build resilient communities. Currently 16 streets – 100 households are completing the course. Contact TTT for more information.

Totnes Climate Hub at the Mansion is also sign posting enquirers who want to know more about energy saving and climate change

ACTIOIN: TTT and Climate Hub will be running an advice a support day in October and they are very keen to interact with schools

- **TTC:** Lesley Nel has yet to be replaced and the role TTC is looking for is evolving. This crisis feels very much like the Covid crisis and it may well be that information sign posting, help and volunteering postcards, similar to those sent to every household during the pandemic might be very useful. TTC would help with finance and logistics. TTC are looking to offer the Civic Hall (for at least 1 day) as a warm space and help hub. The TTC Office is open 10 – 4 Monday to Friday – this could also become a help hub and house emergency food parcels.

Community Funding grants especially for Cost of Living Crisis are open until 30/09 there is £25k to be spent.

Christmas this year will have the late-night stalls and special Youth Market in 7 Stars.

On 29/11 there will be a Community Lights Switch On with subsidised catering.

- **Churches:** St John's Church Community Café has been busy throughout the summer. They regularly have community advice groups attending and are looking to build this up. The café has wellbeing groups, music, bereavement support and support for Ukrainian refugees and is looking to build on all of this.

The Toddler Group on Mondays is oversubscribed

The church has a lot of space and are very keen to offer it to our groups to use.

Upstairs is large kitchen in the process of refurbishment leading on to a large hall – very happy to offer this space.

Circle groups are being formed to offer mental health support and the Hear 4U phone service is available. The church has also noted that people are looking for spiritual support. St John's School, Bridgetown Alive and the church are in the process of making a large grant application for health and wellbeing support.

- **CAP:** CAP has a base at Totnes United Free Church. It works across South Hams. The HQ is in Bradford.

CAP deals with debt – professional debt advisors in Bradford deal with the legalities and finance and the church offers friendship and support plus professionally trained debt coaches – we were all given an advice leaflet.

CAP at TUFC is offering a free budgeting course – not just for people in debt, but for anyone who wants to get to grips with their finances. CAP comes highly recommended by Martin Lewis

- **Dough Bros:** 60 men have accessed this mental health group and it is over subscribed. It is run for free. Really important as men do not share in mixed groups and there is a great need. Male suicide rates are very high.
SD had 4, 1:1 conversations with men (as young as 17) who were feeling suicidal.
SD looking to get grants to open up groups in South Brent and Ivybridge as well as here in Totnes.
- **Totnes Street Pastors:** Post Covid we have noticed the late night streets are much quieter, restaurants and pubs shut earlier and young people are no longer seen in the park – this behaviour would have been picked up just when they were at the cusp of finding independence and the pandemic hit. There is low level vandalism – perhaps showing frustration with the situation we find ourselves in, although any drunkenness spotted tended to be among the middle aged!
- **A.O.B:** It is important that this networking started today continues.
We felt the need to meet very soon, probably by Zoom and in the early evening next week.
We need to talk about **Warm Spaces** and a **Coordinated Community Plan**.

Totnes Supporting Fairtrade**Minutes of Meeting 9th August 2022 5.30 p.m. Totnes Methodist Church**

Present: Chairman: D [REDACTED] H [REDACTED], Treasurer: L [REDACTED] H [REDACTED], P [REDACTED] B [REDACTED]
H [REDACTED], W [REDACTED] H [REDACTED], Minutes sec: C [REDACTED] S [REDACTED]

1. Apologies A [REDACTED] A [REDACTED]**2. Matters Arising**

P [REDACTED] to give contact details for Malton, Yorkshire, and Garstang, Lancashire, Fairtrade groups to C [REDACTED] so she can send them our Minutes.

P [REDACTED] will send proofs of fairtrade bookmarks to everyone for approval and we will order 1000, costing £87. (500 would be £69)

Could be distributed at events, given to the library and to Oxfam Bookshop.

3. Treasurers Report

Balance is £1036.51

£20 will be given to the Methodist Church for room hire.

4. SW Fairtrade Group

Updates are emailed from W [REDACTED].

Next year's fairtrade fortnight is from Monday 20th February – Sunday 5th March.

DDE only want to have 4 conferences next year. The suggestion was that a small number of children from Year 5 in local schools would represent their school and feedback to their classes. We thought this would be impractical for schools in terms of staffing and transport. Wendy will feed this back to DDE.

Focuses will be on bananas, cocoa, coffee and tea.

Information about the future of fairtrade will be discussed at our next meeting.

5. Bananas Two large wicker based tissue paper covered bananas are stored in T [REDACTED] S [REDACTED] workshop. About 7 feet tall. We need to think of ways to use them or consider donating them to another group.

We also have two banana costumes.

6. Safeguarding Policy L [REDACTED] is working on this. He is looking for a policy to base our group's policy on.

7. Big Green Week from 24th September – 2nd October

Fairtrade Foundation is a member of the Climate Coalition.

W [REDACTED] has given her contact details to Totnes Climate Hub, based at the Mansion, who aim to coordinate all local groups and individuals concerned about climate change. We will offer our support for any activities they need help with. We await information from J [REDACTED] at the Climate Hub.

The third draft The Totnes Climate and Ecological Emergency Action Plan will be worked on in BG Week. This is led by Jacqi Hodgson. It would be good to contribute to this.

Thursday September 29th 10-12 street stall event outside the Methodist Church to give away wild flower seeds, and then to plant seeds ourselves in an appropriate venue.

P■■ will contact S■■ H■■ for advice. Is late September a good time of year to plant seeds, if not, when is, and where would it be good to plant our own? P■■ suggests poor soil is best.

8. Fairtrade, Diversity and Climate Crisis Community Research and Outreach project. Details of this 6 month project were circulated prior to the meeting. We all thought it was a very good idea, although none of us have the time to be the researchers!

9. Fairtrade Fortnight 2023 We hope it will be possible to have a school conference for Year 5s with producers from another country attending.

**NEXT MEETING 5.30 p.m. WEDNESDAY SEPTEMBER 28th
AGM and Ordinary meeting .
Totnes Methodist Church**

CAS 10.8.22